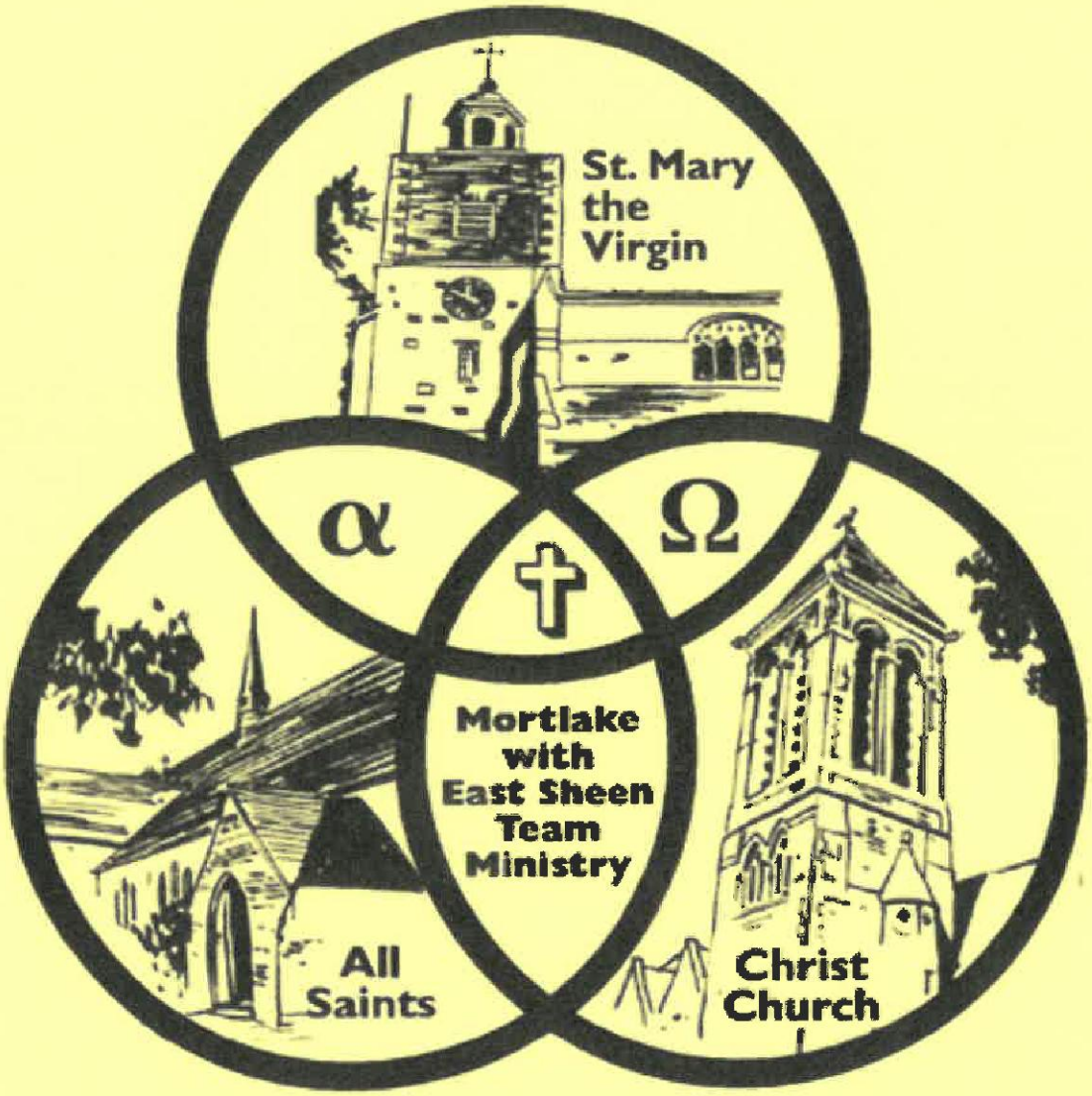
# *Mortlake with East Sheen Team Ministry*




## *The Annual Report of the*

## *Mortlake with East Sheen Team Ministry*
## *including the*
## *Annual Report of the PCC and Financial Statements for 2019*

# MORTLAKE WITH EAST SHEEN TEAM MINISTRY

# ANNUAL REPORT FOR YEAR ENDING 31 DECEMBER 2019

The Mortlake with East Sheen Team Ministry covers the ecclesiastical Parish, and has three active churches, St Mary the Virgin (St Mary's), Christ Church and All Saints. They are open throughout the day and welcome everyone to their services.

The Team Rector leads the clergy team and is based at St Mary's. Christ Church and All Saints have their own Team Vicars. There is also a Minister in Secular Employment and a Minister with the Bishop's Permission to Officiate, and on 31 December 2019 there were two Lay Readers and one Southwark Pastoral Auxiliaries (SPA).

A single Parochial Church Council (PCC) has overall responsibility for the management of the churches. It is helped by three Consultative Groups, one for each church, who are elected by the church congregations. Two Parish Wardens deal with the whole Parish, and there are six Deputy Parish Wardens (commonly called Churchwardens), two for each church.

The Parish Office (at St Mary's) is open Monday to Thursday, staffed by the Parish Administrator and volunteers. The Parish website (www.mortlakeparish.org.uk) includes links to websites of the individual churches.

This Annual Report covers the whole Parish. After an overview by the Team Rector the Parish Wardens outline the main developments in the Parish as a whole, and the Parish Safeguarding Officer gives her annual report. Reports by the churchwardens on their own churches follow. Between them these reports give an impression of the range of worship and activities in the Parish and the churches – but they do not pretend to cover everything. Information on a large number of other items, for example, the Mother's Union, bell-ringing, prayer groups or circle dancing, can be found through the Parish website, which includes copies of the bi-monthly magazine, Parish Link, or by asking the administrator.

The document ends with the formal reports of the PCC and the Parish Treasurer, and the accounts for the Parish.

## Team Rector's Report

2019 has been another busy year in the Parish.

I'm grateful as ever to my stipendiary colleagues David and Alex for all that they contribute to our three churches and to the Parish. Although Peter King is retired, he continues to preach and preside around the parish and Olwen Williamson helpfully covers for clergy holidays and continues to play an important part in the life of Christ Church and the wider community.

Our readers William and Paul have continued to preach and to lead non-Eucharistic services.

Deirdre Munro is now the only active SPA in the parish. Perhaps someone reading this may sense a call to explore this important lay ministry of pastoral care.

The Parish Office has continued to flourish under Cheri Crump our fulltime parish administrator. Cheri continues to take significant amounts of administration from our wardens and the clergy, and the centralisation of tasks which had been done separately in the individual churches has led to greater efficiency. She also acts as PCC secretary. Cheri's warmth, friendliness and 'can do' attitude are much appreciated by me and by all who come into contact with her.

As ever, I'm grateful to Anne Reeves for her help with the organisation of the community services for Palm Sunday and Remembrance Day.

My warm thanks are also due, as ever, to Jonathan Blythe for all his work as Parish Treasurer, ably assisted by John Wilson and the treasury team and to Ian Bright and our church planned giving reps. Thank you also to all of you who give generously and thoughtfully through our planned giving scheme.

During the year, we have tried to make it easier for casual visitors to give to the Parish. After thorough research by Mary Abel, the Goodbox system of contactless payments was trialled successfully in the run up to Christmas and has now been introduced on a permanent basis.

After some years of problems with the office photocopier, outstanding issues have been resolved thanks to hard work from Geoff Stanton and Cheri Crump and at the time of writing a new photocopier is expected imminently.

This year's Lent Lectures took up the theme of 'Let justice roll like water: faith, justice and reconciliation' and at the time of writing have been well attended as usual. Our choice of theme reflects our continued commitment to the 'Five Marks of Mission'.

