

**PRESCOT PAROCHIAL  
CHURCH COUNCIL**

**REPORT OF THE PAROCHIAL CHURCH  
COUNCIL AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED  
31 DECEMBER 2019**

**PRESCOT PAROCHIAL CHURCH COUNCIL**  
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# PRESCOT PAROCHIAL CHURCH COUNCIL

## CHURCH INFORMATION

### Council Members 2019

Rev'd John A Taylor	Vicar
Rev'd Kimberley Mannings	Curate
Rev'd Peter Cowley	Associate Priest
Rev'd Jeff Engel	Retired Priest with permission to Officiate
Mrs Gill Cartwright	From APCM 2019
Mr Robert Cartwright	
Mrs Susan Ellington	
Mrs Cynthia Finney	
Mr David Friar	Deputy Churchwarden
Mrs Norma Garvey	To APCM 2018 and from 2019 as Safeguarding Officer
Mrs Gill Hodgson	To APCM 2018
Mr John Hotchkiss	
Mrs Diane Hornby	From APCM 2019
Mrs Val Jones	Churchwarden from APCM 2019
Mr David Kernick	
Mr Norman Lucas	To APCM 2019
Mr Steve Martin	From APCM 2019
Mr Brian Mason	Churchwarden
Mr Ray Mercer	Churchwarden to APCM 2019
Mr Eric Orme	Ex Officio Treasurer to APCM 2019. PCC from APCM 2019
Ms Joanne Peers	From APCM 2019
Mrs Marion Piert	Churchwarden
Mrs Sheila Plastow	To APCM 2019
Mrs Lesley Porter	
Mr Keith Porter	Ex Officio Treasurer from APCM 2019
Ms Claire Portsmouth	From APCM 2019
Mrs Kath Pye	
Mrs Gwen Rigby	
Mrs Janet Smith	
Mr Alan Williams	Churchwarden From APCM 2019
Canon Geoff Almond	Diocesan Synod appointed by the Diocese
Mrs Ann Capewell	Deanery Synod (First Term) From APCM 2018
Mrs Sue Priestley	Deanery Synod (Second Term) From APCM 2017

# **PRESCOT PAROCHIAL CHURCH COUNCIL**

## **CHURCH INFORMATION**

### **Address**

#### **Parish Church**

St Mary the Virgin  
Church Street  
Prescot  
Merseyside  
L34 3LA

#### **Daughter Church**

St Paul  
Bryer Road  
Prescot  
Merseyside

#### **Independent Examiner**

Mr D Hudd  
Livesey Spottiswood  
Chartered Accountants and Registered  
Auditors  
17 George Street  
St Helens  
Merseyside WA10 1DB

#### **Bankers**

Natwest Bank Plc  
St Helens (A) Branch  
8 Ormskirk Street  
St Helens  
Merseyside  
WA10 1DB

#### **Architect**

Miss Rebecca Grimshaw  
of Anthony Grimshaw & Associates, Wigan.

#### **Charitable Status.**

The Parochial Church Council received  
charitable status on 5 May 2010

**ANNUAL REPORT OF THE  
PRESCOT PAROCHIAL CHURCH COUNCIL  
FOR THE YEAR ENDED 31 DECEMBER 2019**

**Administrative Information**

The Church operates under the Parochial Church Council Powers Measure, 1956. The PCC has registered with the Charity Commission, Registration Number 1135804.

The method of appointment of PCC members is set out in the Church Representative Rules. All Church members are encouraged to enter on the Electoral Roll and stand for election to the PCC. The PCC operates five sub committees.

The members of the PCC are either ex officio or elected by the Annual Parochial Meeting (APCM) or co-opted by the PCC in accordance with Church Representation Rules. During the year the following served as members or acted as non-voting secretary of the PCC.

Vicar	Rev'd John A Taylor
Curate	Rev'd Kimberley Mannings
Priest	Rev'd Peter Cowley, Associate Priest
Retired Priest with Permission to Officiate	Rev'd Jeff Engel
Churchwardens	Mr Brian Mason Mr Ray Mercer to APCM 2019 Mrs Marian Piert Mrs Val Jones from APCM 2019 Mr Alan Williams from APCM 2019 Mr David Friar (Deputy) co-opted
PCC Secretary	Mrs Christine Thomas (non-voting secretary from May 2012)
Treasurer	Mr Eric Orme (ex officio) to APCM 2019
Treasurer	Mr Keith Porter (ex officio) from APCM 2019

**Directly Elected Members Who Have Served During 2019:**

Elected to serve in 2016 to APCM 2019	Mrs Ann Capewell (elected to Deanery Synod at APCM 2018), Mrs Norma Garvey, Mrs Gill Hodgson, Mr Norman Lucas, Mrs Sheila Plastow,
Elected to serve in 2017 to APCM 2020	Mrs Val Jones (elected as church warden at APCM 2019), Mr John Hotchkiss, Mr Robert Cartwright, Mrs Gwen Rigby, Mrs Cynthia Finney.
Elected to serve in 2018 to APCM 2021	Mrs Susan Ellington, Mr David Kernick, Mrs Lesley Porter, Mrs Kath Pye, Mrs Janet Smith, Mr Alan Williams (elected as church warden at APCM 2019).
Elected to serve in 2019 To APCM 2022	Mrs Gill Cartwright, Mrs Diane Hornby, Mr Steve Martin, Ms Joanne Peers, Ms Claire Portsmouth, Mr Eric Orme.

**ANNUAL REPORT OF THE  
PRESCOT PAROCHIAL CHURCH COUNCIL (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2019**

According to a resolution of the 2007 Annual Meeting, the stand down time changed from three to two years. Therefore, those who retired in 2018 and before are eligible to stand for election at the 2020 meeting.

In 2020, all members will be elected/re-elected to form a new Parochial Church Council based on the Electoral roll.

**PCC Ex Officio Members**

Clergy, Churchwardens and Treasurers as previous page.

**Diocesan Synod Members:** Canon Geoff Almond                      Appointed by the Diocese.

<b>Deanery Synod Members:</b>	<b>From APCM 2014</b>	
	Mrs Sue Priestley	Re-elected 2017 (2nd Term)
	<b>From APCM 2018</b>	
	Mrs Ann Capewell	Elected 2018 (1 <sup>st</sup> Term)

**Structure, Management and Governance.**

**Committees:**

**Standing Committee:**

Vicar, Churchwardens, and Treasurer.

This is the only Committee required by law. It has the power to transact the business of the PCC between meetings, subject to any directions given by the Council.

**Stewardship Giving Committee:**

Vicar, Mr Keith Porter (Church Treasurer), Mrs Dyane Basinger (Giving Officer and Gift Aid Secretary), Mrs Jean Atkinson (Recorder), Mrs Norine Jones, Mrs Marian Piert and 1 churchwarden.

**Shared Ministry Team:**

The Shared Ministry Team was disbanded in 2016.

**Gifts to Missions and Charities Committee:**

Mr Eric Orme, Mr Keith Porter, Canon Geoff Almond, Mrs Ann Capewell.

**Meeting Room Committee:**

A new Committee was formed in May 2012: Mrs Joyce Fairfield (Meeting Room Secretary), Mr Keith Porter, Church Treasurer, Mr Andrew Basinger, a member of the clergy (as and when needed), Mrs Norine Jones (as leader of an organisation who uses the Meeting Room) a PCC member, and Mrs Marian Piert (Churchwarden from 2016) or another churchwarden if Marian Piert was unavailable, the Vicar (on request).

**Health and Safety Officer, Safeguarding and Recorder:**

Health and Safety Co-ordinator: Mr Brian Mason.

