



# Trustees' Annual Report for the period

Period start date

1st January 2019

Period end date

31st December 2019

From

To

## Section A Reference and administration details

**Charity name** Corfe Castle Village Hall CIO

**Other names charity is known by**

**Registered charity number (if any)** 1161531

**Charity's principal address** 67 East Street

Corfe Castle

Dorset

**Postcode**

BH20 5EE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	George Preston	Chairman		
2	Peter Smith	Vice-Chairman		Double Act
3	David Atkin	Treasurer & Secretary		Christmas Festivities
4	Angela Reed			
5	Alan Clevett			
6	Michael Spinney			
7	Penny Barker			Aquarius
8	Phil Carter			Parish Church
9	Chris Finch			Friends of the Library
10	Carole Speed	Bookings Clerk		
11	Joan Dragon		from 3 <sup>rd</sup> June 2019	Parish Council

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods  
(eg. appointed by, elected by)

up to 12 elected at the annual AGM  
up to 15 appointed by User Bodies  
up to 3 co-opted by the Trustees

**Summary of the objects of the charity set out in its governing document**

The objects of the CIO are to establish and run a village hall and to promote for the benefit of the Inhabitants of the Parish of Corfe Castle without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Inhabitants of Corfe Castle continue to benefit from physical and mental activity (e.g. badminton and the Wool Workshop), social, moral and intellectual development (e.g. Aquarius) and recreation (e.g. bingo, Double Act, Artsreach events etc.). The presence of the Village Hall enhances the quality of life of the inhabitants of the parish.

Trustee name	Office (if any)	Dates acted (if not for whole year)	Name of person (or body) entitled to appoint trustee (if any)
1 George Preston	Chairman		
2 Peter Smith	Vice-Chairman		
3 David Alkin	Treasurer & Secretary		
4 Angela Reed			
5 Alan Clewell			
6 Michael Spurrey			
7 Penny Baker			
8 Phil Carter			
9 Glyn Ffion			
10 Carole Speed	Bookings Clerk		
11 Joan Dragon		from 3rd June 2012	Parish Council

**Section B Structure, governance and management**

Description of the charity's trusts	Type of governing document	How the charity is constituted	Trustee selection methods
Constitution		Charitable Incorporated Organisation	up to 12 elected at the annual AGM up to 15 appointed by User Bodies up to 37 opted by the Trustees



### Summary of the main achievements of the charity during the year

The main focus for Trustees was again the Developments project. By the first months of 2019 the extension shell was completed and the new foyer and cloakrooms were in use. Building work to form the rooms in the extension was largely completed by May, and we were able to offer two new public rooms – the Bill Carter room and the smaller Community Hub room, together with storage rooms and cupboards.

The new building was formally opened by Councillor Spencer Flower on 5<sup>th</sup> October. Looking to the future, Trustees identified four final Developments aims. The first of these was that the new ceiling in the main hall was causing reverberation issues and in November sound absorbing panels were fitted which have successfully addressed this problem. Fund-raising efforts started again in the Autumn to find the funds to address the remaining three issues: forming a chair store and enlarging the kitchen, improving technology in the main hall and boarding out the first floor of the extension.

Double Act, Brownies, Toddlers, Badminton, Wool Workshop, Aquarius, Bingo, Youth Club, Cameo Antiques and Beavers continued to use the village hall on a regular basis. So too did Cubs until leadership issues forced them to close in October. Joining the current list of regular users are Pilates, Carpet Bowls, Diabetes Prevention classes, Community Land Trust Committee meetings, Carer's Support group, Patient Participation group, Constituency "surgeries" and Latin American Dancing. Several other regular user groups have used the facility for a while but for various reasons decided not to continue at present. These include U3A MOTO group, a second Pilates group, Baby Massage, Yoga and Starlight Dance Academy. Various Purbeck Arts Week planning meetings have taken place during the year. Village hall coffee mornings continued to provide a regular monthly opportunity for conversation and a bargain buy or raffle win; thanks are due to the volunteers who put this on so faithfully.

Villagers have been entertained by Double Act's "Arsenic and Old Lace", by Artsreach music from Orange Circus and from Jim Carey and the Sabateurs' "Riots and Lobsters", by Artsreach dance (a first for Corfe Castle) with Ucchena's "Hansel and Gretel" and by Artsreach drama – Last Chance Saloon's comic double-header "Sherlock Holmes and the Blue Carbuncle" and "Curse of the Mummy".

The hall continued to be hired for a variety of purposes by individuals and groups – this year there have been barn dances, coffee mornings, public and private meetings, various dinners, concerts, quizzes, parties, children's parties, jewellery valuations, a christening reception, a wedding reception, a film night, a singing session, a lunchstop for a charity walk and a murder mystery location!

Routine maintenance included renewing the lines in the car park,



replacing doubled glazed sealed units in the main hall, upgrading signage throughout the building, replacing faulty heat exchange units in the hall heaters (fortunately just still under warranty) and changing the hot water supply in the kitchen from an unreliable separate boiler to the new boiler for cloakroom hot water.

