



Trustees' Annual Report for the period

Period start date		Period end date	
From	1 Jan 2019	To	31 Dec 2019

Section A Reference and administration details

Charity name

Greenwich Parks Forum

Other names charity is known by

Registered charity number (if any)

1154311

Charity's principal address

43 Glenesk Road

Eltham Park

London

Postcode

SE9 1AG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Terry Powley	Chair		
2	Dave Stevenson	Treasurer		
3	Bee Twidale	Secretary		
4	Carol Kenna			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 12 September 2013
How the charity is constituted (eg. trust, association, company)	Unincorporated association consisting of Friends of Park groups in the Royal Borough of Greenwich
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or reappointed annually at the Annual General Meeting by the Friends of Parks groups

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Greenwich Parks Forum acts as an umbrella group for the Friends of Park groups in the Royal Borough of Greenwich to share information and co-ordinate activities in liaison with Parks, Estates and Open Spaces Department.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide or assist in the provision of facilities for recreation and other leisure time occupation in the interests of social welfare with the object of improving the conditions of life of the public by the improvement of parks and green open spaces in the Royal Borough of Greenwich.

In furtherance of this the charity will provide an umbrella group for other interested organisations who are furthering the above objects.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Greenwich Parks Forum co-ordinates the delivery by the individual Friends of Park groups of a series of free cultural events in parks and green open spaces across the Royal Borough of Greenwich under the title PARKSfest.

The PARKSfest programme seeks to engage with local residents as audience members and participants by including local performers, community groups, businesses and schools.

PARKSfest is a local festival in three respects. Firstly, it is targeted at local people regardless of age, ethnicity, gender, sexual orientation and disability, and seeks to make the attractions of parks and green open spaces more accessible to those who live within the local area. At the same time, PARKSfest welcomes people from other parts of the Borough and, indeed, from outside the Borough. Secondly, the performers are local individuals and groups who have developed their performing skills to a high level and wish to display their talents to local audiences. Thirdly, the festival is planned, organised and delivered by local residents who are committed to the public use and enjoyment of Greenwich's much valued parks and green open spaces.

In planning our activities we have kept in mind the Charity Commission's guidance on public benefit at our trustee meetings. Our work this year has again evidenced our commitment to this.

Additional details of objectives and activities (Optional information)

Our current grant scheme provides for a maximum of 4 individual awards of up to £1,000 in any one calendar year (limited to no more than 25% of our reserves on an annual basis). Grants are to be used solely for the benefit of parks and green open spaces in the Royal Borough of Greenwich. In selecting an award preference is given to projects that benefit more than one group and projects where some match-funding is available.

The contribution made by all the Friends of Park groups and their members who are all volunteers is gratefully acknowledged.

Some 200 volunteers were involved in the planning and running of the various PARKSfest events this year. This also enabled groups to attract new members and build on the work they do in their local parks and green open spaces including clearing vegetation, planting and litter picks for the benefit of the general public.

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Our guest speaker at our Annual General Meeting on 27 March 2019 was Clive Efford, our local MP for Eltham, who was actively involved in a successful Heritage Lottery bid early in the new millennium to renovate Well Hall Pleasaunce in the spirit of the 1930s. Clive outlined the role of Parliament and local government in addressing issues affecting parks.

As parks are a non-statutory service the role of Friends groups has become increasingly important in recent years as budgets have been cut. They can access grants that are not available to local councils and ensure that limited funds are used efficiently. A general discussion on what grants are currently available followed.

In our 11th year of PARKSfest 11 Friends groups were responsible for running 21 events during June and July, attracting a wide age range with a total audience of over 13,000 people. The success of PARKSfest 2019 was again based on strong and vital partnerships with a variety of local partners.

PARKSfest is an integral part of Greenwich Festivals and is well and truly woven into the fabric of community life in the borough of Greenwich. This remains a remarkable achievement; given that its organisation and delivery is dependent upon voluntary effort.

Although there was no overriding theme in our discussions in 2019 these covered a wide variety of issues, from mowing practices to pond clearances; from tree wardens to dog wardens.

The Forum and individual groups attended the Council Leader's 'Business Breakfast' in March to celebrate the work undertaken by Friends groups and local interest groups in their local parks and open spaces. The contribution made by volunteers was widely acknowledged within the Council given the continuing climate of cuts to services.

