Charity number 1151977

A Company limited by guarantee number 8190148

Annual Report and Financial Statements for the year ended 31 December 2019



Annual Report and Financial Statements for the year ended 31 December 2019

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Prepared by the Greater Merseyside Community Accountancy Service

Trustees' Report

The trustees, who are directors for the purposes of company law, present their strategic report for the year ended 31 December 2019, incompliance with S414C of the Companies Act 2006.

The trustees present their annual report and financial statements of the charity for the year ended 31 December 2019. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard 102 applicable in the UK and Republic of Ireland.

Structure, Governance and Management

The Chair of Trustees oversees the management of our part-time contracted and sessional staff. The charity is steered by a number of Trustees who meet quarterly to review the strategic direction of the charity. The partnership between the Diocese of Liverpool and Church Urban Fund continues to be an important part of the way the charity operates. The Trustees are responsible for furthering the purposes of the charity according to the objects set out in its governing document.

Risk Management

The trustees have a risk management strategy which comprises:

- an annual review of the principal risks and uncertainties that the charity faces;
- the establishment of policies, systems and procedures to mitigate those risks identified in the annual review; and
- the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

This work has identified that financial sustainability is the major financial risk. A key element in the management of financial risk is a regular review of available liquid funds to settle debts as they fall due, regular liaison with the bank and active management of trade debtors and creditors balances to ensure sufficient working capital by the charity.

The charity follows the staffing, health and safety, safeguarding, financial and all other guidance, policies and procedures outlined by its two partner organisations: the Diocese of Liverpool and Church Urban Fund.

Employees and Volunteers

The activities of the charity are co-ordinated by Naomi Maynard who is a part-time member of staff. Naomi produces a quarterly newsletter, leads on the Feeding Liverpool project and oversees other smaller pieces of work. We also employ freelance project leads to focus on specific places of work: Places of Welcome and Liverpool Kindness. We have a volunteer member of the team who has assisted with many aspects of the work including writing news stories and hosting events. The Trustees are grateful to the small team for the work they have maintained and developed during the last year as we developed the vision for our Network of Kindness.

Trustees' report continued

Objectives and Activities

The Objects of the charity are to promote the efficiency and effectiveness of Christian based charities in the furtherance of their objects or any one of them, mainly but not exclusively, by the provision of information, advice, support and infrastructure provision, and the relief of financial hardship, either generally or individually through the provision of grants, goods or services.

The purpose of Together Liverpool is to enhance the capacity of the Churches' mission and neighbourliness in the poorest communities in the diocesan area (their clergy, ministers, leaders, lay staff, volunteers, projects and people), engaging every Church in addressing poverty.

Our aim is to:

- Organise, develop & establish Together Liverpool as a vehicle offering targeted support for identified church related projects working in key priority areas normally identified from good practice in the area covered:
- Help individual churches to have a greater and more sustainable impact in tackling poverty in their community;
- Nurture useful, relevant networking and connecting between project practitioners, key third sector infra-structure bodies, local statutory services, and other Voluntary/Community/Faith Organisations to provoke collaboration, maximise resources and develop effective dialogue with other sectors.

Our vision is to:

- Enable churches to make a greater contribution to the social and spiritual transformation of communities in the whole of our Diocesan Area:
- Support churches and faith-based organisations' response to poverty and marginalisation through management, direct funding, development work and networking to key sources of infrastructure and other specialist support;
- Enable churches to influence and shape social and economic policy;
- Raise the profile of faith inspired social and community action which can be overlooked as they are often self-supporting, self-sustaining and volunteer led.

In setting our objectives and planning our activities the trustees have given careful consideration to the Charity Commission's guidance on public benefit.

Trustees' report continued

Together Liverpool Strategic report

2019 continued to be a period of transition with changes in both staff and trustees. Trustees took the opportunity to begin to put into place the findings of the review undertaken in 2018. The charity recruited new trustees who begun their induction in 2019; we shaped the 'Network of Kindness' vision by producing a successful funding bid that secured funding from the National Lottery £165,652 over a three year period to begin in September 2020. Whilst we recognise that this funding has given us an opportunity to move forward with our vision we cannot lose sight of the funding challenges ahead. The joint venture relies on our partner organisations for core funding and in-kind support – both CUF and the Diocese of Liverpool are facing their own financial challenges. We appreciate that if this work is to flourish we will need to also gather support and financial input from other funders and organisations.

In 2019 Together Liverpool has focused on partnership projects with:

- Feeding Liverpool: a project to lead on strategic development, training and campaigning for a sustainable food policy in the City of Liverpool.
- · Micah Liverpool: developing the Liverpool Kindness project that supports and connects displaced people to places of worship and other key local amenities in the Hope Street area of Liverpool.
- · Places of Welcome: working across the Diocese of Liverpool with churches and community groups to develop Places of Welcome
- · Clewer Initiative: working with partners to raise awareness of modern slavery and human trafficking in the Liverpool City Region.

These projects have enabled the charity to build confidence and develop a reputation for the supporting of existing work and developing new projects.

The total number of churches supported directly by the work of Together Liverpool was 3, the number of projects supported was 5 and projects delivered were 4. Though the charity directly supported a relatively small number of individuals -estimated 37 and involved approx. 30 volunteers - we indirectly were able to influence and connect with many more via our newsletter. We currently have 900 subscribers to our newsletters, 719 followers on Twitter and 260 people follow our Facebook page. The following is a snapshot of the social media/newsletter information dissemination and lobbying activity:

- November news bulletin: opened by 194 different people, with articles about the Election; Glow in the dark nativity, foodbank recipe cards, Places of Welcome
- Together Liverpool's Facebook page posts regularly 'reach' 500+ people due to post sharing. During the End Hunger Uk campaign this was 1000+.

The most significant development in 2019 has been the finalising of the Network of Kindness funding plan and the beginning of the delivery plan.

Trustees' report continued

Future Planning

2020 we will begin to put into operation the delivery of the Network of Kindness. This will mean that we can not only continue to develop the work already begun and the partnerships we currently have in place but we can network together many more projects and initiatives. We will formally induct new trustees from across the diocese that will assist the charity to foster a broader geographical focus as well as a deeper sense of purpose.

In 2019 we began a process of recruiting and inducting new trustees to the charity. Sibylle Nothhelfer-Batten will stand down in May 2020 and we will welcome Richard Bennett, Pete Spiers, Peter Bull, Lorna and David Randall, and Andrea McGanity as trustees in June 2020.

As this report is being written we are aware of the challenges the charity will face as it responds to the Covid-19 pandemic. The work of Together Liverpool in supporting the most vulnerable – particularly in relation to food and financial insecurity – is needed more so than ever. The charity will continue to develop ways to ensure this work is targeted at those in most need and that the impact of this is measured and reported. We may also need to refocus our work according to available funding. We are currently well placed financially but trustees are aware of the funding insecurities and challenges facing VCFSE sector.

Together Liverpool Goals for 2020

- · Complete the initial phase of the Liverpool Kindness project
- Continue to develop Places of Welcome
- Produce a delivery plan for the Network of Kindness
- Recruit new staff to deliver the Network of Kindness
- Begin the delivery of the Network of Kindness
- Start a portfolio of work around financial inclusion
- Continue to develop our fundraising strategy
- Respond to the challenges the charity faces in the light of Covid-19

Financial Review

The operational surplus on the general fund during the year was £24,663 ((£1,850) ~ 2018))

As at 31 December 2019 total funds of £27,023 were held. Balance on Restricted funds at the end of the year was £4,350.

The overall fund balance has increased in light of restructuring. The year-end position is adequate for the revised level of activity and proposed staffing recruitment for 2019.

As at the 31 December 2019 there is no formal reserve policy in place although the trustees carefully monitor the ongoing position to ensure that the charity remains viable.

Reference and Administrative Details

Together Liverpool

Charity number 1151977

A Company limited by guarantee number 8190148

The trustees, who are the directors of the company for the purposes of company law, are pleased to present their report and financial statements together with the independent examiner's report for the year ended 31 December 2019.

The trustees during the year were:

Name Position
Canon Professor Hilary Russell Chair

Sibylle Nothhelfer-Batten

David Bishop

Reverend Canon Dr Ellen Loudon

Secretary Reverend Canon Dr Ellen Loudon

Method of appointment

Any person who is willing to act as a Director, and who is permitted by law to do so, may be appointed to be a Director by resolution of the Directors.