We again ran sessions of the Pilgrim Course across the parish in 2019 and these were well attended and will be repeated. David Guest has also run a shortened Pilgrim Course after the mid-week Communion Service at Christ Church.

Other parish events this year have included pre-Advent and pre-Lent Quiet Mornings led by David Guest and Olwen Williamson.

One of our goals as a PCC has been to draw together as a parish by 'having fun together' and the recent parish 'Mama Mia Here We Go Again' Sing-along drew a good attendance from across the parish.

The All Saints' Concert Series continues to draw in appreciative audiences.

Holiday at Home continues to be a very popular annual parish event. The week ran from 30 July to 3rd August and took a Dickensian theme. Plans are moving ahead for the 2020 event which will have a 'Luxury Cruise' theme.

The parish Christmas Lunch and tea was much appreciated as usual. Some of those who have led this event for many years stood down in 2019 and we are grateful to Clare McCabe for taking on the leadership and all volunteers old and new who assisted.

The Glass Door night shelters at All Saints and Christ Church are again running for a full season from November to April this year. My warm thanks to the coordinators at both churches and to volunteers from all three churches and the wider community.

During the year we have been encouraged in our commitment to support local and national charities, including a fascinating talk by Tom Sainty from E-nable which makes artificial limbs via 3D printing, and a challenging and informative talk by Desiree Shepherd from the Vineyard Community Centre which hosts the local foodbank and provides care and support for those who use the Glass Door night shelters.

The Parish Mothers Union Group continues to meet regularly under the leadership of Penny Bell-Wright. The monthly Circle Dancing Group led by Caroline Timbrell, the Cursillo Groups, house and study groups and the Julian and Contemplative prayer groups have continued to meet regularly.

I'm very grateful to our Parish Wardens Geoff Stanton and Mary Abel for all their hard work and support and to the church wardens of our three churches who have continued to make a huge contribution to our life together. This year Geoff stands down as Parish Warden and Fiona Stuart as church warden at All Saints. We are grateful to them for all that they have given in time, energy and enthusiasm.

As always I'm grateful for the commitment and support of the many other people who though not mentioned by name, give so generously of their time and resources to the work of the parish.

**Canon Ann Nickson**

# PARISH WARDENS' REPORT

As always, we have very much appreciated the work of the pairs of churchwardens in all three churches who do so much to deal with day to day matters, including the management of multiple rotas and, with a wider perspective, the implementation of their Mission Action Plans. We endeavour to hold occasional meetings of all the wardens, when their schedules allow, both to show our thanks and to encourage mutual support.

Thanks are given elsewhere to the co-ordinators and volunteers who contribute so much to the success of the night shelters that not only provide a place to sleep for the homeless in two of our churches during the winter months, but also demonstrate our mission by drawing in non-churchgoers as helpers. None of this would be possible without the central co-ordination provided by the Glass Door organisation itself, and their staff who provide the sleeping equipment and overnight supervision.

Christian Aid involves all three churches in house-to-house and street collections. There are also a number of parish-wide social activities, such as guided walks, Holiday at Home in August, and the Christmas lunch at St Mary's that involves many volunteers and guests. A Christmas lunch is also held in the Christchurch Community Hall for those from across the parish who attend the Wednesday morning service, and the hall also hosts regular lunches for clients of the Vineyard Project in Richmond. Other lay-led cross parish occasions include Julian meetings, Contemplative Prayer, and meetings of the Progressive Christian Network.

## Parish Committees

### Finance and Property Committee

This committee meets before each PCC meeting. It is chaired by the Rector, and also includes the treasurers of all three churches, the two Parish Wardens, and the PCC Treasurer, Jonathan Blythe. At each meeting Jonathan provides a report on the Parish accounts, and Cheri Crump the Parish Administrator provides a report of work done on the parish houses, and the property in Alder Road, which is administered on behalf of the Wigan Trust. We much appreciate their conscientious work on our behalf.

No major structural work was required on the two vicarages this year, though some appliances had to be replaced in both the Christchurch vicarage and the curate's house. However, a roof leak caused some damage in the All Saints vicarage, and some plasterwork cracks are being monitored in the CC vicarage. During the current absence of a curate, the Vernon Road house has been successfully rented to a local family via an estate agency.

Each church treasurer also reports on their accounts. They have not needed to call on the central fabric fund this year, though this depends significantly on the continuation of successful rentals of space, to nurseries in particular.

With regard to Alder Road, the Scouts are putting the finishing touches to their excellent refurbishment and the Guides are starting to plan a similar project. Both have taken responsibility for this work in return for a "peppercorn rent." The building occupied by the Nursery and Dance Studio has as usual required ongoing maintenance, conscientiously organised by the Parish Administrator.

A particular feature of this year was the receipt of a significant bequest from the estate of Dr Edward Steers who attended Christchurch, and who was for many years a Parish Reader. The committee agreed guidelines with the aim of ensuring that this generous gift would be used to good effect over time.

Following the 2019 Lent Lectures on the environment, the Committee decided to recommend to the PCC the transfer of all Church and Hall fuel provision to Octopus, as a green energy supplier. As well as being more sustainable, it also proved more economical.

**Mission, Peace and Justice Committee**

The committee as usual selected two charities to support for three years from a number of suggestions by parishioners. We also gave once again to our core charities. The annual budget for charitable giving for 2019 was £21,000.

This year the Vineyard Community Centre in Richmond was our home charity. The Centre hosts a drop-in centre for homeless people every weekday morning where they can have a shower and breakfast as well as support from caseworkers to help with accommodation, work and benefits. Glass Door in Richmond is based there, as is the Richmond Foodbank. Desiree Shepherd, their Development Manager, later gave us an inspiring talk about their work.

Creche Jerusalem is the overseas charity. They offer a safe home and unquestioning love for children often left at their doors by desperate young mothers who cannot care for them in the culture they are living in. The nuns accept all babies and children, whatever their faith, until they can be fostered by a family. We have not had a talk by a representative from Creche Jerusalem, but we heard more about the charity's work at a fundraising concert for them at All Saints. There were moving stories.

The committee also oversees the annual Christian Aid collection via the parish coordinator Peter Halford, who links with the two co-ordinators in each church. Kate Woodhouse acts as both Chair and Secretary to the committee, and we are very grateful for her work.

**Planned Giving Committee**

Although the income from the Giving Scheme was down by 5% in 2019, compared to the previous year, this still represented people mostly maintaining or increasing their giving as individuals. We may be seeing a gradual decline in the overall numbers in the scheme. The total amount given is also highly dependent on a few people giving sizeable amounts. In general, 20% of people in the scheme account for 50% of the total amount raised. Both the fall in the number of givers and the dependence on a few large givers, suggests that maintaining the amount raised by planned giving will remain a challenge for several years in the future.

Despite these challenges, we were still able to increase our pledge to the Parish Support Fund by £4,000, a decision made in June for the calendar year 2020. This brings our contribution back to £293,000, making good reductions we had made previously. The Parish Support Fund redistributes money from wealthy parishes like ours, to other parishes in Southwark diocese with fewer resources.

In October we were again all invited to think carefully about how much of our financial resources we can give to the church. The information we need for our decision making is put together for us by the Planned Giving Committee, led by Ian Bright and with a representative from each church. We are very grateful to them all for their work in running the campaign and to the clergy for their encouragement as we consider our response.

Finally, our grateful thanks to those many people working at parish level to ensure that the whole remains even more than the sum of its parts – not least our thoughtful and hardworking Rector, Ann Nickson.

