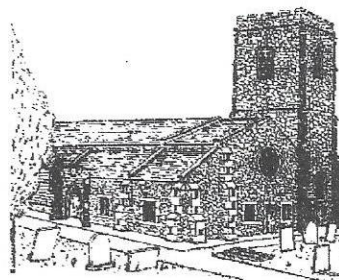


St Bartholomew's United Church Quorn

Charity Number 1134810

TRUSTEES ANNUAL REPORT

For the period 1st January 2019 to 31st December 2019



SECTION A REFERENCE AND ADMINISTRATION DETAILS

Charity Name

The Parochial Church Council of the Ecclesiastical Parish of St Bartholomew. Quorn

Other Names by which charity is known

None

Registered Charity Number

1134810

Charity's Principal Address

St Bartholomew's Church
Church Lane,
Quorn
LE12 8DP

Names of Trustees who manage the charity

Rev'd David H. Bowler (Chair)

Mr M.G. Bird

Rev J.Pugh

Rev'd M.A. Lomax

Miss S. Newton

Dr M. Gilbert

Mr A.G. Coates

Mrs D.E. Bird

Mr D.F. Bodicoat

Miss H.D.A. Shacklock

Mr J.G. Maltby

Mr K.F. Croysdale

Mrs J. Croysdale

Mrs S.A. Sykes

Mr L. Longmire

Mrs S. Turlington

Mr P. Turlington

Mrs W. Walker

Mrs R.Harris

Mr A Mosley

Names of the Trustees for the Charity, if any (for example custodian trustees)

The Trustees for St Bartholomew's Church (custodian trustee)

SECTION B STRUCTURE, GOVERNANCE AND MANAGEMENT

Type of Governing document

Local Ecumenical Project Sharing Agreement 10th May 1983

How the charity is constituted

Act of Parliament

Trustee selection methods

Ministers, together with people elected by the general meeting of all church members to specific posts. Plus, Church representatives elected at the AGM for fixed terms.

SECTION C OBJECTIVES AND ACTIVITIES

The focus of this review of Church activities and achievements will be how St Bartholomew's United Church reflects our love and devotion to God and our commitment to Church members and the wider community.

Ministry Worship and Music

The Worship Committee continues to explore ways that we can involve families in our worship. We review the wide variety of church services that are part of our regular worship and plan for services taking place in the future.

Bibles continue to be given to couples that marry in our Church.

The Choir practises every week to support our services. We have sung anthems at all major festivals and special services. In the wider community, at our December visit to Quorn Orchards the residents were encouraged to sing carols with us. We took the message of Christmas around the village by singing carols in the pubs and restaurants. We also joined the choir of Holy Trinity Barrow on Soar at their Christmas tree Festival to sing carols together. Messy Church at Christmas was in church and the choir were invited to sing and participate in the activity sessions.

Roger Allwood retired as Assistant Organist. Organ duties over the year have been shared between Angus McKechnie and Helen Shacklock with some help from Richard Middlebrook.

Bellringers continue to play an active part in supporting our services, and bells are also rung for weddings and on special occasions.

The last Bell Maintenance Service was completed in Jan 2019 resulting with advice to replace 3 ropes which were purchased in 2019 and have been installed.

We have had a number of visits to church / tower by local youth groups to experience bell ringing, unfortunately this has not resulted in any new ringers. There are currently 16 ringers who regularly ring at Quorn.

There have been a number of social events during the year, including evening meal in January and a visit to Foxton in April 2019.

Mission and Outreach

The Mission and Outreach Sub-committee comprises 5 members, including the Vicar, and normally meets 3 times a year. During 2019 the Sub-committee addressed a number of issues, some of which touched on the domains of other working groups. Among the major matters looked at were:

- Options for re-ordering the inside of the church building to make it more flexible and fit for a wider range of outreach activities within budgetary constraints.
- Collaboration in mission activities with Quorn Baptist Church at the May Day celebration and the holiday club, and with Circuit churches in a joint Messy Church event.
- The continuing delivery of 'Welcome Packs' to new households in the village and the development of contacts made through this practice. 83 packs were delivered during the year out of the 1150 packs delivered since inception of the project.
- The prospect of welcoming households as they move into the McCarthy & Stone development in Quorn.

- Preparation for Baptism and Confirmation and how the Vicar may be supported in this work.
- Working within a reduced budget of £1,500, developing recommendations for how this should be disbursed for purposes of mission. This necessitated omitting a range of Christian mission charities we have traditionally supported and concentrating on our own Family Worker fund, Schools Outreach and Resources (SOaR) and a portion reserved for emergency relief. The Sub-committee wishes to return to former levels of donation to mission charities at the earliest opportunity.

Safeguarding

This year has been busy in the Church around safeguarding.

The Diocese have made it clear that they do not want individual parishes holding their own Safeguarding Policies. They wish us to adopt the "Promoting a Safer Church policy"; a copy of which is held at the back of the church in the policy folder. This is a very supportive measure because if any changes to policy or procedure need to be made, this can be done once by the central team and readily cascaded, without every parish having to rewrite their policies.

The Diocese has also asked for all churches to record their progress on safeguarding on a dashboard which is a good way of keeping a running record of how we are performing and what needs to be done. For example, one thing it highlighted was that as a parish, we did not have a policy on the recruitment of ex-offenders, so we have created one and have been able to mark ourselves as "green" on the dashboard. The Diocese can also review this dashboard to monitor progress of all parishes

The Diocese has also held their annual safeguarding service in June and training day in October, both of which were well attended.

The final thing to report this year is that we have been asked to complete a Past Case Review return to confirm that as a church we have reported all known instances of abusive behaviour of clergy or church officers towards children or adults both historically or currently.

All church members on the committee and leaders of organisations such as bell ringing, choir, Barts Babes, Messy Church are required to undertake an update of their safeguarding training every 3 years. A session has been organised to take place in our church on Tuesday 26th May at 7pm.

Family Worker Report

Listen and chat times at St Bart's school were started in January and I also became involved with assemblies at the school. I also went to Leicester cathedral and a Sikh gurdwara with year 3. A children's corner in Church has received well by Bart's babes and families at services. An Easter window competition was launched at School to design a stained-glass window (to coincide with Georgina Maltby's Stained glass window talk) and the winning entry was made into the Churches of Quorn Easter Card. A barn dance was held to raise funds for the family worker fund, Easter assembly was held in church. Revision spaces were opened for post 16 students at the Rawlins academy and I went on a Youth mental health course held by the diocese, so I am now a mental health first aider. We led worship at a messy Church event with the Methodist circuit which was held at the Rawlins academy We had a year 6 leavers assembly in Church when each child received a pocket wooden cross with a scripture verse. In July we held our teddy bears picnic in Stafford orchard, an enjoyable lunch time for all raised £125 for the family worker fund. Church members were involved with the Baptist Church in the annual holiday club; a glorious week of sunshine and fun filled activities for the children based on the Easter story, ending with a service of worship followed by a glorious barbeque. The autumn saw the launch of Open spaces, with the church open for post 16 students who liked a quiet place to spend their lunch with us on Mondays. September was also a sad time for post 16 as there was a sudden tragic passing of one of the students. St Bartholomew's became again a place of solace, many candles were lit, and cups of tea provided. December was a busy month as usual with school nativities, Christmas assemblies in church, and the principal of Rawlins preaching at a 10.30 service. On 20th December we had our now annual light a candle for a loved one, quite a few people popping in despite poor weather. Finally, a Christmas movie morning in church on Saturday 21st December was enjoyed by the young and not so young members of church, at which £70 was donated to the family worker fund.

Property

During the year we have carried out work required after the annual electrical survey, and also installed new lights in the North Aisle. A water heater (donated by the local history group) and electric radiator (donated by John Longden) have been installed in the kitchen area. We have also received a new white alter frontal, thanks to a kind donation by Jean Newbold in memory of her husband Dr Ken Newbold. Members of the group had several sessions tidying up the graveyard and flower beds at the front of the church. Discussions are on-going re a memorial to the 82nd Airborne Division in the church. During the year the hopper which collects water from the roof of the Farnham Chapel fell and cracked. Discussions are on-going with the Farnham Trust for replacement but the splashing of water against the chancel wall is of concern.

