



ANNUAL REPORT AND FINANCIAL STATEMENT

31 March 2020

The Worldwide Hospice Palliative Care Alliance Company Limited by Guarantee

Registered in England and Wales No 6735120

Registered Charity No 1127569

THE WORLD HOSPICE PALLIATIVE CARE ALLIANCE

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TRUSTEES ANNUAL REPORT

1. ADMINISTRATIVE DETAILS

Registered name

The Worldwide Hospice Palliative Care Alliance

Any other working name (or abbreviation): WHPCA

Charity and Company Registration

Registered charity: 1127569

Company limited by guarantee in England and Wales: 6735120

Principal and Registered Office

Hospice House

34-44 Britannia Street

London

WC1X 9JG

Independent Examiner

Helena Wilkinson

Price Bailey LLP

3rd Floor

24 Old Bond St

Mayfair

London

W1S 4AP

Banker

Coutts and Co.

440 Strand

London

WC2 0QS

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Trustees (During Fiscal Year)

Dr. Julie Ling	Chief Executive, European Association of Palliative Care <u>Appointed:</u> January 2015 (Chair from June 2018)
Dr. Julia Downing	Chief Executive, International Children's Palliative Care Network <u>Appointed:</u> March 2017
Dr Nisla Camano Reyes	President, Panamanian Association of Palliative Care <u>Appointed:</u> November 2018
Dr. Zipporah Ali	Executive directive, Kenya Hospices and Palliative Care Association <u>Re-appointed:</u> Aug 2016
Dr. Emmanuel Luyirika	Executive Director, African Palliative Care Association <u>Re-appointed:</u> Aug 2016
Dr. Ednin Hamzah	Vice-Chair Asia Pacific Hospice Palliative Care Network <u>Re-appointed:</u> August 2017
Mr. Craig Duncan, FCA	COO, Hospice UK <u>Appointed:</u> August 2016
Dr. Agnes Csikos	Pecs-Baranya Hospice Foundation, Hungary <u>Appointed:</u> March 2017
Dr. Richard Harding	Kings College, Cicely Saunders Institute <u>Appointed:</u> August 2016
Dr. Frank Brennen	Physician <u>Appointed:</u> December 2016
Dr. James Cleary	Director and Walther Senior Chair of Supportive Oncology, Indiana University <u>Appointed:</u> December 2016

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Dr. Abhijit Dam	Secretary Indian Association of Palliative Care <u>Appointed:</u> October 2017 <u>Resigned:</u> June 2020
Mr. Edo Banach, JD	CEO and President National Hospice and Palliative Care Organisation <u>Appointed:</u> October 2017
Dr Helena Davies	Direct Stakeholder Trustee <u>Appointed:</u> October 2017
Ms Sharon Baxter, MSW	Executive Director, Canadian Hospice Palliative Care Association <u>Appointed:</u> June 2018
Dr Stephen Watiti	Direct Stakeholder Trustee <u>Appointed:</u> December 2018
Dr Elizabeth Gwyther	Professor, University of Cape Town (Former Chair WHPCA Board) <u>Completed Terms:</u> June 2020

2. STRUCTURE, GOVERNANCE AND MANAGEMENT

Nature of Governing Document

The Worldwide Hospice Palliative Care Alliance is a charitable company limited by guarantee constituted on 28 October 2008 and governed by articles and memorandum of association which were last amended on 14 August 2016. The trustees are also directors of the charity for the purposes of the Companies Act.

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How the Charity is Constituted

The charity is an international non-governmental organization with trustees from each region of the world. There are currently 350 members of the WHPCA from 102 countries. WHPCA members are not currently required to pay dues. The only voting members are the trustees.

The Board of Trustees

Trustees are elected and appointed according to the byelaws, which identify the number of trustees from each world region. Qualified candidates for election to the Board are identified with our regional members and are elected by current trustees.

Most trustees retire from office after four years. Retiring trustees can be reappointed but a trustee who has served for two consecutive terms must take a break from office and may not be reappointed for one year. Trustees that represent named organizations in the byelaws can serve unlimited terms.

The trustees delegate day-to-day management of the charity to the executive director, Dr. Stephen Connor.

The trustees set the remuneration of key management personnel based on market rates within the sector.

