

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR
ENDED 31 DECEMBER 2019
FOR
FRIENDS OF PERSHORE HOSPITAL**

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YEAR ENDED 31 DECEMBER 2019**CHAIRMAN'S REPORT**

As you will gather from this Report, and the name of the Chairman who signed it, our long-time Chairman, Patricia "Trish" Freeman has retired from the post. I am very honoured and happy to have been invited to succeed her and shall do my best to follow her fine example in supporting the efforts of the health providers – and principally the Pershore Hospital itself – in Pershore and its hinterland.

Trish's overriding concern was always to put the money entrusted to the Friends by local people to the best possible use for their health. Principally this meant ensuring that the Hospital itself was well equipped with the best equipment and furnishings that were available. There was always the proviso that the Friends should only provide for items that the NHS could not, or would not supply. Sadly, in recent years this has applied to most of the Hospital's needs, as the NHS coffers sank to near empty. To date we have been able to meet those needs.

As many of you will know, there have been a number of scares that the Hospital would close as the NHS went through many periods of change, involving plans for centralising its resources into larger, regional centres. Trish and her Committee have always resisted such a move culminating in the plan for a new Hospital to be built on the Civic Centre site and for the Friends to raise the money to equip and furnish it entirely. And there it proudly stands having been opened in 2006 by the Duchess of Gloucester, in company with Trish and other dignitaries and benefactors – the Friends being by far the biggest of the latter, having donated nearly half a million pounds.

During her long and fruitful service as Chairman, Trish initiated and organised many fund-raising events - Coffee Mornings, Cream Teas and an Annual Pig Roast with live music in the gardens of the Star Inn (a highlight of Pershore's Social Calendar!). These and her connections in the community, coupled with the much appreciated performance of the Hospital Team have resulted in a steady stream of funds, especially bequests from grateful patients and their families. As a result, the Friends have been able to meet most of the needs of the Hospital itself and to support many of the health providers that serve the local community of Pershore and its hinterland villages. These include St. Richard's and Acorns Hospices, the First Responders, the Air Ambulance and many more.

In recognition of her invaluable work, Trish was invited to have tea with the Queen at Buckingham Palace! On behalf of the Friends of Pershore and, I am sure the whole of the local community, we thank you, Trish.

We have to report, with great sadness that during the last year we lost our very able Treasurer, Peter (Pete) Belcher. He managed the financial aspects of the Friends work with admirable efficiency and, in his role of financial custodian was a formidable scrutineer of all requests for funding. Nothing got past him that wasn't justified. We owe much of our financial strength to the systems he put in place and his diligence in seeing that they were observed and our help to health providers justified.

We have been very fortunate that a colleague from a different office of our Independent Examiner's team has come forward to take his place and I am very pleased to welcome Carolyn Lolley, who has prepared this year's Financial Report. She has taken up where Pete left off, seamlessly, and we look forward to working under her watchful eye.

Over the past year, the friends have been called upon to replace or provide additional items including new beds, mattresses, rollators, chair scales and lifting equipment costing £18,209 for the Hospital. Unfortunately, we are now faced with replacing some of the original equipment and fittings as they are more than fourteen years old!

In addition, the Friends have received some very interesting requests for funding – the most exciting of which is the proposal, arising from the Pershore Town Plan adopted in 2018, to create a volunteer-run Wellbeing Hub in Pershore. There are many, many social organisations and health resources in Pershore, but no central point that can guide people who are unwell, or just lonely. To bring this all together a Steering Group, led by Dr. Judy Dale (one of our Committee Members), has put together a plan for this Hub which is currently being launched in a "pop-up" mode in the Library and the Leisure Centre. Twelve Volunteers have been trained by the Volunteer Centre and the necessary start-up costs (computer equipment, phones and marketing materials) have been covered by the Friends and the Pershore Town Council. Longer term it is hoped that a permanent "home" can be found in a central location.