## Section E Financial review

### Brief statement of the charity's policy on reserves

During the year the assets of the charity fell from £82265.76 to £16949.55, a decrease of £65316.21. It should be noted however that our underlying financial situation remains sound, the huge decrease in assets is due to the building work associated with our Developments Project. These assets are shared between a Cambridge and Counties notice savings account, a Nationwide instant access savings account and our Santander current account.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Regular users contributed over £6000 to hall funds; the significant increase was due to more adult exercise activities. Occasional users generated over £2500. Commercial users contributed over £1500. Our own coffee mornings raised over £2000 and the 100 club income continues to grow, raising over £590 last year. Other fund-raising events run by the charity (many linking with Artsreach) raised nearly £1000. Rental of the library building to DCC continues to be a very significant source of income, over £1700 per annum. Interest on savings amounted to over £1000 and donations to our Developments fund exceeded £148000.


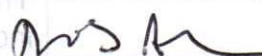
Expenditure on utilities, cleaning and insurance rose to just under £8500, whilst other routine maintenance costs also rose to just under £4700. All these were necessary in order to carry out the charity's objectives. The further costs incurred in the building phase of the developments project amounted to just over £218000. The majority of this is now completed and is already assisting the charity in carrying out its objectives.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	George Preston	David John Arkin
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Date

February 24<sup>th</sup> 2020





Corfe Castle Village Hall CIO		1161531		CC16a
Receipts and payments accounts				
For the period from	Period start date	To	Period end date	
	01/01/2019		31/12/2019	

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations, legacies and grants	148,301	-	-	148,301	356,247
Fundraising events	3,972	-	-	3,972	3,462
Interest on deposit accounts	1,061	-	-	1,061	675
Hire of hall and equipment	12,367	-	-	12,367	8,706
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>165,701</b>	<b>-</b>	<b>-</b>	<b>165,701</b>	<b>369,089</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>165,701</b>	<b>-</b>	<b>-</b>	<b>165,701</b>	<b>369,089</b>
<b>A3 Payments</b>					
Repairs and maintenance	6,616	-	-	6,616	5,942
Lighting and heating	2,748	-	-	2,748	2,254
Water and sewerage	2,141	-	-	2,141	2,058
Insurance	1,114	-	-	1,114	2,029
Donations paid	200	-	-	200	100
Printing, postage, stationery and computer supplies	10	-	-	10	17
Governance costs	-	-	-	-	-
Fundraising costs	-	-	-	-	-
Consultancy fees	3,194	-	-	3,194	52,450
Planning / Building Applications	-	-	-	-	500
Developments building costs	188,604	-	-	188,604	292,120
Developments furniture etc costs	26,391	-	-	26,391	-
<b>Sub total</b>	<b>231,017</b>	<b>-</b>	<b>-</b>	<b>231,017</b>	<b>357,470</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>231,017</b>	<b>-</b>	<b>-</b>	<b>231,017</b>	<b>357,470</b>
<b>Net of receipts/(payments)</b>	<b>- 65,316</b>	<b>-</b>	<b>-</b>	<b>- 65,316</b>	<b>11,620</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>82,266</b>	<b>-</b>	<b>-</b>	<b>82,266</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>16,950</b>	<b>-</b>	<b>-</b>	<b>16,950</b>	<b>11,620</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Santander Business Account	2,191	-	-
	Cambridge and Counties Bank	481	-	-
	Nationwide Building Society	14,181	-	-
	Debtors and Prepayments	643	-	-
	Petty cash	330	-	-
	Creditors	- 877	-	-
	<b>Total cash funds</b>	<b>16,950</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Land and buildings primarily occupied by the charity	unrestricted	-	-
	Furniture, fixtures and fittings	unrestricted	-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	David J Atkin	16th March 2020



# Statement of Assets and Liabilities at year end 31<sup>st</sup> December 2019

Assets		Represented by	
Santander Business Account	£2190.85	Profit 2019	- £65316.21
Cambridge & Counties Bank	£481.42	Previous surplus	£82265.76
Nationwide Building Society	£14181.34		
Debtors and Pre-payments	£642.75		
Petty cash	£330.38		
Creditors	-£877.19		
Total	£16949.55	Total	£16949.55

1. No value is attached in these accounts to any property owned or held in trust by the charity.
2. It is the Charity's decision to write off any expenditure incurred on its property or fixtures and fittings in the year in which such expenditure was incurred.
3. The "income" for 2019 is enhanced by donations towards the developments project of £148301.18, and the "expenditure" for 2019 was inflated by the costs of £218195.59 incurred for the developments project. This means the underlying profit without these exceptional factors would be £4578.20.
4. The Charity is aware that in relation to the developments project a further "retention" payment in excess of £9000 is due to be paid in 2020.

I certify that the above statement of assets and liabilities for the year ended 31<sup>st</sup> December 2019 including the notes therein together with the records of income and expenditure are in accordance with the data supplied to me by the Village Hall trustees.

Signed:

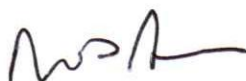


C P Watkins (Hon Auditor)

(and on behalf of the Charity)



G Preston (Chairman of Trustees)



D Atkin (Treasurer & Trustee)