



Trustees' Annual Report for the period

Period start date		Period end date		
From	1	April	2019	To 31 March 2020

Section A Reference and administration details

Charity name BARROW HILL COMMUNITY TRUST

Other names charity is known by

Registered charity number (if any) 1176069

Charity's principal address BARROW HILL MEMORIAL HALL

3 STATION ROAD

BARROW HILL, CHESTERFIELD

Postcode S43 2PG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	
1	Simon Redding	Treasurer		
2	Lynne Haywood			
3	Lisa-Marie Derbyshire	Chair		To 22 October 2019
4	Barry Bingham			
5	Kevin Sydenham			To 23 April 2019
6	Mary Hills			To 23 April 2019
7	Gareth Sellers	Chair (from Oct 2019)		To 13 March 2020
8	Alex Bloor		From 27 August 2019	To 24 March 2020
9	Paul Jacobs		From 9 December 2019	
10	Richard Prestidge		From 13 March 2020	

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Foundation model constitution for a C.I.O.
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	In line with the Trustees Recruitment and Induction Policy, efforts to recruit and appoint new trustees take account of the board's skills audit and current capacity.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Barrow Hill Memorial Hall was gifted to the communities of Barrow Hill and Hollingwood after the First World War in memory of local casualties. The building was to be held in trust to be used for the benefit of local people. Following the re-structuring of the Charity, it is still held on the original trusts.

The trustees are represented at meetings of the Active Derbyshire Partnership, the Staveley Health and Well-being Network and the Chesterfield Cultural Education Partnership.

The board developed their policies on induction and training of trustees in March 2019 and have kept these under review.

All trustees give their time as volunteers and receive no payment or other benefits for carrying out their duties as a trustee

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To establish and run a community centre at the Memorial Hall **and**

To provide facilities for recreation and leisure time in the interests of social welfare with the object of improving the conditions of life for local people.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In managing Barrow Hill Memorial Hall, the trustees have had due regard to the Charity Commission's public benefit guidance. During the period of this report, the trustees:

Provided, maintained and improved the building to enable it to open as a regular venue for two youth groups, a Baby-Toddler group, sporting activities, a local history and heritage group, a Bike Workshop, Youth Community Organising training and partnership meetings.

Made the Memorial Hall available for use as a venue for a range of community events including exhibitions, a craft fair, a Ladies Pamper Night, a Volunteers Fair, a presentation evening for Young Community Organisers, Easter Egg Hunt and Halloween Trail, Community Open Meetings, Consultation meetings on the renovation plans, and Coffee Mornings.

Have reviewed their hire charges to ensure that the hall is available and suitable for use by as wide a cross-section of the community as possible and that hire charges remain affordable for local users.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- contribution made by volunteers.

A great contribution is made by trustees and other community volunteers, particularly with regard to development, maintenance, management, accounting, marketing, fundraising and preparing grant applications. In addition, volunteers have set up and run a number of new groups.

Without this valuable contribution of time, energy and expertise, the successful operation of Barrow Hill Memorial Hall would not be possible.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

As a result of several successful grant applications, the trustees have created and developed groups, workshops and training that the community and volunteers can access to either socialise with others, or learn new skills. During the reporting period, the trustees have worked hard to improve the building and make public areas safe. The trustees have:

- Engaged and worked with architects to co-develop plans to RIBA Level 2 with the community for the renovation of the building.
- Reviewed outline plans and supported a proposal from the architects that they carry out a feasibility study for community led housing on the land to the rear of the memorial Hall.
- Commissioned a Viability Report to assess the sustainability of the Memorial Hall when future renovations have been completed.
- Carried out a fire safety inspection with the fire inspector
- Maintained the war memorial garden
- Repaired the roof to the extension
- Improved door security systems and installed CCTV

The trustees have worked with volunteers and partner organisations to deliver a wider range of events and activities, offer facilities for use by the public and meet local needs for active volunteering.

In March 2020, all community buildings were closed as part of the Governments response to the Covid-19 pandemic and all social groups and planned fundraising activities had to be suspended. This has had an impact on the charity's income at the end of the financial year.

