



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month January	Year 2019		Day 31	Month December	Year 2019

Section A Reference and administration details

Charity name	Ringlestone Community Centre Development Group
Other names charity is known by	RCCDG
Registered charity number (if any)	1154020
Charity's principal address	16 Sheridan Close
	Maidstone
	Kent
Postcode	ME14 2QP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Canon Arthur Houston			
2	Liz Druker	Secretary		
3	Rose Henn-Macrae	Chair and Treasurer		
4	Coral Stimpson			Ringlestone Community Association
5	Sir John Young			
6	Ruth Pannell			
7	Heather Taylor			
8	Rob Illingworth			
9	Fran Butler			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

--	--

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Architect	Richard Hawkes	The Bull Pen. Saynden Farm, Five Oaks Lane, Staplehurst, Kent TN12 0HX

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO, Foundation Model
Trustee selection methods (eg. appointed by, elected by)	Foundation trustees; further trustees appointed by existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Ringlestone Residents Association has the right to have one trustee appointed to the charity. The two are working closely together towards the aim of raising the funds to build a Church and Community Centre.

The Vicar, who is an automatic trustee of the Charity, came in March 2015

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are:

- (1) To benefit the residents of Ringlestone, Springfield and the surrounding neighbourhood, in particular but not exclusively, children, young people, families, vulnerable adults and the elderly by associating together the said residents and the local authorities, St. Faith's Church, voluntary and other organisations in a common effort to advance education, and to provide facilities in the interests of social welfare and for recreation and leisure time occupation with the objective of improving the conditions of life for the residents, for the benefit of the public.
- (2) To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.
- (3) To advance the Christian religion for the benefit of the public.
- (4) Any other object that is exclusively charitable under the laws of England and Wales.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- The bid to secure the Grade II listed building on the Springfield Mill development site in order to create a Community Centre was rejected by the Developer.
- Unanimous decision to reconsider building the new Community Centre on the site of the present Church Hall and Vicarage next door, incorporating that land, agreed by the Diocese of Canterbury.
- Jointly agreed with St Faith's Church to appoint Richard Hawkes as architect for the new Centre . Represented on the building committee to agree the Plans submitted for pre-planning advice from Maidstone Borough Council. Architect has drawn up plans to submit for full planning permission in 2020.
- Putting on workshops, events and activities for the purpose of the above and to maintain the local community's support.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit and have sought to follow it in their activities.

Some of the activities undertaken during the past year have been :

- Church Hall used for the Winter Shelter for the homeless, with local volunteers assisting
- A quiz evening
- A variety show in which members of the community participated
- 'Messy Church' activities twice a month for local families
- A weekly parent and toddler group run by volunteers from the church and local community
- Litter picking in public areas together with the local councillor
- A public meeting for all interested parties during which the plans for the new building were displayed and explained.
- A Christmas Service in which members of the Residents Association participated as well as church members.
- Planning of a brochure to be delivered to all residents in the community setting out plans for the building.

Additional details of objectives and activities (Optional information)

Volunteers from both the church and local community have continued to fundraise for the charity with participation in the aforementioned events as well as collecting clothes for cash, making jam and appealing for donations.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

The charity has continued to work closely with St Faith's Church and the Ringlestone Residents Association throughout the year for the benefit of the residents of Ringlestone, Springfield and the surrounding neighbourhood and we are eager to make the new centre a reality.

Plans agreed for the new Centre, to be built on the site of the current St Faith's Church Hall in Ringlestone and St Faith's Vicarage next to the Hall.

Support from the local County Councillor has been very helpful in progressing the plans.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Plans for the new Centre agreed and progressed, including pre-planning advice from Maidstone Borough Council incorporated, with submission for full planning permission to be made early next year.

The charity has continued to keep a high profile in the community and the proposed Community Centre is eagerly anticipated.

Section E Financial review

Brief statement of the charity's policy on reserves

We invest in a notice deposit account for accrued funds.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We continue to fundraise locally and to explore further sources of major funding grants.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Rosemary Henn-Macrae

Full name(s)

Rosemary Henn-Macrae

Position (eg Secretary, Chair, etc)

Chair of the Trustees

Date

20.10.20

**Ringlestone Community Centre Development Group
Management Accounts
For the year 1 Jan – 31 Dec 2019**

£

Opening balance Natwest Bank at 1 Jan	2,859.14
Balance in Cambridge and Counties Bank	36,674.63

Income

Events	133.01
Identified Giving	1125.00
Standing Orders	100.00
Collecting boxes	88.61
Transfer from C&C Bank	18100.00
Loan from St Faith's PCC	2850.00
Interest from C&C Bank	553.54
Total Income for the Year	22,950.16

Expenditure

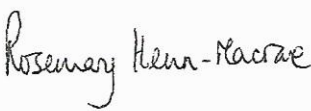
Architect Fees	16200.00
Planning Fees	460.00
Loan repayment	2850.00

Total Expenditure for the year	19510.00
---------------------------------------	-----------------

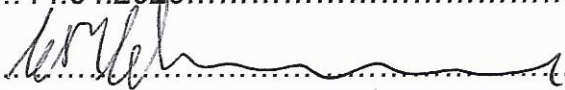
Balance in NatWest bank at Dec 31	5,745.76
Balance in C&C Bank at Dec 31	19,128.17

Total Funds	24,873.93
--------------------	------------------

I confirm that the information set out above is correct to the best of our knowledge and belief.


Signed.....
Treasurer – Rosemary Henn-Macrae

Date.....14.04.2020.....


Signed.....
Independent Examiner – Christopher Clemence

Date.....18/4/2020.....