



THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF BISHOP AUCKLAND

REGISTERD CHARITY NUMBER 1180703

ANNUAL TRUSTEES' REPORT FOR 2019

Aims and Purposes

Bishop Auckland Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, Revd Matthew Keddlily, in promoting in the ecclesiastical parish the whole mission of the church – pastoral, evangelistic, social and ecumenical.

The PCC is also responsible for the maintenance of St Andrew's Church, South Church and St Anne's Church, Market Place, Bishop Auckland.

In 2018 St Anne's Church was declared as a Resource Church and following a successful bid by the Diocese to the C of E Strategic Development Fund (SDF) was allocated additional funds across the programme period (2019-2024). The aim is to help us develop, expand and become more outward looking. The emphasis is very much on becoming a church without walls, dedicated to living out the good news of Jesus in full view of the world, and growing and training new leaders who will eventually go on to plant new churches for the benefit of those who are not yet part of the Christian Church in this region.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our two churches and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions as to how our services and activities can involve and serve the many people who live within our parish. Our services and worship are based around prayer, Bible reading, preaching, music and sacrament.

When planning our activities for the year the incumbent and the PCC attach great importance to public benefit, and we try to enable ordinary people to live out their faith as part of our parish community through

- worship and prayer, learning about the Gospel and developing their trust in Jesus
- provision of pastoral care for people living in the parish
- missionary and outreach work

Achievements and Performance

Worship and Prayer

The PCC are keen to offer a range of services during the week and over the course of the year which our community find both beneficial (especially for those who are socially isolated) and spiritually fulfilling. For example, the Thursday morning service of Holy Communion at St Anne's provides a quiet, intimate and reflective environment for worship while the 11 am Sunday Gathering at St Anne's offers a contemporary style of worship suitable for all ages. Since establishing this service in 2018 we have welcomed a growing number of families, as well as people coming along on their own.

All are welcome to attend our regular services. In 2019 our parish worshipping community consisted of 106 people (18 children aged 0-10, 6 young people aged 11-17, 50 adults aged 18-69 and 32 adults aged 70+). The average weekly attendance at St Anne's counted during the month of October was 43 adults and 19 children, and at St Andrew's: 84 adults and 7 children.

After the last revision of the Electoral Roll in April 2019 there were 83 people on the Electoral Roll (70 resident in the Parish and 13 non-resident).

We measure our success as a church not just by the number of people who come into our buildings, but in the quality of care we provide, the richness of the fellowship and the spiritual development of those we nurture, so that they in turn can be a blessing to others in the wider world. During 2019 the PCC adopted a Domestic Abuse Policy, and the Vicar preached a series of sermons on this theme alongside other issues including safeguarding and modern slavery.

As well as our regular services, we enable our local community to celebrate and thank God at the milestones of the journey through life and offer appropriate pastoral support. Through baptism we thank God for the gift of life, in marriage public vows are exchanged and God's blessing sought and through funeral services family and friends express their grief and give thanks for the life that is now complete in this world and to commend the person into God's keeping. Due to its size, character and history, St Andrew's Church is a popular venue for baptisms, weddings and funerals. In 2019 29 baptisms, 4 weddings and 47 funerals (of which 25 were direct to crematorium) took place in our parish.

Community Outreach

- Work with Local Schools

St Andrew's Church is used by local primary schools for their Christmas and Easter services. We also welcome into St Anne's groups of nursery, primary and secondary school pupils and offer educational activities and talks to help them learn about church buildings and the Christian faith. In 2019 our Vicar, Children & Families Worker and Ministry Experience Volunteer also supported teachers in local primary schools by helping to deliver assemblies (approximately once a month) and RE lessons. A number of our church members also support our local schools by serving as school governors. From time to time we hold events to which all local primary school children are invited such as our annual Pancake Party and Christingle Service. We also worked with local primary schools to produce a Christmas Tree Festival in St Anne's to coincide with the Christmas Lights Switch-On. Hundreds of paper baubles had been decorated by the school children and displayed in the church and hundreds of people came into the church to see the displays.