**Geoff Stanton & Mary Abel, Parish Wardens**

## SAFEGUARDING

A Safe Church, the safeguarding handbook for Southwark Diocese, was updated in November 2019 and is on the diocese website.
It states:
Why does safeguarding matter in a Christian community? Jesus talked of the Kingdom of God belonging to children; he gave them status, time and respect. Jesus also showed himself to be compassionately on the side of those without power, reaching across social barriers with the inclusive love of God. A Christian approach to safeguarding children, young people, adults who may be vulnerable and those in abusive relationships therefore asks both individuals and communities to create a safe environment for them, to act promptly on any complaints made, to care for those who have been abused in the past, and to minister appropriately to those who have abused.
The care and protection of children, young people and vulnerable adults involved in church activities is the responsibility of the whole church. Everyone who participates in the life of the church has a role to play in promoting a safer church for all.

In September 2018, all parishes were asked to complete a self-audit of their local safeguarding arrangements. The aim was to support parishes in reviewing key aspects of their safeguarding practice and to provide a tool to identify what is working well and areas which require attention locally. Parish Safeguarding Officers and incumbents were asked to take their completed audits to their PCCs for discussion and to agree action plans. According to the latest Diocese Safeguarding newsletter we can expect another self-audit in the next few months.

In the parish

- The online system for DBS is running smoothly.
- Risk assessments are completed either by the safeguarding lead or the lead for the relevant activity and updated annually.
- Registration forms are completed for activities.
- Personal information is safely stored in the Parish safe.
- There is an extensive training programme offered by the diocese both for church safeguarding leads and many others. The diocese now offers a basic online safeguarding awareness module Level C0 which takes about 60 minutes. This is suitable for all including consultative group members and sidespeople. Our intention this year is to continue to encourage as many people as possible to take this course.

Our church safeguarding leads are Ruth Mann at All Saints, Alison Cressey at St Mary's and Lindsay Ancock at Christ Church.
Finally, I would like to thank Alison and Lindsay for all they do to raise awareness of safeguarding and to keep things running safely and smoothly.

**Ruth Mann, Parish Safeguarding Officer**

# CHURCH REPORTS

## St Mary's

2019 once again was a busy year at St Mary's, with the usual events outside or alongside our services. The Shrove Tuesday Pancake Party for uniformed groups was very lively with many attending; supporters of both universities and neither thronged the church on Boat Race Day; there were daffodils in plenty on Mothering Sunday; in June we again welcomed many members of the church and the local community for the Friends of Mortlake Churchyard garden party; Harvest was celebrated in church and with a BBQ outside; the Autumn Quiz Night is now a regular fixture; and Christmas as ever drew in friends old and new for services and socials, including mulled wine and mince pies after the carol service, and the ever popular Parish Christmas Day lunch hosted at St Mary's.

Tiddlywinks continued to be very popular, attracting around 47 children every Monday in term time and about 39 adults.

The West porch improvements continued, with the installation of LED strips and spotlights, giving options for gentle illumination in keeping with Tudor expectations, or bright 21st century lighting.

In 2020 we hope to update the lighting in the nave, installing LEDs whilst retaining the flexibility of the current system, which gives a wide range of light levels, and has options for lighting different parts of the church separately or together.

The new sound system installed in November 2018 settled in. Speakers can now be heard clearly in all parts of the church, whilst music and soundtracks for films and presentations are now being heard with much improved quality.

We would, as ever, like to thank the Consultative Group for their help and support, as well as for the lively discussions at our meetings. We are also very grateful to everybody at St Mary's for their help and contributions during the year, and of course to Cheri whom we are very fortunate to have on site. Without them we would be hard pushed to achieve much at all.

**Perry Kitchen & Greg Kyle, Churchwardens**

## Christ Church

We believe one thing that would make a difference to growing our ministry and working through our Mission Action Plan would be to have many more people in our congregations. Our bright spot was that Messy Church is now increasing to once a month and is fairly well supported. Songs and Stories continues weekly too.

Our 3 Sunday services have average attendances of 64 adults and 3 children. Unfortunately, we lost our new organist after 6 months, but, for the moment, we are blessed with two talented pianists from the congregation who keep our 10a.m. service tuneful. They have our deepest gratitude. On the plus side we have a regular organist for Evensong who is willing to support us with instruction of Choral Scholars.

Our Advent and Christmas services continue to amaze us with large numbers, although with slightly fewer in attendance this year as well. If only we could attract 10% of them to our regular services, we would be in a much better situation.

During 2019 many repairs were carried out, a 'goodbox' donation system implemented. A lot of work went into a plan to re-locate the organ console and installation of glass doors in the West entrances was further investigated. We need a comprehensive review of our heating and sound systems perhaps incorporating the use of screens instead of books for services.

We give thanks to all who give their time and talents to Christ Church, from cleaning loos to distributing communion, from washing coffee cups to playing piano, moving chairs to inspiring children's curiosity, welcoming at services and working on gardening. All these are vital signs of dedicated Christian action. Glass Door is a valuable demonstration of Christian Values. We need to find a way to grow these things.

**Lindsay Ancock & John Ancock, Churchwardens**

## All Saints

The idea for a church at All Saints started gathering momentum 1919 with a grand fete and a series of fund-raising events and concerts. Just ten years later, the church had been built, and in 1929 it was dedicated. 2019 therefore marked the start of our 90th anniversary year, and this too has been marked with a series of events and concerts including an exhibition and publication of a new illustrated church history and a special lunch. Plus ça change, plus c'est la même chose!

A highlight for many was to have Bishop Christopher celebrating with us at a special All Saints Day service and it was wonderful to welcome so many from St Mary's and Christ Church. At the service a new set of altar rail kneelers was blessed. These have been made by Fine Cell, a prison-based organisation, and remind us in a small way of those in prison and in less fortunate circumstances

The All Saints consultative committee has sought to move forward with actions in our Mission Action Plan. There have been some good initiatives and it is hoped we will make more progress this coming year with the help of the congregation. Our Mission Action Plan is central to our outreach and to what the church is doing and thinking.

We are fortunate to have a church building which allows us to welcome guests from Glass Door. These evenings have been supported by volunteers from all three churches in the parish and our local community. We are especially grateful to our two organisers and to Waitrose and Cavan.

The church building has also been used for the regular All Saints Concert Series' concerts as well has many other concerts and events and to host several local community forums.

Our pattern of worship and prayer is based around the services that take place on Sundays and during the week and on Holy Days throughout the year. The liturgy that draws our worship and prayer together benefits from the commitment of our serving team, choirmaster, organist and choir to all of whom we are grateful.

There are many and various groups that help support the life and the work of All Saints church, without which we would be much poorer. The work of these groups is described in the reports prepared for the All Saints Church Annual Church Meeting. During the year a lot of work has been put into Small Saints - our Sunday school which takes place in the hall during the 10am service - it feels like this is bearing fruit and we hope it is.

The fabric of the church is in generally good order but the church hall is looking tired and we hope this year to carry out a refreshment.

The churchwardens are very grateful for the work and time given by Fr Alex and the clergy of the parish, our always helpful Parish Administrator, Geoff and Mary our Parish Wardens and to the many people who volunteer for positions of responsibility or service that help enrich the life and work of All Saints.

