



# ANNUAL REPORT

AND ACCOUNTS of the

PAROCHIAL CHURCH COUNCIL

for the year ending 31 December 2019

**Rector:**

The Reverend Canon  
Nicholas Aiken  
The Rectory  
Aviary Road  
Pyrford  
Woking  
Surrey GU22 8TH

**Parish Office:**

Church of the Good  
Shepherd  
Coldharbour Road  
Pyrford  
Woking  
Surrey GU22 8SP

**Bankers:**

HSBC  
6 Commercial Way  
Woking  
Surrey GU21 6EZ

**Independent Examiner:**

Mr J D Cracknell  
45 St Nicholas Crescent  
Pyrford  
Woking  
Surrey GU22 8TD



**Wisley Church**

Wisley Lane  
Wisley  
Surrey



**Church of the  
Good Shepherd**

Pyrford  
Woking  
Surrey



**St. Nicholas'  
Church**

Church Hill  
Pyrford, Woking,  
Surrey

TO KNOW JESUS AND  
TO MAKE HIM KNOWN

## Wisley with Pyrford PCC

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## STATUTORY DISCLOSURES

### MEMBERSHIP OF THE PCC:-

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules.

Parochial Church Council as from 27<sup>th</sup> April 2020 Annual Meeting

	<b>Clergy</b>	
#*	Canon Nicholas Aiken	Rector
	Reverend Mark Potter	Curate
	<b>Churchwardens</b>	
#	Ed Brockman	Church of the Good Shepherd – elected 2015
#	Linda Knowles	Church of the Good Shepherd – elected 2016
#	Andy Pearce	St Nicholas' Church – elected 2019
	<b>Deanery Synod Members - Elected To:</b>	
	Matthew Ryan	2020
	Chris Newell	2020
	Bob Tilley	2020
	Vacant - 1	
	<b>Lay Members - Elected To:</b>	
#	David Dallison	2022
	Katharine Wright	2022
#	Ian Wishart	2022
	Katharine Gervasio	2022
	Jo Attrill	2022
	Mike Brown	2022
	Geoff Parsons	2021
	Vacant – 1 to 5	
	<b>Co-opted Members</b>	
#	Guy Meakin	Honorary Treasurer
#	Steve Chalkley	Honorary Secretary

# = member of Standing and Finance Committee

\* = member of Diocesan Synod



Steve Chalkley Honorary Secretary

12<sup>th</sup> March 2020

## **STANDING & FINANCE COMMITTEE**

This is the only committee required by law, which meets bi-monthly to transact the business of the PCC, subject to any delegated responsibilities made by the PCC.

## **BUILDING COMMITTEE**

This committee attends to matters relating to the stewardship of church buildings, contents, churchyards, The Old School Room and Church House.

## **STEWARDSHIP COMMITTEE**

After the retirement of Robert Bashford, who was a first-class Chair of the Stewardship Committee, we haven't been able to find a replacement. However, that did not stop us from mounting a very successful Stewardship Initiative last autumn. I am very grateful to Linda Knowles who kindly printed the 300 letters that I sent out to the whole congregation. Your response was immensely encouraging, and we managed to turn around our financial decline, putting us on a more secure footing for the future.

I would therefore like to thank you as a congregation for your continued support.

## **CHARITIES REVIEW COMMITTEE**

The committee meets regularly, under the chairmanship of Robert Hewitt, to monitor and review the charities we support.

In addition, there are other ad hoc committees to handle Gardens & Churchyard issues and Youth work.

## **CHURCH STAFF**

At the end of the year, the parish employed a full-time Children & Families Minister, a full-time Youth Minister, a part-time Assistant Youth Minister, a part-time Parish Operations manager, a part-time Halls and Facilities manager, a book-keeper and two part-time secretaries in the Parish Office. We also employed a part-time caretaker who assists with general maintenance at the Church of the Good Shepherd. In addition, honoraria are paid to the Gift Aid Administrator, the Rector's wife for secretarial help and a parishioner who opens and closes Wisley Church every day.

## **CHURCH ATTENDANCE**

There were 396 names on our Electoral Roll at the last Annual meeting held in April 2019 of whom 150 lived outside the parish. At 31 December 2019 our total was 454 of whom 173 were living outside the parish.

The usual Sunday attendance at our churches was 224 adults (2018 - 210) and 38 under 16s (2018-43) making a total average attendance of 262 per week.

During the year there were 4 weddings, 20 funerals (of which 15 had formal services in the parish), 12 services of interment of ashes and 15 baptisms.

## CHAIRMAN'S REPORT FOR 2019

**BY THE RECTOR, THE REVEREND CANON NICHOLAS AIKEN, B.A., M.A.**

There were a number of significant highlights in 2019 as we as a parish sought to move forward in our Vision to 'Know Jesus and to make Him known'. We ran the Alpha Course in the springtime and we also prepared a good number of young people for confirmation in the summer at St. Mary's, Horsell.

The first half of the year was very challenging as we didn't have a Curate so we were thrilled to welcome Mark Potter and his family. Mark was ordained in the Cathedral at the end of June last year. He has become a huge asset to the ministry here at Wisley with Pyrford and it has been a pleasure welcoming him, Charlotte, Dorothy and Samuel. Samuel frequently steals the show with his cheery wave at the beginning of services!

In April a wonderful group of 26 folk from the parish went to Israel. It was a fantastic experience with such lovely people. We visited all the significant sights in the Holy Land. Each of us has some wonderful memories of the pilgrimage but one in particular was sharing communion together by the Sea of Galilee surrounded by the beauty of the scenery and poignancy of Jesus's ministry in that place.

The Pastoral Assistants, led by Janet Jarrett, continue to do tremendously valued work quietly and caringly amongst so many folk in the parish. They truly are the Lord's hands in supporting and caring for those in need, and we deeply appreciate their support.

In a community sense the Coffee Shop continues to provide a great source of coming together. It continues to thrive with all the demands that are made upon it.

Our church school, under the leadership of Kathryn Krynicki and the Chair of Governors, Julia Lamaison, continues to do excellent work among our children. The clergy and ministry team go in every Friday and lead assemblies with the *Open the Book Bible Stories* which support the considerable Christian input that goes into the school day by day, week by week by the staff.

At the beginning of the year we were joined by Anthony, our new Youth Worker. He has proved to be a real asset to the ministry in the parish. His work amongst the teenagers and young people has been very successful and we are most fortunate to have him.

Suzanne continues her work with her usual vigour and enthusiasm. With all the gifts and skills that she uses whilst working with our children and young families, we are very lucky to have her.

On the rare occasion the clergy are asked what their job actually involves, listed below are some of the matters that take up the clergy time (in no selected order):

Funeral enquiries.  
Funeral visits.

Funeral preparation and  
Services.  
Interment of ashes.

## Wisley with Pyrford PCC

Details regarding monuments.  
School assemblies.  
School Governors' meetings.  
Sermon preparation.  
Standing and Finance meetings.  
P.C.Cs.  
Hospital visits.  
Building Committee.  
Magazine articles.  
Weekly staff meetings.  
Mid-week communion services.  
Home communions.  
Liaison with the Architect and  
Diocese over buildings.  
Wedding preparations.  
Wedding rehearsals.  
Wedding services and  
occasional receptions.  
Deanery clergy chapter.

Deanery Synod.  
Clergy Fraternal.  
Council of Churches.  
House groups.  
Organising the preaching and  
service rota.  
Hymns selection for Wisley and  
St. Nicholas'.  
Home visits.  
Sick visits.  
Baptism visits.  
Chairing Pyrford charities.  
Attending our men's and  
women's groups.  
Replying to letters and emails.  
Answering the telephone.  
Sunday services!  
Prayer and Bible Reading.

These are just the everyday items the clergy deal with. The list does not include the numerous small items that demand attention. It is obvious that without the wonderful support provided by Linda, Carol, Sarah, Kerry and Annette, the work of the church in this parish would grind to a halt within 24 hours, or less. In fact, I would like to pay special tribute to the Parish Office for all the help and advice they have given me.

A handwritten signature in dark ink, reading 'Nicholas Aiken', with a horizontal line underneath.

The Reverend Canon Nicholas Aiken

March 2020

### REPORT ON THE PROCEEDINGS OF THE DEANERY SYNOD

**BY BOB TILLEY**

There were two meetings during the past year.

The first on 22 October 2019, held at St John's Woking, was a presentation by David Welch, Youth Adviser at Guildford Diocese entitled – "Transforming Church, Transforming Young People's Lives".

David gave us an insight into the lives and thoughts of young people. They want to know who we are and are looking for people to love and support them and not let them down. So talk about yourself, your faith and that you love them.

Young people are increasingly more responsible; teenage conception is down; exam results are going up (so the exams are being made harder). Drinking and smoking are down and fewer people are marrying. Half go onto higher education.

Youth are not anti-faith/spiritual but may be anti-institution and church. They want meaning, purpose and direction in life. They want us to be human – not have all the answers but better questions. A positive, encouraging and hopeful message.

