

## ANNUAL REPORT 2018 – 2019

**Church Address:** Elvet Methodist Church  
Old Elvet  
Durham  
DH1 3HL

**Correspondence Address:** Mr. Paul Harrison  
28 Kira Drive  
Rosemount  
Durham  
DH1 5GU  
(Church Council Secretary)

### Church Council (Managing Trustees) as at 1<sup>st</sup> September 2018

Mrs J. Ball	Mrs S. Harrison	Mrs Christine Higham
Mrs P. Bissell	Miss M. Hogg	Mrs D. Slater
Mrs A. Bradbrook	Mrs P. Johnson	Mr E. Stanger
Mrs J. Bygate	Miss Catherine Wickens	Mrs J. Swithenbank
Mr T. Coburn	Mrs D. Lawson	Rev S. Swithenbank (chair)
Mrs J. Churchman	Mrs S. Mein	Mr B. Thompson
Mrs J. Dundee	Mr M. Phillips	Mrs M. Thompson
Miss J. Fielding	Mrs M Harris	Mrs K. Turner
Mr J. Gibson	Mrs A. Scott	Mrs L. Underwood
Mr C. Harder	Mr J. Scott	Dr P. Watson
Mr P. Harrison		

Revd. C. Jackson, Revd N. Johnson, Revd A. Longe, Revd. L. Law, Deacon A. Sharp

## **Aims and Organisation**

The aims of Elvet Methodist Church are to:

- Inform people about the love of God manifested in the giving of his Son, Jesus Christ
- Bear witness to that love by showing care to those in need
- To provide opportunities to worship God, through Jesus Christ
- To explore and demonstrate ways to follow Christ and promote Gods rule in contemporary society by the power of the Holy Spirit

The Church attempts to fulfil these aims by:

- Having well organised and meaningful services of worship each Sunday and on other special dates in the Christian calendar
- Providing services of Baptism, marriage and funeral
- Helping those in need, by providing a Foodbank and fundraising for charitable purposes
- Maintaining an orderly and welcoming building which can be used by other organisations
- Giving young people the opportunity to learn about the Christian faith in a safe and supportive environment, through Junior Church, and by giving adults the chance to explore their faith through house groups and meetings on church premises e.g. midweek prayer group, café-style/ discussion/reflective worship.

## **Organisation**

The managing trustees of the church are the members of the Church Council, who are responsible for the activities of the church and the up-keep of the premises. They appoint the following committees to ensure the efficient running of the Church:

- Finance Committee
- Property Committee
- Pastoral Committee
- Church Growth & Mission Group

## **Activities in 2017 – 2018**

During the 2017 – 2018 year, Elvet Methodist Church has maintained its life of worship and of service in the community and beyond. Most of its activities are of an on-going nature. In its remit of worship, these consist of

- Sunday morning and evening worship services
- Regular celebration of Holy Communion
- Junior Church, meeting each Sunday during school term times
- Prayer groups
- House groups
- Baptism, wedding ceremonies and funerals.

All of these activities are open to the public.

Its service to the community is manifested in many ways;

- The church is both a collection and distribution point for Foodbank
- Each year, a charity (alternating between a UK-based and an overseas mission) is chosen as a special project.
- It supports a number of charities (e.g. special collections in aid of Action for Children, Methodist Homes for the Aged and in response to world disasters and areas of developing humanitarian need). In addition, offerings at communion services are donated to nominated charities each month.
- Marriage Preparation classes are run
- Funerals are conducted in church, at the crematorium and cemeteries.
- It has a Thursday Club meeting
- A creche is provided during Sunday morning services
- The church has a Scout Group
- It has an associated Art and Crafts Group
- Its members visit the sick and elderly. Birthday cards are sent to those over 80 years of age.
- Every Wednesday (except for the holiday periods) a lunch is prepared and provided, attended by people from the local community
- It is the focal church for the Durham University Methodist Society which is now incorporated in JAM (Joint Anglican Methodist Society) and also welcomes students from many countries.
- It incorporates a Traidcraft stall
- It is a popular venue for concerts and other public events

**Of special note in the 2017 – 2018 year were the following:**

- In excess of £20,000 was raised for the church annual project - a vehicle for Global Care in contributing towards the cost of providing a Safe House in Guatemala for Street Children. This fulfils the target for the year.
- Fundraising activities for the above project included 'Music for a Midsummer's Evening', a walking Treasure Hunt, serving refreshments during Durham Lumiere, as well as annual events e.g. refreshments for the Durham Miners Gala and numerous other social events organised by church members and friends, coordinated by a project committee
- In February we held a joint service and a meal with the Chinese Church to celebrate the Chinese New Year. Using interpreters, this was delivered in English, Mandarin and Cantonese and very well attended.
- In June, Elvet hosted a Christian Aid 'Big Sing' for local schoolchildren. Some civic visitors attended along with the parents and friends of the children.
- Over the past year a number of charities have received donations from our communion and other special collections.
- Several members holding identified relevant positions within the church (staff, preachers, stewards, worship leaders, pastoral visitors and anyone working with or having contact with young people or vulnerable adults) have refreshed their safeguarding training with an updated module, in accordance with guidelines from The Methodist Church.
- The Chinese church under the pastoral charge of Revd. Lawrence Law, continues to meet regularly at the church.
- We have updated Elvet's action plan for future growth and events.