**Fiona Stewart & Peter Halford, Churchwardens**

**MORTLAKE WITH EAST SHEEN TEAM MINISTRY**

**Annual Report**
**and**
**Financial Statements**
**of the Parochial Church Council**
**and of its connected charities**
**for the year ended 31 December 2019**

## CHURCHES

**St Mary the Virgin**
Mortlake High Street
London SW14 8JA

**Christ Church**
West Temple Sheen
London SW14 7RT

**All Saints**
Park Avenue
London SW14 8AT

**Team Rector**
The Revd Canon Dr
Ann Nickson
170 Sheen Lane
London SW14 8LZ

**Team Vicar**
The Revd David Guest
17 Sheen Gate Gardens
London SW14 7PD

**Team Vicar**
The Revd Alex Barrow
86 East Sheen Avenue
London SW14 8AU

**Bank**
National Westminster Bank Plc

341 Upper Richmond Road West
London SW14 8QP

**Independent Examiner**
Ferguson Maidment & Co
Chartered Accountants
167 Fleet Street
London EC4A 2EA

**Parish Office**
St Mary the Virgin
Mortlake High Street
London SW14 8JA

www.mortlakeparish.org.uk

Charity No. 1132303

## PCC REPORT

The PCC is a registered charity, no. 1132303, and all members of the PCC are trustees of the charity.

### Objectives and Activities

The PCC has the responsibility of cooperating with the Team Rector and Team Vicars in promoting, in the ecclesiastical Parish of Mortlake with East Sheen, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The three constituent churches of the Team Ministry work closely together to celebrate the Christian faith through worship, pastoral care, education, community action and outreach, and the PCC acts as a single body to manage them jointly

### Membership

In accordance with the Church Representation Rules, PCC members are ex officio, elected or co-opted. Membership changes during the year, especially in April when the Annual Meetings are held. The following were members for part or all of the year ending on 31 December 2019:

Ex officio – licensed clergy
The Revd Canon Dr Ann Nickson (Team Rector, PCC Chair), the Revd David Guest (Team Vicar), the Revd Alex Barrow (Team Vicar).

Ex officio – wardens
Parish wardens – Mary Abel, Geoff Stanton.
Deputy Parish Wardens (Churchwardens) – Peter Halford (All Saints), Fiona Stewart (All Saints), Perry Kitchen (St Mary's), Greg Kyle (St Mary's from April), John Ancock (Christ Church) and Lindsay Ancock (Christ Church)

Ex officio – members of Diocesan and Deanery Synods
Lindsay Ancock, David Bradshaw, Robert Davenport, Janet Dewhurst, Richard Dewhurst, Sheila Hamilton, Mary Lynne Jones, Elizabeth Mends, Jean Watson.

Elected
Alex Oloya, Robert Cowham, Francis Davis, Adrienne Jack, Patrick McLaughlin, Judith Mellor, Wendy Moss, Paul Russenberger, Kate Woodhouse

Co-opted
Jonathan Blythe (PCC Treasurer).

### The Electoral Roll and Church Attendance

All church attenders are encouraged to register on the Electoral Roll, take part in elections and stand for the PCC.

As of 14 April 2019 there were 292 people on the Electoral Roll, 81 at St Mary's, 95 at Christ Church and 116 at All Saints.

Every year each church tells the Diocese the numbers of adults and children who attend on Sundays during a specified month in autumn and from these figures derive a usual Sunday attendance. The results for 2019 (with 2017 and 2018 figures in brackets) were:

| | |
|---|---|
| St Mary's | 73 (72 and 72) adults and 21 (17 and 20) children |
| Christ Church | 96 (72 and 70) adults and 11 (5 and 5) children |
| All Saints | 87 (96 and 96) adults and 9 (10 and 10) children. |

**PCC meetings**

The PCC met five times during 2019 and reviewed developments in the churches and the Parish as a whole. It received reports from the PCC Committees: -

Standing Committee, which has the power to transact PCC business between meetings, subject to any directions they may give. It is chaired by the Team Rector, with the Team Vicars, Parish Wardens and Treasurer as members.

Finance and Property, chaired by the Team Rector, with the Parish Treasurer and two Parish Wardens as members, together with one churchwarden or their representative from each church.

Planned Giving. The leaders of the Planned Giving teams in each church are members, together with the PCC Treasurer and a Parish Warden, under the chairmanship of Ian Bright.

Mission, Peace and Justice. This has two members from each church, the Revd David Guest and a Parish Warden and is chaired by Kate Woodhouse.

**Trusts and Charities linked to the PCC**

The PCC is Managing Trustee of two registered charities, the Frederick Wigan Trust, which is responsible for three halls in Alder Road, and the Figg Trust.

The Rector is ex-officio Chair of the Friends of Mortlake Churchyard, Kate Woodhouse is representative committee member nominated by the PCC. The Rector is also ex-officio Chair of Trustees of the Mortlake Church of England Educational Foundation (Mortlake Hall), Bryan Jackson and Kate Woodhouse are trustees nominated by the PCC, Liz Blythe and Ann Mills are co-optative trustees.

The Rector is ex-officio trustee of the Mortlake Almshouse and Relief Charities.

**Risk Assessment, Policies and Procedures**

The major risks to which the PCC is exposed, as identified by PCC members, have been reviewed and systems and procedures have been established to manage those risks.

The PCC is satisfied that it has formulated policies and clarified procedures on the following subjects:
Risk management
Safeguarding of children and vulnerable adults
General Data Protection Regulation
Financial controls
Reserves policy
Health and safety

The Parish continues to apply its policies on fair trade and inclusive church.
**Cheri R Crump, PCC Secretary**

## MORTLAKE WITH EAST SHEEN PAROCHIAL CHURCH COUNCIL ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2019

### Annual Finance Review

The main operating fund of the Parish is the **General Fund**. It ended the year with a surplus of £18,000 (this compares to the predicted deficit of £3,000). A favourable outcome - set against some of my fairly gloomy predictions in the year!

However, take away an overpayment on our fuel bills of £5,000, the National Insurance claim of £4,000, enhanced Rates grant recovery of £3,000, the Vernon Road income and the very light expenditure on houses and churches this year – you can see that one year's favourable outcome can easily be the following year's hefty deficit!

The predicted fall in the **Giving Scheme** income (by £15,000 = 5%) came to pass. We have said before there are no obvious answers here given that we carry out a diligent annual renewal exercise. We appear to have a structural decline as the average age of the congregation (I'm guessing here) creeps up. But the Giving Scheme committee will keep banging the drum so please take note! Of course, I say thank you for your support below.

The rental income from **Vernon Road** was approximately £22,000 - more than matching the reduced Giving Scheme income. This gives us some breathing space but is clearly not something we can rely on for the long term.

The **Parish Support Fund** for 2019 (£289,000) is the amount we pledged in mid 2018. We increased the previous year by £6,000. Our pledge for 2020 increases to £293,000 which achieves our goal of reverting to the 2017 pledge by 2020. It is a good rule of thumb that the Parish Support Fund should at least be covered by the Planned Giving – this was the case for 2019.

Mindful of the Giving Scheme we have kept **Mission** at a similar level to the past few years.

The **Churches** show a mixed outcome with both All Saints and St Mary's suffering from lower contributions from Nursery School. All Saints in particular is addressing the issue of unpaid rent over the past year (it is mainly for this reason that they show a deficit of around £9,000 in the year (their budget was to breakeven)). Christ Church remains relatively buoyant with the increased income from the Hall.

Our **Reserves** are healthy largely because we haven't had to spend from the Fabric Fund. Indeed we have added to it with the final receipt (£10,412) from the Dr Edward Steers legacy and a £2,000 legacy from Irene Garwood. We are really grateful for all legacy funds as noted in the recent Parish Link article where we recorded our thanks and reminded ourselves of how valuable legacies are to us. At this stage the Steers funds are kept separately within the Fabric Fund designated with a Christ Church preference.

**Contactless giving** is here! It is not designed to replace the Giving Scheme (which remains our life blood) but it is to facilitate casual giving from visitors who increasingly don't carry cash. That's not to say that Giving Scheme members shouldn't participate – please feel free!

Once again a special thank you across the Parish to all in the Treasury Team.

And a special thank you to everybody who has given (by whatever method)!

Finally my annual plea - if you are not in the Giving Scheme, please listen out for the finance messages and consider joining us in the Scheme as soon as possible...

**Jon Blythe (Parish Treasurer)**

## Reserves Policy

It is PCC policy to try to maintain a balance on free Reserves which equates to at least 3 months unrestricted payments (including our contribution to the Parish Support Fund). This is equivalent to £112,000. It is held to smooth out fluctuations in cashflow and to meet emergencies. The free Reserve balance at the year end was £496,442. This includes the Fabric Fund amounting to £409,581.

## Statement of Trustees Responsibilities

The trustees are responsible for preparing the Annual Report and the financial statements for each financial year in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its financial activities for the year.

In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The trustees are responsible for keeping accounting records which enable them to ascertain with reasonable accuracy the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Parochial Church Council and signed on its behalf by:

Ann Nickson (Chair)

Jonathan Blythe (Treasurer)

17 June 2020

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF THE MORTLAKE WITH EAST SHEEN PAROCHIAL CHURCH COUNCIL.**

I report on the accounts of the Parochial Church Council (PCC) for the year ended 31st December 2019 set out on pages 16 to 25.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND INDEPENDENT EXAMINER**

The PCC is responsible for the preparation of the accounts. The PCC consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Since the PCC's gross income exceeded £250,000 your Examiner must be a member of a body listed in Section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act and in accordance with the Church Accounting Regulations 2006 (the Regulations);
- to follow the procedures laid down in the general Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act and to be found in the Church guidance, 2006 edition; and
- to state whether particular matters have come to my attention.

**BASIS OF INDEPENDENT EXAMINER'S STATEMENT**

My examination was carried out in accordance with the General Directions given by the Charity Commission and to be found in the Church guidance, 2006 edition. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements:

- To keep proper accounting records in accordance with Section 130 of the 2011 Act and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act and the Regulations have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Alistair H.E. Smith FCA**
**Ferguson Maidment & Co**
Chartered Accountants
167 Fleet Street
London
EC4A 2EA

Dated: 17 June 2020

## MORTLAKE WITH EAST SHEEN PAROCHIAL CHURCH COUNCIL

### STATEMENT OF FINANCIAL ACTIVITIES
**For the year ending 31 December 2019**

| | Unrestricted 2019 £ | Unrestricted 2018 £ | Designated Funds £ | Restricted Funds £ | Endowment Funds £ | TOTAL FUNDS 2019 £ | TOTAL FUNDS 2018 £ |
|---|---|---|---|---|---|---|---|
| **INCOMING RESOURCES (Appendix 1)** | | | | | | | |
| Incoming resources from donors | 389,868 | 410,887 | 1,369 | 27,137 | | 418,374 | 432,393 |
| Other voluntary incoming resources | 9,205 | 4,903 | 12,412 | 10,000 | | 31,617 | 290,413 |
| Incoming resources from operating activities to further the Council's objects | 34,013 | 7,579 | 88,544 | 9,415 | | 131,972 | 111,611 |
| Incoming resources from operating activities to generate funds | 46 | 170 | | | | 46 | 170 |
| Other ordinary incoming resources | 941 | 709 | | | | 941 | 709 |
| Income from investment | 2,578 | 636 | 21 | 267 | | 2,866 | 859 |
| **TOTAL INCOMING RESOURCES** | 436,651 | 424,884 | 102,346 | 46,819 | 0 | 585,816 | 836,155 |
| **RESOURCES USED (Appendix 2)** | | | | | | | |
| Grants | 22,043 | 21,246 | | 3,245 | | 25,288 | 25,859 |
| Directly relating to the work of the Church | 370,398 | 374,730 | 82,854 | 20,383 | | 473,635 | 510,712 |
| Cost of generating funds | 489 | | | | | 489 | 0 |
| Church management and administration | 30,421 | 35,805 | 1,471 | 789 | | 32,681 | 39,146 |
| **TOTAL RESOURCES USED** | 423,351 | 431,781 | 84,325 | 24,417 | 0 | 532,093 | 575,717 |
| **NET INCOMING RESOURCES BEFORE TRANSFERS** | 13,300 | -6,897 | 18,021 | 22,402 | 0 | 53,723 | 260,438 |
| **TRANSFERS** | | | | | | | |
| In | 5,609 | 7,878 | | | | 5,609 | 7,878 |
| Out | | | -5,609 | | | -5,609 | -7,878 |
| **NET INCOMING / (OUTGOING) RESOURCES** | 18,909 | 981 | 12,412 | 22,402 | 0 | 53,723 | 260,438 |
| **GAINS & LOSSES ON INVESTMENTS** | | | | | | | |
| - realised | | | | | | | |
| - unrealised | | | | | 16,275 | 16,275 | -420 |
| **NET MOVEMENT IN FUNDS** | 18,909 | 981 | 12,412 | 22,402 | 16,275 | 69,998 | 260,018 |
| BALANCES BROUGHT FORWARD AT 1 JANUARY 2019 (2018) | 154,601 | 153,620 | 397,169 | 74,430 | 92,885 | 719,085 | 459,067 |
| **BALANCES CARRIED FORWARD AT 31 DECEMBER 2019 (2018)** | 173,510 | 154,601 | 409,581 | 96,832 | 109,160 | 789,083 | 719,085 |

The notes on pages 19 to 24 form part of these accounts.

MORTLAKE WITH EAST SHEEN PAROCHIAL CHURCH COUNCIL

## BALANCE SHEET AT 31 DECEMBER 2019

| | Note | | 2019 | | 2018 |
|---|---|---|---|---|---|
| | | £ | £ | £ | £ |
| **FIXED ASSETS** | | | | | |
| Land and buildings | 3(a) | 86,057 | | 86,057 | |
| Movable church furnishings | 3(b) | 1,593 | | 2,389 | |
| Investments | 3(c) | 92,860 | | 76,585 | |
| Deposits | | 15,299 | | 15,299 | |
| | | | 195,809 | | 180,330 |
| **CURRENT ASSETS** | | | | | |
| Stock | | 340 | | 56 | |
| Debtors | 4 | 32,456 | | 111,139 | |
| Cash at bank and in hand | | 572,685 | | 439,965 | |
| | | 605,481 | | 551,160 | |
| **LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR** | 5(a) | (12,207) | | (12,405) | |
| **NET CURRENT ASSETS** | | | 593,274 | | 538,755 |
| **TOTAL ASSETS LESS CURRENT LIABILITIES** | | | 789,083 | | 719,085 |
| **LIABILITIES DUE AFTER MORE THAN ONE YEAR** | 5(b) | | - | | - |
| **NET ASSETS** | | | 789,083 | | 719,085 |
| **FUNDS** | 6 | | | | |
| Unrestricted | 9(d) | 173,510 | | 154,601 | |
| Designated | 9(c) | 409,581 | | 397,169 | |
| Restricted | 9(b) | 96,832 | | 74,430 | |
| Endowment | 9(a) | 109,160 | | 92,885 | |
| **FUNDS TOTAL** | | | 789,083 | | 719,085 |

Approved by the Parochial Church Council and signed on its behalf by:

Ann Nickson (Chair)

Jonathan Blythe (Treasurer)

17 June 2020

The notes on pages 19 to 25 form part of these accounts.

The accounts of those Connected Charities managed by the Council (which are not subject to exmination) are appended at page 25.

MORTLAKE WITH EAST SHEEN PAROCHIAL CHURCH COUNCIL

## CASH FLOW STATEMENT for the year ending 31 December 2019

| | 2019 | | 2018 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Net cash (utilised)/generated by operating activities (see below)** | | 129,854 | | 152,587 |
| **Cash flows from investing activities** | | | | |
| Dividends and interest from investments | 2,866 | | 859 | |
| Interest paid | - | | - | |
| **Net cash provided by investing activities** | | 2,866 | | 859 |
| **Change in cash and cash equivalents in the reporting period** | | 132,720 | | 153,446 |
| **Cash and cash equivalents at 1 January** | | 439,965 | | 286,519 |
| **Cash and cash equivalents at 31 December** | | 572,685 | | 439,965 |

| | | |
|---|---|---|
| **Reconciliation of net expenditure before investment gains** | | |
| Net cash in before investment gains | 53,723 | 260,438 |
| Adjusted for: | | |
| Depreciation charge | 796 | 790 |
| Dividends and interest from investments | (2,866) | (859) |
| Interest paid | | - |
| (Increase)/decrease in debtors and stock | 78,399 | (87,790) |
| (Decrease)/increase in creditors | (198) | (19,992) |
| **Net cash (utilised)/generated by operating activities** | 129,854 | 152,587 |

The notes on pages 19 to 25 form part of these accounts.

## 1 Accounting policies

### Basis of Accounting

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, applicable accounting standards and in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), Charities Statement of Recommended Practice (SORP (FRS 102)) and the Charities Act 2011.

The accounts of the Churchwardens of the three churches have been consolidated into the accounts of the PCC as the former are regarded as branches of the PCC.

Investments held by the custodian trustee (the South London Church Fund and Southwark Diocesan Board of Finance) on behalf of the PCC (who are the managing trustees) together with other investments held directly by the PCC are included in the balance sheet. Connected charities separately registered with the Charity Commission and an unregistered connected charity are referred to in the notes.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value.

### Funds

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments that may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Unrestricted and designated funds are general funds that can be used for PCC ordinary purposes.

The accounts include transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of church groups that owe an affiliation to another body nor those that are informal gatherings of church members.

### Incoming resources

*Voluntary income and capital sources*
Planned giving, collections and donations are recognised when received.
Income Tax recoverable on gift aid donations is recognised when claimable.
Grants and legacies to the PCC are accounted for when the PCC s legally entitled to the amounts due.
Funds raised by fund raising events are accounted for gross.

*Other ordinary income*
Rental income from letting of church premises and halls is accounted for when earned.
Parochial fees due to the PCC for weddings, funerals etc are accounted for when earned.

*Income from investment*
Dividends and interest are accounted for when due.

*Investment gains and losses*
Realised gains and losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

## 1 Accounting policies (continued)

### Application of resources

*Grants*
Grants and donations are accounted for when paid.

*Costs directly related to the work of the church*
The Parish Assessment and all other costs are accounted for when payable.

*Pension costs*
Where applicable Auto Enrolment pension contributions are applied through the payroll and written off in resources expended.

### Fixed assets

*Consecrated land and buildings and movable church furnishings*
Consecrated and beneficed property is excluded from the accounts by s.96(2) (a) of the Charities Acts 1993.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the inventory of the relevant church which may be inspected. Inalienable and historic assets that existed at 31 December 2000 have not been valued as reliable cost or valuation information does not exist and, in the opinion of the PCC, the cost of valuation would not be justified. All expenditure incurred during the year on consecrated or beneficed buildings, whether maintenance or improvement, has been written off as incurred. Expenditure on items of inalienable property acquired since 1 January 2001 costing more than £10,000 has been capitalised and depreciated on a straight line basis over its anticipated useful life, items costing less than £10,000 have been charged as expenditure.

*Other land and buildings*
Other land and buildings held on behalf of the PCC for its own purposes are valued at cost. No depreciation is charged against such properties, since in the opinion of the PCC these properties are maintained to a standard that does not require depreciation, but any expenditure on maintenance or improvement is written off as incurred.

*Other fixtures, fittings and office equipment*
Equipment used within church premises is depreciated on a straight line basis over 4 years. Individual items of equipment with a purchase price of £2,000 or less are written off in the period in which the asset is acquired.

*Fund raising merchandise*
No value is placed on such merchandise where it can only be sold in connection with the fund raising exercise in question.

*Investments*
Investments are stated at market value at 31 December.

*Current assets*
Amounts owing to the PCC at 31 December in respect of fees, legacies, rents or other income are shown as debtors less any provision for amounts that may prove uncollectable.

## NOTES TO THE FINANCIAL STATEMENTS (continued)
**For the year ending 31 December 2019**

### 2 STAFF COSTS AND OTHER PAYMENTS FOR SERVICES

Wages and salaries £48,523 (2018: £47,166)

During the year the PCC enjoyed the services of one full time and three part time secretaries, three directors of music, and two cleaners, none of whom earned £40,000 pa or more. No member of the PCC was employed.

The accounts include some payments made to choirs and temporary staff. No other payments were made to members of the PCC, or other persons connected with the PCC, except in respect of specific items purchased.

### 3 FIXED ASSETS

3(a) Land and Buildings

| Freehold clergy houses | | 86 East Sheen Avenue £ | 17 Sheen Gate Gardens £ | 5 Vernon Road £ | Total 2019 £ | Total 2018 £ |
|---|---|---|---|---|---|---|
| COST | At 31 December 2019 | 40,000 | 30,057 | 15,000 | 85,057 | 85,057 |
| Freehold Land | Questers Hall site (Note 10) | | | | 1,000 | 1,000 |
| | | | | | 86,057 | 86,057 |

Consecrated land and buildings are excluded from the accounts. Other freehold property is disclosed under the historical cost convention in accordance with the accounting policy (Note 1). It is the opinion of the Parochial Church Council that if these assets were disclosed at market value there would be a revaluation surplus of at least £2,500,000.

3(b) **Movable church furnishings**

| | | 2019 £ | 2018 £ |
|---|---|---|---|
| COST | At 31 December 2019 | 15,925 | 15,925 |
| DEPRECIATION | At 1 January 2019 | 13,536 | 12,746 |
| | Charge for the year | 796 | 790 |
| | At 31 December 2019 | 14,332 | 13,536 |
| NET BOOK VALUE | At 31 December 2019 | 1,593 | 2,389 |

The movable church furnishings consist of a Yamaha grand piano at All Saints purchased in 2002, depreciated over 20 years.

3(c) **Investments**

| | | 2019 £ | 2018 £ |
|---|---|---|---|
| 145 CBF Investment Fund shares - historic cost £1,063 | Market Value | 2,773 | 2,336 |
| 447.78 COIF Charities Investment Fund acc shares - historic cost £8,955 | Market Value | 84,076 | 69,094 |
| 362 M&G Charifund Income Shares - historic cost £3,882 | Market Value | 6,011 | 5,155 |
| | | 92,860 | 76,585 |

There were no purchases or sales of units in the year - the movement represents revaluation only.

### 4 DEBTORS

| | 2019 £ | 2018 £ |
|---|---|---|
| Income tax recoverable | 9,454 | 6,449 |
| Other debtors (mainly the Rates Grant, £12,972 and Utility overpayment, £5,000) | 23,002 | 104,690 |
| | 32,456 | 111,139 |

### 5 LIABILITIES

| | 2019 £ | 2018 £ |
|---|---|---|
| 5(a) Amounts falling due within one year | | |
| Accruals | 12,207 | 12,405 |
| Loans | - | - |
| Other creditors | - | - |
| | 12,207 | 12,405 |
| 5(b) Longer term liabilities -Loans | | |
| Halifax | - | - |
| Less: Repayable within one year | - | - |
| | 0 | 0 |

A 15 year loan of £29,000 secured on 86 East Sheen Avenue was taken out in July 2002. It was repaid in full in 2017.

## NOTES TO THE FINANCIAL STATEMENTS (continued)
**For the year ending 31 December 2019**

### 6 ANALYSIS OF NET ASSETS BY FUND

| | Unrestricted Funds | Designated Funds | Restricted Funds | Endowment Funds | Total |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Fixed assets | 86,649 | | | 109,160 | 195,809 |
| Current assets | 99,068 | 409,581 | 96,832 | | 605,481 |
| Current liabilities | -12,207 | | | | -12,207 |
| Fund balance | 173,510 | 409,581 | 96,832 | 109,160 | 789,083 |

### 7 TRANSFERS

Transfers represent the net contribution to the Parish from the Churchwardens accounts.
During the year the General Fund transferred £12,412 (2018: £285,000) to the Fabric Fund.

### 8 CHARITABLE AND OTHER COMMITMENTS

At 31 December 2018 there was no Capital Commitment (2017: £nil).

### 9 FUND BALANCES

| | | 2019 | 2018 |
|---|---|---|---|
| (a) **ENDOWMENT FUNDS** | See also Note 10 | £ | £ |
| St Andrew's Mission Church Fund | (Income paid to General Fund) | 95,456 | 79,618 |
| James Newman Bequest | (Income paid to General Fund) | 2,773 | 2,336 |
| Questers Hall Fund | (Income paid to General Fund) | 1,000 | 1,000 |
| All Saints Piano Fund | (Income to All Saints Donation Fund) | 9,500 | 9,500 |
| Perry Bequest | (Income to All Saints Donation Fund) | 431 | 431 |
| | | 109,160 | 92,885 |
| (b) **RESTRICTED FUNDS** | | | |
| St Mary's Tower Appeal | | 3,860 | 3,357 |
| Christmas Lunch Fund | | 293 | 676 |
| Community Ventures (formerly Active Retired) | | 1,988 | 1,866 |
| St Mary's Donations Fund | | 19,755 | 18,877 |
| Christ Church Donations Fund | | 29,321 | 16,149 |
| Christ Church Community Hall | | | |
| All Saints Donations Fund | | 25,987 | 15,866 |
| Frank Holding & Jean Finzi Legacy | | 15,628 | 17,639 |
| | | 96,832 | 74,430 |
| (c) **DESIGNATED FUNDS** | | | |
| Fabric Fund | | 405,581 | 393,169 |
| All Saints Concert Series | | 4,000 | 4,000 |
| | | 409,581 | 397,169 |
| (d) **UNRESTRICTED FUNDS** | | | |
| General Fund (Held mainly in cash) | | 86,064 | 67,155 |
| Property (Clergy Houses and church furnishings, less loan) | | 87,446 | 87,446 |
| | | 173,510 | 154,601 |
| **TOTAL FUNDS** | | 789,083 | 719,085 |

### 10 FUND DETAILS

The St Andrew's Mission Church Fund is a permanent endowment. The General Fund receives the income of this Fund.

The Questers Hall Fund owns freehold property on which a 125 year lease was granted in 1985. The annual rent is £100 for the first 25 years, £200 for the following 25 years, £400 for the next 25 years, £800 pa for the next 25 years and £1,600 for the final 25 years of the lease.

The Restricted Funds include the Donations Funds at the three churches. The restrictions which apply to the various sub-funds contained in the Donations Funds may be ascertained from the accounts prepared by the churchwardens.

## NOTES TO THE FINANCIAL STATEMENTS (continued)
**For the year ending 31 December 2019**

### 11 LEGACIES

The Parish received the final distribution from the Dr Edward Steers legacy amounting to £10,412. In addition £2,000 was received from the Estate of Irene Garwood and £10,000 from the Estate of Paul Lamplugh. The Parish is very grateful.

### 12 CONNECTED CHARITIES

The Parochial Church Council is Managing Trustee of the following Registered Charities:

| | |
|---|---|
| Frederick Wigan Trust | Registered Charity number: 249614 |
| Figg Trust | Registered Charity number: 1013745 |

These charities are empowered to make grants to further the General Purposes of the Parochial Church Council, subject in some cases to certain restrictions. Such grants are described as such in the Accounts. The Accounts of these Connected Charities are set out beyond.

The Friends of Mortlake Churchyard is a non-registered Charitable Body and is also a Connected Charity. A copy of its Accounts may be obtained on application to the Parish Office.

## MORTLAKE WITH EAST SHEEN PAROCHIAL CHURCH COUNCIL

**NOTES TO THE FINANCIAL STATEMENTS** Appendix 1

**For the year ending 31 December 2019**

| INCOMING RESOURCES | Unrestricted 2019 £ | Unrestricted 2018 £ | Designated Funds £ | Restricted Funds £ | Endowment Funds £ | TOTAL FUNDS 2019 £ | TOTAL FUNDS 2018 £ |
|---|---|---|---|---|---|---|---|
| *Incoming resources from donors* | | | | | | | |
| Planned Giving | 286,058 | 300,484 | | | | 286,058 | 300,484 |
| Income tax recoverable | 68,852 | 75,941 | | | | 68,852 | 75,941 |
| Collections | 27,519 | 28,680 | | | | 27,519 | 28,680 |
| Sundry donations | 7,439 | 5,782 | 1,369 | 27,137 | | 35,945 | 27,288 |
| | 389,868 | 410,887 | 1,369 | 27,137 | 0 | 418,374 | 432,393 |
| *Other voluntary incoming resources* | | | | | | | |
| Grants | 9,199 | 4,901 | | | | 9,199 | 5,411 |
| Church contributions | | | | | | 0 | 0 |
| Donations and appeals | | | | | | 0 | 0 |
| Tax recoverable on donations & appeals | | | | | | 0 | 0 |
| Fund-raising events | 6 | 2 | | | | 6 | 2 |
| Legacies | | | 12,412 | 10,000 | | 22,412 | 285,000 |
| | 9,205 | 4,903 | 12,412 | 10,000 | 0 | 31,617 | 290,413 |
| *Income resources from operating activities: to further the Council's objects* | | | | | | | |
| Lettings and rents | 22,447 | | 63,678 | | | 86,125 | 71,981 |
| Use of Church | | | 4,808 | | | 4,808 | 6,064 |
| PCC Fees | 4,587 | 4,133 | | | | 4,587 | 4,133 |
| Social and presentations | | 944 | 7,669 | | | 7,669 | 8,132 |
| Activities fees and contributions | 6,979 | 2,502 | 12,389 | 9,415 | | 28,783 | 21,301 |
| Educational activities contribution | | | | | | 0 | 0 |
| | 34,013 | 7,579 | 88,544 | 9,415 | 0 | 131,972 | 111,611 |
| *Income resources from operating activities: to generate funds* | | | | | | | |
| Fund raising | 46 | 170 | | | | 46 | 170 |
| Magazine advertising | | | | | | 0 | 0 |
| | 46 | 170 | 0 | 0 | 0 | 46 | 170 |
| *Other ordinary incoming resources* | | | | | | | |
| Insurance claims | | | | | | 0 | 0 |
| Sale of materials | | | | | | 0 | 0 |
| VAT recovered | | | | | | 0 | 0 |
| Other | 941 | 709 | | | | 941 | 709 |
| | 941 | 709 | 0 | 0 | 0 | 941 | 709 |
| *Income from investment* | | | | | | | |
| Dividends and interest | | | | | | 0 | 0 |
| Deposit interest | 2,578 | 636 | 21 | 267 | | 2,866 | 859 |
| Bank interest | | | | | | 0 | 0 |
| | 2,578 | 636 | 21 | 267 | 0 | 2,866 | 859 |
| **TOTAL INCOMING RESOURCES** | 436,651 | 424,884 | 102,346 | 46,819 | 0 | 585,816 | 836,155 |

