



RSPCA Gwent Branch
Registered Charity No. 225476

Report & Accounts

for

2019



RSPCA Gwent Branch
Registered Charity No. 225476

Reference and Administration

RSPCA Gwent Branch - Charity Number: 225476

Principal Office
RSPCA
Uskside Business Park
Usk Way
Newport
NP20 2TX

Gwent Branch Trustees
Mr D Liles Chairperson
Mr P Baxter Treasurer
Mrs T Barnes Secretary
Mrs G Hawkesley
Mrs K Clare
Mrs C Gunter
Mrs B Francis

Accountants/Auditors
Philip Murphy & Partners
10-12 Corporation Road, Newport, NP19 0AR

Bankers
Co-op Bank
27-29 Commercial Street, Newport, NP20 1HJ



RSPCA Gwent Branch
Registered Charity No. 225476

Public Benefit

The RSPCA Gwent branch is an unincorporated charitable association and is separately registered branch of the Royal Society for the Prevention of Cruelty to Animals, carrying out its direct animal welfare work in the area of the old county of Gwent.

Aims and Objectives

The Gwent Branch supports the work and objectives of the National Society, and aims to promote animal welfare, kindness and to prevent or suppress cruelty to animals by all lawful means.

Benefits

The branch trustees work in the Gwent area, and aim to help people in need with the care of their animals. We do this by our activities and we focus on animals, their owners and trying to prevent cruelty and give help to the public whenever possible.

CHARITABLE ACTIVITIES

The main activity we undertake is fundraising because we need to maximise our incomes, so we can pay towards veterinary treatment, rehoming an animal, foster care, micro-chipping and neutering. We do this by using the voucher scheme. Some of the work we do helps to control the dog/cat population through neutering and benefits the public by giving them financial help which in turn promotes reasonable pet ownership.

INSPECTORS

We support the society's inspectorate and the difficult work they do. They dispense vouchers if an animal is in need and they also provide education, information and advice. The work they do is key to the prevention of cruelty which is part of the objectives of the RSPCA and of course the Gwent branch, which is a moral benefit to the public.

WELFARE

We pay for the above by doing bucket collections, being part of the token scheme in supermarkets.

In the past we have helped to fund the animal centre in Merthyr Tydfil, we support the animal centre in Newport and have opened a shop in Chepstow. We are a welfare branch for the Gwent animals and their owners.

VOLUNTEERING

We need our volunteers to help us in our efforts to continue the work of the branch. The volunteers can be trustees, fundraisers, or fosterers. This benefits local people by the branch which is compassionate and rewarding.

REVIEW

The trustees on an annual basis review their achievements and objectives, to ensure they remain focused on their charitable aims and continue to deliver benefits to the public. We complied with the duty under the Charities Act 2006 to have due regard to public benefit guidance published by the commission.



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Annual Report for 2019

For many years the Gwent branch has supported the national society and animals in our branch area; by providing financial support, for the treatment and care of animals in need. For this work to continue it is important we continue raising awareness of, not only the animals in need but also the many animals who are found new homes from the work of the rehoming centre at Pets at Home Maesglas and the Newport Animal Centre. This work can only continue with the support from the public, who, for nearly two hundred years have supported the work of the RSPCA.

It has been a very busy year for the branch. As reported last year, as part of the branch development, discussions took place with the national society on how best to manage the Chepstow shop in the future. From those discussions, it was agreed the branch would take over the running of the shop. It is really good to continue working with Zoe, Adam and their team of volunteers, who not only provide a steady income to the branch but also raise awareness of the work of the RSPCA in the Gwent area and beyond.

After many years of holding committee meetings various locations in and around Newport, the committee made the decision to move into an office a short drive from the centre of Newport at Usk Side Business Park. The new offices have already proved successful with the society using our meeting room for awareness sessions on animal welfare.

It is hoped that the offices will be the base from which the trustees will plan and develop the future of the branch, with some exciting projects already being discussed, these include a possible merger with the Brecknock branch, which, if it goes ahead would give the branch the opportunity to open a shop in the Brecknock area.

Another discussion taking place is for the branch to appoint a volunteer coordinator, fundraising officer. With the use of technology becoming a popular way of making donations, a nominated member of staff with the necessary skills and knowledge would not only raise the profile of the branch but will open new fundraising opportunities.

As the main aim of the branch is to save animals from a life of cruelty and pain, the trustees are also discussing the possibility of employing an animal welfare officer, to work in the local area supporting the work of the national society.

The relationship between our branch and the Newport animal centre and the rehoming centre in Maesglas continues, with the trustees volunteering at the animal centre fundraising events.