Safeguarding Leader/Recruiter and Child Protection Officer: Revd Captain Peter Cowley

Safeguarding Officer (Parish): Mrs Norma Garvey

Safeguarding Vulnerable Adults Officer: Mrs Ann Capewell

Fire Marshall: t.b.a.

Recorder for DBS Checks: Mrs Lesley Porter

**Church School Partnership Award Team:** Norine Jones, Sue Priestley

ANNUAL REPORT OF THE  
PRESCOT PAROCHIAL CHURCH COUNCIL (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2019

Objectives and Activities

Our Mission Statement is “To seek to discern God’s will for all the work and worship of our Parish. We pledge ourselves to make our Church a place where people of every age and stage of faith can find acceptance, the discovery of God’s presence and real help in their life’s journey.”

The PCC Powers Measure, 1956, states that the PCC must co-operate with the minister in promoting in the Parish the whole mission of the Church – pastoral, evangelistic, social and ecumenical. This report will outline how we have complied with the spirit of the measure.

In July 2019, we adopted a new safeguarding policy for the parish.

The Parish of Prescott: St Mary’s Parish Church & St Paul’s Mission Church SAFEGUARDING POLICY, PROMOTING A SAFER CHURCH 01.08.18 v1

The following policy was agreed at the Parochial Church Council (PCC) meeting held on Wednesday 24th July, 2019. In accordance with the Church of England Safeguarding Policy, our church is committed to:

- Promoting a safer environment and culture.
- Safely recruiting and supporting all those with any responsibility related to children, young people and vulnerable adults within the church.
- Responding promptly to every safeguarding concern or allegation.
- Caring pastorally for victims/survivors of abuse and other affected persons.
- Caring pastorally for those who are the subject of concerns or allegations of abuse and other affected persons.
- Responding to those that may pose a present risk to others.

The Parish will:

- Create a safe and caring place for all.
- Have a named Parish Safeguarding Officer (PSO) to work with the incumbent and the PCC to implement policy and procedures.
- Safely recruit, train and support all those with any responsibility for children, young people and adults to have the confidence and skills to recognise and respond to abuse.
- Ensure that there is appropriate insurance cover for all activities involving children and adults undertaken in the name of the parish.
- Display in church premises, and on the Parish website, the details of who to contact if there are safeguarding concerns or support needs.
- Listen to, and take seriously, all those who disclose abuse.
- Take steps to protect children and adults when a safeguarding concern of any kind arises, following House of Bishops’ guidance, including notifying the Diocesan Safeguarding Adviser (DSA) and statutory agencies immediately.
- Offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred.
- Care for and monitor any member of the church community who may pose a risk to children and adults whilst maintaining appropriate confidentiality and the safety of all parties.
- Ensure that health and safety policy, procedures and risk assessments are in place and that these are reviewed annually.
- Review the implementation of the Safeguarding Policy, Procedures and Practices at least annually.

**ANNUAL REPORT OF THE  
PRESCOT PAROCHIAL CHURCH COUNCIL (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2019**

**Objectives and Activities (cont'd)**

Each person who works within this church community will agree to abide by this policy and the guidelines established by this church. This church appoints Norma Garvey as the Parish Safeguarding Officer. Date: 24 July, 2019.

If you have any safeguarding concerns or issues on a safeguarding matter then you can find out who to speak to on our contact page or get more information at [www.liverpool.anglican.org](http://www.liverpool.anglican.org).

Notices are also displayed in church and the meeting room.

**Implementation / Progress of Objectives and Activities**

**Our performance on (a): Worship and Prayer, learning about the Gospel, and developing knowledge and trust in Jesus.**

When planning our activities for the year, the Vicar and the PCC have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through

(a)

- Worship and prayer; learning about the Gospel and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish
- Missionary and outreach work.

And

(b)

The six specific objectives for 2019 which were set out under "Plans for the Future" in the 2018 Annual Parochial Church Meeting as follows:

1. Completing the work on the Tower and Spire.
2. Introducing a new Communion setting at St Mary's.
3. Installing a new East window.
4. Taking part in the Tell, Serve, Give Mission (Easter Experience).
5. Carry out major repairs at St Paul's.
6. Continue to develop the mission at both Churches.
7. Celebrate the 90<sup>th</sup> Anniversary of our branch of the Mothers Union.
8. Celebrate the 235<sup>th</sup> Anniversary of our Sunday School.



**ANNUAL REPORT OF THE  
PRESCOT PAROCHIAL CHURCH COUNCIL (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2019**

**Implementation / Progress of Objectives and Activities (cont'd)**

**Worship and Prayer, learning about the Gospel and developing their knowledge and trust in Jesus. (continued)**

**Church attendance and services:**

On 31st December 2019, there were 173 on the Electoral Roll.

The number on the Electoral Roll is used to determine the number to be elected to the PCC and the Synods. Average attendance at Sunday Worship for the Parish for the year to 31 December 2019 was 122 adults and 12 under 16 years of age. The average attendance for the Parish Church Holy Communion on Wednesday at 10.a.m. was 30.

Morning and Evening prayers were said daily and the Eucharist celebrated on major Saints' Days.

There were 44 baptisms, 26 under 1 year, 17 between the ages of 1 – 12 years, and 1 aged 13+. There were 3 weddings and 0 services of prayer and dedication (after civil marriage). There was 1 confirmer under 16 years, and 3 over 16 years.

There were 44 funerals, in Church, plus 12 funerals with a full service at the Crematorium.

The PCC acted as an agency for other people in connection with occasional services. The amount involved totalled £1,900.

Morning and Evening prayers were said daily, and the Eucharist celebrated on major Saints' Days.

The full range of well attended Easter and Christmas Services were held at the Parish Church and St Paul's.

On Palm Sunday, the Parish Church shared a Procession and Blessing of the Palms with Our Lady Immaculate & St Joseph's. Maundy Thursday saw the Eucharist of the Lord's Supper and Watch and, on Good Friday, the Sunday School made the Easter Garden at the Good Friday Workshop. The Parish Church and St Paul's shared the Three Hours Devotion in the Parish Church for the first and second hour, and were joined by the congregation of Our Lady Immaculate & St Joseph's for the final hour - 'The Good Friday Liturgy'. Our own clergy preached from Maundy Thursday through to Easter Sunday. Easter donations this year were for floral arrangements around the Church with the newsletter containing a list bearing the names of loved ones.

At Christmas, we held the Advent Service of Light, a Bell-ringers' Carol Service and we also shared a Festival of Lessons and Carols with Our Lady and St Joseph's Catholic Church in the Parish Church and a Christmas Eve Crib service at the Parish Church with the Faith Kids group taking part in the Nativity scene and the trebles of the choir leading the singing. The service this year involved the congregation as the story of the birth of Jesus was told.

Midnight Mass was celebrated at St Mary's Church and a 10.a.m. Eucharist at the Parish Church. Holy Communion was celebrated on the Feast of St Stephen, St John the Apostle and the Naming of Jesus.

A "Messy Christingle" was held in the meeting room on 28<sup>th</sup> December, Holy Innocents Day. It was an informal family service and children and adults made their own Christingle oranges, having learnt the meaning behind them.

**ANNUAL REPORT OF THE  
PRESCOT PAROCHIAL CHURCH COUNCIL (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2019**

**Implementation / Progress of Objectives and Activities**

**Worship and Prayer, learning about the Gospel and developing their knowledge and trust in Jesus. (continued)**

Our Patronal Festival was attended by the Methodist Church congregation and we were joined afterwards by our friends from the Roman Catholic Church for a short outdoor dedication. The preacher was Rev'd Tom Steele.