- *Blessed Beginnings* Baby Group

In February 2019 we started running our weekly group for babies and their parents / carers. The group is run by our Children's Mission Leader for ages 0-5 and we have a nice selection of good quality toys and baby equipment. The sessions include songs and a Bible story, and volunteers are on hand to provide refreshments (and chat!) for the adults. The group has grown considerably over the year. Young mothers suffering with postnatal depression are particularly grateful for the company and support they receive at the sessions and through the associated Facebook page. We also operate a baby clothes lending scheme.

- Alpha Course

An *Alpha Course* was run in Autumn 2019 and attended by approximately 24 adults and young people wanting to learn more about the Christian faith.

- Ministry to the Elderly

The parish has two voluntary pastoral visitors who make regular visits to the housebound to let them know they are not forgotten and to allow them to take Holy Communion. A small team of church members also lead a monthly service in a local care home.

- Café at St Anne's

The church café is staffed by a team of volunteers and operates 8.30 pm – 2 pm, Thursdays and Saturdays serving affordable cakes, sandwiches and drinks. The kitchen has a five-star food hygiene rating.

- Free Family Film Club

During the school summer holiday, we ran a weekly free family film club for children accompanied by an adult. A free hot meal was also available which had been provided by the Auckland Project who were keen to help alleviate food poverty. Each week we had approximately 25 people and feedback was very positive. Some parts of Bishop Auckland are extremely deprived areas, and free food and entertainment for children during the long summer holiday was very much appreciated. A £500 grant from *Communities Together Durham* had helped provide a large screen on which to project the films. The film club was advertised in the local primary schools with which we have links.

- Town Events

Due to its location in the heart of the Market Place we are happy to open St Anne's Church during community events such as the Bishop Auckland Food Festival, the town's horticultural weekend and the Christmas Lights Switch-on when we enjoy welcoming visitors, creating displays, running complementary activities and serving refreshments. During the Food Festival Weekend, we ran a "Waste not want not" café, using surplus food and inviting customers to pay whatever they felt the food was worth. We aim to help reinforce a sense of community in the town. While the town hall was closed for refurbishment St Anne's café area was transformed into Santa's Grotto. St Anne's was also the venue for the General Election Hustings which was organized and chaired by our Vicar.

- Helping people in need

In 2019 we agreed to allocate ten per cent of the unrestricted income of the parish to support global mission. We support our local food bank as well as charities in this country and overseas

including Christians against Poverty, Prison Fellowship and Compassion UK (through whom we sponsor a little boy in Kenya). It is expected that the parish will support certain charities on a long-term basis but others perhaps for only a year or two before switching support to other beneficiaries. When deciding which charities to support, the parish Global Mission Committee will bear in mind some of the stated priorities of the Diocese, namely poverty, children and the environment. We also give practical assistance to individuals who approach the church directly for help and where necessary we signpost them to the appropriate agencies when longer term support is required. In our care for the wider world we seek where possible to use Fairtrade and environmentally friendly products.

- Heritage and History

St Andrew's Church is a Grade 1 listed building and attracts a number of visitors each year who are interested in its history and architectural features. People also visit St Anne's Church to see the Books of Remembrance and war memorials. In 2019 a special service was held in St Anne's Church to mark Holocaust Memorial Day.

- Church Newsletter

The weekly *Parish Post* keeps parishioners informed of services and events taking place in our churches and elsewhere and contains the contact details of those people who work in the parish who might be able to offer assistance.

- Parish Website and Facebook Page

Information about services and activities taking place in the parish is available on our website(www.baparish.church), and our Facebook page (Bishop Auckland Parish) is regularly updated.

Ecumenical Involvement

Bishop Auckland Parish is a member of the Bishop Auckland Fellowship of Christian Churches. Along with volunteers from other churches in the town some of our members help run a children's summer holiday club for children aged 5 to 15 at Bishop Auckland Methodist Church. We have also been working together with a large number of people from the wider community to produce a Passion Play (large scale production) which was due to take place in Bishop Auckland Market Place on Good Friday 2020, but due to coronavirus restrictions has had to be postponed.

Buildings

To facilitate our work, it is important that we maintain the fabric of the churches of St Andrew and St Anne. A programme of building works is in place to provide St Anne's Church with more appropriate facilities needed to serve the local community. The office accommodation has also recently been extended to support our growing staff team. New audio-visual equipment has been installed in St Anne's which has enabled us to make use of a variety of media in our services. We have also started to improve the lighting in both churches to make it more effective and energy efficient.