Registered address

St James' House 20 St James Road Liverpool Merseyside L1 7BY

Independent examiner

on behalf of:

Greater Merseyside Community Accountancy Service

Beacon Building College Street St Helens WA10 1TF

Reference and Administrative Details

Together Liverpool

Charity number 1151977

A Company limited by guarantee number 8190148

Bankers

Lloyds Bank 88-94 Church Street Liverpool L1 3HD

Governing document

The organisation is a charitable company limited by guarantee, incorporated 23 August 2012. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association.

Objects of the organisation

The Objects of the charity are to promote the efficiency and effectiveness of Christian based charities in the furtherance of their objects or any one of them, mainly but not exclusively by the provision of information, advice, support and infrastructure provision, and the relief of financial hardship, either generally or individually through the provision of grants, goods or services.

The purpose of Together Liverpool is to enhance the capacity of the Churches' mission and neighbourliness in the poorest communities in the diocesan area (their clergy, ministers, leaders, lay staff, volunteers, projects and people) engaging every Church in addressing poverty.

Approval

This report, which has been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies, was approved by the trustees on 15th September 2020 and signed on their behalf by:

Rev Canon Dr Ellen Loudon Company Secretary

Dr Hilary E Russell Chair of Trustees

Statement of Directors' responsibilities

Company law requires the directors to prepare financial accounts for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charity for that period. In preparing those financial statements, the trustees are required to:

select suitable accounting policies and apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board on 15th September 2020 and signed on behalf of the directors by:

Reverend Canon Dr Ellen Loudon Director / Trustee

Independent Examiner's report to the trustees of Together Liverpool

I report on the accounts of the charity for the year ended 31st December 2019 set out on pages 10 to 19

Respective responsibilities of the Trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

needed. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:
 examine the accounts under section 145 of the 2011 Act; to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and state whether particular matters have come to my attention.
Basis of Independent examiner's statement
My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusua items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.
Independent examiner's statement
In connection with my examination, no matter has come to my attention:
1) which gives me reasonable cause to believe that in any material respect the requirements:
☐ to keep accounting records in accordance with section 386 of the Companies Act 2006; and
□ to prepare accounts which accord with the accounting records and to comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities
have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the

Jane Williams
MAAT
Greater Merseyside Community Accountancy Service
St Maries
Lugsdale Road
Widnes
WA8 6DB

15th September 2020

accounts to be reached.

Together Liverpool Statement of Financial Activities (Including Income & Expenditure Account) for the year ended 31 December 2019

	Notes				
		2019	2019	2019	2018
	L	Inrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Income from:					
Income from donations	(4)	435	-	435	20
Income from charitable activities	(5)	20,000	20,350	40,350	37,800
Other incoming resources	(6)				2,113
Total incoming resources		20,435	20,350	40,785	39,933
Resources expended					
Charitable activities	(7)	122	16,000	16,122	41,783
Net incoming / (outgoing) resources		20,313	4,350	24,663	(1,850)
Transfers between funds					
Net movement in funds		20,313	4,350	24,663	(1,850)
Reconciliation of funds					
Total funds as at 01 January 2019		6,710	-	6,710	8,560
Total funds as at 31 December 2019		27,023	4,350	31,373	6,710

The above statement includes all gains and loses recognised during the year. All activities are regarded as continuing.

The Notes on pages 14 to 19 form an integral part of these accounts.

Charity number 1151977

A Company limited by guarantee number 8190148

Balance sheet

as at 31 December 2019

		2019	2019	2019	2018
	Į	Unrestricted	Restricted	Total	Total
Fixed Assets		£	£	£	£
Tangible Assets	(10)	103	-	103	153
Total fixed assets		103		103	153
Current Assets					
Debtors and prepayments	(11)	-	-	-	-
Cash at bank and in hand	(12)	45,684	4,350	50,034	66,255
Total current assets		45,684	4,350	50,034	66,255
Current liabilities: amounts falling due within one year					
Creditors (due within one year)	(13)	18,763	-	18,763	59,698
Total current liabilities		18,763	-	18,763	59,698
Net Assets		27,023	4,350	31,373	6,710
		27,020	1,000	01,010	0,7.10
Funds of the charity					
Restricted Funds		-	4,350	4,350	-
Unrestricted funds		27,023	-	27,023	6,710
Total Funds	(14)	27,023	4,350	31,373	6,710
	(' ')	21,020	1,000	01,070	5,7 10

The trustees (who are also the directors of the company for the purposes of company law) confirm that for the year ended 31 December 2019

the company was entitled to exemption from audit under section 477 of the Companies Act 2006, and

the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act

the trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

The notes on pages 14 to 19 form an integral part of these accounts.

These accounts, which have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies, were approved by the trustees on 15th September 2020 and signed on their behalf by:

Dr Hilary E Russell Director / Trustee

Together Liverpool STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 December 2019

Cash flows from operating activities: Net income/(expenditure) per SOFA Depreciation (Increase)/decrease in debtors Increase/(decrease) in creditors	(11) (13)	2019 £ 24,663 50 - (40,935) (16,222)	2018 £ (1,850) 75 - 39,575 37,800
Net increase/(decrease) in cash:		(16,222)	37,800
Total cash as at 01 January 2019		66,255	28,455
Total cash as at 31 December 2019		50,033	66,255

The notes on pages 14 to 19 form an integral part of these accounts.

Notes to the accounts

for the year ended 31 December 2019

1 Basis of preparation

These accounts (financial statements) have been prepared under the historical cost convention,

- **1.1** with items recognised at cost or transaction value, unless otherwise stated in the relevant note(s), in accordance with:
 - (a) The Charities Act 2011
 - (b) The Companies Act 2006
 - (c) The Financial Reporting Standard applicable in the UK and the Republic of Ireland: FRS 102
 - (d) Accounting & Reporting by Charities: Statement of Recommended Practice (Charities SORP FRS 102) (effective January 2015)
- 1.3 The charity meets the definition of a public benefit entity as defined by FRS 102
- 1.4 The trustees consider that there are not material uncertainties about the charity's ability to continue as a going concern.

2 Accounting Policies

2.1 Fund accounting

- (a) Unrestricted funds are those that can be expended at the discretion of the trustees in the furtherance of the objects of the charity.
- (b) Restricted funds are those that may only be used for specific purposes. Restrictions arise when specified by the donor, or when funds are raised for specific purposes.
- (c) The purposes of the funds are shown in Note 7a.

2.2 Income

- (a) Income is recognised and included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the income; receipt is probable; and the monetary value can be measured with sufficient reliability.
- (b) Where income has related expenditure (e.g. project activities), the income and related expenditure are reported gross in the SOFA.
- (c) Bank interest is recognised when credited to the account.
- (d) Gift Aid, where appropriate, is recognised in the same accounting period as the donation to which it relates.
- (e) Income, which is subject to conditions that the charity has yet to fulfil, or which is specifically for use in a future accounting period, is treated as deferred income.

2.3 Expenditure and liabilities

- (a) Expenditure is recognised on the accruals basis.
- (b) The charity is not registered for VAT, thus all costs are shown inclusive of VAT charged.
- (c) Liabilities are recognised as soon as there is a legal or constructive obligation to pay out resources.
- (d) Governance costs include the costs of preparation and examination of the statutory accounts, the cost of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Notes to the accounts

for the year ended 31 December 2019

2.4 Tangible Fixed Assets

(a) Tangible fixed assets are capitalised if they can be used for more than one year and cost at least £250. They are valued at cost or, if gifted, at their value on receipt.

Rates of depreciation

Equipment: 33% reducing balance

2.5 Debtors

- (a) Debtors are recognised at the settlement amount due.
- (b) Prepayments are valued at the amount prepaid.

26 Cash

(a) Cash comprises bank deposits repayable on demand and any short-term highly liquid investments with a maturity date of three months or less from the date of acquisition or opening of the deposit or similar account.

2.7 Creditors

- (a) Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount, usually the invoice amount.
- (b) Accrued charges are normally valued at their settlement amount.

2.8 Taxation

The charity is not liable to income tax or capital gains tax on its charitable activities.

3 Transactions with trustees and related parties

No trustees received any remuneration or expenses during the accounting period.

Owing to the nature of the charity's activities and the composition of the board of trustees (being drawn from local statutory and voluntary organisation), it is inevitable that transactions will take place with organisations in which a trustee may have an interest. All transactions in which a trustee may have an interest are conducted at arm's length and in accordance with the charity's financial regulations and expenditure procedures. No transactions were indentified which should be disclosed under FRS 102.