On the subject of learning, the Lent Course this year based on the TV series "Broken". The 6 week course was held at the Salvation Army Church and took the format of prayer and watching an episode, followed by discussion.

A 6 week "Nurture" course began in October and was based on 'God, Jesus and the Journey of Life'.

The course was perfect for anyone new to the Christian Faith or for those who wanted to explore some of the 'big questions'.

A Monthly Prayer Calendar continued to be circulated with the Parish Magazine. The Service of the Word was held monthly at St Paul's before the luncheon club. We held the customary Harvest Festival Service. This year, the gifts of fruit and vegetables were sold in aid of Christian Aid and non-perishable foods were donated to the food bank. St Mary & St Paul's School Harvest Festival was held in St Paul's Church and goods were donated to Ravenhead Foyer.

A number of "Taize" services were held this year, and proved very popular.

We welcomed the Right Reverend Bev Mason, Bishop of Warrington, in May to preside and preach at the Sunday Eucharist at St Mary's.

We joined our Methodist friends in the Methodist Centre for the Annual Ecumenical Service, this year, Reverend Kim Mannings was the preacher.

On the Feast of Christ the King, we held an all age Communion Service during which donations of new toys were collected from the congregation and taken to the altar for blessing. Following the service, the toys were donated to Yates Court, an inspirational supported living project in Prescott.

The Willowbrook Hospice held their Memorial Service in October and Lights of Love Service in December. The Friends of Prescott Cemetery & Churchyard's Christmas Remembrance Tree Service was also held in December.

**Provision of Pastoral Care for those Living in the Parish**

Hospital visits were conducted by the clergy. The elderly and sick received visits by the Clergy as did Fazakerley House, Amberley Court and J J Powell Nursing Homes, Highfields, and other sheltered accommodation, where Holy Communion was administered. A team of Lay Assistants, who helped with Holy Communion in church, also took Holy Communion to the housebound and to those in sheltered accommodation. The housebound and elderly were also collected from their homes to attend the service celebrating the Feast of St John the Evangelist - refreshments were served. This gave an opportunity for people to meet up with old friends. The annual service to which all who had lost loved ones from the parish during the year were invited, organized on a rotating basis by the churches in Prescott, continued; this year it was held in the Parish Church. An All Saints' Requiem was held in the Parish Church.

ANNUAL REPORT OF THE  
PRESCOT PAROCHIAL CHURCH COUNCIL(CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2019

**Implementation / Progress of Objectives and Activities (continued)**

**Missionary and Outreach Work**

**Missionary:** Each year approximately 10% of our income is given to missions and charities. The PCC was happy to continue the donations. In 2019 the amount was £9,450.

A donation to the Church Missionary Society of £3,200 was given. We gave £1,560 to the Children's Society. Mr Eric Orme & Mr Keith Porter (Treasurers), Canon Geoff Almond and Mrs Ann Capewell prepared a list of charities to donate to which was presented to the PCC for approval and these individual gifts were included in the total donated.

Christian Aid envelopes were distributed during Christian Aid Week and Advent.

Mrs Margaret Rose continued to be responsible for the Children's Society collection boxes.

Mrs Ann Capewell supported Traidcraft by continuing to run her weekly stall to raise funds. Sales generated a discount of £467 which was donated to church funds.

**Outreach:** In addition to details given below part of our outreach is covered in other categories.

The Church Guided Tour Group was again led by Mrs Betty Brown and her team proved to be a good service to both townsfolk and those further afield, offering guided tours and being in attendance on Heritage Days. The Parish Magazine, co-ordinated by Mrs Maggie Bunting, assisted by Mrs Lesley Porter, Mrs Brenda Burgess, Mr Roy Wood (to summer 2019) and Mrs Norma Garvey (from summer 2019) continued to be produced monthly and is regarded as an informative publicity tool and a parish amenity. It has a circulation of 230 throughout the Parish.

Unfortunately, only one Church Shop was held in 2019 due to a shortage of helpers (caused largely by ageing and ill health), plus increased competition for donations from charity shops in the area. Despite these difficulties, a band of volunteers raised a total of £593 for church funds.

Our MATT Group (Mothers and Toddlers Together), organized by Mrs Norine Jones, continued to be a popular venue for mothers and toddlers. Membership is open to the general public and it continues to be an outreach project.

The craft group, run by Mrs Mary Price, is a non-church (outreach) group, open to all, with 50% of the ladies being non-church members. The group met regularly and took part in running a stall at the Elizabethan Fair and at other events and through the year donated a total of £757 to church funds.

Although the Prescott Festival and Arts in Prescott is not church organised or church funded, their events always play a special part in our church life. They are on-going events organised by the founder, our own Dr Robert Howard, at venues throughout the town, many in our churches and Meeting Room, when we are always delighted to welcome the general public into our grade 1 listed building and at St Paul's. The Festival is now in its 15<sup>th</sup> year and is attracting record attendances year on year.

The Knowsley Metropolitan Borough Council held the Remembrance Day Service in our Church. The preacher this year was the Right Reverend Bev Mason, Bishop of Warrington. The Civic Act of Remembrance at the War memorial was followed by a service in church. Armistice Day was commemorated by the Prescott Town Council, with a service held at the BICC memorial in Prescott Cemetery.

**ANNUAL REPORT OF THE  
PRESCOT PAROCHIAL CHURCH COUNCIL(CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2019**

**Implementation / Progress of Objectives and Activities (continued)**

**Missionary and Outreach Work (cont'd)**

We continue to be indebted to Mr Steve Jones, KMBC Cemeteries Manager for his help in the maintenance of our churchyard and to the continued efforts of the Friends of Prescott Cemetery and Churchyard. The 11,000 daffodil and red tulip bulbs, planted by the team in 2014, flowered once again to give a stunning display. The addition of benches and clearance of paths has further enhanced the grounds.

The Mayor of Prescott's Charity Concert was held in the Parish Church. The evening featured carols and other festive favourites, sung by the choirs of our own parish, the church school, the staff and pupil choirs of Evelyn Community Primary School and Bluebell Park School Makaton Singing choir. Brassworks Quartet were the guest musicians this year. The event was very well supported and raised funds for local charities.

St Paul's church work hard on their outreach. They serve a monthly luncheon and hold weekly coffee mornings with activities organized for each week. All are attended by St Paul's people and many from outside the church.

**Our performance on (b) is given below.**

**1. Completing the work on the Tower and Spire.**

By August 2019, after more than a year, the work on the tower was completed.  
The Bell Louvres had been repaired and replaced.  
The Spire and Tower repointed and all the faces of the steeple repointed.  
Lead works were replaced and all four corner masonry urns checked.  
The weather vanes had been cleaned, repaired and re-gilded.  
All four clock faces had been cleaned, re-decorated and re-gilded.  
The West door had been repaired and restored.

**2. Introducing a new Communion setting at St Mary's.**

A cheese and wine social was held in February 2019 to introduce the new setting of the Sung Eucharist to be used at the Parish Church.  
The new setting is David Thorne's Mass of St Thomas and is easier to sing than the Rawsthorne Setting currently in use. Both settings continue to be used, depending on the service.

**3. Installing a new East window.**

Anne Price-Roberts, who died in December 2016, left a bequest to the Church for the restoration of the East Window. As this has proven to be impossible because of the condition of the original glass, her family agreed (in 2018) to a new window being installed in her memory.  
Pendle Stained Glass of Burnley produced a stunning design for the new window.  
The PCC agreed the design which was then displayed in church for the congregation to view.  
Kings' College, Cambridge were also provided with a copy of the design.  
Following a faculty from the Liverpool Diocese, Pendle Glass were commissioned to commence work and it is expected that the window will be installed during 2020.

