

REGISTERED CHARITY NO. 221220

THE SWANSEA CENTRE FOR DEAF PEOPLE
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2019

THE SWANSEA CENTRE FOR DEAF PEOPLE

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THE SWANSEA CENTRE FOR DEAF PEOPLE

OFFICERS AND PROFESSIONAL ADVISERS

CHARITY NUMBER	221220
PRINCIPAL OFFICE	Langdon House, Langdon Road SA1 Swansea Waterfront Swansea SA1 8QY
TRUSTEES	Timothy N Douglas-Jones Paul J Hodges Talina Jones John D S Jeremy June Talbot Paul Lewis
INDEPENDENT EXAMINER	Bevan Buckland LLP Chartered Accountants Langdon House, Langdon Road SA1 Swansea Waterfront Swansea SA1 8QY

APPOINTMENT OF TRUSTEES

The Swansea Centre for Deaf People is constituted by Trust Deed.

New trustees are appointed by the Board of Management and ratified at Annual General Meeting.

THE SWANSEA CENTRE FOR DEAF PEOPLE

REPORT OF THE BOARD OF TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2019

The trustees have pleasure in presenting their annual report together with financial statements for the year ended 31 December 2019.

The financial statements have been prepared on a receipts and payments basis and in accordance with the charity's governing document, applicable law and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2015).

REGISTERED NAME

The name of the charity registered at the Charities Commission is The Swansea Centre for Deaf People.

PRINCIPAL ACTIVITY

The aim of the charity is to provide a welfare, social and religious centre for deaf people.

ORGANISATIONAL STRUCTURE

The charity is managed by a management committee that meets on an approximately six weekly basis and the day to day management has been carried out by a part time Building Development and Project Manager. The social structure is managed by the deaf members.

REVIEW OF ACTIVITIES

SCFDP has been in existence in one guise or another for well over a hundred years.

The principal objects are to provide facilities which will benefit the deaf community.

The trustees are delighted to report the continuing success of the Centre. This year has seen the most remarkable change in our main centre at 57a Neath Rd. The Extension referred to by me in my address last year has virtually been completed. The work commenced in May 2019, and with a few delays outside the builders' control it had progressed very significantly up until the Covid 19 Lockdown imposed by HM Government in March 2020. Throughout this time Helen Robins-Talbot and Jamie Hussein have worked tirelessly to keep the wheels turning smoothly, as well as staying on top of the continuing development of the campsite at Mary Twill and the maintenance involved there.

As I stated last year, the funding for this major extension has been funded 50% from our reserves and 50% by The Big Lottery Fund. It was due for completion in October 2019, but Peter Bryan applied for and was granted more funding to enable us to create an up to the minute superb commercial kitchen which will be used to teach youth groups about food and cooking and their skills will be applied in a commercial café. It is intended to name it after our sponsors 'Wooden Spoon Café' which will be fully equipped and mostly funded by a Wooden Spoon Grant

THE SWANSEA CENTRE FOR DEAF PEOPLE

REPORT OF THE BOARD OF TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2019

Our reserves have had to be reduced very considerably, not only because of the contribution to the project, but also because of the savage downturn in world stock markets following the global pandemic. Increasing income has been generated from a variety of sources by using the existing facilities for educational purposes.

Clearly disruption to the community has occurred as a result of the building works, but we are hopeful to be up and running before the autumn. Before this can happen the following works need to be completed:

- a) The new adapted Outside fire escape/ramp etc leading to Philadelphia Lane.
- b) The electrics and kitchen fittings.
- c) Some decorating.
- d) Furnishing and equipment for the proposed new facilities.
- e) Reconnection of heating system.
- f) Reconnection of the solar roof panels.

Hopefully the completion of the capital grant will enable us to re-apply for the Lotto funding to cover the salaries of our permanent members of staff, Helen Robins-Talbot and Jamie Hussein.

The umbrella charity SCFDP has facilitated an increasing number of projects, which have materialised as a result of the provision of the facilities themselves, combined with huge enthusiasm, vision and hard work emanating from our dedicated staff and those running the satellite organisations which flourish under our banner.

Indeed, during the past year, despite all the disruptions, the number of people visiting the centre and benefiting from its facilities has continued to increase. This is mainly attributable to the increase in British Sign Language classes. We have three teachers who teach three different levels on different days in different rooms. British Sign Language courses have proved very popular and have been a great success. They have generated interest and income and are entirely self-funding

Jamie Hussein has made clever alterations to the bingo/assembly/bar room to compensate for the departure of Pentre Hafod School. If they were to ask to return, we would welcome them with open arms.

Improvements to the Centres in Hafod and in Mary Twill continue year on year thanks to our two very dedicated staff and the assistance of a good core of volunteers. We continue to hope that the number of volunteers will increase please!

There is a breakfast bar in The Wooden Spoon café which has appropriate wiring for wi-fi computers and mobile phones thus fulfilling our intentions to provide a Cyber Café for Centre users and the general Public, a service which will be provided free to café users. It is proposed that Young at Heart will continue to attend, but in the new café and we hope to attract deaf people and the general public.

Camp Site in Mary Twill Lane, the bequest of Admiral Glyn Vivian.

This continues to be improved. Less income has been generated by letting storage/parking The new shelter has been used for educational and nursery garden purposes. An area of remembrance has been completed together with a number of other improvements.

We are hoping that camping will be better subscribed in the Summer, on the recently constructed terraces, and the facilities have all been upgraded.

The field centre/ classroom generously donated by Redrow continues to enhance the versatility of the site.

THE SWANSEA CENTRE FOR DEAF PEOPLE

REPORT OF THE BOARD OF TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2019

Sara has been a great asset to the team and helped to develop our BSL courses. She has followed this up with hard work in order to ensure their success. We understand that she may be leaving us this year and if so we wish her every happiness and success in her new venture.

The Board of Management remains concerned that we must preserve our limited assets in perpetuity for future generations. We continue to husband our limited capital with great care and endeavour to make ends meet from year to year.

Our organisation costs in the region of £30,000 pa. This is usually funded in part by charitable donations and (limited) rental income. But, however hard we try, there is always a small deficit at year end, particularly when we are not being funded by Big Lottery. None of the Board of Management either receives or seeks any form of remuneration... not even expenses. I thank them for their hours of work behind the scenes.

At present we provide pre-school guidelines and support, dance, sign language courses, social networking, social activities, as well as trips and we are a meeting place for young mums who find themselves in a similar predicament, namely with a deaf child or children. We bring adolescent deaf people together and there they are taught many life skills which the Hearing take for granted. Additionally we provide facilities to the adult sports and social club so that they can meet up and socialise generally.

I stress the need for potential benefactors to remember our charity SPECIFICALLY in order to ensure that funds remain local!

We are very much hoping that those reading this report will be very conscious of the need to work together to perpetuate the Centre. This can be done in many ways, including charitable donations, pro-active fund raising and being prepared to give of your time freely to make ends meet.

I continue to hope that adult Deaf People will actively volunteer their different life skills in order to help deaf children and adolescents in their transition from childhood into adulthood and help them to be prepared for this journey.

Our resources are finite, but unfortunately deafness can visit successive generations and I hope that we will all strive to preserve the great asset which is the Swansea Centre For Deaf People from generation to generation.

I conclude with my huge thanks to all volunteers and staff. It may be invidious to select anyone in particular, but I particularly wish to acknowledge and thank Helen Robins-Talbot, Jamie Hussein and Peter Bryan. He has been the fantastic behind the scenes facilitator of several of our Lotto grants and he has done so in a year of personal bereavement.

A "Baby Sign" class for Friday mornings is at an advanced state of preparation, but is governed by Covid regulations and funding.

Groups still running: BSL classes, Young at Heart, Talking Hands Youth Club, Junior Club and Tiddlers. A large amount of publicity surrounding the Youth and Tiddlers has been generated. The Talking Hands charity was nominated by the South Wales Evening Post as their charity of the year in 2018. Because of this publicity Mumbles Rotary learned of our club and has provided very generous funding to support sign language for parents and children.

We continue to receive many enquiries, but the Covid 19 pandemic has interrupted every sphere of work. Helen Robins-Talbot has been working busily on a policy to be implemented in order to give users guidelines for the future use of the premises. We hope to be able to open for business under strict social distancing guidelines reasonably soon.

We recently benefitted from a rates rebate and a grant of £10,000.00 from a government Covid fund.

THE SWANSEA CENTRE FOR DEAF PEOPLE

REPORT OF THE BOARD OF TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2019 – CONTINUED

RISK MANAGEMENT

The trustees consider risk management on a regular basis and consider the need for:

- The establishment of systems and procedures to mitigate those risks identified; and
- The implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

FINANCIAL REVIEW

The total receipts of £134,458 (2018 £63,865), were spent on direct charitable expenditure totalling £50,646 (2018 £55,499), fund raising expenses £3,375 (2018 £5,128), publicity expenses £3,375 (2018 £2,628), support and administration £4805 (2018 £4,376) and the purchase of fixed assets of £187,673 (2018 £6,900).

This resulted in a net excess of payments over receipts of £115,416 compared to an excess of payments over receipts of £10,666 in 2018.

The general fund covers the receipts and payments of the charity in carrying out its role in respect of its objects.

Restricted funds represent grants received from The Big Lottery for the purpose of the construction of an extension to the charity's property at Neath Road, Swansea and payments relating thereto. At the end of the year no part of the grant remained unspent.

All assets are held to achieve the objects of the charity.

RESERVES POLICY

The trustees consider it prudent to maintain the reserves of the charity at a minimum of three months normal expenditure to ensure that unforeseen events will not prevent the charity continuing its activities. At the end of 2019 the charity's reserves represented by its monetary assets were substantially in excess of this objective.

PUBLIC BENEFIT

The charity provides a religious, welfare and social centre for deaf people.

THE SWANSEA CENTRE FOR DEAF PEOPLE

REPORT OF THE BOARD OF TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2019 – CONTINUED

TRUSTEES

The Trustees who held office during the year were as follows:

Timothy N Douglas Jones (Chair)

Paul Lewis

Paul J Hodges

June Talbot

John D S Jeremy

Talina Jones

No trustee has any financial interest in the charity.

The charity is governed by its charitable rules and is restricted to carrying out activities within its charitable objectives.

By order of the Board:


T N DOUGLAS-JONES

DATE 24/10/2020

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF

THE SWANSEA CENTRE FOR DEAF PEOPLE

I report on the accounts for the year ended 31 December 2019 set out on pages nine to twelve.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

 24.10.2020

Alison Vickers
Institute of Chartered Accountants in England and Wales
Bevan Buckland LLP
Langdon House
Langdon Road
SA1 Swansea Waterfront
Swansea
SA1 8QY

THE SWANSEA CENTRE FOR DEAF PEOPLE

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2019

	£	£	2019 £	2018 £
	Unrestricted	Restricted	Total	Total
GRANTS AND DONATIONS RECEIVED				
Donations	2,815	-	2815	1,788
Membership fees	135	-	135	160
Legacies	-	-	-	8,417
Big Lottery Grant	-	91,627	91,627	-
Total grants and donations	2,950	91,627	94,577	10,365
OTHER INCOME RECEIPTS				
Investment Income	5,437	-	5,437	5,132
Deposit Account Interest	1,567	-	1,567	1,832
FIT receipts	162	-	162	1,802
Cafe Takings	2,536	-	2,536	2,782
Sign Language Courses	21,362	-	21,362	28,098
Miscellaneous	5	-	5	-
Rent Received	8,812	-	8,812	13,854
Total other income	39,881	-	39,881	53,500
TOTAL RECEIPTS	42,831	91,627	134,458	63,865
LESS: PAYMENTS				
Fundraising Expenses	3,375	-	3,375	5,128
Publicity Expenses	3,375	-	3,375	2,628
Support and Administration Expenses	4,805	-	4,805	4,376
Charitable Activity Expenses	50,646	-	50,646	55,499
	62,201	-	62,201	67,631
NET SURPLUS FOR THE YEAR	(19,370)	91,627	72,257	(3,766)
PURCHASE OF FIXED ASSETS				
Furniture and Equipment	-	-	-	-
Development and improvement of property	96,046	91,627	187,673	6,900
	96,046	91,627	187,673	6,900
NET CASH FLOW	(115,416)	-	(115,416)	(10,666)
Cash balances at 1 January 2019				
At bank and in hand	314,474	-	314,474	325,140
Cash balances at 31 December 2019				
At bank and in hand	199,058	-	199,058	314,474
	=====	=====	=====	=====