In July the Council reported that the Borough had been successful in retaining our existing 12 Green Flag awards evidencing the value of teamwork between the Friends groups involved and the council's Parks, Estates and Open Spaces Department.

Several groups benefited from the Greenwich Neighbourhood Growth Fund including upgrades to park facilities, refurbished public toilets and the renovation of ball courts

2019 has seen a further growth in the number of Friends groups. Both St Alfege and Southwood have re-formed and there is a new group associated with Plumstead Gardens.

Throughout the year we received updates from various Friends groups on their activities and projects. This has enabled us to quickly identify any recurring problems and seek solution in consultation with council officers who were present at all our meetings.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves are maintained to provide grants to our members.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funds this year has been the grant for £30,000 received from the Royal Borough of Greenwich to provide PARKSfest 2019. In addition, the overall programme was sponsored by Tudor Barn, a local restaurant and cultural centre located in Well Hall Pleasaunce, Eltham, who provided us with £1,500.

Other businesses were sponsors of individual events, with participating groups providing some match funding.

The Trustees approved the award of 3 grants this year:

1. Avery Hill Park - £1,000 – to provide some match-funding for their £30,000 grant from the Greenwich Neighbourhood Growth Fund. The project extended and improved a children's playground and dog free community picnic area.
2. Queenscroft Park - £700 - to install a water butt and connections to water their new mini orchard. The trees were funded via a grant application by the Council from the Mayor of London's Environmental fund. Local schools assisted the Friends Group in planting the trees. Grant will be paid in 2020.
3. Well Hall Pleasaunce - £1,000 - to restore the rhododendron / azalea border in their gardens with Parks department and the Friends Group doing the hard toil. This was match funded with £1,000 from the Mayor of London's community planting scheme.

Section F


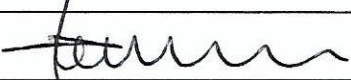
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Terry Alan Powley	David Andrew Stevenson
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	27 October 2020	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
GREENWICH PARKS FORUM

On accounts for the year
ended

31 DECEMBER 2019

Charity no
(if any) 1154311

Set out on pages

8 and 9

8 and 9 (remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 28/10/2020

Name:

Michael John Henderson

Relevant professional
qualification(s) or body
(if any):

Associate of the Chartered Institute of Bankers

Address:

30 Blackheath Vale
Blackheath

London

London
SE3 0TX

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None to report



CHARITY COMMISSION
FOR ENGLAND AND WALES

GREENWICH PARKS FORUM

1154311

Receipts and payments accounts

CC16a

For the period
from

Period start date
01-Jan-19

To

Period end date
31-Dec-19

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grant received from Royal Borough of Greenwich - PARKSfest 2019	-	30,000	-	30,000	30,000
Sponsorship received from The Tudor Barn - PARKSfest 2019	-	1,500	-	1,500	1,500
Donation	-	-	-	-	30
Shrewsbury Park underspend refund - PARKSfest 2018	-	269	-	269	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	-	31,769	-	31,769	31,530
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	31,769	-	31,769	31,530
A3 Payments					
Grants paid to Friends groups - PARKSfest 2019	-	24,657	-	24,657	24,808
Printing leaflets and posters - PARKSfest 2019	-	1,500	-	1,500	2,118
Admin expenses - PARKSfest 2019	-	40	-	40	77
Cost of equipment - PARKSfest 2019	-	1,569	-	1,569	521
Payments re: previous PARKSfests	-	-	-	-	75
Website (GPF)	71	-	-	71	-
Website (PARKSfest)	-	-	-	-	75
2019 grants paid to Avery Hill Park & Well Hall Pleasaunce	2,000	-	-	2,000	-
Sub total	2,071	27,766	-	29,837	27,674
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	2,071	27,766	-	29,837	27,674
Net of receipts/(payments)	- 2,071	4,003	-	1,932	3,856
A5 Transfers between funds	2,250	- 2,250	-	-	-
A6 Cash funds last year end	23,122	5,323	-	28,445	24,589
Cash funds this year end	23,301	7,076	-	30,377	28,445

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank	23,301	7,076	-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	23,301	7,076	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

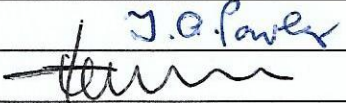
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	TERRY POWLEY	27-Oct-20
	DAVE STEVENSON	27-Oct-20