The second meeting on 3 February 2020, held at St Peter's Old Woking, was led by Rev Barbara Hunt on the subject of "BAME – Ordained leadership of Black, Asian and Minority Ethnic in the CofE."

Guildford Diocese has recently prioritised a policy to train and appoint BAME clergy and this is beginning to show up very positively in new appointments. We were told the benefits have been excellent BAME applicants and a wider age range and social background. It is hoped that this will continue and accelerate.



### WORSHIP AND PRAYER NETWORK

**BY CAROLINE OLDROYD**

The worship and prayer network coordinates the worship and prayer in our parish. It looks at the different Church services we offer, the music and our choir and musicians and provides opportunities for prayer within the parish.

As well as our 8am and morning services at each of our 3 churches there is a regular evening service entitled "The 7". Evening services have historically been poorly attended but this quieter, informal, reflective service has a regular growing congregation. The 4 o'clock service has been replaced by a Monday afternoon family event called "Explore Together". This happens straight after school and is run by Suzanne. For many of those who attend, this is their "church" event of the week.

The musicians and choir continue to lead our services at the Good Shepherd and we are grateful to the organists who play at Wisley and St Nicholas' churches. Melanie Cook does a great job in coordinating the musicians at the Good Shepherd and we are very blessed to have such talented and committed musicians and singers. Quarterly meetings of these people take place, giving them an opportunity to worship and pray for each other as well as choose new songs. The choir and other singers have joined forces with St John's Church, West Byfleet twice this year to sing at a Palm Sunday and an Advent choral event. At Christmas there are extra carol services for Women's Forum, the schools and our 2 nursing homes.

The Down Memory Lane service on the fourth Thursday afternoon of the month has now been running for 3 years and is "church" for many of those attending. We are very grateful to all the wonderful helpers who provide transport, cake and tea after the service.

There are regular prayer meetings that take place during the week. These are open to anyone and everyone and take place on the first Monday evening of the month at 8pm, the first and third Tuesday mornings at 9am, the first Friday of the month at 8am and at 11am on the third Fridays. They take place in the Emmaus chapel. Prayer is still offered after the morning service at the Good Shepherd by a committed prayer ministry team and this is much appreciated by those who come in. Our prayer box in the Emmaus chapel is still well used and these prayers are prayed for on Sunday mornings and other times.

Our Parish Vision says "We will ensure group and personal prayer underpins all our activities". May that continue to be the case.

Thanks for the input from: Nick, Charles, Suzanne, Diane, Anthony, Tricia Pollard, Tony Paice, Melanie Cook, Claire Williams, Caroline.

## PASTORAL CARE NETWORK

BY SUZANNE LEES-SMITH

- Throughout 2019 we continued to be blessed by much care and time given to looking after others. The Pastoral Assistants offered ministry to the sick and supported the bereaved, the isolated, gave Communion at home and in care homes, supported the clergy and were able to be a presence in our local school, in the Coffee Shop and at Sunday Lunches alongside clergy and lay ministers.
- Much pastoral care continued to be done within home groups, by Helping Others, by those who organise the Sunday Lunches, those who take people to and from the Coffee Shop and those many people who give of their time to visit care homes and their neighbours in need.
- Anthony, Xanna and Suzanne with the youth leadership team and Sunday school leaders looked to encourage spaces and places where children and young people could feel cared for and care for each other and older members of their communities. Pastoral needs being addressed during their groups: EXP, youth group and Sunday Church.
- A Safeguarding audit was taken and many more DBS applications were made thanks to Anne Naphthine and new Diocesan online training undertaken by PCC members, Pastoral Assistants and children's leaders across the church community.
- A family and Parents Day was run with guest speaker Karen Todd, to encourage our parents in their parenting and pastor them.

*Much has been achieved this year within the network in furtherance of the Parish Vision:*

### **Objective 1:**

**Reach out to those who may be lonely or isolated in our parish and continue to provide meeting points such as our Coffee Shop and Sunday Lunches.**

1. Tina and James Osborne worked as Waterways Chaplains.
2. The Coffee Shop and Sunday Lunches included people brought along and are essential meeting places for people of all ages.
3. Maggie Parsons took over the role of sending bereavement cards on the anniversary of deaths.
4. Tots Praise continued to be a place where mums could gather and support one another.

### **Objective 2:**

**Identify, plan and deliver appropriate training on pastoral issues.**

1. Suzanne ran a session on Intentional Parenting with videos by Doug Field in March and ran the course Parenting for Faith for a small group of mums. Mark Potter then also ran a group with a few dads.
2. Patrick Regan gave an inspiring talk on Honesty over Silence (Kintsugi Hope) attended by many. Two of our young people then delivered some of his training to EXP youth.

### **Objective 3:**

**Take steps to engage with the whole parish in addition to the church family and to communicate how pastoral care is accessed.**

1. The Out and About Team were helpful in promoting the pastoral care opportunities we offer and made a number of contacts and were able to help them pastorally.
2. Welcome packs were given out to new residents and many Parish Magazine articles kept people aware of help on offer.
3. A tea party for the families of those baptised in 2019 was held at Christmas.
4. Many plants were delivered at Christmas.
5. Teams continued to visit Crann-Mor and Avons Court.

### **Objective 4:**

**Raise the profile of the Network so that the whole church family may be more pastorally concerned.**

1. At the Good Shepherd the Pastoral Assistants were re-dedicated.
2. Guest speakers such as Patrick Reagan were greatly appreciated by the wider congregation and lifted the profile of pastoral care in our parish.
3. The running of a sermon series and homegroup course on conflict-resolution was run in order to help us better communicate and care for one another and others.

### **Objective 5:**

**Recruit more men as Pastoral Assistants so as to provide a better balance.**

1. There are lots of men in the parish who are pastorally concerned and offer great pastoral care.
2. Men's Curry Night and Men's Bible Study, were both places where men's wellbeing was a focus.
3. Ian Lamaison was invited to become a 'befriender' and a number of men took part on the "Out and About" team.
4. Peter Hoskyn continued to help with BESOM and along with Anthony running a BESOM project with the youth they promoted pastoral care done by both men and women.

### CHURCHYARD AND GARDENS

**BY JIMMIE WALKER**

The Gardening Angels have had another busy year on their knees grubbing/digging out brambles and nettles in all three churchyards as well as lots of weeding, pruning numerous shrubs, general tidying and leaf sweeping at all three churches. We are very grateful to James, our new caretaker, who has taken on much of the leaf-sweeping at the Good Shepherd, and further good news is that we have welcomed three new volunteers to the team.

After a year involving research into a variety of possible path surfaces, asking contractors to come and quote, putting our suggestion forward to the PCC and then once approved, embarking on the complex process involved in obtaining a faculty from the Diocese to do the work. The contractors somehow chose the only 2 days since November when laying it was possible, so Wisley now has a path through the churchyard, which is suitable for wheel chairs, or two people walking side by side and is environmentally excellent as it is porous allowing the rain to drain through without forming puddles. It is made from resin bound gravel and is the same as paths at Kew and Highgate cemetery . It was an expensive solution, which would never have been possible without the generosity of the Friends of St Nicholas' and Wisley Churches who footed the bill and we owe them a huge thank you.

I thank all the Gardening Angels for their hard and uncomplaining labour in all weathers, though we must admit to putting the world to rights as we work. We don't expect everyone to report for duty every Monday morning, because we all have other calls on our time, but if you feel the need for some free fresh air and exercise you would be most welcome to join us. Please ring me on 341557 for more information.

## DISCIPLESHIP NETWORK

BY THE REVEREND CHARLES GIBSON

Our goals for the vision period remain as:

1. Enabling personal spiritual growth for everyone at all levels
2. Providing mutual support and learning
3. Living Spirit filled lives, joyfully using our gifts for His service

*Our five aims within the goals of deepening discipleship continue to be:*

**1. Provide more teaching and opportunities to experience the Holy Spirit of God**

- a. We have begun some sessions for the extended ministry team to discuss apologetics and theological subjects to enhance our understanding and therefore our ability to articulate our beliefs. The first meeting was on the subject of a loving God.
- b. God's Girls has been introduced with its main component being a monthly deeper teaching session for the women of the parish.
- c. Members have attended conferences such as The Spirit Life Conference, the Guildford Diocesan Evangelism Conference and the Apologetics Conference.
- d. Fingerprints of God continues to give members of the Good Shepherd congregation to share testimony.
- e. A large number attended Spring Harvest.
- f. Suzanne ran the 'Parenting for Faith' and the Parents/Family day.
- g. The Mike Pilavachi evening was judged beneficial by those attending.
- h. EXP welcomed Mark Potter to the leadership team and has seen real growth in our young people over the year. A large number attended the last Soul Survivor and other events have been well supported. Anthony and Xanna continue to be a real blessing.

**2. To encourage all members, over all age groups, to identify their talents and gifts and promote using them in some form of ministry**

- a. The Shape course did not attract sufficient numbers to run in the autumn but ran in the New Year. It was run for EXP and was well received.
- b. A stewardship sermon and homegroup series is currently underway to encourage further participation financially and otherwise in the parish.
- c. The Making Disciples course provided for a deepening of discipleship.
- d. Small group leader training was offered to encourage those who currently lead and those who may move into leadership in the near future.
- e. We welcomed three new occasional preachers.

### **3. Review the small groups we have and encourage wider involvement including different types of group**

- a. God's Girls have started three new small groups: a new book group (God's Girls Reading), a fitness bible study group (God's Girls Getting Fit) and a walking group (God's Girls Walking).
- b. Homegroups have covered the first half of the 'Resolving Everyday Conflict'. Some have moved on to the Stewardship material with some choosing to complete the Conflict course first.
- c. Alpha was run at the start of the year but with reduced numbers.
- d. A new homegroup started in September.

### **4. Focus on men's ministry across all age ranges**

- a. The Men's Curry night and bible reading group continue with growing numbers.
- b. Mark is running a Parenting for Faith course for fathers.

### **5. Encourage a greater desire in our congregations to give of their time and money along biblical lines of sacrifice**

- a. The Rector organised a successful Stewardship campaign for the end of this year. We currently await the results of the hundreds of letters sent out.

With respect to the other two areas of our vision statement:

1. We continue to work with the Evangelism team to provide a sermon series each year on training our homegroup members in evangelism and instilling a culture of invitation. Several homegroups had an evening of sharing their 100 word testimony.
2. God's Girls is providing more intergenerational and intercongregational mixing opportunities.
3. A WhatsApp prayer group was started by the youth including older generations to support them through their exams and each student at University has been linked to someone to pray for them and act as a point of contact.
4. We are planning another parish weekend for Sept 2020.

## COMMUNITY ENGAGEMENT NETWORK

BY SUZANNE LEES-SMITH

2019 was a year full of community engagement.

### WOMEN'S FORUM

They raised £850 for Heartbeat, Woking and moved on to support SHINE, a small Surrey charity supporting families with children with spina bifida and hydrocephalus. They continue to provide a wonderful place to meet and socialise each month, with a variety of activities. More members are always welcome and we would encourage the wider church to invite friends and neighbours who might get involved.

### COFFEE SHOP

- The local Woking Borough Councillor started holding a monthly surgery on the first Friday of the month.
- Money was given to the Macmillan nurses, Woking Heartbeat, Chernobyl Children, Woking Street Angels (Jan Ledsome's Christmas cake) Shepherds Market (Grace's jams).
- Coming to the Coffee Shop changed one man's last 6 months, as he found fellowship there.
- The Pastoral Assistants ran a summer Coffee Shop in the Old School Room for 4 weeks which was popular with our older regular customers and they raised money for the Woking Street Angels. Fred Heatley's homegroup provided bacon butties and coffee during the half term raising funds for CMS Devonport.

*Charity involvement: see Outreach Support Report and the following information*

### WOKING STREET ANGELS

Seven Pyrford church members are currently active Woking Street Angels: Laura Croker, Jan Dallison, Paul Ingram, Ian Lamaison, Julia Lamaison, Kathryn Mercer and Simon Snow. Also, Lucy Chester is their co-ordinator and Nick Aiken is on the board of trustees. Now in their ninth year, Woking Street Angels continued to walk the streets of our town centre every Friday and Saturday night offering help, or a listening ear, wherever needed.

Recently, at the request of railway management, Street Angels began patrolling Woking station, particularly when the last train comes in. As part of this new role all Street Angels undertook Suicide Prevention Training.

### SHEPHERDS MARKET

This was a great success with many people contributing. Rosie Tuckwell and Joanne Attrill took over the restaurant 'The Flying Saucer' at the Shepherds Market from Angela Cartledge and Philippa Hewitt and we want to say big thanks for their input past and present.

### **EIKON/FULLBROOK INVOLVEMENT/PYRFORD PRIMARY SCHOOL**

- Claire Nix, Janet Sutherland and Nan Lindsay continued to run Monday lunch clubs and were joined by our Youth Minister Anthony Bligh.
- Anthony began volunteering at Pyrford Primary one lunchtime to build relationships with the older children who could join in our youth work.

### **BESOM**

- Besom was able to bless a lady with 4 children with 2 sofas that matched her carpet. Then was able to give her several Ikea wardrobes and bedside tables to store all clothes which were in carrier bags.
- Another lady wanted bunk beds and Besom was able to give her a bed with under-bed so her eldest daughter could sleep comfortably when visiting.
- We were able to give a great blessing of a leather sofa to a Christian lady with cancer.
- Several decorating projects were completed through the generosity of home groups from other churches. A youth project happened in the summer which was greatly appreciated.
- Wisley with Pyrford's financial support continued to provide help with insurance, rent, new van running costs etc and also enabled BESOM to purchase mattresses, ovens, washing machines, microwaves, crockery, cutlery and saucepans, along with decorating paint and equipment for projects.

### **AMAHAWE UGANDA**

- Their website has a great record of the 2019 mission trip. Judith Vella and Mike Widdup alongside Helen and Neil Lambert visited, challenged, encouraged and celebrated with our Ugandan friends. Home Team prayers were attended each day. Feedback included how hugely significant the women's groups have been over these past years in enabling 1000s of children to get to school, 3 even to university and building self-esteem and independence among women. They held a musical festival and encouraging stories from the street kids were heard also.
- They also had an immensely successful Charity Quiz Night in October, enjoyed by many and raising over £1,000 as well as awareness of the charity. Christmas gift ideas were also distributed to enable people to get involved with their ministries.

### **LOCAL COMMUNITY FUND (LCF)**

We had a busy year approving 12 payments totalling some £14,561 (although this did include an element of catchup from the previous year). We particularly were blessed by funding a project for IMM (Intergenerational Music Making) who brought pupils from Pyrford Primary School together with the residents of a care home to do music together for a number of weeks. We also gave funds to the Arbor Centre and Friends of Chernobyl Children.



### **CMS DEVONPORT RUTH SAYERS CMS MISSION PARTNER**

Eldon Sandys and Ian Lamaison's fantastic bike ride raised £7,501 for Ruth's projects in Devonport, the Work Club; Feast and Fun (this insures that the children get a hot meal at the Salvation Army on fun days); and the new project of the Community Open Space Orchard organised by Churches Together.

The Work Club at St Aubyn's is also now on a sound financial footing thanks to the amazing bike ride. The Chaplaincy at City College (14,000 part/fulltime students) has been officially recognised and supported by the new Principal. There is now a Prayer Room and 3 Chaplains, Rev Keith Probus, Ruth Sayers and the new Youth Worker each of whom do one day a week. The CofE team has been strengthened by the appointment of a curate to St Michael's and St Aubyn's which now form a joint parish covering the docks.

A major initiative happened as they hired a part-time youth worker under the auspices of Churches Together and hopefully the renewal of a derelict youth club. Ruth is responsible for the funding of the salary.

### **WATERWAYS CHAPLAINCY**

James Osborne was commissioned as a waterways chaplain and he and Tina continue to walk the canals and support and pray for people as they meet them there.

### **FARESHARE**

Grace is now also picking up bread from Waitrose on a Thursday morning.

She delivers food from Fareshare to Maybury House, the Lighthouse, York Road Project and Your Sanctuary as well as Surestart and individuals.

Food from Tesco has enabled the provision of fruit salad and a variety of foods at the Coffee Shop for all.

### **THE EVANGELISM TEAM**

The 'Out and About' Team continued to visit houses in Pyrford every second Saturday. This evangelism work was supported with a dedicated team of people who back up the work with prayer.

The 'Out and About' Team have knocked on over 900 doors since January 2017.

The vision is to expand the team from 10 to 30 persons in 2020 as it is such a significant ministry in letting people know different activities on offer as well as talking about Jesus.

They continued to maintain a presence at the **Flower Show** and many parishioners helped in the organisation.

### **YOUTH CLUB, TRAILBLAZERS INC. AND HOLIDAY CLUBS FOR CHILDREN**

Easter Fun Days and Allsorts were well attended and had a fabulous team of volunteers running them. Easter Fun Days had around 70 different children attend and Allsorts had 150-170 children booked each day.

Trailblazers Inc. (now Youth Club Jnr.) continued to have numbers around 80 in the spring term, 40 in the summer term due to cricket.

Youth Club saw numbers improve and new people come along. Anthony and Xanna have brought life skills and new energy to this venture.

### **HOLIDAY AT HOME**

The theme was Delights of Italy and the programme included an opera singer, a presentation from a masque maker from Venice and Eldon Sandys compering the palio (Siennan horse race). It was greatly appreciated and a fab team made it possible with people of all ages.

### **PARISH MAGAZINE**

Sue Haysom took over the front cover design from Jo Clayton and we moved to printing out of house. The Magazine continued to be read by many in the parish who often can't make church activities and it has been much appreciated.

### **NEWARK GROUP**

The group continued to have healthy numbers and proved to be a huge support in running the Parish Quiz Night this year.

### **HELPING OTHERS**

Jean Smith headed up a growing team of volunteer drivers who did faithful and brilliant work taking people to appointments and shopping etc.

Tina and James Osborne took on the leadership of this but will be looking for anyone else who might be interested in getting on board.

We presented Jean Smith with gifts and a card before Christmas to express our immense gratitude at all she did through this ministry and in enabling others to serve and be served.

### **SUNDAY LUNCHESES**

Sunday Lunches continued to flourish. They had nine Lunches throughout the year. Monthly publicity was via pew notices, parish magazine and the church website.

The current team of cooks and helpers continued to do a fantastic job on each occasion. New team members are welcomed to this amazing team.

### **LADIES CHRISTMAS CRAFT AND COFFEE**

Many ladies from beyond the church membership came and all generations were part of this fantastic morning Christmas 2019.

## BUILDING COMMITTEE

**by Tony Hill, Chairman of the Building Committee**

This last year has seen various tasks completed. The roof at St. Nicholas' Church has been re-tiled and some timbers replaced which were found to be too damaged to remain in place.

The access to Wisley Church has been a problem for some time and this has now been improved.

We have experienced problems with the roof drainage at CGS due to the increased severity of rainstorms overcoming some of the gutters which were installed when the Church was built. The affected gutters have now been replaced. Unfortunately, some water was able to get into the Narthex underneath the floor screed. It is intended therefore that the floor finish will be removed to allow the floor to dry out and will be replaced at a later date when the drying out process is complete.

## OUTREACH SUPPORT

### BY ROBERT HEWITT

There were no changes in the formula for Outreach support during the year. Accordingly, the parish Outreach support and Shepherds Market Income is split as follows:

- Parish donations share of 10% (after support for the Pyrford Primary School has been allowed for), equally between the 3 causes and our own Local Community Fund (25% each).
- Shepherds Market – split three ways between Amaha We Uganda, Woking Besom and CMS.

### Outward Giving Summary 2015-19

	2019	2018	2017	2016	2015
Parish Funds	23,298	24,053	10,687	8,710	8,512
Shepherds Market	13,959	13,503	12,297	12,609	12,894
Other initiatives		1,761	1,833	4,062	4,577
£	37,257	39,317	24,817	25,381	25,983
Amaha We Uganda	10,478	10,564	9,436	9,764	9,150
Woking Besom	10,478	10,514	-	-	-
CMS	10,478	12,226	-	-	-
EIKON		-	7,719	8,511	9,674
Local Community Fund	5,823	6,013	7,662	7,106	7,159
£	37,257	39,317	24,817	25,381	25,983

In addition to these sums, each of the charities was able to run its own fund raising events but it was not always the case that the parish would have acted as banker and accordingly such activities are not included.

### Charity Review Group:

The Charity Review Group has met 3 times during 2019 to review the position generally, receive reports from each charity and to make recommendations for the Christmas collections.

### Amaha we Uganda UK: [www.amahaweuganda.org](http://www.amahaweuganda.org).

A mission led by Neil Lambert went out to Uganda in June 2018; Judith Vella, a trustee, also went. The mission spent a lot of time supporting the new leaders of the NGO. Attempts to have a youth festival were hampered by an outbreak of Ebola near Bwera, but alternative events took place in Kasese.

Ministry continues to be directed through the active 40+ groups. William has also addressed support for the Street Kids and ways are being found to integrate them back into the community and / or into their families. The Good Samaritan centre has also had a

successful year training people for which the first graduation ceremony occurred whilst the Mission was taking place.

### **WOKING, BESOM**

Besom is the bridge between those that have good quality household furniture and items, time, money and skills and those that are in need. The emphasis is on enabling Christian people (through church networking) to give to those who haven't got anything, thereby helping many needy families. We continually see God at work in our local area amidst the marginalised.

There are many encouraging stories from people that have been helped, for example:

Besom was able to bless a lady with 6 children who had been living in a one bedroom flat and had moved to a four bedroom house with sofas, beds, bedding, table and chairs, wardrobes and chests of drawers all generously donated. We were also able to buy new bunk beds and mattresses.

We've been able to complete several decorating projects as well through the generosity of home groups from other churches and are in the process of helping a lady declutter. Wisley with Pyrford's financial support has continued to provide help with insurance, rent, new van running costs etc and also enabled the purchase of mattresses, ovens, washing machines, microwaves, crockery, cutlery and saucepans, along with decorating paint and equipment for projects.

### **CMS, Devonport**

We, with others, support the missionary work of Ruth Sayers in Devonport, a particularly challenging area of the country. Until very recently, Ruth has little support locally, so our support has enabled projects such as the Work Club and the Chaplaincy at City College to continue whilst she takes the Christian message to Devonport.

In addition to the parish support noted above, this project has benefitted from the very successful bike ride (from Pyrford to Devonport) of Eldon Sandys and Ian Lamaison which raised a fantastic £7,501, misc other events raising £675 and a share of the Quiz Night run by Newark Group £472. Whilst it may not be always possible to match this level the total of £19,126 has gone a long way to helping Ruth with the various tasks at hand.

During 2019, there have been changes in the local ministry teams which has enabled a full range of support to be provided which has a strong emphasis on addressing youth issues. In addition to the teaching and ministry work and running the weekly Work Club, church services have been revived in one parish and there are plans to revive the local Youth Club.

### **LOCAL COMMUNITY FUND ("LCF")**

The LCF was launched in 2012 and application forms and further details can be found on the parish website.

After a quiet 2018, we have awarded grants totalling £14,608 during 2019 comprising:

- Holiday at Home support - £200
- St Michael's Sheerwater - £1,000
- Woking Street Angels - £2,000
- Woking & Sam Beare Hospice - £4,000
- Integra Music - £1,000
- Defibrillator installation costs - £1,566
- Friends of the Children of Chernobyl - £1,700.
- St Andrew's Wimbledon (Charlie Lamont's parish) - £500
- Scouts for a gas cage - £642
- River Ministries - £2,000 (approved but not paid until 2020)

## FINANCE REVIEW

BY GUY MEAKIN, HON. TREASURER PCC

### Basis of Accounts

The Parochial Church Council approved the Annual Accounts for 1 January to 31 December 2019 out of Committee on 23 March 2020. The Budget for 2020 was approved at the same time.

### Financial Arrangements

The management and administration of the parish finances are undertaken by the Treasury team, which comprises Guy Meakin (Hon. Treasurer), Annette Osborne (Bookkeeper & Gift Aid Administrator). John Cracknell remains the Independent Examiner. Angela Cartledge has retired from the team after many years of outstandingly valuable service.

Banking is provided by HSBC, Woking Branch. Medium term deposits are held in the Church of England Central Board of Finance Deposit Account, which is managed by CCLA Investment Management Ltd: this company also manages the funds in which the parish's long term deposits and reserves are invested.

### 2019 Summary

The Accounts show that the parish had an overall surplus of £61,094. This sum includes an unrealised gain in the market value of investments of £52,916. A comparison with 2018 is not simple, because of the transfers of monies from Restricted Funds to pay for certain items of expenditure.

The results for the year can be summarised as follows:

	Unrestricted Funds	Restricted Funds	Total 2019	2018
Incoming resources	£453,986	£19,488	£473,474	£470,007
Operating surplus/(deficit)	£10,722	(£2,544)	£8,178	(£39,795)
Surplus/(deficit)	£15,572	£45,522	£61,094	(£44,212)

### Income

- Donations and legacies income to Unrestricted Funds was 3% higher at £317,482 (2018 £307,490).
- Income tax reclaimed from Gift Aid totalled £49,720 (2018 £49,631) for Unrestricted Funds and £720 (2018 £528) for Restricted Funds. This included £1,901 (2018 £1,917) in claims under the HMRC Gift Aid Small Donations Scheme (GASDS), which permits charities to reclaim income tax on up to £8,000 per annum of small cash donations. As usual, the appropriate portion of recovered Gift Aid tax has been allocated to individual Restricted Funds pro rata with received donations.
- Fees from weddings and funerals provided £17,243 (2018 £22,575).
- Hall lettings continued to provide good revenues with income about the same at £41,093 (2018 £40,528).

## Wisley with Pyrford PCC

- Interest and dividend income remained much the same at £10,723 (2018 £10,950).
- We received a legacy of £10,000 from the estate of Adrian Godwin; much of this has been spent on maintaining the Church of the Good Shepherd. The unspent balance of £3,740 has been saved in the CGS Projects Reserve.

### Expenditure

Parish Share. Our Parish Share amounted to £142,056 (2018 £142,056).

Salaries for Youth Ministers. Youth Ministry salaries totalled £60,070 (2018 £52,897).

Parish Office Salaries and Honoraria. Parish Office salaries and honoraria totalled £58,071 (2018 £59,022).

Workplace Pensions. The Workplace Pensions began in 2015 for the parish and three employees continued, with three more joining in 2019. Parish contributions were £2,680 (2018 £1,551): for Youth Ministers £1,616, for Parish Office staff £1,064.

The Standing & Finance Committee reviewed the salaries of all employees on 4 November 2019 and agreed new pay scales for 2020. Additionally, the PCC increased one salary on 25 November 2019 and the Standing & Finance Committee increased one salary on 24 February 2020.