3. PUBLIC BENEFIT

We have referred to Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set. Our achievements and performance in section 5 show how we have met the public benefit requirements.

The Worldwide Hospice Palliative Care Alliance (WHPCA) is an international nongovernmental organisation (INGO) focusing exclusively on hospice and palliative care development worldwide. Its members are national and regional hospice and palliative care organisations and affiliate organisations supporting hospice and palliative care and supporters of hospice and palliative care worldwide.

Our vision is a world with universal access to hospice and palliative care. Our mission is to foster, promote and influence the delivery of affordable, quality palliative care.

Hospice and palliative care services relieves the pain and suffering of patients with life-limiting

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illness, supporting them and those around them physically, emotionally and spiritually. Care for patients can be in a variety of settings including their own home, at the hospice, in a hospital or in the community and can be for days, months or years.

We are here to support national hospice and palliative care organisations in promoting and developing hospice and palliative care in their countries. In the following sections, we aim to give you a snapshot of the key activities we have undertaken this year to meet our charitable objectives. This review demonstrates how our work is carried out for public benefit and how we have supported our members and others to provide and develop palliative care.

4. OBJECTIVES AND ACTIVITIES

The objectives of the charity are:

- to facilitate and promote the relief, care and treatment of the sick, especially the chronically and incurably ill and the dying, and the support and care of their families and carers and of the bereaved, in particular by:
- improving access to, and the quality of, palliative care, worldwide and improving the efficiency and efficacy of institutions concerned with the charitable provision of palliative care; and
- providing or facilitating education and training in palliative care and increasing awareness and understanding among the general public of the values, principles and practice of hospice and palliative care.

The main activities undertaken in relation to those purposes (from 1 April 2019 to 31 March 2020) are set out in section 5 below.

5. ACHIEVEMENTS AND PERFORMANCE

Secretariat and Governance

This year there was one face-to-face board meeting in May 2019 in Berlin, Germany. In addition, the board met by teleconference 3 times during the year.

The executive committee held monthly teleconference meetings most months.

Our first executive director, Stephen Connor, was originally appointed in January 2016, and continues to lead the organization to present.

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Risk Management

The trustees, together with the executive director and staff, identify risks to which the Worldwide Hospice Palliative Care Alliance is exposed and ensure that appropriate controls and systems are in place to monitor and manage those risks. A risk register is maintained and is reviewed by staff weekly, by the executive committee quarterly, and by the full board annually. Current risks include potential operational impacts from COVID-19, ensuring compliance with new UK General Data Protections Rules, and ensuring on-line donations are accurately accounted for.

Communications

WHPCA Communications has provided support to the OSF-funded direct stakeholder project and the Joffe Charitable Trust project using digital media and stakeholder to increase demand and access to palliative care in Ethiopia and South Africa, the Compassionate Korail project in Bangladesh, and the implementation of the UK Aid Direct Project in Bangladesh.

Our project: Using digital media and direct stakeholder voices to increase demand for and access to palliative care in two Anglophone African countries has continued to grow in line with our workplan.

The aim of the project is to draw on the powerful stories of people needing or accessing palliative care (direct stakeholders) to tell their stories to 1) raise demand for palliative care among people who would benefit from it and 2) to encourage national decision makers to include palliative care in Universal Health Coverage plans.

The WHPCA has continued to deliver the international edition of ehospice (www.ehospice.com/international), maintain a public-facing website (www.thewhpc.org), deliver a monthly newsletter and engage with supporters via social media platforms, mainly Twitter and Facebook.

The International edition of ehospice has supported WHPCA programmes and advocacy activity by reporting on: WHPCA programmes in Bangladesh, South Africa and Ethiopia, work on the Universal Health Coverage and the global NCD agenda, palliative care as part of the WHO General Programme of Work, access to medications, rights of older persons, and advocacy at the World Health Organization Executive Board Meeting and the World Health Assembly, ehospice international published 60 articles with stories from around the world. The categories were represented as follows:

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Community Engagement — 6

Education— 7

Leadership — 3

Opinion — 7

Policy — 0

Research — 0

People and places – 0

Uncategorised – 23.