**ANNUAL REPORT OF THE  
PRESCOT PAROCHIAL CHURCH COUNCIL (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2019**

**Implementation / Progress of Objectives and Activities (continued)**

**4. Taking part in the Tell, Serve, Give Mission (Easter Experience).**

Between 7<sup>th</sup> and 11<sup>th</sup> March 2019, groups of children from three local schools accepted our invitation to take part in the Easter Experience in the Parish Church. It was a journey around various stations dotted around the Church in order to learn the various aspects of the Easter message. This included Palm Sunday, Washing of the feet, the Last Supper, the Garden of Gethsemane, Good Friday and Easter Day.

The stations were manned by teams of volunteers who led the children in activities and prayer which brought the Easter story to life.

This event fell within the Liverpool Diocese Mission and was linked to the Diocesan 'Rule of Life' in which, as Christians, we are called to Pray, Read and Learn and to Tell, Serve and Give.

This was a very successful event which received very appreciate feedback from the schools, so much so that it will be repeated in 2020.

**5. Carry out major repairs at St Paul's**

The replacement of the gutters is now complete; replacement of the downspouts required further quotes. The lighting has been replaced rather than the rewiring job that was originally thought necessary.

The ground behind St Paul's was also regenerated with a council grant of £15,000. The work was carried out by council workmen and included the clearing of the ground and weed control. Fencing and a gate were erected and an alarm system installed.

**6. Continue to develop the mission at both Churches.**

The Archdeacons Parochial Review took place during the year. The review was divided into 3 sections.

- i. Review of the financial position of the Church and how it is handled – this involved the Vicar, Church Wardens and the Treasurer.  
including:- Income & Expenditure  
Attendance  
Planned Giving  
Stewardship & best practice  
Congregation's awareness of our budgeting  
Contracts for employees  
Workplace pensions  
Good Governance  
Buildings – St Mary's is Grade 1 listed, Quinquennial Reviews and the PCC's recognition of the need for maintenance  
St Pauls is outside faculty requirements.  
GDPR
- ii. Review of the Leadership Team – led by Rev'd Peter Cowley.  
Including:-  
A 13 page questionnaire  
Reaching out  
The statement "A Bigger Church,, A Bigger Difference"
- iii. Review of Discipleship within the two Churches – led by Rev'd Kim Mannings

Sections ii.& iii also involved members of the congregation and representatives of the various groups within the Church.

ANNUAL REPORT OF THE  
PRESCOT PAROCHIAL CHURCH COUNCIL (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2019

**Implementation / Progress of Objectives and Activities (continued)**

The results were sent to the Diocese and Arch Deacon Pete Spiers presented the results at a meeting in November. Overall, we were in a good position with just one or two areas that could be improved on.

**7. Celebrate the 90<sup>th</sup> Anniversary of our branch of the Mothers Union.**

Canon Lovatt's wife, Evelyn, opened the Prescott Mothers' Union on 10 July, 1929. The 90<sup>th</sup> celebrations began on Saturday, 13<sup>th</sup> July, with a Service of Thanksgiving and Sung Eucharist during which 5 new members were enrolled, including some of our own clergy. Catherine Collins, the Diocesan President, and members from St Ann Rainhill, Holy Spirit Dovecot and St Helens Parish Church were also present at the service.

At the end of the service, Marion Piert, Branch Leader, read a letter of congratulations from HM Queen Elizabeth II which concluded "I send my best wishes to you all for a most enjoyable year and continued success of both groups". (This was a joint letter of congratulations from the Queen to the Mothers' Union and Sunday School).

Following the service, afternoon tea was served in the meeting room and was enjoyed by all.

**8. Celebrate the 235<sup>th</sup> Anniversary of our Sunday School.**

The Sunday School was founded on 21<sup>st</sup> March, 1784 by the Reverend Samuel Sewell and, to celebrate the 235<sup>th</sup> Anniversary, an All-Age Eucharist and Prize Giving Service was held on 7<sup>th</sup> July. During the service, the children of the Sunday School presented a pageant showing:

- The opening of Sunday School,
- The 'Perrying' ceremony which was held annually when pennies would be heated on a shovel and then scattered down from the Town Hall to the street below. Sunday School had been held in the Town Hall at one stage.
- The annual walking days
- The church services that the children had been involved in during the last twelve months.

The day continued with a family BBQ, held in the walled gardens.

During the Prescott Festival, we had a display in Church of memorabilia kindly lent to us by the congregation which ranged from 100<sup>th</sup> & 150<sup>th</sup> Anniversary medals, plates, mugs, books and photographs of walking days etc, which depicted the theme of Sunday School, past and present.

**Further Objectives and Activities, Achievement and Performance**  
**Review of the Year**

**General Church Activities:**

Mrs Brenda Fay and Mrs Joyce Fairfield ran the **Church Office**, taking bookings for weddings and baptisms, producing service sheets and undertaking other administrative work.

The Elizabethan Fayre was held in the vicinity of the Parish Church. Refreshments were sold in the Meeting Room and raised £210. We were unlucky to hold the Summer Fayre on a very wet Saturday, as a result of which the stalls had to be moved into the church and the proceeds of £682 were well down on previous years. A Christmas Fayre was also held in the Parish rooms and raised £1,629.

The popular **Book Reading Club** met under the guidance and hospitality of the Rev'd Jeff Engel at St Mary's House. Mrs Sue Davies continued as our **Cathedral Representative** and Mrs Brenda Burgess continued to distribute **Bible Fellowship booklets**.

ANNUAL REPORT OF THE  
PRESCOT PAROCHIAL CHURCH COUNCIL (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2019

Further Objectives and Activities, Achievement and Performance  
Review of the Year (cont'd)

**General Church Activities (cont'd):**

A team of Church Members, organized by Mrs Betty Brown, took responsibility for **church cleaning** working on a weekly rota basis, Mrs Dorothy Webster, Mrs Dorothy Dickinson Mrs Jean Atkinson and Mr Alan Williams laundered the **church altar linen** and Mrs Georgina Cooney led the **Flower Guild**. A team of **Servers** was led by Mr Alan Williams. A group of parishioners handled the reading of **lessons and intercessions** and teams of **sidesmen and sideswomen** operated on a rota basis. The **church clock** continues to be maintained by Mr Philip Irvine. Mr Ron Preston continued as **Ringling Master**. Bells were rung on Sundays and on special occasions and for some weddings.

Mr Tim Hall, celebrated 40 years as organist and was joined by Mr Rob Howard, Laura Howard, Mr David Kernick and other choir members, in holding the **Annual Organ Recital**.

Mrs Joyce Fairfield continued as Bookings Secretary and overseer of the Meeting Room and a small team led by Mrs Fairfield assisted at **Baptisms**.

The Mother's Union made prayer shawls.

The parish continued to support the Knowsley food bank and the Knowsley Refugees with donations of clothing.

Val Jones continues to run the **bookstall**.

Mr David Kernick took over as **Webmaster**. The main website is

<http://prescotparish.org.uk/> and Mr Kernick runs and updates two further websites for the Diocese of Oxford which can be accessed – <http://www.achurchnearyou.com/prescot-st-mary/> and for St Paul's <http://www.achurchnearyou.com/prescot-st-paul/>

The church is also on facebook, [facebook.com/prescotparish church](https://www.facebook.com/prescotparishchurch).