YEAR ENDED 31 DECEMBER 2019

CHAIRMAN'S REPORT (continued)

This project has received enthusiastic support from local health providers, most notably the South Worcestershire Health and Care Trust, Abbottswood Medical Practice and the Pershore Medical Practice who see this as a way of guiding local people to the most appropriate resource to promote their wellbeing.

I look forward to continuing the great work that Trish has done and to receiving the support of my Committee and the Friends. I know it's a cliché, but what more can I say than that she is a "very hard act to follow".

A handwritten signature in black ink, appearing to read 'K Hodges', with a large, stylized initial 'K'.

Karen Hodges,

Chairman

Date: 2 March 2020

YEAR ENDED 31 DECEMBER 2019

REFERENCE AND ADMINISTRATIVE DETAILS

Charity Registration Number	502273
Principal Address	Pershore Hospital Queen Elizabeth Drive Pershore Worcestershire WR10 1PS
Chairman	Mrs Patricia Freeman (resigned 5 August 2019)
Vice Chairman	Mrs Karen Hodges (appointed 5 August 2019) Mr Michael Amies
Treasurer	Mr Peter John Belcher (resigned 13 May 2019) Mrs Carolyn Lolley (appointed 13 May 2019)
Membership Secretary	Ms Elizabeth Ann Stephens (resigned 9 April 2019)
Secretary	Mrs Jan Garratt (appointed 5 August 2019) Mrs Karen Hodges (resigned 5 August 2019)
Trustees	Mrs Sally Bishop Mrs Mary Coburn (resigned 9 April 2019) Mr Stephen Cook Dr Judith Dale Mrs Jan Garratt Mrs Elizabeth Gill Mrs Linda Hamlin Mrs Primula Mary Harwood Mr John Charles Ogle Ms Elizabeth Ann Stephens
Independent Examiner	Baldwins Chartered Accountants and Statutory Auditor Almswood House 93 High Street Evesham Worcestershire WR11 4DU
Bankers	Lloyds Bank plc 19 High Street Evesham Worcestershire WR11 4DQ
Patrons	The Mayor of Pershore Lord Spicer of Cropthorne Mrs Harriett Baldwin M.P. Rev. Clare Lording Dr Kate Young Dr Clare Wunch Mr John Hine

YEAR ENDED 31 DECEMBER 2019**REPORT OF THE TRUSTEES**

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31 December 2019. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011, Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and UK Generally Accepted Practice.

Governing document

The charity is governed by the Objects and Rules Report originally accepted in January 1952, most recently approved and updated by the members on 21 April 2009.

The charity was registered as the Friends of Pershore Cottage Hospital in 1973, which has since been shortened to the Friends of Pershore Hospital and is a member under the Charity Commission of England and Wales.

Committee

The Committee members in office during the year are shown on page 3.

Committee members are selected from members of the Friends by election at the Annual General Meeting or by election by the Committee to fill a casual vacancy which can be held until the conclusion of the subsequent Annual General Meeting. The Object and Rules declares that the Committee shall consist of the Chairman, Secretary and Treasurer of the Society and not less than eleven, nor more than seventeen other persons at any time. This has been honoured throughout 2019.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The risk management programmes in place provide assurance to the Trustees and supporters of the Friends of Pershore Hospital. The Committee has assessed the major risks to which the charity is exposed, in particular, those related to the operations and finances of the Society and is satisfied that systems are in place to mitigate the exposure to the major risks. The assessments of risk controls are under continual review.

The day to day procedures are overseen by the charity's Chairman, Mrs Patricia Freeman.

Trustees' responsibilities statement

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- educate the public in the needs of the patients of the Pershore Hospital
- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP 2015 (FRS 102)
- make judgements and estimates that are reasonable and prudent

YEAR ENDED 31 DECEMBER 2019**REPORT OF THE TRUSTEES (continued)****Trustees' responsibilities statement (continued)**

- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

OBJECTIVES AND ACTIVITIES**Objectives and aims**

The key object of the charity is to be that of relieving the patients and former patients of the Hospital and other invalids in the community who are sick, convalescent, disabled, infirm or in need of financial assistance and generally to support the charitable work of the Hospital and other hospitals at which the patients from Pershore and District normally received treatment.