The International edition of ehospice reported 160,519 sessions and 174,040 unique page views by 147,465 users over the reporting period. This is up from 138,842 users in the previous fiscal year.

The WHPCA has continued to build up its communications tools including:

Our monthly e-newsletter which is circulated to over 2,577 recipients in over 120 countries up from 1500 recipients in the previous year.

We have been managing and updating our WHPCA website with regular news updates relating to hospice and palliative care worldwide. There were 59,403 sessions and 128,137 unique page views by 44,380 users on the WHPCA website during the reporting period.

We have increased our engagement on social media mechanisms, including Facebook and Twitter. We currently have 4,292 total page likes on Facebook and 6,106 followers on Twitter. We have been managing and updating our WHPCA website with regular news updates relating to hospice and palliative care worldwide. There were 46,279 sessions and 110,113 unique page views by 34,120 users on the WHPCA website during the reporting period.

World Hospice and Palliative Care Day took place on 12 October 2019. The theme was: “My Care My Right.” This highlighted the importance of palliative care as part of Universal Health Coverage. Materials were produced and utilised around the world and 170 events were registered on the website from 65 different countries up from 51 countries last year.

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We impact people's lives on the ground

The WHPCA has continued to deliver and expand its community home-based palliative care in Bangladesh in partnership with the Department for Palliative Medicine of BSMMU. During this year over 300 people received palliative care services.

"If you people would haven't come to support and care for me and provided physiotherapy then I might not be able to walk and die earlier." (previously bed-bound female 71-year-old who, after physiotherapy support from the project can now walk)

"I am an older person, nobody in my family likes to talk to me, listen to me. It seems nobody likes me any longer. Only your appearance gives me the chance to share my thoughts and I feel better." (80-year-old female patient)

As external funding is running down (due to end in December 2020), the Dhaka community has increased its support to the work in Korail and will keep providing some level of care for patients.

This year the team focused brought together carers to build support amongst them for caring for their family members and bereavement.

There were 42 community people actively engaged as volunteers who helped with providing psycho-social support to patients as well as distributing food parcels and participating in sensitisation activities.

The UK AID Direct funded project in Narayanganj made significant advances this year. 149 women and 107 men and 1000 of their family members are receiving community home-based palliative care and support. 95% rated the care they received as excellent or good. The project has trained a total of 72 nurses (71F, 1M) and 34 doctors (12F, 22M). Over 2440 people have been reached through sensitisation in the community which has led to an increase in referrals of patients who need palliative care. Over 200 people have also completed training as volunteers and 42 are actively involved in project activities. During the year, the volunteers established the Narayanganj Palliative Care Society which shows their level of engagement with palliative care and is a good building block for sustaining project activities when the project funding ends in March 2021. Focus for the coming year will be on increasing local support and sustainability of community home-based palliative care.

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We influence policy at the highest levels

Advocacy

This year we have developed a new strategy with a strong focus on achieving access to palliative care as part of Universal Health Coverage (UHC) reforms. We have focussed on strengthening the support of palliative care advocates and palliative care allies worldwide to achieve our aims for palliative care for all as part of UHC.

Our key activities and success through the year include:

- We made the voice of palliative care heard at the UN civil society hearing and High-Level Meeting on Universal Health Coverage. We worked to ensure that palliative care was included in the political declaration.
- We built partnerships with key allies including Chatham House where we co-organised a roundtable on palliative care
- We participated in key WHO events including the World Health Assembly and WHO Europe ensuring that the palliative care voice, including those with palliative care needs in LMICs was heard.
- We distributed £60k worth of grants to projects in India, Romania, Rwanda and Zimbabwe to strengthen the voice of people living with palliative care needs in advocacy.
- We secured funding for a project on palliative care as part of UHC in Kenya.
- We responded quickly to COVID-19 launching a time to talk series with our first webinar on March 20, 2020 co-led by people with palliative care needs
- We worked with the African Palliative Care Association at their Kigali meeting to build a focus on UHC and the agency and voice of people with palliative care needs
- We continued to strengthen our membership and alliances within the UK to build UK government support for palliative care as part of their international development work

We are building a diverse and strong movement demanding care for all

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- We secured funding to implement a project to raise the voice of direct stakeholders in palliative care across palliative care advocacy and all of our activities. The voices of those who are experts by experience are a crucial aspect of the movement to demand care for all.
- Our WHO/WHPCA *Global Atlas of Palliative Care at the End of Life* (2014) has now been downloaded over 107,000 times <http://www.thewhpc.org/resources/global-atlas-on-end-of-life-care>. A new 2nd edition of the Global Atlas with WHO is nearing completion and is expected to be published in October 2020.

