



Trustees' Annual Report for the period

From 01/01/19 Period start date To 31/12/2019 Period end date

Charity name: Bedlington Terrier Rescue Foundation

Charity registration number: 1176408

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	For the benefit of the public to relieve the suffering and alleviate distress of Bedlington Terriers and Bedlington crosses in need of care by providing behavioural support and advice to families who are experiencing issues with their dogs and re-homing Bedlington Terriers and Bedlington crosses who have been given up, left homeless or whose owners cannot keep them for whatever reason.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none">• We have provided medical, behavioural and training support for the dogs, gifting families, new adopters and foster homes in our care.• We have regional area coordinators who maintain a list of potential new homes within their area and liaise between these and the BTRF management team.• We have built and continue to build professional relationships with qualified behaviourists and trainers around the country who we appoint to work with our dogs on a case by case basis.• We began to formulate a foster carers training scheme to recruit new foster care homes to enable us to respond quickly to emergency, urgent and sensitive rehoming cases. This training scheme is due to come to full fruition in 2019/2020.• We strive to minimise stress to the dogs in our care at each stage of the rehoming procedure and provide

		extensive post adoption back up and support in all cases.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	It is confirmed that trustees have had regard to the guidance issued by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> We have added to our team of coordinators. We now have 13 members of the Coordinator's Team covering England, Scotland and Wales We have 'shadowing' sessions for our Coordinators with our appointed behaviourists around the country. This allows them to see what back up and support is offered to our dogs and adopters and its importance to both to help them settle into their new homes and address any behavioural issues going forward. We have 3 fully qualified trainers and behaviourists on the Training and Behaviour Team – all volunteers and all who are able to liaise with our appointed behaviourists around the

		<p>country working with our rescue dogs and their new adopting families.</p> <ul style="list-style-type: none">• We have a volunteer Consultant Vet who, although does not diagnose, will offer guidance and advice where this is required for our medical cases• We have a volunteer Vet Liaison Officer who, where necessary, liaises between adopting families or foster homes on cases which require ongoing veterinary care.• Our new Adoption Procedure is now in place. This structured procedure offers behavioural and medical back up and support, not only to our adopting and foster homes but also to our gifting homes.• Every dog that is surrendered to us has an intake assessment carried out by a fully qualified behaviourist This enables us to match the right home to the right dog and vice versa.• Every adopting family have a 'Settling In' session a few days after adoption, carried out by an appointed behaviourist. This helps to reduce any issues in the early days and sets everyone off on the right track from the very beginning, meaning that the bounce out rate for the dogs in our care is practically zero.• We held our second BTRF Team day and AGM in October 2019. This is an annual event. At the Team Day we presented educational seminars to our team on 'GDPR and its implication to BTRF', 'Foster Carers Training Scheme, how it works and it's benefits to the dogs and adopting families in our care' and a brainstorming session on ways to enhance our Adoption Procedure• Our Facebook page has nearly 9,000 supporters and through this we are able to educate as well as post success stories to enable our supporters to see how their donations are used to benefit the dogs in our care.• We have set up our own JustGiving page and raise additional funds through Easy Fundraising, Amazon Smile and the PayPal Giving Fund.• We have various other fundraising initiatives – a Regular Giving Scheme, home collection boxes, an annual
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		BTRF calendar, online auctions, merchandise sales etc.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>2019 Statistics:</p> <p>During 2019:</p> <ul style="list-style-type: none"> • 11 Bedlingtons and their crosses were surrendered to us • 11 Bedlingtons and their crosses were successfully rehomed • All 11 dogs and their homes were appointed behaviourists to work with them to address the behaviour issues the dogs came with or to help them settle in • 4 dogs currently in long term / forever foster care requiring ongoing medical / behavioural support • We received and processed a total of 124 Home Enquiry Forms (applications from potential new homes)
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity has no fixed assets or investments. Net current assets of £13,671 (2018: £9,285) were largely accounted for by £12,761 Cash at bank (2018: £8,893)
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Not applicable
Amount of reserves held	Para 1.22	£13,671
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no going concern uncertainties

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	A full set of accounts have been submitted with this report.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The biggest principal financial risk identified by the trustees is the potential for the rehoming requests to exceed the funds available for the charity to provide the necessary support to adoptive and foster homes and the increase in dogs who require ongoing medical assistance. The trustees are reviewing the Charity's policies on financial support provided to adoptive and foster homes on veterinary expenses and are continuing to explore new potential fundraising opportunities.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO - Foundation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by existing trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>The Charity organises annual team days and which are open to all trustees, co-ordinators and foster families. Team days are used as an opportunity to deliver updates on the Charity's activities, to provide annual refresher data protection training and to provide soft skills and other training. Training needs are assessed on a continual basis and any skills gaps are addressed immediately.</p> <p>We also established a series of Training Programmes for Foster Carers which was officially launched at the beginning of 2020 but plans for which were set in place during 2019. Additionally, we made presentation to Burns Pet Food in June 2019, to financially sponsor the Foster Carers Training Scheme and they agreed to do so. All trustees are invited to take part in this training.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The Charity structure comprises of:</p> <ul style="list-style-type: none"> - a board of trustees who are subject matter experts; - area co-ordinators who liaise with potential adopters; and - foster families who foster dogs who are waiting for adoption. <p>The Charity has several channels which it uses to communicate with the various groups. These include email, website, Charity Facebook page, Facebook messenger, WhatsApp. However, most of the communication with foster families, co-ordinators and trustees takes place through the Charity's closed Facebook groups.</p>

		<p>This provides the trustees with quick and immediate access to each other and to co-ordinators and foster families.</p> <p>The closed groups are used to share specific and confidential information with each of the participants including any relevant developments in dog training or dog behaviour fields.</p>
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Bedlington Terrier Rescue Foundation
Other name the charity uses	BTRF
Registered charity number	1176408
Charity's principal address	Glyn Coch Alltwalis Carmarthen SA32 7EA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Frances Fuller	Director		
2	Kaye Scott			
3	Frances Marshall			
4	Natalia Shvarts			
5	Morag Sutherland			
6	Trish Mahon		3 months	
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bedlington Terrier Health Group	Dr Hefin Jones OBE	20 Woodland Way Heolgerrig Merthyr Tydfil Mid Glamorgan CF48 1SQ
BTRF Patron	Dr Hefin Jones OBE	As above

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Natalia Shvarts	
Position (eg Secretary, Chair, etc)	Trustee and Legal Advisor	
Date	27 th October 2020	

INCOME AND EXPENDITURE ACCOUNT

Year ended 31 December 2019

2019**2018****Income**

Adoption fees 1,770 2,226

Gross income from fundraising trading 4,232 4,471

Other fundraising income

Auction sales 2,156 2,725

Photo competition entry 363 371

Commission 147 133

Grant 216 -

Fundraising events 2,932 -

Raffle entry - -

5,814 3,229

Grants, Sponsorship and donations

Individual donations 7,035 7,795

Beddie Boxes 458 908

GASDS eligible 345 330

Paypal giving 797 1,182

CAF donations 235 -

Just Giving 3,108 906

Easy Fundraising 411 57

Gift aid 2018 1,014 -

Gift aid 2019 452 -

13,855 11,177

Interest received 6 4

TOTAL INCOME

25,677**21,107****Expenditure**

Charitable expenditure 17,795 20,568

Insurance 209 208

Fundraising trading costs 2,447 2,809

Marketing 104 455

Administration 343 493

20,898 **24,533****In year surplus / (deficit)****4,779****(3,426)**

Charitable expenditure

Vet fees	7,064	8,871
Medicine	463	78
Kennel fees	2,150	185
Pet sitting	27	-
Behaviour fees	6,452	9,263
Assessment travel expenses	290	-
Transport	-	1,026
Volunteer expenses	1,049	1,144
Grooming	42	-
Dog supplies	258	-
	<u>17,795</u>	<u>20,567</u>

Marketing

Advertising	80	455
Domain name registration	24	-
	<u>104</u>	<u>455</u>

Administration

Accountancy	(120)	270
Office supplies	96	
Telephone	137	121
Paypal commission	217	
Bank charges	-	
Sundry expenses	14	102
	<u>343</u>	<u>493</u>

Fundraising trading account	2019	2018
Sales	4,232	4,471
Cost of sales (includes p+p)	<u>2,447</u>	<u>2,809</u>
Profit from fundraising trading	1,785	1,662
Profit %	42%	37%

BEDLINGTON TERRIER RESCUE FOUNDATION

CHARITY NUMBER: 1176408

Legal status: Unincorporated charitable company. No branches.

Size Total income year to 31.12.2019: £25,677, (2018: £21,107)

Surplus for year : £4,779 (2018: £3,426 deficit)

Net balance sheet at 31.12.2019 £13,671, (2018: £8,892)

Cash at bank: £12,761, (2018: £8,893)

VAT registration: n/a

Accounts preparation method

Accruals basis

Book-keeping : excel sheets maintained by experienced volunteers

Financial statements prepared in excel using an extended trial balance

Restricted income: none

Income debtors at year end: none

Quantity of transactions:

Lloyds current account 223 receipts - over 14 income categories

152 payments - almost all purchase ledger

Paypal account 698 receipts - over 11 income categories

126 payments - almost all purchaser ledger

Number of purchase invoices/ volunteer expense claims =243

Number of creditors outstanding at year end = 3

No sales ledger

No petty cash

Fundraising trading

Turnover: 2019: £4,232, 2018: £4,471

Gross profit: 2019: 42%, 2018: £ 37%

Merchandise stock at year end: £979, 2018: £389

Gift aid claims

2018 claim : 13 donors (2 of which are regular giving)

Late adjustment to 2018 claim: 2 additional regular giving + adjustment for adoption fees

2019: claim: 9 donors

GASDS claims made for 2018 and 2019