**Choir, Youth and Children's work.**

**Choir:**

The choir continues to grow and David Kernick and Steve Mannings visited local schools on a recruitment drive.

"Voice for Life" awards were achieved by Junior Choristers, Kaitlin, Melissa, Louise, Tim and Olivia throughout the year.

In August, the choir enjoyed a weekend away at Rydal Hall, Ambleside.

**Sunday School.**

The number of children attending remains fairly static but they are continuing to grow in their faith and we have seen one or two new faces. Following the 235<sup>th</sup> Anniversary Celebrations, Sunday School was re-launched under the new title "Faith Kids".

In Memory of Ruth Ratcliffe, a Sunday School teacher from an early age who passed away in March 2018, an Oak bookcase was purchased and is situated in the children's corner in Church.

**MATT Group.**

Mrs Norine Jones, assisted by Mrs Jean Evans, coped splendidly with this group. It continued to be a very popular weekly event for mothers and toddlers. The children (and mothers) had a lot of fun and enjoyed their special events, organized for dates in the Christian calendar. The delightful Nativity play was immensely enjoyed by children, parents and relatives.

**ANNUAL REPORT OF THE  
PRESCOT PAROCHIAL CHURCH COUNCIL (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2019**

**Further Objectives and Activities, Achievement and Performance  
Review of the Year (cont'd)**

**General Church Activities: continued**

**St Mary and St Paul's Primary School**

Mr Iain Parks, as Headmaster, continues to supply updates for the Parish Magazine. Our school now enjoy a good OFSTED rating and improvements continued to be made to the building. A mini bus, part paid for by the PCC, has proven to be a very valuable asset in transporting the children to various locations. The School attend worship in St Paul's Church each term and take part in the Mayor's Charity Concert in the Parish Church in December.

They contributed to the displays of art work in church throughout the year.

**St Paul's.**

The Church was represented by a deputy Churchwarden, three elected PCC members and one Deanery Synod member.

Members of St Paul's also enjoyed holidays and organised substantial "money- raising" and social activities. Their outings attracted a large number of people from within and outside of the church.

The Thursday coffee mornings have continued and provide support for vulnerable families.

**Meeting Room.**

Mrs Joyce Fairfield is in charge of the bookings and the running of the building. In addition to our own organisations, the building is used by outside organisations, an Art Class, Children's Dance Group, Line Dancing, Zumba classes, Support & Drop-in advice, Prescott Historic Society, Willowbrook Hospice, Arts in Prescott, Prescott Festival and the Craft Class to name but a few. It is also used for children's birthday parties.

**Performance of Investments, Financial Reserves, Fundraising, Church Building Reserves**

**Reserves Policy:**

We are required to have a policy for any reserve funds we may hold.

The PCC have adopted the following aims:-

1. To have a reserve equal to 6 months' normal expenditure - in 2020 this would mean £108,000.
2. To provide sufficient additional reserves to cover Quinquennial repairs.

Our current reserves, excluding any Restricted Funds for Restoration, Bells and the East Window comprise: -

Work in the pipeline includes Boiler House Roof	£30,000
Repairs to St Paul's Church roof	£30,000
Other St Paul's repairs	£13,500

Thanks to the large legacy, we should be able to complete the work in the next two years.



**ANNUAL REPORT OF THE  
PRESCOT PAROCHIAL CHURCH COUNCIL (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2019**

**Further Objectives and Activities, Achievement and Performance**  
**Review of the Year**

**Overall.**

There was a deficit this year of £131,987 compared with a surplus of £350,459 in 2018 which was predominantly due to the receipt of a very large legacy and a grant towards the repairs to the tower and spire at St Mary's.

**Income.**

Planned Gift Aided giving was down by 8% to £49,024 but other planned giving increased by 13% to £16,342.

The Parish Giving Scheme was introduced in March 2019. As expected, uptake was initially slow, but by the end of the year forty five people had joined and the monthly income through PGS easily outweighed all other forms of regular giving combined. This reduction in the number of envelopes significantly reduced the workload for the Counting Team and it is hoped the number of parishioners joining the Scheme will continue to grow in 2020.

Grants received in 2019 comprised £500 from Prescott Town Council towards the upkeep of the church clock and £1,500 from King's College Cambridge towards clergy costs.

Wedding and Funeral Fees increased by £1,730 to £6,507.

Interest and Investment Income rose substantially from £744 in 2018 to £3,620. Most of the increase was due to transferring a tranche of money from one of our traditional banking partners to an account with one of the new banks (Redwood) at a much higher rate. Income was also boosted by interest payments on the loan we made to St Paul's Church at Penketh; repayments on the loan itself will commence in 2020.

**Expenditure:**

Church repairs included £94,504 on Tower/Spire work at St Mary's.

**Risk Management.**

Mr Brian Mason reviewed the various risks and challenges associated with the church and 'Risk Assessments' were carried out on our three buildings. Certificates are available to users of our premises. The PCC regularly reviews its obligations.

**Plans for the Future.**

In 2020 we look forward to:

- The installation of the new East Window
- Participating in the Ecumenical Lent Groups, based on the film "I Daniel Blake"
- Attending the Week of Prayer Service at the Methodist Church
- Holding a 5-6 week nurture course, similar to 2019
- The redecoration of St Paul's Church and some at the Parish Church
- Encouraging more people to join the Parish Giving Scheme

**Staffing.**

We were indeed fortunate in our staff. – Rev'd John Taylor, (Vicar ) and Honary Chaplain to HM the Queen, Rev'd Kimberley Manning (Curate), Rev'd Captain Peter Cowley and Rev'd Jeff Engel, (Diocesan Mothers Union Chaplain Emeritus). We were also grateful for the assistance that Rev'd Christopher Perrins was able to offer.

**ANNUAL REPORT OF THE  
PRESCOT PAROCHIAL CHURCH COUNCIL (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2019**

**Further Objectives and Activities, Achievement and Performance**  
**Review of the Year (cont'd)**

**Staffing (cont'd)**

Rev'd Kimberley Mannings was ordained a priest at Liverpool Cathedral on 8<sup>th</sup> June and celebrated Eucharist at the Parish Church on 9<sup>th</sup> June when our preacher was Canon Dr Philip Anderson.

After fifty-five years, Eric Orme stepped down as Treasurer. Eric brought a generous and unselfish vision of how the Parochial Church Council uses its resources and we owe him a deep sense of gratitude for this service.

Keith Porter took over the position following the Annual Meeting in 2019. We wish him well as he takes on the challenges that will face us in the years ahead.

**Staff Costs.**

The PCC pays a Verger, Organist, Joint Choirmasters, Church Cleaner (St Paul's) and a Caretaker (for the meeting room).

**Trustee Payments and Expenses.**

The PCC supported the clergy by paying Council Tax of £3,020, water and environmental charges amounting to £593 for the Vicarage, plus other annual costs towards travel, hospitality, telephone, broadband, security and gardening amounting to £6,045.

There were no other payments to trustees or persons related to trustees.

**Covid-19.**

The lockdown resulted in a total closure of both churches and the meeting room from 16 March until 21 June. Since then St Mary's has been open on a Sunday & Wednesday with full social-distancing measures in place and a cap on numbers able to attend.

For three months no money could be collected from the Envelope Giving Scheme nor loose plate. Fortunately, the decision taken in 2019 to join the Parish Giving Scheme resulted in the shortfall in donations to the end of September (compared with 2019) being only 20%.

The greatest financial loss has been caused by the loss of revenue from hiring the Meeting Room at St Mary's and the Church Hall at St Paul's. The shortfall for the year is likely to be £15,000.