Running Costs. Running costs totalled £79,041 (2018 £100,754). This was comprised of:

- Running the Parish Office £11,463 (2018 £14,024).
- Running costs of churches and Old School Room £33,924 (2018 £32,385).
- Routine building maintenance £20,339 (2018 £13,279).
- Building Committee Works £13,315 (2018 £41,066).

In running costs, the following are significant:

Heating and lighting £8,873 (2018 £8,127).

Cleaning costs £18,384 (2018 £15,862).

Waste collection costs £2,154 (2018 £2,566).

Computer maintenance £5,476 (2018 £5,374) plus £2,352 on new hardware.

Photocopying, printing and stationery £3,436 (2018 £4,187).



## Outward Giving

- At the APCM in 2018, it was agreed to increase the proportion of voluntary income allocated to Outward Giving from 5% to 10%. In addition, a fourth charity was added to the previous three. This arrangement has continued.
- To meet the 10% requirement, £27,414.88 (2018 £28,011) was allocated, of which £4,117 (2018 £3,958) was donated to Pyrford CofE Primary School. The parish's four "chosen charities", Amaha We Uganda, Woking BESOM, the Church Mission Society in Devonport and the Local Community Fund (LCF), each received £5,824 (2018 £6,013).
- The annual Shepherds Market raised £13,960 (2018 £13,504) net of costs. This was divided three ways between Amaha We Uganda, Woking BESOM and CMS Devonport.
- For Christmas 2019, the collections totalled £4,787.90 (2018 £5,358) including recoverable Gift Aid tax. This sum was divided four ways between three charities, Crisis (alias Crisis at Christmas), the Lighthouse Project Woking and the NEMA Foundation in Mozambique, which each received £1,197, and the parish, which received £1,196.90.
- The total for outward giving in 2019 was £46,784 (2018 £48,835).

## Investments

Investments with CCLA Investment Management Ltd are divided between two types of fund: Investment Fund (96%) and Fixed Interest Fund (4%). 11.5% of the holding in the Investment Fund is the Building Reserve fund. In addition, the Parish has a small holding of Barclays shares.

The market value of investments at 31 December 2019 was £352,302 (2018 £288,714). In the Parish Accounts for 2019, an unrealised gain of £52,916 (2018 loss of £5,010) is shown in the Statement of Financial Activities and at Note 17.1.

## Reserves

Diocesan policy is that General Reserves include 2 months' essential expenditure. A minimalist interpretation, that essential expenditure means paying salaries, running the Parish Office and running the churches and the Old School Room, implies a minimum in the General Reserve of £30,921. A maximalist interpretation, inclusion of 2 months of Parish Share, would bring this figure up to £54,599. At the end of 2019, the Parish General Reserve amounted to £110,756, which fully allows for the forecast of a deficit of some £26,700 in the Parish Budget for 2020.

The PCC has adopted the following policy on reserves:

Recurrent annual costs should, wherever possible, be met from current income.

During 2014, it was agreed that a Building Reserve of £25,000 should be created to meet significant maintenance costs that arise from time to time. This reserve was created during 2015. At the end of 2019, its value was £39,905.

## BUDGET FOR 2020

	Actual 2019		2020 BUDGET
			Notes (see below)
<b>INCOME</b>	<b>£</b>		<b>£</b>
Donations (Unrestricted Funds)	313,742	<b>A</b>	316,732
Gift Aid repayments awaited (Feb 20)			
Hall Lettings	41,093	<b>B</b>	39,032
Magazines Income	9,832		9,000
Coffee Shop receipts	4,203		4,200
Investment Income	2,446		2,500
Fees (which the parish keeps)	17,243		17,250
WBC graveyard maintenance reimbursement	2,110	<b>C</b>	2,490
<b>TOTAL</b>	<b>390,669</b>		<b>391,204</b>
<b>EXPENDITURE</b>			
<b>Obligatory</b>			
Charitable Giving (10% of donations) (less Pyrford Primary)	23,289		22,673
Pyrford Primary School	4,117		4,000
Parish Share	142,056	<b>D</b>	142,071
Fees Paid	728	<b>E</b>	720
<b>Infrastructure - Personnel</b>			
Youth Ministry Salaries	60,070	<b>F</b>	64,644
Parish Office Salaries & Honoraria	58,071	<b>F</b>	60,201
Workplace Pensions	2,680		3,190
Clergy expenses	4,461	<b>G</b>	4,151
<b>Infrastructure - Facilities</b>			
Running the Parish Office	11,463	<b>B</b>	15,512
Computer and software purchases	2,352	<b>H</b>	1,600
Running costs of churches and Old School Room	33,924	<b>I</b>	37,827
Routine building maintenance	8,451	<b>J</b>	13,698
Building Committee works	9,193	<b>J</b>	12,900
Upkeep of churchyards	4,944	<b>C</b>	6,570
Miscellaneous Costs	750		700
<b>Worship &amp; Prayer Network</b>			
Direct Costs	474		1,000
Organist, Flowers & Sanctuary costs	4,598	<b>K</b>	4,600
<b>Discipleship Network</b>			
Direct Costs	1,526		2,180

## Wisley with Pyrford PCC

Curry Nights	35	<b>L</b>	1,000
Spring Harvest	485	<b>M</b>	560
Parish Weekend	0		600
Alpha Course	739		100
<b>Pastoral Care Network</b>			
Direct Costs	501		1,000
<b>Community Engagement Network</b>			
Direct Costs	2,512	<b>N</b>	3,516
<b>Various</b>			
Youth Ministry & Junior Church	7,016	<b>M</b>	7,000
Magazine & Bookstalls	5,668	<b>B</b>	5,510
Communications Costs	473	<b>O</b>	400
<b>TOTAL</b>	<b>390,577</b>		<b>417,923</b>
<b>Surplus / Deficit</b>	4,082		-26,719

### General Notes:

1. Figures for Actual 2019 are as at 31 Dec 19.
2. Budget 2020 figures, unless Noted, are Treasurer's estimates.
3. The Surplus/Deficits are only for the items of Income and Expenditure shown. The Annual Parish Accounts will give a true figure.

### Notes on Budget 2020 sums:

- A. Estimate from Treasurer (£266,732) plus extraordinary donation (£50,000).
- B. Estimate from Parish Office.
- C. Estimates from Jimmie Walker.
- D. Fixed by Diocese.
- E. Estimate of Parish liability - will be paid out of Fees Income above.
- F. Calculated by Treasurer. Increased by S&FC on 4 Nov 19, by PCC on 25 Nov 19 for Anthony Bligh and by S&FC 24 Feb 20 for Annette Osborne.
- G. Estimate by Treasurer.
- H. Provision for replacement hardware.
- I. Insurance, water, fuel, waste, cleaning. Estimate from Parish Office.
- J. Estimates from Building Committee (see proposed works below).
- K. Includes choir, music group, visiting speakers. As 2019.
- L. Grant towards costs of curry nights.
- M. Estimate from Youth Ministry Team.
- N. Estimate from Engaging Community Network.
- O. Maintenance of website.

Building Committee proposals for works: £12,900

CGS: asbestos survey £500; halls & entrance flooring £10,000.

St Nicholas': asbestos survey £300.

Wisley: asbestos survey £300.

## Wisley with Pyrford PCC

Church House: front door £1,200.

Old School Room: carpet £600.

Proposals for funding from Restricted Reserves:

St Nicholas': heater upgrade £2,000; repair car parks £2,500.

Wisley: west wall renovation £3,000.

CGS: AED wiring £454; AV upgrade £4,300; entrance damp £4,000 (use CGS Projects Reserve); Hall lighting £3,400 (use Buildings Reserve).

## THE ACCOUNTS

<b>THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WISLEY WITH PYRFORD</b>			<b>CHARITY NO: 1128605</b>
<b>ANNUAL ACCOUNTS FOR THE PERIOD</b>			
<b>1 JANUARY 2019</b>	<b>TO</b>	<b>31 DECEMBER 2019</b>	