**NOTES TO THE FINANCIAL STATEMENTS (continued)** Appendix 2

**For the year ending 31 December 2019**

RESOURCES USED

| | Unrestricted 2019 £ | Unrestricted 2018 £ | Designated Funds £ | Restricted Funds £ | Endowment Funds £ | TOTAL FUNDS 2019 £ | TOTAL FUNDS 2018 £ |
|---|---|---|---|---|---|---|---|
| *Grants* | | | | | | | |
| Missionary and charitable giving: | | | | | | | |
| Church overseas: | | | | | | | |
| Missionary societies | | | | | | 0 | 0 |
| Relief and development agencies | 8,468 | 3,819 | | | | 8,468 | 3,819 |
| Home missions and other Church societies and organisations | 6,998 | 9,929 | | | | 6,998 | 9,929 |
| Church contribution to Parish | | | | | | 0 | 0 |
| Other charities | 6,577 | 7,498 | | 3,245 | | 9,822 | 12,111 |
| Rector's discretion | | | | | | 0 | 0 |
| | 22,043 | 21,246 | 0 | 3,245 | 0 | 25,288 | 25,859 |
| *Activities directly relating to the work of the Church* | | | | | | | |
| Ministry: | | | | | | | |
| Diocese: Parish Support Fund | 289,000 | 283,000 | | | | 289,000 | 283,000 |
| Diocese: 50% of Team Vicar stipend | 19,707 | 19,298 | | | | 19,707 | 19,298 |
| Ministerial expenses | 5,914 | 6,691 | | | | 5,914 | 6,691 |
| Ministerial support | 2,790 | 2,455 | | | | 2,790 | 2,455 |
| Clergy house costs | 8,908 | 11,952 | | | | 8,908 | 11,952 |
| Clergy house repairs and improvements | 2,916 | 10,265 | | | | 2,916 | 10,265 |
| Churches: | | | | | | | |
| Running expenses | 21,489 | 19,981 | 13,432 | | | 34,921 | 43,896 |
| Insurance | 16,294 | 15,942 | | | | 16,294 | 15,942 |
| Upkeep of services | | | 4,712 | 7,273 | | 11,985 | 9,718 |
| Salaries, wages, choir pay | | | 29,019 | | | 29,019 | 22,572 |
| Church fabric: | | | | | | | |
| Repairs & improvements (structure) | 1,668 | 958 | 7,055 | 4,338 | | 13,061 | 14,891 |
| Repairs & improvements (installations) | | | 4,619 | 1,846 | | 6,465 | 33,580 |
| Fees & expenses | | 311 | | | | 0 | 311 |
| Support costs: | | | | | | | |
| Activities | | | 7,382 | 861 | | 8,243 | 10,939 |
| Education and training | | | 20 | | | 20 | 385 |
| Outreach | | | 265 | 3,677 | | 3,942 | 6,001 |
| Self financing activities | 1,668 | 2,412 | 4,751 | 2,388 | | 8,807 | 8,044 |
| Subscriptions | 44 | 78 | 136 | | | 180 | 224 |
| Presentations and gifts | | 950 | 40 | | | 40 | 994 |
| Other costs | | 437 | | | | 0 | 487 |
| Hall and Rooms: | | | | | | | |
| Running costs | | | 8,455 | | | 8,455 | 9,067 |
| Maintenance | | | 2,968 | | | 2,968 | 0 |
| | 370,398 | 374,730 | 82,854 | 20,383 | 0 | 473,635 | 510,712 |
| *Cost of generating funds* | | | | | | | |
| Fund raising costs | 489 | | | | | 489 | 0 |
| Giving scheme costs | | | | | | 0 | 0 |
| | 489 | 0 | 0 | 0 | 0 | 489 | 0 |
| *Church management and administration* | | | | | | | |
| Secretarial costs | 19,504 | 24,594 | | | | 19,504 | 24,594 |
| Office costs | 7,137 | 7,301 | 1,471 | 789 | | 9,397 | 10,642 |
| Appointment costs | | | | | | 0 | 0 |
| Bank charges | 1,484 | 1,621 | | | | 1,484 | 1,621 |
| Accounts and audit | 1,500 | 1,500 | | | | 1,500 | 1,500 |
| Depreciation charge | 796 | 789 | | | | 796 | 789 |
| | 30,421 | 35,805 | 1,471 | 789 | 0 | 32,681 | 39,146 |
| **TOTAL RESOURCES USED** | 423,351 | 431,781 | 84,325 | 24,417 | 0 | 532,093 | 575,717 |

## MORTLAKE WITH EAST SHEEN PAROCHIAL CHURCH COUNCIL

**CONNECTED CHARITIES ACCOUNTS (Not subject to audit)**
**For the year ending 31 December 2019**

| STATEMENT OF FINANCIAL ACTIVITIES | Frederick Wigan Trust | | Figg Trust | |
|---|---|---|---|---|
| | 2019 | 2018 | 2019 | 2018 |
| | £ | £ | £ | £ |
| **INCOME** | | | | |
| Rents | 18,967 | 21,912 | | |
| Insurance recharge | - | - | | |
| Dividends and Bank Interest | 62 | 33 | 1,293 | 1,261 |
| Total Income | 19,029 | 21,945 | 1,293 | 1,261 |
| **EXPENDITURE** | | | | |
| Legal & professional fees | - | - | | |
| Administration recharge | 2,500 | 2,500 | | |
| Services | 7,748 | 9,628 | | |
| Insurance | 945 | 916 | | |
| PCC reimbursement | | - | | |
| Works | 1,115 | 2,487 | | |
| Total expenditure | 12,308 | 15,531 | 0 | 0 |
| **NET INCOMING/(OUTGOING) RESOURCES** | 6,721 | 6,414 | 1,293 | 1,261 |
| **GAINS/LOSSES ON INVESTMENTS** | 12,857 | 280 | 6,998 | -566 |
| **NET MOVEMENT IN FUNDS** | 19,578 | 6,694 | 8,291 | 695 |
| BALANCES BROUGHT FORWARD AT 1 JANUARY 2019 (2018) | 82,267 | 75,573 | 48,685 | 47,990 |
| **BALANCES CARRIED FORWARD AT 31 DECEMBER 2019 (2018)** | 101,845 | 82,267 | 56,976 | 48,685 |
| **BALANCE SHEET AT 31 DECEMBER 2019 (2018)** | | | | |
| **FIXED ASSETS** | | | | |
| Investments (COIF Units) | 59,261 | 46,404 | 44,372 | 37,374 |
| Deposits (CBF) | 3,314 | 3,314 | | |
| **CURRENT ASSETS** | | | | |
| Cash at bank and in hand | 41,770 | 32,170 | 12,604 | 11,311 |
| Debtors | - | 379 | | |
| Creditors (Parish) | (2,500) | - | | |
| **NET ASSETS** | 101,845 | 82,267 | 56,976 | 48,685 |
| **FUNDS** | | | | |
| Endowment Fund | 3,314 | 3,314 | 44,372 | 37,374 |
| Recoupment Fund | 59,261 | 46,404 | | |
| Income Fund | 39,270 | 32,549 | 12,604 | 11,311 |
| **TOTAL FUNDS** | 101,845 | 82,267 | 56,976 | 48,685 |

The Frederick Wigan Trust is subject to a Recoupment Order of 60 annual payments of £149.08. 37 annual instalments have now been paid. The trust also retains a piece of land adjacent to the site of the old Wigan Hall on which stand three properties. No value has been attached to this land.