Church Rooms

The Church Rooms are an important element of Quorn United Church and provide a social and recreational building for the Church and other users. In addition, the premises host a privately owned and operated Pre School educational facility for which part of the premises are leased out by a formal agreement drawn up by the Diocese of Leicester.

Hiring of the premises in 2019 was maintained at the same level as previous years, with a similar number of bookings and a mixture of regular groups and casual hirers. Following the retirement of the caretaker of 40 years in December 2018, new access and closing arrangements for hirers were devised and these have worked well. It is no longer necessary for a Committee member to attend to open and lock the premises. A new cleaner took over the day to day cleaning work during December 2018 and this has also proved satisfactory.

Finally, the Church Rooms Committee has considerably diminished in numbers in recent years; Neil Fuller, after many years indefatigable service, has been compelled to retire due to ill health and the work of the Committee is now performed by a very few people. Additional volunteers are needed to help on this committee.

Acknowledgements

Finally, to all the people who contribute to ensure the smooth running of the church: Church Wardens, Methodist Stewards, sidespersons, choir, bell ringers, cleaners (church and extension) brass cleaners, providers of tea, coffee (and occasionally mulled wine), flower arrangers, the Editor of Quorn News, providers of bread for communion, members of the UCC and Church committees and all others who have contributed - huge and heartfelt thanks are due.

D FINANCIAL REVIEW

The Income and Expenditure summary for 2019 shows an overall small surplus of £1610, compared with the large deficit last year which was mainly related to the Chancel Wall repair in 2018. Most individual accounts showed a surplus; however the General fund, which is the main Church account, had a deficit of £3875; and the building fund, mainly used for larger maintenance jobs, a deficit of £455. Our General funds reserves were reduced by £3875. As I stated last year, this overall decrease in general reserves is unsustainable, and careful management of our financial position will continue to be necessary. Discussions with the Generous Giving team from Leicester Diocese are underway.

The General fund income, in 2019 was slightly higher than that in 2018, mainly due to an increase in donations – a number of appeals were made to cover the unplanned maintenance expenditure during the year. (It should be noted that the income appears £3000 higher than the actual income, relating to a transfer between the Church Rooms and Family Worker accounts.) Maintenance costs were high relating to a planned electrical survey which is required every five years (largely charged to the Building Fund), and unplanned work on lighting in the North Aisle, and the heating system. These costs were offset by generous donations from members of the Church, but nevertheless led to the increased deficit this year.

Financially, the Church Room Committee had a very satisfactory year in 2019 with a surplus of £1894 compared with a deficit of £3872 in 2018. The turnaround in finances was largely due to the fact that there were no major items of expenditure on the premises in the year, compared with 2018 when a new boiler, and redecorating, accounted for almost £5000. A contribution of £3000 was made to the General Church account towards the Family Worker project. The Church Rooms Account balances at the year-end were £14772. It is expected that the Church Rooms accounts will produce a surplus in 2020.

The financial software (ex Paxton) is now making accounting generally, and particularly the production of final accounts considerably easier. From now on, these accounts will appear in a new format, produced directly from the software.

E BRIEF STATEMENT OF THE CHARITY'S POLICY ON RESERVES

The Church continues to follow a recommendation from Leicester Diocese in 2015 suggesting that ideally overall reserves should be maintained between 25% and 50% of the previous year's expenditure. At the end of 2019, the reserve is £55 876. The Family Worker account is now an independent designated account, currently holding £14 211. This account will be supporting a part-time family worker until 2021. After deducting the family worker balance, the reserves are £41 665, corresponding to 33% of 2019 expenditure, which is compliant with the recommended guidelines. However, it should be noted that the reserves in the General plus Building funds, which represent the income used to run the main Church activities are only 23% of the Expenditure from these accounts.

F DETAILS OF ANY FUNDS MATERIALLY IN DEFICIT

None

G DECLARATION

The trustees declare that they have approved the trustees report above

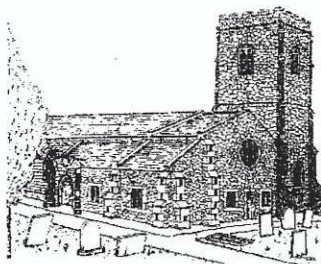
Signed on behalf of the charity's trustees

Signature 

Full name..... REVEREND DAVID HENDERSON BOWLER.

Position (e.g. Secretary, Chair)..... VICAR AND CHAIR.

Date.....9th September 2020.



St Bartholomew's United Church, Quorn

Registered Charity Number 1134810

Statement of Financial Activities for the year ending 31st December 2019

Paxton

Charity Commission SOFA Report as at 31/12/2019

Page 1 of 1

Charity no. 1134810

St Bartholomew's United Church Quorn

Printed: 17/02/2020

	Unrestricted funds	Restricted Income funds	Endowment funds	Total funds	Prior year funds
	£	£	£	£	£
Income and endowments from:					
Donations and legacies	94,632	0	0	94,632	88,513
Charitable activities	20,194	0	0	20,194	18,153
Other trading activities	20,277	0	0	20,277	21,571
Investments	194	0	0	194	151
Separate material item of income	0	0	0	0	0
Other	7,220	0	0	7,220	3,602
Total	142,517	0	0	142,517	131,990
Expenditure on:					
Raising funds	0	0	0	0	0
Charitable activities	131,285	0	0	131,285	140,771
Separate material item of expense	0	0	0	0	0
Other	9,612	0	0	9,612	9,326
Total	140,897	0	0	140,897	150,097
Net income/(expenditure) before investment gains/(losses)	1,620	0	0	1,620	-18,107
Net gains/(losses) on investments	0	0	0	0	0
Net income/(expenditure)	1,620	0	0	1,620	-18,107
Extraordinary items	0	0	0	0	0
Transfers between funds	0	0	0	0	0
Net Movement in Funds	1,620	0	0	1,620	-18,107
Reconciliation of Funds					
Total funds brought forward	769,254	0	0	769,254	
Total funds carried forward	770,875	0	0	770,875	

St Bartholomew's United Church, Quorn

Notes to the financial statements for the year ending 31st December 2018

Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, together with applicable accounting standards and the SORP (FRS102) 2015.

The financial statements have been prepared under the historical cost convention, and include all transactions, assets and liabilities for which the United Church Council is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Unrestricted funds are general funds which may be used for United Church Council ordinary purposes. All Church funds are within this category.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax funds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the United Church Council is legally entitled to the amounts due. Interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the United Church Council. The Diocesan Parish Share and Methodist Circuit Assessment are accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Related Party Transactions

£920 was paid to one trustee as assistant organist, also £12590 was paid to a Family Worker who is also a trustee. A small immaterial part of the expenses paid to the incumbent and his wife may have related to his services as Chairman of the United Church Council. There were no other related party transactions in the year.

Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

The Church Rooms buildings are included in the financial statements at a deemed valuation being the insured value. The United Church Council considers it inappropriate to make any depreciation charge.

As there is also insufficient cost information available for any further assets they are not valued in these financial statements. In recent years no individual item has cost more than £1000, so all such expenditure has been written off when incurred.

Paxton

Charity Commission SOFA Details Report

Page 1 of 2

Charity no. 1134810

St Bartholomew's United Church Quorn

Printed: 22/02/2020

December 2019

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Year Total</u>	<u>Last Year</u>
S01 Donations and legacies					
Donations received	11,898	0	0	11,898	5,341
Planned giving	46,630	0	0	46,630	48,828
Collections	10,134	0	0	10,134	10,667
Gift aid tax income	12,520	0	0	12,520	12,276
Grants received	13,200	0	0	13,200	8,300
Bequests and legacies	250	0	0	250	3,100
	94,632	0	0	94,632	88,512
S02 Charitable activities (inc.)					
Sales	78	0	0	78	118
Parochial fees	20,116	0	0	20,116	18,035
	20,194	0	0	20,194	18,153
S03 Other trading activities					
Fundraising income	1,483	0	0	1,483	2,289
Quorn News	780	0	0	780	912
Lettings (Previous year)	378	0	0	378	428
Lettings	9,320	0	0	9,320	9,647
Quorn Pre-School lettings	8,317	0	0	8,317	8,295
	20,278	0	0	20,278	21,571
S04 Investments					
Interest received	194	0	0	194	151
	194	0	0	194	151
S06 Other (inc.)					
Other income	0	0	0	0	748
Reimbursements	315	0	0	315	322
VAT refunds	1,924	0	0	1,924	2,532
Transfer from other funds	4,981	0	0	4,981	0
	7,220	0	0	7,220	3,602
S09 Charitable activities					
Charitable donations	3,440	0	0	3,440	3,064
Salaries and wages	12,590	0	0	12,590	12,005
Training costs	725	0	0	725	150
Vicars expenses	2,854	0	0	2,854	2,461
Parish magazine costs	869	0	0	869	967
Service fees paid	0	0	0	0	-660
Service expenses	946	0	0	946	1,883
Music	3,107	0	0	3,107	3,346
Youthwork, outreach, pastoral	152	0	0	152	398
Central contribution	30	0	0	30	0
Parish Gift	55,200	0	0	55,200	55,250

Paxton

Charity Commission SOFA Details Report

Page 2 of 2

Charity no. 1134810

St Bartholomew's United Church Quorn

Printed: 22/02/2020

December 2019

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Year Total</u>	<u>Last Year</u>
Circuit assessment	10,000	0	0	10,000	9,869
Travel expenses	2,376	0	0	2,376	2,090
Volunteer expenses	116	0	0	116	0
Electricity	2,479	0	0	2,479	2,400
Gas	2,664	0	0	2,664	3,830
Water charges	128	0	0	128	112
Refuse collection	940	0	0	940	865
Insurances	4,126	0	0	4,126	3,959
Caretaking	3,549	0	0	3,549	3,960
Repairs & maintenance	9,424	0	0	9,424	10,179
Maintenance - consumables	746	0	0	746	613
Significant building works	0	0	0	0	7,742
Heating	1,512	0	0	1,512	0
Chancel wall	0	0	0	0	5,638
Professional fees	0	0	0	0	943
Printing/photocopying	1,065	0	0	1,065	1,242
Postage,stationery,etc	1	0	0	1	332
Publicity costs	116	0	0	116	0
Subscriptions	312	0	0	312	505
IT costs	540	0	0	540	986
Equipment purchases	2,274	0	0	2,274	2,782
Other costs	420	0	0	420	3,858
Transfer to other funds	8,581	0	0	8,581	0
	131,281	0	0	131,282	140,769
S11 Other (exp.)					
Parochial fees DBF	6,002	0	0	6,002	6,484
Other fees	3,610	0	0	3,610	2,842
	9,612	0	0	9,612	9,326

Independent Examiner's Report to the United Church Council (UCC)**St Bartholomew's United Church, Quorn**

This report on the financial statements of the UCC for the year ended 31st December 2019, which are set out on pages 1 and 2, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the regulations') and s.43 of the Charities Act 1993 ('the Act').

Respective responsibilities of the UCC and the Examiner

As members of the UCC you are responsible for the preparation of the financial statements; you consider that the audit requirements of the Regulations and s.43 (2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

My examination was carried out in accordance with the General Directions given by the Charities Commission under s.43 (7)(b) of the Act and to be found in the Church guidance, 2006 Edition. That examination includes a review of the accounting records kept by the UCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination, no matter comes to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements

- To keep accounting records in accordance with s.41 of the Act; and
- To prepare financial statements which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met: or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Michael Buckley
Independent Examiner

19/2/20