Organisational Development and Programme Support

WHPCA has been providing technical support to the government of Greece in developing a national strategy for development and implementation of palliative care throughout the Republic with a grant from the Stavros Niarchos Foundation. This is part of a three-year initiative that began with completion of a feasibility study in 2018. In this fiscal year we assisted in developing the national strategy, national standards, and proposed legislation.

The WHPCA Palliative Care Toolkit and training manual continues to be a useful resource for those developing palliative care in limited resource settings at <http://www.thewhpc.org/resources/memberresources/national-palliative-care-strategies/>. An updated version of the toolkit is now available. The toolkit & training manual have been downloaded over 54,300 times. The WHPCA continues to be focused on support of hospice and palliative care development in low and middle-income countries. We have received new funding for a programme to support palliative care delivery in slum communities in Bangladesh, have developed strong indigenous palliative care models with local members and are working on funding for a programme in Ethiopia and another in Jordan.

We co-edited and published a new book *Building Integrated Palliative Care Programs and Services* (2017) that is free to download <http://www.thewhpc.org/resources/building-integrated-palliative-care-programs-and-services> and has been downloaded over 2,700 times.

6. FINANCIAL REVIEW

Income for the finance year was £272,718 (2018/19: £373,811), including significant grants from the Open Society Foundation, the US Cancer Pain Relief Committee, the Stavros Niarchos Foundation, the UK Department for International Development's UK Aid Direct program, True Colours Trust, and the Joffe Charitable Trust. We are extremely grateful to them for their support. Expenditure for the year totalled £343,310 (2018/19: £359,981), as a result of increased programme delivery costs.

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During the year WHPCA recorded net income of (£70,592) (2018/19: 13,830) due to commitments to spend funds from the previous fiscal year. This included a small increased surplus on unrestricted general funds of £8,988 (2018/19: £9,265) that brings total unrestricted funds to £31,602 (2018/19: £22,614). Total funds carried forward at the end of the fiscal year were £161,474 (2018/19: £232,068).

7. RESERVES

The charity holds limited free reserves at the end of the year. The trustees aim hold reserves of at least £50,000, based on an analysis of our expenditure commitments, charitable need and the security of our income streams. As the current free reserves are £31,602, the trustees have developed a strategy to grow our reserves and expect to reach our goal in the next fiscal year. COVID-19 has not had a negative impact on our operations and reserves this year, though only through March. We have received two additional COVID-19 grants since the close of the fiscal year and based on our budget and cash forecasts we anticipate ending next fiscal year with more than £50,000 in free reserves.

8. PLANS FOR FUTURE PERIODS

The WHPCA will continue to work toward achieving its mission through the implementation of our new three-year strategic plan (2019-21). The five strategic areas of focus are:

1. **INFLUENCING CHANGE:** We will reduce suffering by including palliative care in universal health coverage basic packages of care in low-and-middle income countries
2. **TRACKING PROGRESS:** We will ensure that palliative care progress is tracked and monitored by policy makers using standardized, tested, and reliable national indicators
3. **BUILDING A MOVEMENT:** We will work to build a movement of direct stakeholders, carers, civil society, government, and academia to improve understanding and demand for palliative as part of Universal Health Coverage
4. **GENERATING FUNDS:** We will work with our member organizations to increase funding and technical assistance to palliative care organisations worldwide to increase access to essential palliative care as part of Universal Health Coverage
5. **WORKING COLLABORATIVELY:** We will grow as a strong regional and national member driven global alliance working collaboratively in meaningful partnership with others.

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STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also directors of Worldwide Hospice Palliative Care Alliance for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and its subsidiaries and of the incoming resources and application of resources, including the income and expenditure, of the charitable company and its subsidiaries for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently
- observe the methods and principles in the Charities Statement of Recommended Practice 2015 (FRS102)
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and its subsidiaries and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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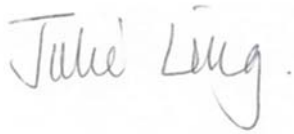
The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislations in other jurisdictions.