Section E

Financial review

Brief statement of the charity's policy on reserves

The trustees' reserves policy is to build reserves equal to at least 3 months' running costs to protect the continuity of the charity's activities against fluctuations in income.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;

The Charity's principal source of funds since registration has been grant funding to carry out emergency repairs and provide support for new groups and activities.

With restricted funds for groups and activities still active, grant applications during the reporting period have focussed mainly on repairing the leaking roofs and progressing plans for the centenary renovation project.

Section F Other optional information

Covid-19

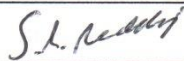
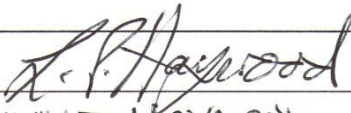
During the enforced closure of the building towards the end of the reporting period and beyond, trustees have:

- Reviewed utility suppliers and minimised costs
- Made grant applications to replace the slate heritage roof and obtained quotes from contractors.
- Completed legal matters pertaining to the Land Registry and Charity merger.
- Considered the impact of Covid-19 control measures, and the delayed launch of the 4-year centenary renovation project on the future aims and activities of the charity.
- Reviewed their finance policy and procedures
- Met electronically with architects to discuss the next steps to take the renovation project to RIBA level 3
- Applied for and managed government Covid-19 related grants
- Carried out an analysis of the draft accounts as part of their risk management strategy
- Supported beneficiaries with posts on social media about prevention measures, government advice, useful contacts and information for local support agencies
- Provided ongoing remote support for the Young Community Organisers group

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	SIMON REDDING	LYNNIE HAYWOOD
Position (eg Secretary, Chair, etc)	TRUSTEE	TRUSTEE
Date	22/10/20.	



CHARITY COMMISSION
FOR ENGLAND AND WALES

BARROW HILL COMMUNITY TRUST

1176069

Receipts and payments accounts

CC16a

For the period
from

Period start date
01-Apr-19

To

Period end date
31-Mar-20

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	200	-	-	200	281
Fundraising	516	-	-	516	100
Hire of Hall & Equipment	3,053	-	-	3,053	2,455
Other Income	-	-	-	-	3,539
Grant Income	-	25,827	-	25,827	46,188
Sub total (Gross income for AR)	3,769	25,827	-	29,596	52,563
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	3,769	25,827	-	29,596	52,563
A3 Payments					
Gov: Audit and Accountancy		780	-	780	150
Gov: Consulting	-	150	-	150	7,260
Gov: Legal Expenses	-	883	-	883	127
Prem: Building Security	-	37	-	37	309
Prem: Capital Building Projects	-	4,986	-	4,986	-
Prem: Cleaning	-	68	-	68	-
Prem: Electricity	2,483	-	-	2,483	1,983
Prem: Gas	2,991	-	-	2,991	21
Prem: Health & Safety		1,116		1,116	1,199
Prem: Insurance		1,500		1,500	1,451
Prem: Rates, Water & Sewerage	1,196			1,196	471
Prem: Repairs & Maintenance		281		281	5,036
Projects: Equipment Expensed		1,649		1,649	1,277
Projects: Other project costs		9,468		9,468	1,807
Staff: Salaries & NI		7,171		7,171	1,876
Staff: Volunteers Expenses		321		321	131
Supp: Advertising & Marketing		50		50	223
Supp: Freelance Workers		434		434	177
Supp: Postage, Printing Supplies		251		251	53
Supp: telephone & Internet		607		607	715
Rounding					2
Sub total	6,670	29,752	-	36,422	24,264
A4 Asset and investment purchases, (see table)					
	-	1,025		1,025	1,389
Sub total	-	1,025	-	1,025	1,389
Total payments	6,670	30,777	-	37,447	25,653
Net of receipts/(payments)	- 2,901	- 4,950	-	- 7,851	26,910
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	3,489	23,421	-	26,910	-
Cash funds this year end	588	18,471	-	19,059	26,910