### Section A

### Statement of Financial Activities

		Unrestricted Funds	Restricted Funds	Total Funds 2019	Total Funds 2018
	Note	£	£	£	£
<b>Incoming Resources (Note 3)</b>					
Donations and legacies	3.1	317,482	5,410	322,892	314,969
Trading activities	3.2	110,134	-	110,134	117,329
Investment income	3.3	3,878	6,817	10,695	10,950
Charitable activities	3.4	22,411	-	22,411	25,337
Other Income	3.5	81	7,262	7,343	1,422
<b>Total Incoming Resources</b>		<b>453,986</b>	<b>19,489</b>	<b>473,475</b>	<b>470,007</b>
<b>Resources expended (Notes 6, 27.5)</b>					
Costs of generating Donations	6.1	1,445	-	1,445	2,787
Fund raising trading costs	6.2	29,242	-	29,242	42,816
Charitable expenditure	6.3	32,974	13,810	46,784	63,089
Support costs	6.4	375,797	8,222	384,019	399,205
Employees' Pension Contributions	6.5	3,794	-	3,794	1,905
Other resources expended	27.5	13	-	13	-
<b>Total Resources expended</b>		<b>443,265</b>	<b>22,032</b>	<b>465,297</b>	<b>509,802</b>
<b>Net incoming/(outgoing) resources before transfers</b>		<b>10,721</b>	<b>(2,543)</b>	<b>8,178</b>	<b>(39,795)</b>
<b>Gross transfers between funds</b>	27.4	<b>(11,358)</b>	<b>11,358</b>	<b>-</b>	<b>-</b>
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>		<b>(637)</b>	<b>8,815</b>	<b>8,178</b>	<b>(39,795)</b>
<b>Other recognised gains/(losses)</b>					
Gain/(Loss) on sale of investments		-	-	-	593
Unrealised Gain/(Loss) on investments	17.1	16,208	36,708	52,916	(5,010)
<b>Net Movement in Funds</b>		<b>15,571</b>	<b>45,523</b>	<b>61,094</b>	<b>(44,212)</b>
<b>Total funds brought forward</b>		<b>153,815</b>	<b>208,134</b>	<b>361,949</b>	<b>406,161</b>
<b>Total funds carried forward</b>		<b>169,386</b>	<b>253,657</b>	<b>423,043</b>	<b>361,949</b>

# Wisley with Pyrford PCC

## Section B

## Balance sheet

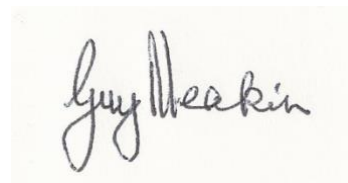
		2019 £	2018 £
<b>Fixed Assets:-</b>			
Tangible assets	14	13,337	14,854
Investments	17	352,302	288,714
<b>Total fixed assets</b>		<b>365,639</b>	<b>303,568</b>
<b>Current Assets:-</b>			
Debtors & prepayments	19	11,504	10,943
Cash Balances held	24	83,495	95,212
<b>Total current assets</b>		<b>94,999</b>	<b>106,155</b>
<b>Creditors: amounts falling due within one year</b>	20	<b>( 37,595)</b>	<b>( 47,774)</b>
<b>Net Current Assets</b>		<b>57,404</b>	<b>58,381</b>
<b>Total assets less current liabilities</b>		<b>423,043</b>	<b>361,949</b>
<b>Represented by:</b>			
Unrestricted Funds	27.1.1	169,386	153,815
Restricted Funds	27.1.2	253,657	208,134
<b>Total</b>		<b>423,043</b>	<b>361,949</b>

Approved by the Parochial Church Council on 23 March 2020 and signed on its behalf by:



**Canon Nicholas J Aiken**  
Rector and PCC Chairman

and



**Guy Meakin**  
Honorary Treasurer

## SECTION C

## NOTES TO THE ACCOUNTS

These accounts are prepared in accordance with Charity Commission document CC17A. CC17A prescribes a list of “Notes to the Accounts”. The following Notes to the Accounts are not relevant to the charity and are not included in this document:

Note 4	Analysis of receipts of government grants
Note 5	Donated goods, facilities and services
Note 7	Extraordinary items
Note 8	Funds received as agent
Note 9	Support Costs analysed by activity categories
Note 10	Details of certain items of expenditure - Fees for examination of the accounts
Note 15	Intangible assets
Note 16	Heritage assets
Note 18	Stocks
Note 21	Provisions for liabilities and charges
Note 22	Other disclosures for debtors, creditors and other basic financial instruments
Note 23	Contingent liabilities and contingent assets
Note 25	Fair value of assets and liabilities
Note 26	Events after the end of the reporting period
Note 29	Additional Disclosures

<b>Note 1</b>	<b>Basis of preparation</b>	
<b>1.1 Basis of accounting</b>		
These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value (except that investments are shown at market value) in accordance with:		
• and with	<input checked="" type="checkbox"/>	the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
• and with	<input checked="" type="checkbox"/>	the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
• and with the Charities Act 2011.		
<b>1.2 Going concern – not applicable</b>		
<b>1.3 Change of accounting policy</b>		
There has been no change to the accounting policies (valuation rules and methods of accounting) since last year.		
The accounts present a true and fair view and the accounting policies adopted are those outlined in Note 2.		
Yes*	<input checked="" type="checkbox"/>	* -Tick as appropriate
No*	<input type="checkbox"/>	
<b>1.4 Changes to accounting estimates</b>		
No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP)..		
Yes*	<input checked="" type="checkbox"/>	* -Tick as appropriate
No*	<input type="checkbox"/>	
<b>1.5 Material prior year errors</b>		
No material prior year error has been identified in the reporting period (3.47 FRS 102 SORP)..		
Yes*	<input checked="" type="checkbox"/>	* -Tick as appropriate
No*	<input type="checkbox"/>	

Note 2 Accounting policies	
<i>This standard list of accounting policies has been applied by the charity.</i>	
<b>2.2 INCOME</b>	
Recognition of income	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> <li>the charity becomes entitled to the resources;</li> <li>it is more likely than not that the trustees will receive the resources; and</li> <li>the monetary value can be measured with sufficient reliability.</li> </ul>
<b>Offsetting</b>	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP). In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.
Contractual income and performance related grants	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution. Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'. Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable. Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.
Donated services and facilities	Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably. Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.
Support costs	The charity has incurred expenditure on support costs.
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.
Income from membership subscriptions	The charity receives no income from membership subscriptions.
Settlement of insurance claims	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP) and are included as an item of other income in the SoFA.
Investment gains and losses	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.



2.3 EXPENDITURE AND LIABILITIES	
Liability recognition	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.
Governance and support costs	There are no governance costs. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg per capita, staff costs by the time spent.
Grants with performance conditions	The charity makes no grants with performance conditions.
Grants payable without performance conditions	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.
Redundancy cost	The charity made no redundancy payments during the reporting period.
Deferred income	No material item of deferred income has been included in the accounts.
Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS 102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS 102 SORP.
2.4 ASSETS	
Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost. The depreciation rates and methods used are disclosed in Note 14. Expenditure on what is considered routine building maintenance and refurbishment is written off as incurred.
Intangible fixed assets	The charity has no intangible fixed assets.
Heritage assets	The charity has no heritage assets.
Investments	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.
Stocks and work in progress	These are valued at the lower of cost or market value.
Debtors	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.
Current asset investments	The charity has no current asset investments.

## Note 3

## Analysis of income

### 3.1 Donations and Legacies

	Unrestricted Funds	Restricted Funds	Total Funds 2019	Total Funds 2018
	£	£	£	£
GA giving	186,707	-	186,707	192,061
Gift Aid income tax recovered	49,720	-	49,720	49,631
Non GA Giving	28,297	-	28,297	27,109
Other collections at services	9,425	-	9,425	11,305
Special collections	-	-	-	1,761
Gifts & Appeals	33,333	5,410	38,743	33,102
Legacies	10,000	-	10,000	-
<b>Sub-total</b>	<b>317,482</b>	<b>5,410</b>	<b>322,892</b>	<b>314,969</b>

In addition to the £49,720 income tax recovered above (2019), £720 was also recovered for Restricted Funds and is included in the relevant Income figures.

### 3.2 Trading Activities

Shepherds Market activities	14,389	-	14,389	13,551
Other local activities	7,690	-	7,690	5,238
Conferences & away events	28,102	-	28,102	41,187
Hall lettings	41,093	-	41,093	40,528
Church House rental	3,990	-	3,990	3,232
Magazines	9,832	-	9,832	9,012
Bookstall & publications	603	-	603	-
Photocopying re-charges	232	-	232	127
Coffee takings & coffee shop receipts	4,203	-	4,203	4,454
<b>Sub-total</b>	<b>110,134</b>	<b>-</b>	<b>110,134</b>	<b>117,329</b>

### 3.3 Investment Income

Bank interest	443	-	443	227
Dividends	3,435	6,817	10,252	10,723
<b>Sub-total</b>	<b>3,878</b>	<b>6,817</b>	<b>10,695</b>	<b>10,950</b>

### 3.4 Charitable activities

Income to Parish Vision Networks:				
Pastoral Care	430	-	430	-
Community Engagement	1,155	-	1,155	249
Discipleship	1,473	-	1,473	423
Wedding & Funeral Fees retained by the Parish	17,243	-	17,243	22,575
WBC graveyard maintenance reimbursement	2,110	-	2,110	2,090
<b>Sub-total</b>	<b>22,411</b>	<b>-</b>	<b>22,411</b>	<b>25,337</b>

### 3.5 Other Income

Contributions to Building repairs & graveyard	-	7,261	7,261	1,368
Miscellaneous income	81	1	82	54
<b>Sub-total</b>	<b>81</b>	<b>7,262</b>	<b>7,343</b>	<b>1,422</b>
<b>TOTAL INCOMING RESOURCES</b>	<b>453,986</b>	<b>19,489</b>	<b>473,475</b>	<b>470,007</b>

All income in the prior year (2018) was unrestricted except for:

Donations and legacies: £7,479. Dividends: £5,552.  
Other income: £1,368.