Hire of Church Premises

St Anne's Church has a number of spaces available for hire at reasonable rates, subject to compliance with health and safety and safeguarding regulations. In 2019 the Church was used for a variety of meetings organized by non-church members such as Durham County Council and a local climate change action group.

Financial Review

Total receipts into unrestricted funds were £65,957, of which unrestricted voluntary donations amounted to £41,226 and a further £8,458 was from Gift Aid. Receipts from church activities, principally the café at St Anne's and fees for weddings and funerals, contributed £15,937.

Of receipts into restricted funds of £35,006, grants accounted for £32,408, of which in turn £31,908 was Strategic Development Funding under the Church of England Resource Church initiative and the remaining £500 was a holiday activities grant from the Communities Together Durham charity within the Diocese.

Receipts from tax-efficient planned giving and planned giving in total declined marginally from the previous year but, while envelope giving fell by 18%, the value of planned giving through banker's orders increased by 42%.

At £100,964, total Parish receipts were 19% lower than the £124,468 received in 2018, although the latter included one-off sums amounting to £29,671, of which nearly all related to the sale of the Lightfoot Institute.

A total of £114,670 was spent from unrestricted funds to provide the Christian ministry from Bishop Auckland Parish, including the contribution of a Diocesan Parish Share of £50,000, an increase of 5% from 2018.

The year was marked by significant investment in ministry to children and families, in staff and in audio-visual, IT and other equipment for the churches and to support the staff. This was funded by the Parish, the grant received in 2018 from The Frank & Phillis Scotto Trust Fund and the legacy received in 2017 from the estate of Mary Sequeira but largely through the Strategic Development Funding under the Resource Church initiative.

With payments from restricted funds amounting to £34,374, total payments in the year were £149,044, a 26% increase on the £118,603 spent in 2018.

The net result for the year was a shortfall between receipts and payments of £48,713 on unrestricted funds and £48,080 in total. After allowing for the transfer of £49,922 of funds no longer considered to be restricted and adding bank and deposit balances brought forward at the beginning of the year, the balances carried forward at 31 December 2019 amounted to £73,436 of unrestricted funds and £234,798 of restricted funds, that is, £308,234 in total.

Reserves Policy

It is PCC policy to maintain a sufficient balance from unrestricted funds in its current account to cover day to day running expenses and to cover emergency situations that may arise from time to time.

It is our policy to invest our funds with the CBF Church of England Deposit Fund.

Staff Team in post in 2019:

Vicar - Revd Matthew Keddilty

Children's Mission Leader for 0-5s – Mrs Alison Keddilty

Parish Administrator – Mrs Angela MacDonald

Ministry Experience Volunteer (from September onwards) – Miss Emily Callaghan

Volunteers

As mentioned above, the parish benefits from having a number of faithful, enthusiastic volunteers, all of whom have been safely recruited and undergone appropriate training.

Safeguarding

The PCC has endorsed and operates a Safeguarding Policy in line with Durham Diocesan and National Church guidance. This policy is reviewed on an annual basis and Safeguarding is a standing agenda item at all full PCC and Standing Committee meetings.

In March 2019 Mrs Marilyn Weerasinghe was appointed Parish Safeguarding Officer and has worked with staff members to ensure that our parish safeguarding policy is being adhered to.

All our activities are risk assessed and all paid and voluntary workers are safely recruited.

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of Bishop Auckland PCC consists of the incumbent (our vicar), curate, reader and members elected by those members of the congregation who are on the Electoral Roll of the church. All those who attend our services /members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC are responsible for making decisions on all matters of general concern and importance to the parish including decisions on how the funds of the PCC are to be spent. The full PCC met six times during the year and the PCC Standing Committee (consisting of the vicar, church wardens, PCC lay-chair and Treasurer) met six times. The churchwardens also meet with the vicar monthly. We also have a Global Mission Committee which meets periodically throughout the year to discuss our support for other charities and organizations at home and abroad. The Global Mission Committee is responsible to the PCC and reports back to it regularly.