We are very fortunate to have a substantial level of reserves which means we should be able to weather this particular financial storm. We have also been able to loan the Liverpool Diocese £14,000 to help them through this difficult situation.

ANNUAL REPORT OF THE  
PRESCOT PAROCHIAL CHURCH COUNCIL (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2019

**Statement of Council's Responsibilities.**

The Church Accounting Regulations, 2006 require the Council to prepare accounts for each financial year, which give a true and fair view of the state of affairs of the Church, and of the results of the church for that period.

In preparing these financial statements we are required to:

- select suitable accounting policies and apply them consistently
- make reasonable and prudent judgements and estimates
- state whether accounting standards have been followed and give details of any departures.
- Prepare the accounts on a going concern basis unless, in our view, the church will be unable to continue in operation.

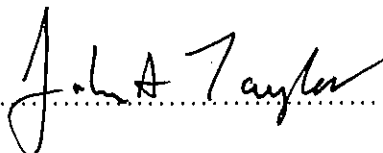
We are also responsible for:

- keeping proper accounting records
- safeguarding the church's assets
- taking reasonable steps for the prevention and detection of fraud.

**Declaration**

I declare that, in my capacity of chairman of the PCC that:

- the members have approved the report above and
- have authorised me to sign it on their behalf

.....  


Rev'd John A. Taylor (Chairman)

Date: 27 OCTOBER 2020

**INDEPENDENT EXAMINER'S REPORT TO THE BOARD OF MEMBERS  
ON THE FINANCIAL STATEMENTS OF  
PRESCOT PAROCHIAL CHURCH COUNCIL**

I report on the accounts for the year ended 31 December 2019 set out on pages 19 to 29.

**Respective Responsibilities of Trustees and Independent Examiner**

The PCC members are responsible for the preparation of the financial statements. The PCC members consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements under section 145 of the Charities Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act; and
- state whether particular matters have come to my attention

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- 1) which gives reasonable cause to believe that in any material respect, the requirements
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



David Hudd BA FCA  
Livesey Spottiswood  
Chartered Accountants  
17 George Street  
St Helens  
Merseyside  
WA10 1DB

Date: 28<sup>th</sup> October 2020

**PRESCOT PAROCHIAL CHURCH COUNCIL**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDING 31 DECEMBER 2019**

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2019 £	Total 2018 £
<b>INCOME</b>						
Donations and legacies	2(a)	111,189	2,000	-	113,189	629,214
Charitable activities	2(b)	7,793	-	-	7,793	6,777
Other activities	2(c)	43,201	-	-	43,201	36,950
Investment	2(d)	<u>3,107</u>	<u>494</u>	<u>19</u>	<u>3,620</u>	<u>744</u>
<b>TOTAL INCOME</b>		<u>165,290</u>	<u>2,494</u>	<u>19</u>	<u>167,803</u>	<u>673,685</u>
<b>EXPENDITURE</b>						
Raising funds	3(a)	450	-	-	450	3,350
Church activities	3(b)	<u>215,077</u>	<u>84,223</u>	<u>40</u>	<u>299,340</u>	<u>319,876</u>
<b>TOTAL EXPENSES</b>		<u>215,527</u>	<u>84,223</u>	<u>40</u>	<u>299,790</u>	<u>323,226</u>
<b>NET MOVEMENT IN FUNDS</b>		(50,237)	(81,729)	(21)	(131,987)	350,459
<b>FUND BALANCES BROUGHT FORWARD AT 1 JANUARY 2019</b>		<u>889,782</u>	<u>149,216</u>	<u>5,839</u>	<u>1,044,837</u>	<u>694,378</u>
<b>FUND BALANCES CARRIED FORWARD AT 31 DECEMBER 2019</b>		<u>839,545</u>	<u>67,487</u>	<u>5,818</u>	<u>912,850</u>	<u>1,044,837</u>

The notes on pages 22 to 29 form part of these financial statements

**PRESCOT PAROCHIAL CHURCH COUNCIL**  
**BALANCE SHEET**  
**FOR THE YEAR ENDING 31 DECEMBER 2019**

	Notes	2019 £	2018 £
<b>FIXED ASSETS</b>			
Tangible fixed assets	5	<u>362,413</u>	<u>362,804</u>
<b>CURRENT ASSETS</b>			
Stock (Institute)		-	409
Debtors	6	171,348	226,351
Short term deposits		382,796	382,379
Cash at bank and in hand		<u>5,818</u>	<u>79,245</u>
		<u>559,962</u>	<u>688,384</u>
<b>LIABILITIES:</b> Amounts falling due within one year	7	(9,525)	(6,351)
<b>NET CURRENT ASSETS</b>		<u>550,437</u>	<u>682,033</u>
<b>NET ASSETS</b>		<u>912,850</u>	<u>1,044,837</u>
<b>PARISH FUNDS</b>			
Unrestricted – General	8	839,545	889,782
Endowment	9	5,818	5,839
Restricted	10	<u>67,487</u>	<u>149,216</u>
		<u>912,850</u>	<u>1,044,837</u>

This Financial Report for the year ended 31 December 2019, including the notes following was approved by the Parochial Church Council on 27<sup>th</sup> October 2020 and signed on its behalf by:

Ms Eileen Sugden *E.V. Sugden.*  
Mrs Marian Pierr *Marian E. Pierr.*

The notes on pages 22 to 29 form part of these financial statements

**PRESCOT PAROCHIAL CHURCH COUNCIL**

**CASH FLOW STATEMENT  
FOR THE YEAR ENDING 31 DECEMBER 2019**

	Note	2019 £	2018 £
Net cash (used by)/provided by Operating Activities	1	(76,630)	324,868
Cash flows from investing activities:			
Investment income		<u>3,620</u>	<u>744</u>
Change in cash and cash equivalents in the reporting period		(73,010)	325,612
Cash and cash equivalents at 1 January 2019		<u>461,624</u>	<u>136,012</u>
Cash and cash equivalents at 31 December 2019		<u>388,614</u>	<u>461,624</u>

1	Reconciliation of net (expenditure)/ income to net cash flow from operating activities	2019 £	2018 £
	Net (expenditure)/ income for the reporting period (as per the statement of financial activities)	(131,987)	350,459
	Adjustments for:		
	Depreciation	391	391
	Investment income	(3,620)	(744)
	Decrease in stocks	409	4
	Decrease/(Increase) in debtors	55,003	(27,367)
	Increase in creditors	<u>3,174</u>	<u>2,125</u>
	Net cash (used by)/provided by operating activities	<u>(76,630)</u>	<u>324,868</u>

# **PRESCOT PAROCHIAL CHURCH COUNCIL**

## **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 DECEMBER 2019**

### **1. ACCOUNTING POLICIES**

#### **1.1 Basis of Preparation**

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations "true and fair view" provisions, together with the Statement of Recommended Practice, Accounting and Reporting by Charities SORP 2019 (FRS 102).

The financial statements have been prepared under the historical cost convention.

#### **1.2 Funds**

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds represent donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Endowment funds are funds, the capital of which must be maintained: only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment fund was established.

An arrangement with the Natwest Bank allows for automatic transfer from one fund (restricted) to the cheque account (unrestricted) if there is a temporary deficit.

#### **1.3 Incoming Resources**

##### **Voluntary Income and Capital Resources**

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the incoming resource to which they relate is received.

Grants and legacies to the PCC are accounted for as soon as the PCC is legally entitled to the amount due.

Funds raised by fetes, fayres and similar events are accounted for gross.