### **Objectives for 2018 – 2019;**

- We will continue our ongoing commitments, implement relevant aspects of the circuit plan and support areas of activity arising from Growth & Mission meetings
- We intend to make Elvet more visible in the community and have received permission to erect a Wayside Pulpit and a new noticeboard on the premises. We are considering installing artistic structures in the front garden to highlight church seasons e.g. Easter, Pentecost, a Nativity scene for Christmas etc.
- As the largest church in our circuit we continue with evening services which offer alternatives for congregations of other churches which do not, as well as students and visitors to the city.
- We continue to provide variety of worship, offering occasional café-style, Iona and Taizé style services, introducing new hymns and hosting joint services with other Methodists, Anglican and Chinese churches. We will explore expanding mid-week services and developing 'Messy Church' worship for young families.
- We are creating a small prayer room to be available for private prayer next to the church hall, when the church is open.
- We will investigate the idea that our Lunch Stop could also be an opportunity for the possibility of holding an open meeting with a speaker or having short informal reflective style worship before or after the meal, eg during Lent.
- Our Methodist Students will amalgamate with students from the Church of England to form a new University group; JAM (Joint Anglicans & Methodists) meeting regularly at Elvet.
- The Chinese Church congregation will continue to meet on Sundays and during the week – worship being offered in Mandarin, Cantonese and English when appropriate.

**THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS**

**Elvet Methodist Church  
FOR THE YEAR ENDED  
31 August 2019**

Durham and Deerness Valley Circuit

Circuit no:

**13/11**

**Registered Charity - Registration  
number**

**1126844**

**Minister:**

Revd. S Swithenbank

**Church Stewards:**

David Ramsden

Jackie Fielding

Sue Shearsmith

Chris Harder

Pat Johnson

Sue Harrison

**Treasurer:**

R O Smith



**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL****SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2019 and Internal Organisations reporting to the Church Council. Internal Organisation funds are Unrestricted funds with the exception of JMA.

INTERNAL ORGANISATIONS		Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	Arts & Crafts	130.27	0.00	130.27	0.00	28.73	159.00
e2	Choir	0.00	0.00	0.00	0.00	0.00	0.00
e3	Flower Club	362.05	417.79	-55.74	9.04	584.63	519.85
e4	JMA	136.47	0.00	0.00	0.00	136.47	136.47
e5	Lunch Stop	1,406.97	2,542.00	-1,135.03		7,149.67	6,014.64
e6	Thursday Club	609.12	721.00	-111.88	199.00	617.72	505.84
e7	Women's Fellowship	0.00	0.00	0.00	-33.55	0.00	0.00
e8	Sub total of Internal Organisations funds	2,644.88	3,680.79	-1,172.38	174.49	8,517.22 (e11)	7,335.80 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	98,981.03 (a7)	114,551.33 (b9)	-15,570.30	0.00 (c8)	57,650.24 (c6)	71,813.86 (c7)
e10	<b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>95,368.03</b>	<b>118,232.12</b>	<b>-22,864.09</b>	<b>174.49</b>	<b>66,167.46 (x)</b>	<b>79,149.66 (y)</b>
Continue on a separate sheet if necessary and bring the totals forward		<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD**

		OPENING BALANCES At 01/09/2018	CLOSING BALANCES At 31/08/2019
f1	Cash in hand	0.00	0.00 Smith/
f2	Bank Current Account	49,486.13	29,918.52
f3	Bank Deposit Account	3,236.58	1,607.58
f4	Central Finance Board	20,941.54	7,569.36
f5	Trustees for Methodist Church Purposes		
f6	Other funds		
f7	<b>SUB TOTAL - Church accounts</b>	<b>73,664.25 (c6)</b>	<b>39,095.46 (c7)</b>
f8	Total funds held by Internal Organisations (the closing balance total from above) (e12)	<b>8,517.22 (e11)</b>	<b>7,335.80 (e12)</b>
f9	<b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>82,181.47 (x)</b>	<b>46,431.26 (y)</b>

**SECTION G****OTHER ASSETS and LIABILITIES**

		At 1 September 2018	At 31 August 2019 Note
g1	Investments (include Endowments)	31,029.50	31,531.67
g2	Land & Buildings (see notes re Insurance value)	4,244,630.00	4,244,630.00 6
g3	Other Assets	0.00	0.00
g4	Loan(s) - show amount outstanding at year end	0.00	0.00
g5	Other Liabilities	0.00	0.00

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include only other investments

## ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2019

## Elvet Methodist Church

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year		Totals last year	Notes
a1	RECEIPTS	Note	£	£	£	£	1
a2	Offerings and Tax recovered		57,807.12	621.75	58,428.87	67,941.60	
a3	Bank and CFB interest and Investment income		514.82		514.82	537.17	
a4	Lettings, Wayleave & Other Property		10,615.00	0.00	10,615.00	15,932.33	
a5	Bequests, Donations & Other Receipts		21,550.69	7,871.65	29,422.34	4,127.39	2
a6	Traidcraft		0.00	0.00	0.00	0.00	3
a7							
a8	TOTAL RECEIPTS		90,487.63	8,493.40	98,981.03	(a7) 88,538.49	

SECTION B							
b1	PAYMENTS						
b2	Circuit Assessment		58,516.00	0.00	58,516.00		57,684.00
b3	Donations		12,450.43	0.00	12,450.43		954.88
b4	Repairs, Maintenance & Improvements		16,161.49	0.00	16,161.49		25,513.52
b5	Utilities (Insces, water rates, heating & lighting)		21,961.45	0.00	21,961.45		20,700.37
b6	Traidcraft		524.83	0.00	524.83		597.46
b7	Other items		4,937.13	0.00	4,937.13		3,768.78
b8							
b9	TOTAL PAYMENTS		114,551.33	0.00	114,551.33		(b9)

SECTION C						
c1	<b>NET RECEIPTS/ PAYMENTS FOR THE YEAR</b>	(a8-b9)	-24,063.70	8,493.40	<b>-15,570.30</b>	-20,680.52
c2	Total funds brought forward from last year		54,591.00	23,778.00	<b>78,369.00</b> (c6)	78,369.00
c3	<b>Sub total</b>	(c1+c2)	30,527.30	32,271.40	<b>62,798.70</b>	<b>57,688.48</b>
c4	Transfers and adjustments				<b>0.00</b> (c8)	0.00
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	(c3+c4)	<b>30,527.30</b>	<b>32,271.40</b>	<b>62,798.70</b> (c7)	<b>57,688.48</b> (c6)

SECTION D						
d	<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>					
	(these amounts are not included in total receipts/payments figures above)					
d1	Balance brought forward from last year			13,599.53		0.00
d2	Offerings/Gifts - received for external organisations			21,354.96		23,599.53
d3	Offerings/Gifts - passed to external organisations			13,599.53		10,000.00
d4	<b>BALANCE STILL TO BE PAID</b>	(d1+d2-d3)		<b>21,354.96</b>		<b>13,599.53</b>



## DECLARATIONS

### Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of  
Treasurer



Date

23-10-20

Name

B. J. THOMPSON

Address

5 RYEDALE  
DURHAM DH1 2AL

### Presentation to the Church Council for approval.

I confirm that the Accounts have been presented to the Church Council  
on  
and were approved.

12-10-20

Signature of the Chair of the meeting



Name of the Chair of the meeting

JOHN SQUARES

Date

Oct 20, 2020

### Independent Examiner's Report to the Trustees of the

Elvet Methodist Church

This Report is on the Church Accounts for the year ended 31<sup>st</sup> August 2018 carried out under Section 43 of the Charities Act 1993, or in Scotland Section 11 of the charities and Trustee Investment (Scotland) Act 2005.

### Respective responsibilities of Trustees and Examiner

As Trustees, you are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under Section 43(2) of the Charities Act 1993 (the 1993 Act) or under Regulation 10 (1)(d) of The Charities Accounts (Scotland) Regulations 2006 (the 2006 Accounts Regulations) and that an independent examination is needed

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act and section 44(1) of the Charities and Trustee Investment (Scotland) Act 2005;
- to follow the procedures laid down in the general Directions given by the Charity Commission under Section 43(7)(b) of the 1993 act; and
- to state whether particular matters have come to my attention.



## Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission and is in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

## Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 41 of the 1993 Act and Section 44 (1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts; and

- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act and Section 44(1)(b) of the 2005 Act and Regulation ( of the 2006 Regulations)

have not been met; or

(2) to which, in my opinion, ~~attention should be drawn in order to enable a proper understanding of the accounts to be reached.~~

A Full Analysis Will Not Be Possible Until  
The Full Records Are Available

Name

Andrew TRICE

Signature

*Andrew Trice*

Relevant Professional qualification or body

N/A

Address

37 BURNLEY STREET BURNLEY - LANCASHIRE BL7 2JH

Date

22/10/2020