The Objects and Rules Report indicates that the Friends have the power and responsibility to carry out the above object through the ability to:

- educate the public in the needs of the patients of the Pershore Hospital
- foster co-operation and inter-communication between its members, other charitable institutions, Local Authorities, Hospital Authorities, local doctors and the National Health Service
- recruit, and assist in the recruitment of, volunteers in and for the Hospital

Objectives and aims

- take and accept gifts or property for the objects of the Society

The Friends of Pershore Hospital is an unincorporated charity and is a non-sectarian, non-political charitable organisation with no subsidiaries.

Significant activities

The principal activity of the Friends is to support the work of Pershore Hospital.

Public benefit

In pursuance of the charity's objective, the Friends of Pershore Hospital have had regard to the guidance from the Charities Commission on the provision of public benefit. The first principle requires the Friends to identify the benefits and the second to demonstrate that these benefit the public or a section of the public. The principal object of the charity identifies the benefits, and the Chairman's Report details how the charity has delivered those benefits to the patients of Pershore Hospital, their relatives and friends as well as others requiring care in the community.

YEAR ENDED 31 DECEMBER 2019

REPORT OF THE TRUSTEES (continued)

FINANCIAL REVIEW

Results and reserves

The results for the year are set out in the financial statements on pages 8 and 9. During the year income amounted to £56,704 (2018: £33,659) and expenditure to £30,944 (2018: £61,064).

The Committee recognises the importance of establishing a reserves policy to provide a prudent level of cover to meet future obligations. As a result, the Committee reviews its reserves on a regular basis and is holding funds in cash to fund its continuing programme of providing equipment for the new hospital.

REPORT OF THE TRUSTEES (continued)

Results and reserves (continued)

The net incoming resources therefore, amounted to £25,760 (2018: £27,405 net outgoing resources).

Exemptions from disclosures

The Charity claims exemption from the requirement to prepare a Statement of Cash Flows under Section 1A of the FRS 102 for Small Companies (Update Bulletin 1 as published on 2 February 2016) where income is less than £500,000.

Approved by order of the board of trustees on 2 March 2020 and signed on its behalf by:

A handwritten signature in dark ink, appearing to read 'K J Hodges', is written over a faint circular stamp.

Mrs Karen Hodges - Trustee and Chairman

YEAR ENDED 31 DECEMBER 2019

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FRIENDS OF PERSHORE HOSPITAL

I report to the trustees on my examination of the accounts of Friends of Pershore Hospital (the Charity) for the year ended 31 December 2019 set out on pages 8 to 14.

Responsibilities and basis of report

As the trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given under section 145(5)(b) of the Act.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required in section 130 of the Act; or
2. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



William Bailey CTA ATT
Baldwins (Evesham) Limited
93 High Street
Evesham
Worcestershire
WR11 4DU

Date: 16 March 2020

YEAR ENDED 31 DECEMBER 2019

STATEMENT OF FINANCIAL ACTIVITIES

	Notes	2019 Unrestricted funds £	2018 Unrestricted funds £
INCOMING RESOURCES			
Income from:			
Voluntary income	2	55,448	32,581
Investment income	3	1,256	1,078
Total income		56,704	33,659
RESOURCES EXPENDED			
Charitable activities:			
Hospital expenses	4	894	768
Donations	5	10,102	12,000
Equipment and furnishings		18,209	46,485
Governance costs	6	1,739	1,811
Total expenditure		30,944	61,064
NET INCOME / EXPENDITURE		25,760	(27,405)
Reconciliation of funds:			
Total funds brought forward	11	246,425	273,830
Total funds carried forward		272,185	246,425

The notes on pages 10 to 14 form part of these financial statements.