Together Liverpool Notes to the accounts for the year ended 31 December 2019

4	Income from donations and legacies	2019 Unrestricted funds £	2019 Restricted funds £	2019 Total funds £	2018 Total funds £
	Donations from individuals	435 435		435 435	20 20
5	Income from charitable activities	2019 Unrestricted funds £	2019 Restricted funds	2019 Total funds £	2018 Total funds £
	Awards for All	-	9,350	9,350	-
	Leverhulme	-	5,000	5,000	-
	Archdiocese - Feeding Liverpool	-	6,000	6,000	-
	EF Rathbone Trust	-	-	-	3,000
	Church Urban Fund	20,000		20,000	34,800
		20,000	20,350	40,350	37,800
6	Other Incoming resources from				
	charitable activities	Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
	Other incoming resources				2,113
		<u> </u>	<u> </u>		2,113

Together Liverpool Notes to the accounts for the year ended 31 December 2019

7 Expenditure of charitable activities

	Un	2019 restricted	2019 Restricted	2019 Total	2018 Total
Direct Coats	_	funds	funds	funds	funds
<u>Direct Costs</u>		£	£	£	£
Salaries and NICs	(3)	-	10,775	10,775	35,803
Staff Travel & Training		-	350	350	1,325
Printing & Stationery		-	410	410	745
Expenses		-	1,579	1,579	755
Publications & Subscriptions		-	19	19	350
Insurance		-	1,255	1,255	817
Telephone		-	-	-	50
Professional fees		-	-	-	420
Conferences & Meeting fees		-	1,053	1,053	1,218
Project Set Up Costs		71	560	631	-
Depreciation		50	-	50	75
Governance Costs	(8)	-			225
Total resources expended	_	121	16,001	16,122	41,783

Notes to the accounts

for the year ended 31 December 2019

8	Governance Costs	2019 £	2018 £
	Independent Examiners' fee Administration	- -	225
		-	225
9	Staff costs and numbers	2019 £	2018 £
	Gross salaries	8,305	21,609
	Other wages Employer's NI Pensions	- - 2,471	8,052 1,916 4,227
		10,775	35,803

No employee earned £60,000 per annum or more in the current accounting period The average number of employees during the year was 1 FTE (2018: 1)

Together Liverpool Notes to the accounts

for the year ended 31 December 2019

10	Tangible assets	Furniture &	Total
	Cost	Equipment £	Total £
	At 1 January 2019	1,285	1,285
	Additions	-	-
	At 31 December 2019	1,285	1,285
	<u>Depreciation</u>		
	At 1 January 2019	1,132	1,132
	Charge for year	50	50
	At 31 December 2019	1,182	1,182
	Net book value		
	At 31 December 2019	103	103
	At 1st January 2018	153	153
	7. 19. Garidary 2010	100	
11	Debtors and prepayments	2019	2018
		£	£
	Debtors	-	-
	Prepayments		
		-	
12	Cash at bank and in hand	2019	2018
	outh at balls and in halia	£	£
	Current Account	50,034	66,255
		50,034	66,255
13	Creditors and accruals	2019	2018
		£	£
	Creditors	18,763	59,698
		18,763	59,698

Together Liverpool Statement of Financial Activities (Including Income & Expenditure Account) for the year ended 31 December 2019

14 Comparative income and expenditure by fund type

	Unrestricted Funds		Restricted Funds	
	2019	2018	2019	2018
	£	£	£	£
Income from:				
Income from donations	435	-	-	-
Income from charitable activities	20,000	39,933	20,350	-
Other incoming resources				
Total incoming resources	20,435	39,933	20,350	-
Expenditure on:				
Charitable activities	122	41,783	16,000	28,992
		_		
Net incoming / (outgoing) resources	20,313	(1,850)	4,350	-
5 (5 6)				
Transfers between funds		-		
Net movement in funds	20,313	(1,850)	4,350	_
Net movement in runds	20,313	(1,000)	4,330	_
Decembration of funds				
Reconciliation of funds	6.710	9.560		
Total funds as at 01 January 2019	6,710	8,560		
Total funds as at 31 December 2019	27,023	6,710	4,350	