The Report of the Trustees has been prepared in accordance with the special provisions applicable to companies' subject to the small companies' regime.

Independent examiner

Price Bailey LLP was re-appointed as the charity's independent examiner for this fiscal year.

Approved by the trustees on 10 September 2020 and signed on their behalf by

A handwritten signature in dark ink, reading "Julie Ling." with a period at the end. The signature is written in a cursive, flowing style.

Dr. Julie Ling

Chair, WHPCA

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INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WORLDWIDE HOSPICE PALLIATIVE CARE ALLIANCE

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2020 which are set out on pages 17 to 30.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

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1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Helena Wilkinson FCA

For and on behalf of Price Bailey LLP
3rd Floor, 24 Old Bond St, Mayfair, London W1S 4AP

27 October 2020

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The Worldwide Hospice Palliative Care Alliance

Statement of Financial Activities (Incorporating an income and expenditure account)

For the year ended 31 March 2020

				2020	2019
	Note	Unrestricted £	Restricted £	Total £	Total £
Income					
Donations and legacies	2a	5,504	267,214	272,718	367,656
Income from charitable activities	2b	-	-	-	6,155
Total income		<u>5,504</u>	<u>267,214</u>	<u>272,718</u>	<u>373,811</u>
Expenditure					
Raising funds	3	1,350	-	1,350	18
Charitable activities	3	<u>(4,834)</u>	<u>346,796</u>	<u>341,962</u>	<u>359,963</u>
Total Expenditure		<u>(3,484)</u>	<u>346,796</u>	<u>343,312</u>	<u>359,981</u>
Net income / (expenditure) in the		8,988	(79,582)	(70,594)	13,830
Reconciliation of funds					
Total funds brought forward		<u>22,614</u>	<u>209,454</u>	<u>232,068</u>	<u>218,238</u>
Total funds carried forward	11	<u>31,602</u>	<u>129,872</u>	<u>161,474</u>	<u>232,068</u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above.

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The Worldwide Hospice Palliative Care Alliance

Balance sheet

As at the 31 March 2020

		2020	2019
	Note	£	£
Tangible Fixed Assets	8	0	879
Current assets			
Cash at bank and in hand		158,157	151,393
Debtors	9	6,164	80,678
		164,321	232,071
Liabilities			
Creditors: amounts due within 1 year	10	(2,847)	(882)
Net current assets		161,474	231,189
Net assets		161,474	232,068
Funds			
Restricted funds		129,872	209,454
Unrestricted funds		31,602	22,614
Total charity funds	11	161,474	232,068

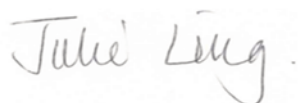
The notes on pages 19 to 29 form part of these financial statements.

For the year ending 31 March 2020, the company was entitled to exemption from audit under section 477 of the Companies Act 2006

Directors' responsibilities:

- the members have not required the company to obtain an audit of its account for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the

Approved by the trustees on 10 September 2020 and signed on their behalf by



Dr Julie Ling
Chair

Company number: 6735120

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1. Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice Applicable to Charities Preparing their Accounts in Accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Companies Act 2006.

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value, unless otherwise stated in the relevant accounting policy notes.

The functional currency is pound sterling and accounts are rounded to nearest pound.

b) Company status

The charity is a company limited by guarantee. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the

c) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are to be used for specific purposes as laid down by the donor.

d) Income

Voluntary income including donations, gifts and grants that provide core funding or are of general nature are recognised where there is entitlement, probability of receipt and the amount can be measured with sufficient reliability.

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1. Accounting policies (continued)

e) Expenditure

Expenditure is included in the statement of financial activities when incurred and includes attributable VAT which cannot be recovered.

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly allocated to either charitable or governance costs, they have been apportioned based on an estimate of the time devoted to the respective areas.

f) Going Concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

g) Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid net of any trade discounts due. Accrued income and tax recoverable is included at the best estimate of the amounts receivable at the balance sheet date.

h) Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount.

i) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

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1. Accounting policies (continued)

j) Pension

The company operate a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

k) Financial instruments

The charity only has financial assets and liabilities that qualify as basic financial instruments, which are all measured at cost.

2. Income

a) Donations and Legacies

	2020			2019		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
Grants from foundations and trusts						
USCP	-	-	-	-	57,418	57,418
UK DFID	-	82,280	82,280	-	82,683	82,683
Open Society Foundations	-	97,135	97,135	-	45,489	45,489
Anonymous Foundation	-	-	-	-	116,084	116,084
True Colours Trust	-	17,360	17,360	-	-	-
Stavros Niachos Foundation	-	30,439	30,439	-	17,122	17,122
Joffe Trust	-	40,000	40,000	-	40,000	40,000
	-	267,214	267,214	-	358,796	358,796
Exchange gains/(losses)	4,704	-	4,704	(93)	7,724	7,631
Individual donations	800	-	800	1,229	-	1,229
Total	5,504	267,214	272,718	1,136	366,520	367,656

b) Income from charitable activities

	2020			2019		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	£	£	£	£	£	£
Provision of communications service to	-	-	-	640	-	640
Provision of consultancy services	-	-	-	5,515	-	5,515
Total	-	-	-	6,155	-	6,155

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Notes to the financial statements

For the year ended 31 March 2020

3. Expenditure

	Direct Costs	Support Costs	2020 Total	Direct Costs	Support Costs	2019 Total
	£	£	£	£	£	£
Raising funds						
Cost of generating donations and grants	1,350	-	1,350	18	-	18
Charitable Activities						
Capacity Building	80,995	13,201	94,196	24,635	8,441	33,076
Strengthening Palliative Care in:						
Bangladesh (Anonymous funder)	30,324	7,752	38,076	71,196	15,436	86,632
Bangladesh (DFID funding)	78,880	2,004	80,884	97,726	1,735	99,461
Greece	29,649	4,548	34,197	25,100	3,240	28,340
Joffe Foundation project	32,663	6,451	39,114	36,160	3,587	39,747
USCP Project	50,707	4,788	55,495	65,507	7,200	72,707
	303,218	38,744	341,962	320,324	39,639	359,963
Total Expenditure	304,568	38,744	343,312	320,342	39,639	359,981

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3. Expenditure (continued)

b) Analysis of Support Costs

	2020	2019
	£	£
Governance		
Trustee Travel	2,028	6,124
Tax and Independent Examination	1,350	1,572
	<u>3,378</u>	<u>7,696</u>
Other Support Costs		
Travel, accommodation & subsistence	1,583	1,954
Accountancy and HR	9,455	8,503
Miscellaneous	10,692	5,662
General advocacy	412	5,478
Communications Costs	7,456	6,845
Depreciation	879	879
Website	4,887	2,621
Total Support Costs	<u><u>38,742</u></u>	<u><u>39,638</u></u>

Support costs have been allocated based on an estimate of time spent.

4. Net income/(expenditure) for the year

This is stated after charging / crediting:	2020	2019
	£	£
Net losses/(gains) on foreign exchange	4,704	(7,631)
Independent Examiners fees	900	900

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5. Wages and Salaries

	2020	2019
	£	£
Salaries	112,274	133,218
National Insurance	464	3,394
Pension	3,425	3,876
	<u>116,163</u>	<u>140,488</u>

No employee earned more than £60,000 in the current or prior year.

The key management personnel for the year comprise the trustees. The charity's trustees were not paid and did not receive any benefits from employment with WHPCA in the year (2019: £nil). They were reimbursed expenses during the year as stated in note 11.

b) Staff numbers

The average monthly head count was 6 (2019: 4)

	2020	2019
	No	No
At 31 March, the head-count was as follows		
Raising funds	-	-
Charitable activities	6	4
Total	<u>6</u>	<u>4</u>

6. Pension

WHPCA contributes towards defined contribution pension plans for employees. Pension costs are recognised when they fall due.

The costs of the defined contribution scheme are included with the associated staff costs and allocated therefore to raising funds and charitable activities. £nil (2019 - £nil) was owing to the pension scheme at the year end.