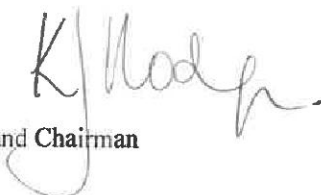
YEAR ENDED 31 DECEMBER 2019

BALANCE SHEET

	Note	2019 £	2018 £
Current assets			
Prepayments and accrued income	9	186	177
Cash at bank	9	272,799	247,048
		<u>272,985</u>	<u>247,225</u>
Creditors: amounts falling due within one year	10	(800)	(800)
Net current assets		<u>272,185</u>	<u>246,425</u>
Total assets less current liabilities		<u>272,185</u>	<u>246,425</u>
Net assets		<u>272,185</u>	<u>246,425</u>
Charity Funds			
Unrestricted funds	11	272,185	246,425
Total charity funds		<u>272,185</u>	<u>246,425</u>

The financial statements were approved and authorised for issue by the Board on 2 March 2020.

Signed on behalf of the board of trustees:



Mrs Karen Hodges - Trustee and Chairman

The notes on pages 10 to 14 form part of these financial statements.

YEAR ENDED 31 DECEMBER 2019

NOTES TO THE FINANCIAL STATEMENTS**1 Summary of significant accounting policies****General information and basis of preparation**

The Friends of Pershore Hospital is a Charity in England and Wales. The address of the registered office is given in the charity information on page 3 of these financial statements. The nature of the charity's operations and principal activities are described on the Report of the Trustees on pages 4 to 6.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, and UK Generally Accepted Practice.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably, and it is probable that the income will be received.

Membership subscriptions are taken to income on a received basis and legacies are included when the charity is advised by the personal representative of an estate that payment will be made, or property transferred, and the amount can be quantified.

No amount is included in the financial statements for volunteer time in line with the Charities SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

No income has been declared net of expenditure.

Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required, and the amount of the obligation can be measured reliably.

The notes on pages 10 to 14 form part of these financial statements.

YEAR ENDED 31 DECEMBER 2019

NOTES TO THE FINANCIAL STATEMENTS (continued)

1 Expenditure recognition (continued)

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Grants payable to third parties are within the charitable objectives. Where unconditional grants are offered, this is accrued as soon as the recipient is notified of the grant, as this gives rise to a reasonable expectation that the recipient will receive the grants. Where grants are conditional relating to performance then the grant is only accrued when any unfulfilled conditions are outside of the control of the charity.

Allocation of support and governance costs

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, and administrative costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings, they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

Tax

The charity is exempt from tax on its charitable activities.

2 Income from charitable activities

	2019 £	2018 £
Donations	2,198	2,545
Gift Aid	660	665
Legacies	50,000	26,136
Subscriptions	2,590	2,865
Sundry	-	370
	<u>55,448</u>	<u>32,581</u>

All income from charitable activities constitutes voluntary income and for the year ended 2019 and 2018 was attributed to the unrestricted fund.

3 Investment income

	2019 £	2018 £
Deposit account interest	1,256	1,078
	<u>1,256</u>	<u>1,078</u>

All investment income for 2019 and 2018 was attributed to the unrestricted fund.

The notes on pages 10 to 14 form part of these financial statements.

YEAR ENDED 31 DECEMBER 2019

NOTES TO THE FINANCIAL STATEMENTS (continued)

4 Analysis of expenditure on charitable activities

	Notes	Activities undertaken directly £	Support costs £	Total £
Hospital expenses		894	-	894
Equipment and furnishings		18,209	-	18,209
Donations	5	10,102	-	10,102
Governance costs	6	-	1,739	1,739
		29,205	1,739	30,944

All of the expenditure on charitable funds for 2019 and 2018 were attributed to the unrestricted fund.