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cooperative Bank Account	588	18,211	-
	Balance of other monetary assets less liabilities	-	260	-
		-	-	-
	Total cash funds	588	18,471	-

(agree balances with receipts and payments account(s))

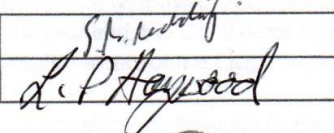
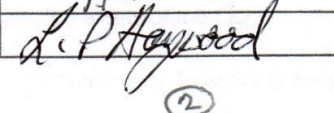
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Overpayment	342	-	-
	Rounding	7	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Memorial Hall	Endowed	-	-
	Memorial Hall extension	Unrestricted	-	-
	Ring-fenced for essential work		-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	PAYE	Restricted	89	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	SIMON REDDING	22/10/20
	LYNNE HAYWOOD	23/10/20

Barrow Hill Community Trust

Notes to the Accounts for the period ended 31 March 2020

1. Basis of Accounting

In accordance with Charity Commission Regulations, the Trust is not required to prepare accounts on the Accruals Accounting basis as the Trust's gross income falls below the minimum level required. These accounts have therefore been prepared on the Receipts and Payments basis. This method of reporting summarises the movements of all money received and paid out by the charity during the financial year to 31st March 2020.

2. Charity Merger

On 4 December 2017, the trustees of Barrow Hill Memorial Club (Registered Charity No:520412) established a Charitable Incorporated Organisation, Barrow Hill Community Trust (Registered Charity No:1176069)

By a general vesting order made by the trustees on 11 January 2018, Barrow Hill Memorial Club (Registered Charity No: 520412) transferred all its assets and property to Barrow Hill Community Trust (Registered Charity No: 1176069) which became the corporate trustee.

3. Restricted Funds

The trustees are obliged to spend restricted funds only on the particular purposes set out by donors. Transfers from unrestricted funds to restricted funds are required to meet any deficits on projects.

Grants received in 2019-2020

Funder	Amount	Purpose
Duke of Devonshire Charitable Trust	£7900	Repairs to the Heritage roof
Euromonitor International	£5000	Resurfacing of the sports hall roof
#iwill - social action fund	£4900	Support for Young Community Organisers
Architectural Heritage Fund	£4120	Architects Viability Report on renovations
Peoples Health Trust	£3907	Project Officer salary, support for new groups
Total	£25827	

Purchases from continuing grant funds include small items of equipment and consumables (costing less than £50) for the Junior Club, Teen Youth Club, Bike Workshop, Baby-Toddler Group, Renovation Team, History and Heritage Group and the Community Events Team.

Fixed Assets purchased during the year: (Costing £50 or more)

2 x external noticeboards for the Hall

1 x external, free-standing community noticeboard for the Haven

Tool chest for Bike Workshop

2 x Mechanic work stands for Bike Workshop

4. Endowed Property

The trustees considered the Net Book Value of the property to have been negligible on transfer. It was valued by Bothams at £120,000, in September 2019, as part of the architects Viability Report.

5. Trustees

During the year ended 31 March 2020 there were no transactions with related parties.

None of the Trustees received any remuneration for their services to the Trust during the year.

6. Outstanding Guarantees and Secured debts

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the year end, the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

BARROW HILL COMMUNITY TRUST

On accounts for the year
ended

31 MARCH 2020

Charity no
(if any)

1176069

Set out on pages

① TO ③

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 03 2020.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention ~~(other than that disclosed below*)~~ in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Please delete the words in the brackets if they do not apply.*

Signed:

AK Falbert

Date:

13 October 2020

Name:

ANTHONY KEITH FALBERT *

Relevant professional
qualification(s) or body
(if any):

FELLOW OF THE INSTITUTE OF
CHARTERED ACCOUNTANTS IN ENGLAND & WALES

Address:

43 CLARENCE RD
CHESTERFIELD
S40 1 LQ

* THIS REPORT IS MADE FOR AND ON
BEHALF OF FALBERT ADAMS LTD.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE