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7. Taxation

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

8. Tangible Fixed Assets

	IT equipment £
At the start of the year	1,758
Additions	-
Disposals	-
At the end of the year	<u>1,758</u>
At the start of the year	879
Charge for the year	879
At the end of the year	<u>1,758</u>
At the end of the year	<u>-</u>
At the start of the year	<u>879</u>

9. Debtors

	2020 £	2019 £
Trade debtors		
Other debtors	1,652	-
Amounts due from Hospice UK	<u>4,512</u>	<u>80,678</u>
	<u>6,164</u>	<u>80,678</u>

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10. Creditors: Amounts falling due in less than one year

	2020	2019
	£	£
Trade creditors	1,847	-
Accruals	1,000	882
	<u>2,847</u>	<u>882</u>

11. Analysis of net assets between funds

	Unrestricted	Restricted	2020 Total
	£	£	£
Net current assets	31,602	129,872	161,474
	<u>31,602</u>	<u>129,872</u>	<u>161,474</u>

	Unrestricted	Restricted	2019 Total
	£	£	£
Net current assets	22,614	209,454	232,068
	<u>22,614</u>	<u>209,454</u>	<u>232,068</u>

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12. Analysis of funds

An analysis of restricted funds is shown below

	1 April 2019 £	Income £	Expenditure £	31 March 2020 £
Restricted funds				
OSF Capacity Building	109,385	97,135	(99,030)	107,490
USCP Project	54,755	-	(55,495)	(740)
Joffe Charitable Trust	32,147	40,000	(39,114)	33,033
DFID Bangladesh Project	(16,778)	82,280	(80,884)	(15,382)
True Colours Trust	-	17,360	-	17,360
Greece Project	(11,218)	30,439	(34,197)	(14,976)
Bangladesh Project	41,163	-	(38,076)	3,087
Total restricted funds	209,454	267,214	(346,796)	129,872
Unrestricted funds	22,614	5,504	3,484	31,602
Total funds	232,068	272,718	(343,310)	161,474

	1 April 2018 £	Income £	Expenditure £	31 March 2019 £
Restricted funds				
OSF Capacity Building	98,964	45,489	(35,068)	109,385
USCP Project	62,320	65,142	(72,707)	54,755
Joffe Charitable Trust	31,894	40,000	(39,747)	32,147
DFID Bangladesh Project	-	82,683	(99,461)	(16,778)
Greece Project	-	17,122	(28,340)	(11,218)
Bangladesh Project	11,711	116,084	(86,632)	41,163
Total restricted funds	204,889	366,520	(361,955)	209,454
Unrestricted funds	13,349	7,291	1,974	22,614
Total funds	218,238	373,811	(359,981)	232,068

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12. Analysis of funds (continued)

OSF have provided annual grants for capacity building of the organisation for several years.

The project funded by the US Cancer Pain Relief Committee is to support WHPCA's technical assistance of the WHPO in implementing the PC resolution.

The grant from the Joffe Charitable Trust is to support a project entitled "Using digital

The grant from True Colours Costs was to support the work of the fundraising and international programmes manager.

We are undertaking two palliative care development projects in Bangladesh. One is funded by DFID and the other by an anonymous trust.

A UK trust which wishes to remain anonymous is funding a palliative care development project in Bangladesh. The second stage of this project began in April 2018 and is expected to last two years.

The Stavros Niarchos Foundation is funding a project to develop palliative care provision in Greece

In the previous year, a number of donations were received from individuals to support palliative care in Ethiopia. The fund was fully spent in the year

13. Related party transactions

Trustees

WHPCA paid the cost of travel and expenses incurred by Trustees whilst fulfilling their duties to WHPCA. This includes the reimbursement of expenses totalling £2,028 (2019: £6,124).

Hospice UK

Hospice UK, a UK registered charity, is a member of WHPCA and the Chief Operating Officer of Hospice UK - Craig Duncan - is a trustee of WHPCA.

Hospice UK also provided various services to WHPCA, including financial management and payroll services valued at £11,000 (2019: £11,000).

At the year end Hospice UK owed £4,512 to WHPCA (2019: £80,678).

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13. Related party transactions (continued)

There are no other related party transactions.

14. Ultimate controlling party

There is no overall controlling party.