5 Direct costs of charitable activities

	2019 £	2018 £
Hospital flowers and plants	491	621
Sundry hospital expenses	403	147
Donations	10,102	12,000
Equipment	18,209	46,485
	29,205	59,253

Donations were made to the following:

	2019 £	2018 £
Pershore Resource Centre	2,400	-
Pershore Volunteer Centre	-	12,000
Pershore Wellbeing Hub	1,000	-
St. Richard's Hospice	6,702	-
	10,102	12,000

6 Support costs

	Management £	Totals £
Governance costs	1,739	1,811
	1,739	1,811

The notes on pages 10 to 14 form part of these financial statements.

YEAR ENDED 31 DECEMBER 2019

NOTES TO THE FINANCIAL STATEMENTS (continued)

6 Support costs (continued)

Support costs, included in the above, are as follows:

	2019 Governance costs £	2018 Governance Costs £
Subscriptions	548	559
Accounts	800	800
Expenses	131	40
AGM costs	260	412
	<hr/> 1,739	<hr/> 1,811

7 Independent examiners remuneration

The independent examiners remuneration amounts to an independent examination fee of £800 (2018: £800), inclusive of VAT.

8 Trustees' and key management personnel remuneration and expenses

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2018: £nil).

Treasurers' expenses of £65 were reimbursed during the year (2018: £40).

The secretary's expenses reimbursed during the year totalled £66 (2018: £nil).

There were no other expenses reimbursed to trustees (2018: £nil).

9 Current assets

	2019 Total funds £	2018 Total funds £
Prepayments and accrued income	186	177
Bank Current Account	25,791	26,297
COIF Account	247,008	220,751
	<hr/> 272,985	<hr/> 247,225

All bank balances related to unrestricted funds both in 2019 and 2018.

The notes on pages 10 to 14 form part of these financial statements.

YEAR ENDED 31 DECEMBER 2019

NOTES TO THE FINANCIAL STATEMENTS (continued)

10 Creditors: amounts falling due within one year

	2019 £	2018 £
Accruals and deferred income	800	800
	<u>800</u>	<u>800</u>

All creditors falling due after one year related to unrestricted funds both in 2019 and 2018.

11 Movement in funds

	At 01.01.19 £	Net movement in funds £	At 31.12.19 £
Unrestricted funds			
General fund	246,425	25,760	272,185
TOTAL FUNDS	<u>246,425</u>	<u>25,760</u>	<u>272,185</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	56,704	(30,944)	25,760
TOTAL FUNDS	<u>56,704</u>	<u>(30,944)</u>	<u>25,760</u>

12 Capital commitments

The charity has no capital commitments for the year ended 31 December 2019 (2018: £nil).

13 Related party transactions

There are no related party transactions during the period (2018: £nil).

The notes on pages 10 to 14 form part of these financial statements.

YEAR ENDED 31 DECEMBER 2019

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

	2019 £	2018 £
INCOMING RESOURCES		
Voluntary income		
Donations	2,198	2,545
Gift aid	660	665
Legacies	50,000	26,136
Subscriptions	2,590	2,865
Sundry	-	370
	<hr/>	<hr/>
	55,448	32,581
Investment income		
Deposit account interest	1,256	1,078
	<hr/>	<hr/>
Total income	56,704	33,659
RESOURCES EXPENDED		
Charitable activities		
Hospital flowers and plants	491	621
Sundry hospital expenses	403	147
Donations	10,102	12,000
Equipment	18,209	46,485
Event costs	-	-
	<hr/>	<hr/>
	29,205	59,253
Support costs		
Management		
Subscriptions	548	559
Accounts	800	800
Expenses	131	40
AGM costs	260	412
	<hr/>	<hr/>
	1,739	1,811
	<hr/>	<hr/>
Total expenditure	30,944	61,064
	<hr/>	<hr/>
Net income / (expenditure)	<u>25,760</u>	<u>(27,405)</u>

This Page does not form part of the statutory financial statements.