## Note 6

### Analysis of expenditure

Unrestricted Funds	Restricted Funds	Total Funds 2019	Total Funds 2018
£	£	£	£

#### 6.1 Costs of generating Donations

Costs of events	1,326	-	1,326	2,580
Kitchen supplies	119	-	119	207
<b>Sub-total</b>	<b>1,445</b>	<b>-</b>	<b>1,445</b>	<b>2,787</b>

#### 6.2 Trading costs

Shepherds Market Costs	429	-	429	47
Other local activities	6,837	-	6,837	5,664
Conferences & away-events	21,976	-	21,976	37,105
<b>Sub-total</b>	<b>29,242</b>	<b>-</b>	<b>29,242</b>	<b>42,816</b>

#### 6.3 Charitable expenditure

Pyrford Primary School	4,117	-	4,117	3,958
Isted Benevolent Fund payments	-	-	-	11,854
Bosonnet Benevolent Fund payments	-	-	-	2,050
Sundry Restricted Fund Payments	-	-	-	350
Outward Giving:				
General Outward Giving	5,410	5,410	5,559	
Giving to Amaha We Uganda (UK)	6,478	4,000	10,478	10,564
Giving to BESOM	6,478	4,000	10,478	10,515
Giving to CMS Devonport	10,077	400	10,477	12,226
Giving to Local Community Fund	5,824	-	5,824	6,013
<b>Sub-total</b>	<b>32,974</b>	<b>13,810</b>	<b>46,784</b>	<b>63,089</b>

#### 6.4 Support costs

Parish share	142,056	-	142,056	142,056
Youth Ministry & Junior Church	9,328	-	9,328	9,036
Youth Ministry Salaries	60,070	-	60,070	52,897
Youth Ministry Pensions	1,616	-	1,616	1,044
Organist, Flowers & Sanctuary	4,598	-	4,598	4,495
Parish Office Salaries & honoraria	58,071	-	58,071	59,022
Parish Office Pensions	1,064	-	1,064	507
Clergy expenses	4,461	-	4,461	6,092
Running the Parish Office	11,463	-	11,463	14,024
Running costs of churches and Old School Room	33,924	-	33,924	32,385
Routine Building Maintenance	12,177	8,222	20,399	13,279
Building Committee Works	13,315	-	13,315	41,066
Upkeep of churchyards	4,944	-	4,944	4,975
Parish Vision Network Direct Costs:				
Worship & Prayer Costs	474	-	474	1,829
Pastoral Care Costs	501	-	501	755
Community Engagement Costs	2,512	-	2,512	2,649
Discipleship Costs	2,781	-	2,781	2,079
Communications Costs	473	-	473	805
Expenditure on magazine & bookstall	5,668	-	5,668	2,918
External Training Courses	847	-	847	460
Stewardship Campaign Costs	104	-	104	
Fees paid for wedding & funeral activities	728	-	728	612

## Wisley with Pyrford PCC

	Unrestricted Funds	Restricted Funds	Total Funds 2019	Total Funds 2018
	£	£	£	£
Depreciation	3,869	-	3,869	5,493
Miscellaneous Costs	753	-	753	727
<b>Sub-total</b>	<b>375,797</b>	<b>8,222</b>	<b>384,019</b>	<b>399,205</b>
<b>6.5 Deductions from Employees</b>				
Youth Ministers Pensions	2,144	-	2,144	1,318
Parish Office Pensions	1,398	-	1,398	
Student Loan Repayments	252	-	252	587
<b>Sub-total</b>	<b>3,794</b>	<b>-</b>	<b>3,794</b>	<b>1,905</b>
<b>TOTAL RESOURCES USED</b>	<b>443,252</b>	<b>22,032</b>	<b>465,284</b>	<b>509,802</b>

Expenditure on charitable activities is analysed in Note 6.3

### Note 11, Paid employees 11.1 Staff Costs

		2019 £	2018 £
Salaries and wages		112,694	102,471
Social security costs		4,443	3,719
Pension costs (defined contribution scheme)		2,681	1,551
Other employee benefits (Youth Minister tuition costs)		Nil	4,460
Total staff costs		119,818	112,201
No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000		TRUE	TRUE
11.2 Average head count in the year		2019 9	2018 10
The parts of the charity in which the employees work	Fundraising	0	0.7
	Charitable Activities	2.2	2.2
	Support	2.3	2.3
	Total	4.5	5.2

### Note 12, Pensions

#### 12.1 Defined contribution pension scheme.

Amount of contributions recognized in the SOFA as an expense

Employees' contributions: £3,542  
Employer's contributions: £2,681

Allocation of expenses of defined contribution pension scheme.

All Unrestricted funds. See Notes 6.4 and 6.5 for division between Youth Ministry employees and Parish Office employees.

## Wisley with Pyrford PCC

### Note 13, Grantmaking

13.1 Analysis of grants paid. (These grants show the actual sums paid during the calendar year. They are derived from charitable expenditure in Note 6.3 and from payments made from Outward Giving Provisions in Note 20.)

Analysis	Grants to institutions	Grants to individuals	Support costs	Total
Amaha We Uganda UK	£14,564	Nil	Nil	£14,564
Woking & Sam Beare Hospices	£5,786	Nil	Nil	£5,786
Water Aid	£1,786	Nil	Nil	£1,786
York Road Project Woking	£1,786	Nil	Nil	£1,786
Pyrford Scouts	£642	Nil	Nil	£642
Pyrford CofE Primary School	£4,117	Nil	Nil	£4,117
Church Mission Society Devonport	£5,914	Nil	Nil	£5,914
Woking Besom	£9,514	Nil	Nil	£9,514
Friends of Chernobyl Children	£1,700	Nil	Nil	£1,700
Woking Street Angels	£2,000	Nil	Nil	£2,000
Integra Music	£1,000	Nil	Nil	£1,000
St Andrew Wimbledon	£500	Nil	Nil	£500
Disasters Emergency Committee – Mozambique	£642	Nil	Nil	£642
St Michael Sheerwater	£1,000	Nil	Nil	£1,000
<b>Total</b>	<b>£50,951</b>	<b>Nil</b>	<b>Nil</b>	<b>£50,951</b>

# Wisley with Pyrford PCC

## Note 14

## Tangible fixed assets

### 14 Tangible Fixed Assets

	Freehold Property	Other Property	Equipment	Total
	£	£	£	£
<b>14.1 Cost or Valuation</b>				
Brought forward at 1 Jan 2019	47,986	40,194	87,716	175,896
Additions during 2019	0	0	2,352	2,352
Revaluations during 2019	0	0	0	0
Disposals during 2019	0	0	0	0
Transfers between Types of Fixed Asset	0	0	0	0
Carried forward at 31 Dec 2019	47,986	40,194	90,068	178,248
<b>14.2 Accumulated Depreciation and Impairment Provisions</b>				
Basis of Depreciation	Straight Line			
Rate of Depreciation	10%	10%	25 %	
Balance brought forward	40,486	38,950	81,606	161,042
Depreciation charge for 2019		1,244	2,625	3,869
Balance carried forward	40,486	40,194	84,231	164,911
<b>14.3 Net Book Value (as depreciated)</b>				
Net Value brought forward at 1 Jan 2019	7,500	1,244	6,110	14,854
Net Value carried forward at 31 Dec 2019	7,500	0	5,837	13,337

### 14.4 Revaluation

There were no revaluations during 2019

### Notes to Tangible Fixed Assets

- Freehold Property consists of: The Old School Room, Church Hill, Pyrford, which is shown at Land cost of £7,500 (renovation expenses of £26,452 incurred in 1999 have been fully depreciated); and the renovation of Church House (which itself has Nil value) in 2008-2009 at a cost of £14031.19, which has been fully depreciated.
- Other Property comprises:
  - The Car Park at St Nicholas', which is not part of the beneficed property and over which the Diocese has promised us some security of tenure. Its cost has been fully depreciated.
  - The access to St Nicholas' New Graveyard from Warren Lane, which was held initially on a 2 year licence and now has an unlimited run-on period subject to notice by either side. Its cost has been fully depreciated.
  - The cost of resurfacing CGS car park in 2009, which has been written off over 10 years and is now fully depreciated.
- Equipment comprises: Office Equipment, equipment for the Good Shepherd Hall, Music Equipment, the PA system at CGS and computers. As at 31 Dec 19, only computers have Net Value and are being depreciated at 25% per annum.