Sales of books and magazines from the church bookstall are accounted for gross.

Rental income from the letting of the Meeting Room etc, is recognised when the rent is due.



## PRESCOT PAROCHIAL CHURCH COUNCIL

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDING 31 DECEMBER 2019

#### 1.3 Incoming Resources (cont'd.)

##### Investment Income

Dividends and interest are accounted for when due and payable and interest entitlements are accounted for as they accrue.

#### 1.4 Resources Expended

##### Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

##### Activities directly related to the work of the church

The Diocesan parish share is accounted for when due.

Amounts received specifically for mission are dealt with as restricted funds.

Other expenditure is generally recognised when it is incurred and is accounted for gross, with the notable exception of repairs, where deductions have been made for insurance claims and refunds of VAT under the Listed Places of Worship scheme.

#### 1.5 Fixed Assets

##### Consecrated Property and Moveable Church Furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by Section 10(2) of the Charities Act 2011.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory which can be inspected (at any reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2000 and costing less than £1,000 have been written off when the expenditure was incurred. Items over this figure are capitalised and depreciated in the accounts over their currently anticipated useful life on a straight line basis.

#### 1.6 Buildings, Other Fixtures, Fittings and Office Equipment

Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired. Depreciation is calculated to write off the cost of fixed assets over the expected useful lives on the following basis:

Buildings	-	not depreciated
Motor vehicles	-	4 years straight line
Fixtures and fittings	-	10 years straight line

**PRESCOT PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDING 31 DECEMBER 2019**

**1.7 Current Assets**

Amounts owing to the PCC at 31 December in respect of fees, rent or other income are shown as debtors less any provision for amounts that may prove uncollectable.

Short-term deposits include cash held on deposit either with the Central Board of Finance Church of England Funds or at the bank.

**2 INCOMING RESOURCES**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2019 £	Total 2018 £
<b>2(a) Donations &amp; Legacies</b>					
Planned Giving	49,024	-	-	49,024	53,079
IT Recoverable Gift Aid	18,805	-	-	18,805	16,747
Non Gift Aid	16,342	-	-	16,342	14,417
One-off Gift Aid	5,806	-	-	5,806	4,125
Open Plate:					
All Services	9,087	-	-	9,087	8,078
Sundry Donations	8,125	-	-	8,125	8,149
Post Box items	-	-	-	-	2,464
Grants	-	2,000	-	2,000	223,120
Legacies	<u>4,000</u>	<u>-</u>	<u>-</u>	<u>4,000</u>	<u>299,035</u>
	<u>111,189</u>	<u>2,000</u>	<u>-</u>	<u>113,189</u>	<u>629,214</u>

The income from donations and legacies last year was £629,214 of which £226,170 was unrestricted and £403,044 was restricted.

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2019 £	Total 2018 £
<b>2(b) Charitable Activities</b>					
Church hall lettings	-	-	-	-	400
Magazine sales	1,286	-	-	1,286	1,600
Weddings/Funerals	<u>6,507</u>	<u>-</u>	<u>-</u>	<u>6,507</u>	<u>4,777</u>
	<u>7,793</u>	<u>-</u>	<u>-</u>	<u>7,793</u>	<u>6,777</u>

The income from charitable activities last year was £6,777 which was all unrestricted.

**PRESCOT PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDING 31 DECEMBER 2019**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2019 £	Total 2018 £
<b>2(c) Other Activities</b>					
Bookstall	260	-	-	260	285
Magazine advertising	1,105	-	-	1,105	1,060
Hall lettings	19,380	-	-	19,380	12,622
Church shop	593	-	-	593	2,322
Summer fayre	845	-	-	845	983
Christmas fayre	1,679	-	-	1,679	1,466
Other	8,002	-	-	8,002	6,787
Institute activities	-	-	-	-	4,294
Institute sales	-	-	-	-	1,418
St Mary's House Rent	5,257	-	-	5,257	5,713
Insurance claims	<u>6,080</u>	<u>-</u>	<u>-</u>	<u>6,080</u>	<u>-</u>
	<u>43,201</u>	<u>-</u>	<u>-</u>	<u>43,201</u>	<u>36,950</u>

All income from other activities last year relates to unrestricted funds.

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2019 £	Total 2018 £
<b>2(d) Investments</b>					
Dividends & interest	<u>3,107</u>	<u>494</u>	<u>19</u>	<u>3,620</u>	<u>744</u>

The income from investments last year was £744 of which £430 was unrestricted, £308 was restricted and £6 was endowment.

**3 EXPENDITURE**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2019 £	Total 2018 £
<b>3(a) Raising funds</b>					
Fundraising	<u>450</u>	<u>-</u>	<u>-</u>	<u>450</u>	<u>3,350</u>

All raising funds expenditure last year relates to unrestricted funds.

PRESCOT PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDING 31 DECEMBER 2019

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2019 £	Total 2018 £
<b>3(b) Church Activities</b>					
Missionary Societies	3,950	-	-	3,950	5,550
Relief and development	-	-	-	-	3,440
Home Missions	3,360	-	-	3,360	22,860
Other	2,140	-	-	2,140	3,578
Parish share	52,846	-	-	52,846	50,330
Salaries/wages	15,275	-	-	15,275	15,108
Clergy expenses	3,006	1,500	-	4,506	2,704
St Mary's house	2,803	-	-	2,803	2,344
Vicarage costs	4,639	-	-	4,639	6,303
Church costs	32,256	500	-	32,756	33,295
Depreciation	391	-	-	391	391
Church repairs	70,497	75,313	-	145,810	148,289
Choir	4,514	-	-	4,514	958
St Paul's garden project	-	6,910	-	6,910	-
Parish magazine costs	1,624	-	-	1,624	1,986
Telephones	2,569	-	-	2,569	2,351
Meeting room costs	4,705	-	-	4,705	6,701
Printing, stationery & postage	1,717	-	-	1,717	2,078
Bank charges	503	-	-	503	524
Accountancy	3,903	-	-	3,903	3,204
Institute costs	3,699	-	-	3,699	3,777
Institute repairs	-	-	-	-	654
Institute purchases	-	-	-	-	888
Institute admin	-	-	-	-	306
Organisation activities	-	-	-	-	2,257
Community outreach	680	-	40	720	-
	<u>215,077</u>	<u>84,223</u>	<u>40</u>	<u>299,340</u>	<u>319,876</u>

The expenses for charitable activities last year was £319,876 of which £170,318 was unrestricted and £149,558 was restricted.

Accountancy includes £3,000 (2018 - £2,880) paid in respect of the independent examination of the accounts.

**PRESCOT PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDING 31 DECEMBER 2019**

	2019	2018
	£	£
<b>4. Staff Costs</b>		
Wages and Salaries	<u>15,275</u>	<u>15,108</u>

During the year the PCC employed a vergers, a cleaner (at St Paul's), organist, choirmasters and Meeting Room caretaker, all part-time.

The average number of employees in the year was 6 (2018 – 6).

No employee earned £60,000 per annum or more.

There were no other transactions made in respect of PCC Members, no PCC Member received remuneration, benefit or reimbursement of travelling or other expenses.