Two members of the PCC sit on the deanery synod. This provides the PCC with an important link between the Parish and the wider structures of the Anglican Church.

Administrative Information

The Parish Office is based in St Anne's Church and is open Monday to Friday, 9.30 am to 12.30 pm when the Parish Administrator is available to respond to enquiries from members of the public.

PCC members who were in office in 2019:

Incumbent: Revd Matthew Keddily Chairman

Other Ministers:

Revd Sarah Gill (until 16 October)

Reader: Mrs Catherine Taylor

Mr James Masters (14 May onwards)

Mr John Stephen (1 January – 14 May)

Mrs Patricia White (14 May onwards)

[illegible]

Mr John Billington

Mrs Catherine Carr (until 28 April)

Miss Sophie Carr (until 28 April)

Miss Nora Jones

Mr Michael Simpson (28 April onwards)

Mr Brian Varley (1st – 17th January)

Mr John Waine

Mrs Marilyn Weerasinghe

Mr Nicholas White (28 April onwards)

Dr Jane Whittaker

Mrs Margaret Wright

Co-opted Members:

Mrs Jane Armstrong (Woodhouse Close Church)

This report and associated accounts were presented to the APCM of the Ecclesiastical Parish of Bishop Auckland on 19th October 2020.

Signed *Rev Matt Keddilty*
Vicar of Bishop Auckland
(PCC Chairman)

The Parochial Church Council of the Ecclesiastical Parish of Bishop Auckland
Financial statements for the year ended 31 December 2019
RECEIPTS AND PAYMENTS ACCOUNT

Page 1

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL 2019 £	TOTAL 2018 £
RECEIPTS					
Voluntary receipts:					
Planned giving	4a	26,432	-	26,432	26,740
Collections at services		8,432	668	9,100	10,893
Other giving / voluntary receipts	4b	6,362	32,408	38,771	26,447
Gift aid and GASDS recovered		8,458	-	8,458	9,430
		49,684	33,076	82,760	73,510
Activities for generating funds	4c	-	-	-	1,719
Receipts from investments	4d	337	1,931	2,267	1,482
Church activities	4e	15,937	-	15,937	18,086
Other incoming resources	4f	-	-	-	29,671
TOTAL RECEIPTS		65,957	35,006	100,964	124,468
PAYMENTS					
Church activities:					
Mission giving and donations	4g	742	-	742	1,220
Diocesan parish share contribution		50,000	-	50,000	47,694
Salaries, wages and honoraria		17,119	2,200	19,319	11,390
Clergy and staff expenses		5,543	7,591	13,134	8,328
		73,404	9,791	83,195	68,633
Cost of generating funds		186	-	186	181
Church expenses	4h	35,511	24,583	60,094	45,446
Major capital expenditure	4i	5,568	-	5,568	4,343
Other expenditure		-	-	-	-
TOTAL PAYMENTS		114,670	34,374	149,044	118,603
EXCESS OF RECEIPTS OVER PAYMENTS		(48,713)	633	(48,080)	5,865
Net proceeds of sale of Lightfoot Institute		-	-	-	101,799
Transfers between funds	3	49,922	(49,922)	-	-
NET MOVEMENT IN FUNDS:		1,209	(49,289)	(48,080)	107,664
Cash & Bank balances at 1st January		72,227	284,087	356,314	248,650
Cash & Bank balances at 31st December		73,436	234,798	308,234	356,314

Statement of Assets & Liabilities

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL 2019 £	TOTAL 2018 £
Cash funds					
Bank current account		15,198	4,023	19,222	6,655
Deposit funds		58,238	230,774	289,012	349,659
		73,436	234,798	308,234	356,314
Other monetary assets					
Income Tax recoverable		-	-	-	-
Investment assets					
Investment fund shares at market value		-	-	-	-
Assets retained for Church Use	2	-	-	-	-
Liabilities		-	-	-	-

NOTES

- 1 The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
- 2 Non-monetary assets retained for church use but not valued for the Statement of Assets and Liabilities include fixtures & fittings and AV & office equipment
- 3 The movement in restricted funds during the year:

	Bal B/fwd	Receipts	Payments	Transfers	Bal c/fwd
Restricted					
(formerly) Edgar Hall Trust	37,922	-	-	(37,922)	-
(formerly) Parish Hall Trust	12,000	-	-	(12,000)	-
	49,922	-	-	(49,922)	0

The monies formerly held within the now-closed Edgar Hall Trust fund are available for use within the parish and so are now considered to be unrestricted

The monies formerly held within the now-closed Parish Hall Trust fund are available for furthering the religious and other charitable work of the Church of England within the parish and so are now considered to be unrestricted

NOTES (Cont)

4 Further Analysis of Receipts and Payments

	Unrestricted Funds £	Restricted Funds £	TOTAL 2019 £	TOTAL 2018 £
Receipts				
a Planned giving				
Tax-efficient planned giving	22,249	-	22,249	22,588
Other planned giving	4,183	-	4,183	4,152
	26,432	-	26,432	26,740
b Other giving / voluntary receipts				
Donations & appeals	5,392	-	5,392	3,382
Legacies received	-	-	-	2,000
Grants	970	32,408	33,378	21,065
	6,362	32,408	38,771	26,447
c Activities for generating funds				
Music recitals and concerts	-	-	-	1,719
	-	-	-	1,719
d Receipts from investments				
Bank and CBF Deposit Fund interest	337	1,931	2,267	1,482
	337	1,931	2,267	1,482
e Church activities				
Fees for weddings and funerals	5,773	-	5,773	7,071
St Anne's meeting room hire	395	-	395	195
St Anne's café receipts	9,769	-	9,769	10,820
	15,937	-	15,937	18,086
f Other incoming resources				
Insurance claim proceeds	-	-	-	437
Relating to sale of Lightfoot Institute	-	-	-	29,234
	-	-	-	29,671
Payments				
g Mission giving and donations				
Children's Society	92	-	92	167
Compassion UK	50	-	50	-
Triple E	600	-	600	600
USPG (United Society Partners in the Gospel)	-	-	-	203
Disasters Emergency Committee	-	-	-	250
	742	-	742	1,220
h Church expenses				
Mission and evangelism costs	985	5,098	6,082	1,832
Church running expenses (including governance)				
Insurances	10,569	-	10,569	10,294
Minor repairs and routine maintenance	4,391	-	4,391	5,550
Equipment (church and office)	2,283	19,450	21,732	8,651
Office operating costs	3,641	35	3,677	2,578
Other church running expenses (including governance)	1,730	-	1,730	2,156
Total church running expenses (including governance)	22,615	19,485	42,100	29,229
Church utility bills	8,528	-	8,528	10,608
Costs of trading				
St Anne's café costs	3,384	-	3,384	3,777
Total costs of trading	3,384	-	3,384	3,777
	35,511	24,583	60,094	45,446
i Major capital expenditure				
Major repairs to the church building	3,837	-	3,837	4,343
Major repairs to other PCC property including redecoration	-	-	-	-
New building work to the church, clergy housing or other PCC property.	1,731	-	1,731	-
	5,568	-	5,568	4,343

INDEPENDENT EXAMINER'S REPORT

REPORT TO THE MEMBERS/TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF BISHOP AUCKLAND Registered Charity Number 1180703

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2019.

Respective responsibilities of Trustees and Independent Examiner

As the charity trustees of the Trust, the members of the Parochial Church Council are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). The members consider that an audit is not required for the year in question under section 144(2) of the Act and that an independent examination is needed.

It is my responsibility:

- to examine the accounts under section 145 of the Act;
- to follow all relevant Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with all relevant Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes the consideration of any unusual items or disclosures in the accounts and the seeking of explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

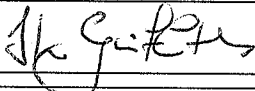
Independent Examiner's Statement

I have completed my examination. No matters have come to my attention in connection with the examination that give me cause to believe that in any material respect

- accounting records were not kept in respect of the Trust as required by section 130 of the Act; and
- the accounts do not accord with those accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

12/10/2020

Name:

JOHN LLOYD GRIFFITHS

Relevant professional
qualification(s) or body (if any):

BA (Hons) Econ F.C.M.A.

Address:

Lido House , 22 New Fold
HOLMFIRTH , West Yorks., HD9 2DQ