## Note 17

## Investment assets

			2019 £	2018 £
<b>17.1 Investments</b>				
Investments at beginning of the year			288,714	320,430
Investments during the year			10,672	0
Disposal of investments during the year				(26,706)
Unrealised gain / (loss) on investments			52,916	(5,010)
Investments at end of the year			352,302	288,714
<b>Investments held at year end:</b>	<b>No of units</b>	<b>Market Value</b>	<b>Market Value</b>	
<b>Investments in Central Board of Finance:</b>				
Investment Fund - Parish General	4002S	15,646.28	299,250.75	245,366.28
Investment Fund - Building Reserve	4003S	2,042.31	39,061.22	29,770.54
Fixed Interest Securities Fund	4001F	8,079.09	13,206.89	12,922.50
<b>Other investments:</b>				
Barclays	435.00	783.00		654.67
<b>Total</b>			352,302	288,714

# Wisley with Pyrford PCC

Note 19

Debtors and prepayments

**Debtors and Prepayments - All falling due within one year**

Income tax refundable  
Other debtors  
Prepayments

**Total**

<b>2019</b>	<b>2018</b>
<b>£</b>	<b>£</b>
5,746	4,888
2,050	2,596
3,708	3,459
<b>11,504</b>	<b>10,943</b>

Note 20

Creditors and accruals

**Creditors and accruals - All falling due within one year**

Creditors & Accruals and deferred income  
Wedding & Funeral Fees awaiting payment  
Magazine income in advance  
Income tax and National Insurance  
Outward Giving Provision General  
Outward Giving Provision Amaha We Uganda (UK)  
Outward Giving Provision BESOM  
Outward Giving Provision CMS Devonport  
Outward Giving Provision Local Community Fund

**Total**

<b>2019</b>	<b>2018</b>
<b>£</b>	<b>£</b>
2,869	6,736
261	858
1,140	0
1,805	1,551
3,591	5,358
6,478	10,564
6,478	5,514
10,078	5,514
4,895	11,679
<b>37,595</b>	<b>47,774</b>

Note 24

Cash at bank and in hand

**Cash at bank and in hand**

Short term deposits  
Cash at bank and on hand

**Total**

<b>2019</b>	<b>2018</b>
<b>£</b>	<b>£</b>
43,704	31,605
39,791	63,607
<b>83,495</b>	<b>95,212</b>

# Wisley with Pyrford PCC

## Note 27

## Charity funds

Note: The figures in Note 27 are given to two decimal places in order to avoid rounding errors.

### 27.1 Movement on funds during current reporting period (2019)

		Bal b/f	Movements - 2019				Bal c/f
	Note	01-Jan-19	Parish Income	Investment Income	Transfers	Market Revaluation	31-Dec-19
<b>Unrestricted Funds:</b>		£	£	£	£	£	£
<b>General Reserve</b>		110,806.12	(2,515.16)	2,446.17	(1,997.25)	2,016.07	110,755.95
<b>Fabric funds:-</b>				-	-	-	
Building Reserve		32,931.28	-	1,084.63	-	5,888.78	39,904.69
<b>Other funds:</b>				-	-	-	
Benevolent Fund	a	10,076.30	-	346.13	-	8,302.96	18,725.39
<b>Total</b>		153,813.70	(2,515.16)	3,876.93	(1,997.25)	16,207.81	169,386.03
<b>Restricted Funds:</b>		£	£	£	£	£	£
Garden of Remembrance Church of Good Shepherd Projects		4,972.89	0.00	170.82	-	931.11	6,074.82
St Nicholas' Wisley		1,907.49	0.00	4,000	3,740.00	-	9,647.49
Youth Causes		149,761.83	-	1,110.29	2,379.80	27,569.61	180,821.53
Pastoral Assistants		14,941.44	0.00	272.79	(4,122.55)	1,486.91	12,578.59
Pyrford CoE Education fund	b	8,948.95	-	307.40	-	1,675.54	10,931.89
Bosonnet Benevolent Fund	c	6,124.55	0.00	210.38	-	1,146.77	7,481.70
	d	17,835.02	-	620.61	-	3,216.96	21,672.59
	e	3,641.31	-	125.08	-	681.74	4,448.13
<b>Total</b>		208,133.48	0.00	6,817.37	1,997.25	36,708.64	253,656.74

### Notes on Funds:-

- a The remainder of the Isted Legacy
- b The remainder from the Smee Legacy, supplemented in 2016 by a donation for the support of the Youth Ministry.
- c Donations received to support the work of Pastoral Assistants.
- d The Trustees of the old Pyrford School transferred their interest in the Old School Room, Pyrford to the PCC on 31st October 1994. The original Trust Deed, dating from 1848, was then re-constituted as an Educational Charity Trust. The purposes of the Trust are to promote and support educational activities in the parish. It has been agreed to use these funds to support the PCC's responsibilities and those of the Foundation Governors (appointed by the PCC) in maintaining Pyrford Church of England Primary (Aided) School. These funds were transferred to PCC accounts in 2010. The final asset (Barclays Shares) was transferred to the PCC during 2013.
- e Established during 2014 at the request of Paul Bosonnet.



# Wisley with Pyrford PCC

## 27.2 Movement on funds during previous reporting period (2018)

		Bal b/f		Movements - 2018				Bal c/f
	Note	01-Jan-18	Parish Income	Investment Income	Paid	Transfers	Market Revaluation	31-Dec-18
		£	£	£	£	£	£	£
<b>27.2.1 Unrestricted Funds:</b>								
<b>General Reserve</b>		110,557.98	(38,298.02)	3,762.41	0.00	35,835.13	(1,051.38)	110,806.12
<b>Fabric funds:-</b>								
Building Reserve		32,378.00	0.00	1,004.38	0.00	0.00	(451.10)	32,931.28
<b>Other funds:</b>								
Benevolent Fund	a	21,449.93	0.00	630.79	(11,854.08)	0.00	(150.34)	10,076.30
<b>Total</b>		164,385.91	(38,298.02)	5,397.58	(11,854.08)	35,835.13	(1,652.82)	153,813.70
<b>27.2.2 Restricted Funds:</b>		£	£	£	£	£	£	£
Garden of Remembrance		4,543.33	367.50	110.40	0.00	0.00	(48.34)	4,972.89
Church of Good Shepherd								
Projects		1,907.49	0.00	0.00	0.00	0.00	0.00	1,907.49
St Nicholas' Wisley		179,178.83	1,000.00	1,961.25	(29,937.63)	0.00	(2,440.62)	149,761.83
		12,849.30	0.00	2,163.91	0.00	0.00	(71.77)	14,941.44
Youth Causes	b	13,167.13	0.00	430.18	(4,460.00)	0.00	(188.36)	8,948.95
Pastoral Assistants	c	6,804.77	0.00	133.04	(755.00)	0.00	(58.26)	6,124.55
Pyrford CoE Education fund	d	17,738.45	0.00	562.80	0.00	0.00	(466.23)	17,835.02
Bosonnet Benevolent Fund	e	5,584.34	0.00	190.36	(2,050.00)	0.00	(83.39)	3,641.31
<b>Total</b>		241,773.64	1,367.50	5,551.94	(37,202.63)	0.00	(3,356.97)	208,133.48

## 27.3 Transfers between funds:

	Unrestricted Funds	Restricted Funds	Total Funds 2019
	£	£	£
St Nicholas' Reserve for AED	3,726	( 3,726)	-
St Nicholas' Reserve VAT Refund	( 6,106)	6,106	-
Wisley Reserve for Pews and Wall	4,123	( 4,123)	-
CGS Projects - Godwin Legacy	( 3,740)	3,740	-
<b>Total</b>	( 1,997)	1,997	-

## 27.4 Calculation of Gross Transfers

Net Transfers to General Reserve  
 Subtract Deficit on Restricted Funds before addition of Investment Income  
**Gross Transfers**

2019
(1,997)
(9,361)
(11,358)

## 27.5 Write-off Hall Hire Debt

(13)
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## Wisley with Pyrford PCC

### Note 28

### Transactions with third parties

28.1	Trustee remuneration and benefits				
Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value			
		2019		2018	
		Remuneration	Pension	TOTAL	
		£	£	£	
Linda Knowles	Employment contract as Parish Operations Manager	15,374	489	18,292	

28.2 Loans	Name of trustee or connected party	Legal authority		Amount owing	
				2019	2018
				£	£
				None	None
Due to trustees and related parties	None			None	None
Due from trustees and related parties	None			None	None

28.3 Other transaction(s) with trustees or related parties					
Name of the trustee or related party	Relationship to charity	Description of the transaction(s)		2019	2018
				£	£
Hilary Aiken	Wife of the Rector (Chairman of PCC)	Secretarial expenses		600	600
Sarah Fife	Wife of Member of PCC 2018-2019	Salary & Pension as Parish Facilities Manager		15,863	8,723

**John Cracknell FCA**

## INDEPENDENT EXAMINER'S REPORT

### to the Parochial Church Council of Wisley with Pyrford

I report on the Accounts for the year ended 31st December 2019 which are set out on pages 26 to 39.

Respective responsibilities of the Parochial Church Council and the Independent Examiner  
The Parochial Church Council considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners in section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

#### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Management Committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

I have however examined on a test basis evidence relevant to the amounts and disclosures in the accounts. I have also undertaken an assessment of the significant estimates and judgements made by the Management Committee in the preparation of the accounts, and of whether the accounting policies are appropriate to the Parochial Church Council's circumstances, consistently applied and adequately disclosed. I have planned and performed my examination so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error.

## Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with s.130 of the 2011 Act; or
  - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



John Cracknell FCA

45 St Nicholas Crescent  
Pyrford  
Woking  
Surrey GU22 8TD

26<sup>th</sup> April 2020