**5. Fixed Assets**

	St Mary's House £	Parish Church Institute £	Meeting Rooms £	Motor Vehicles £	Fixtures & Fittings £	Total £
<b>Cost</b>						
At January 2019	50,000	55,000	256,602	5,017	8,497	375,116
Disposals	—	—	—	(5,017)	—	(5,017)
At 31 December 2019	<u>50,000</u>	<u>55,000</u>	<u>256,602</u>	—	<u>8,497</u>	<u>370,099</u>
<b>Depreciation</b>						
At 1 January 2019	—	—	—	5,017	7,295	12,312
Charge for the year	—	—	—	—	391	391
On disposal	—	—	—	(5,017)	—	(5,017)
At 31 December 2019	—	—	—	—	<u>7,686</u>	<u>7,686</u>
<b>Net Book Value</b>						
At 31 December 2019	<u>50,000</u>	<u>55,000</u>	<u>256,602</u>	—	<u>811</u>	<u>362,413</u>
At 31 December 2018	<u>50,000</u>	<u>55,000</u>	<u>256,602</u>	—	<u>1,202</u>	<u>362,804</u>

All fixed assets of the church are used in direct furtherance of the objects.

**PRESCOT PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDING 31 DECEMBER 2019**

	2019 £	2018 £
<b>6. Debtors</b>		
Amounts falling due within one year:		
Gift aid reclaims	31,232	16,930
Legacies due	108,949	158,949
VAT refunds	1,117	20,422
Interest receivable on loan	50	50
Loan to St Paul's Penketh	<u>15,000</u>	<u>1,250</u>
	156,348	197,601
Amounts falling due after more than one year:		
Loan to St Paul's Penketh	<u>15,000</u>	<u>28,750</u>
Aggregate amounts	<u>171,348</u>	<u>226,351</u>
	2019 £	2018 £
<b>7. Creditors: Amounts Falling Due Within One Year</b>		
Trade creditors	1,035	-
Social security	271	-
Accruals	<u>8,219</u>	<u>6,351</u>
	<u>9,525</u>	<u>6,351</u>
<b>8. Unrestricted Funds</b>	2019	2018
Within Unrestricted Funds are the following designated funds: -	£	£
Major Repairs Fund	73,500	120,017
Bell Ringers	275	315
Choir Fund	1,409	2,425
Flower Fund	369	272
Church Guiding Group	90	90
Parish Church Institute	-	3,290
St Paul's Social Fund	18,357	18,357
Sunday Schools	1,738	1,675
The CBF Church of England Deposit Fund	<u>237,986</u>	<u>235,938</u>
	333,724	382,379
Funds not designated	<u>505,821</u>	<u>507,403</u>
	<u>839,545</u>	<u>889,782</u>

The CBF Church of England Deposit Fund consists of gifts/legacies given to be used at the discretion of the Vicar and Wardens.

**PRESCOT PAROCHIAL CHURCH COUNCIL**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDING 31 DECEMBER 2019**

	2019	2018
	£	£
<b>9. Endowment Funds</b>		
The closing balances of Endowment Funds are: -		
St Paul's Curacy Fund	5,818	5,805
Hawarden Charity	<u>-</u>	<u>34</u>
	<u>5,818</u>	<u>5,839</u>

St Paul's Curacy Fund provides funds for the ministry at St Paul's Church. The Hawarden Charity provides funds for the poor.

	Balance at 01.01.19	Incoming Resources	Expenditure & Transfers	Balance at 31.12.19
	£	£	£	£
<b>10. Restricted Funds</b>				
Bells Restoration	4,824	18	-	4,842
Restoration Reserve	2,892	6	(2,898)	-
Restoration Funds	10,403	-	(10,403)	-
East Window	55,285	470	(1,200)	54,555
Clergy Costs	-	1,500	(1,500)	-
Clock Maintenance	-	500	(500)	-
St Paul's Social	15,000	-	(6,910)	8,090
Tower & Spire Project	<u>60,812</u>	<u>-</u>	<u>(60,812)</u>	<u>-</u>
	<u>149,216</u>	<u>2,494</u>	<u>(84,223)</u>	<u>67,487</u>

**11. Analysis of Net Assets by Fund**

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total
	£	£	£	£
Fixed Assets	362,413	-	-	362,413
Current Assets	486,657	67,487	5,818	559,962
Current Liabilities	<u>(9,525)</u>	<u>-</u>	<u>-</u>	<u>(9,525)</u>
Fund Balance	<u>839,545</u>	<u>67,487</u>	<u>5,818</u>	<u>912,850</u>

**12. Related Party Transactions**

There were no related party transactions.

# PRESCOT PAROCHIAL CHURCH COUNCIL

## APPENDIX TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 DECEMBER 2019

	Total 2019 £	Total 2018 £
<b>Grants</b>		
<b>Missionary societies:</b>		
Church Mission Society	3,200	3,200
Bible Society	750	750
CMS Sponsorship	—	1,600
	<u>3,950</u>	<u>5,550</u>
<b>Home Missions – Church Societies:</b>		
Children's Society	1,560	1,560
Church Army	600	600
Church Housing Trust	300	300
Salvation Army	350	350
Church Urban Fund	350	350
Deanery Support	—	1,500
St Mary and St Paul CE School	—	18,000
Intercontinental Church Society	200	200
	<u>3,360</u>	<u>22,860</u>
<b>Other:</b>		
Royal British Legion	—	1,388
Midmay Mission Hospital	400	400
Willowbrook Hospice	90	90
Samaritans	200	200
Knowsley Council for Voluntary Service	150	150
The Refugee Council	450	450
Practical Action	150	150
TEAR fund	150	150
Yates Court	—	100
ADAM	—	100
Gladstone's Library	—	50
SHARE Knowsley	—	350
The Whitechapel Centre	100	—
The Adam Ellison Foundation	450	—
	<u>2,140</u>	<u>3,578</u>



**PRESCOT PAROCHIAL CHURCH COUNCIL**

**APPENDIX TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDING 31 DECEMBER 2019**

	<b>Total 2019 £</b>	<b>Total 2018 £</b>
<b>Church Costs:</b>		
Heat and light – St Mary's	9,991	9,836
Heat and light – St Paul's	4,477	4,079
Insurance – St Mary's	3,269	8,200
Insurance – St Paul's	34	1,337
Maintenance – St Mary's	11,077	4,478
Maintenance – St Paul's	815	1,105
Altar Requisites	2,196	1,875
Fees Paid	-	50
Donations/Presentations	-	126
Sunday School	115	555
Flowers	782	677
Courses and conferences	<u>-</u>	<u>977</u>
	<u><b>32,756</b></u>	<u><b>33,295</b></u>
 <b>Church Repairs:</b>		
<b>ST MARY</b>		
Tower and Spire Project	94,504	144,441
Organ chamber roof	28,148	-
East Window	1,200	1,090
Notice board	-	919
Vestry roof	8,216	-
Computer equipment	-	649
Organ repair	6,330	-
Other (less than £500)	<u>378</u>	<u>350</u>
	<u><b>138,776</b></u>	<u><b>147,449</b></u>
 <b>ST PAUL</b>		
Repairs project assessment	-	720
Rewiring	1,310	-
CCTV System	1,914	-
Replacement front door	3,690	-
Other (less than £500)	<u>120</u>	<u>120</u>
	<u><b>145,810</b></u>	<u><b>148,289</b></u>

PRESCOT PAROCHIAL CHURCH COUNCIL

APPENDIX TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDING 31 DECEMBER 2019

	Total 2019 £	Total 2018 £
<b>Meeting Room Costs:</b>		
Heating	775	796
Lighting	1,731	1,286
Water	416	312
Insurance	-	1,000
Maintenance	796	784
Repairs:		
General repairs	307	220
Plumbing/drains/new sink	-	1,103
Water boiler & oven	413	-
Roof refurbishment	-	1,200
Mains feed to toilet	<u>267</u>	<u>-</u>
	<u>4,705</u>	<u>6,701</u>