THE SWANSEA CENTRE FOR DEAF PEOPLE
SCHEDULE TO RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2019

	2019	2018
	£	£
FUNDRAISING EXPENSES		
Staff Salaries	3,303	2,574
Consultancy fees	-	2,500
Travel expenses	18	12
Stationery postage and telephone	54	42
Web Site	-	-
	<u>3,375</u>	<u>5,128</u>
	=====	=====
PUBLICITY EXPENSES		
Staff Salaries	3,303	2,574
Travel expenses	18	12
Stationery postage and telephone	54	42
Web Site	-	-
	<u>3,375</u>	<u>2,628</u>
	=====	=====
SUPPORT AND ADMINISTRATION EXPENSES		
Staff Salaries	3,303	2,574
Rates	113	110
Repairs and maintenance	265	690
Computer expenses	29	51
Light, Heat and Water	490	469
Stationery postage and telephone	54	43
Insurances	397	273
Travel expenses	35	23
Cleaning	88	76
Web Site	-	-
Miscellaneous	31	67
	<u>4,805</u>	<u>4,376</u>
	=====	=====
CHARITABLE ACTIVITY EXPENSES		
Staff Salaries	23,125	18,015
Rates	1,016	991
Repairs and maintenance	2,384	6,209
Cafe Costs	1,164	1,229
Computer Expenses	259	459
Consultancy fee	-	2,500
Light, Heat and Water	4,408	4,217
Stationery postage and telephone	376	301
Insurances	3,575	2,460
Web Site	-	-
Signing Interpreter	260	727
Travel expenses	281	187
Sign Language Courses	12,821	17,343
Cleaning	796	684
TV licence	151	147
Subscriptions	30	30
	<u>50,646</u>	<u>55,499</u>

THE SWANSEA CENTRE FOR DEAF PEOPLE

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 DECEMBER 2019

MONETARY ASSETS

	2019	2018
	£	£
Unrestricted funds		
Bank and Cash Balances		
Bank Current Account – Lloyds Bank	6,549	14,617
Bank Current Account – Virgin Money	58,051	236,749
Bank Deposit Account – Lloyds Bank	134,440	1,915
Bank Deposit Account – Lloyds Bank 32 Day Notice	-	60,602
Cash	<u>18</u>	<u>591</u>
	199,058	314,474
	=====	=====
 Debtors and Prepayments	£	£
BSL courses	1,240	1,660
Insurance prepaid	1,738	1,670
	=====	=====
 Liabilities		
Accruals: Gas and electricity	548	500
Water	250	332
Creditors:		
BSL Course costs	2,295	560
Work on extension at 31 st December 2019 unbilled	64,000	-
	=====	=====

Restricted Funds

No part of funds received from the Big Lottery towards the cost of the extension at Neath Road, Swansea were unspent at the year end.

THE SWANSEA CENTRE FOR DEAF PEOPLE

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 DECEMBER 2019

NON-MONETARY ASSETS

		2019	2018
Investments at Cost			
		£	£
Old Mutual Income Fund	2239 units	5,997	5,997
Barclays	4500 25p shares	4,680	4,680
Royal Dutch Shell	1090 Class B Ord	4,203	4,203
Prudential	1250 5p shares	2,588	2,588
M & G Securities	1130 Charifund Income	5,346	5,346
Marks & Spencer	1457 Ord 25p shares	6,709	6,709
Murray International	1300 Ord 25p shares	5,242	5,242
BT Group	595 5p Ord	<u>1,505</u>	<u>1,505</u>
		36,270	36,270
		=====	=====

The market value of these investments at 31 December 2019 was £109,056 (31 December 2018 £101,971).

Fixed Assets

Furniture and equipment

Furniture and Equipment Cost Estimated	11,140	11,140
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Land and buildings used by the charity

The Charity's land and buildings at Hafod, Swansea were purchased in 2007 for £131,184 including associated costs. A substantial extension is being built at the rear of the main building and expenditure incurred on this up to the end of the year was £187,673 of which £91,627 has been contributed by a grant from The Big Lottery.

The charity owns a field at Mary Twill Lane, Caswell, Swansea. It is not practical to value this property.

 T N DOUGLAS-JONES - Trustee

24/10/2020 Date