Chief Inspector Elaine Spence and her inspectors regularly attend our committee meetings, informing members of the work they do. Listening to their stories make the trustees of the branch, work even harder to raise much needed funds so more animals can be given the care and attention the need and deserve. As I do each year, I would like to thank Elaine and her team for the incredible work they do.

The Gwent Branch is always looking for new volunteers to arrange or attend fundraising events as well as trustees, who can attend committee meetings, where discussions are made to ensure the branch continues to support animals around or branch area and beyond.

I end this annual report at a time of concern for everyone in the country. The world has become a very different place for all of us, and for the animals we care so much about. The Branch is facing the challenges created by the coronavirus crisis. Our charity shop has been closed for the foreseeable future.

The trustees will follow the guidelines and advice from Public Health Wales and Welsh Government, to keep our staff, volunteers and customers safe, if and when our shop reopens.

I hope everyone stays safe during this difficult time.

David Liles
Chair Gwent Branch



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Report & Presentation of Accounts 2019

Total Income for the year amounted to £96,248 Expenditure in the year amounted to £69,334 This resulted in a surplus for the year of £26,914

The income split was Donations and Subscriptions £625.00 Fundraising £1,112.50 Door to Door £26,188.00 (*which is a national campaign where the collection is split between the national society and the branches*) Chepstow Shop £61,226 we also received a legacy of £7,527.

The main expenditure split was Salaries £22,455, Rental for Chepstow Shop and Newport Office £19,640, veterinary voucher scheme £9,204 and payments to Wales Board Projects/Boarding Fees £3,432

Reserves Policy

The branches reserves policy is unchanged from last year and is set at the amount of £100,000 this is equivalent to 18 months running costs, this is reviewed every six months.

Currently the branch does not hold restricted or unrestricted funds.

Investment Policy

The branch does not currently hold any investments.

Future Plans

In 2020 the Branch is looking into appointing an Events and Volunteer Officer to enhance the volunteering opportunities and raise the profile of the branch through more events, our other main aim is to appoint an Animal Welfare Officer out supporting the work of our inspectorate and making our branch area more efficient in animal collections.

We continue to support where needed on a case by case basis the Newport Animal Centre and Cat Rehoming Centre based at Pets at Home in Newport, both are managed and operated by the RSPCA National Society.

In 2020 we are looking to open another retail shop to further support our fundraising should an appropriate outlet become available. This proposal will be costed to ensure it gives maximum benefit to both the public and the animal welfare work.

In 2019 we are looking in partnership with other neighbouring branches to work in closer partnership to ensure we have the maximum efficiency in animal welfare. This proposal will be costed to ensure it gives maximum benefit to both the public and the animal welfare work.

It is our intention to continue to provide a voucher scheme to provide assistance to members of the public on low income and those animals with no known owner. Along with those animals that request from our inspectorate is sought for our assistance.

Paul Baxter
Gwent Branch Treasurer

RSPCA GWENT BRANCH
ACCOUNTS
31 DECEMBER 2019

RSPCA GWENT BRANCH
ACCOUNTS
YEAR ENDED 31 DECEMBER 2019

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RSPCA GWENT BRANCH
ACCOUNTANTS' REPORT TO THE PROPRIETOR
YEAR ENDED 31 DECEMBER 2019

Respective responsibilities of branch committee and examiner

The branch committee is responsible for the preparation of the accounts. The branch committee considers that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed:

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as the branch committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect, the requirements
 - * to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Philip Murphy + Partners

10 Corporation Road
Newport
South Wales
NP19 0AR

17 July 2020

PHILIP MURPHY & PARTNERS
Accountants & Tax Consultants

RSPCA GWENT BRANCH
PROFIT AND LOSS ACCOUNT
YEAR ENDED 31 DECEMBER 2019

	2019	2018
	£	£
TURNOVER	95,875	<u>38,052</u>
INTEREST RECEIVABLE		
Bank interest receivable	373	22
	<u>96,248</u>	<u>38,074</u>
EXPENSES		
Wages and salaries	22,455	—
Staff pension costs	1,680	—
Staff welfare	20	—
Rent	19,640	—
Rates and water	1,650	—
Light and heat	1,108	—
Insurance	611	—
Repairs and renewals	1,261	840
Cleaning of premises	751	—
Travelling expenses	439	—
Telephone	1,586	—
Office expenses	—	221
Boarding fees	—	5,001
Vets fees and medicines	9,204	10,348
RSPCA supplies	3,899	1,587
Hire of equipment	420	—
Equipment repairs and renewals	914	—
Stationery and post	791	—
Merthyr clinic funding	—	(840)
Sundry expenses	—	840
Card machine fees	334	—
Legal and professional fees	1,145	—
Clerical assistance	293	—
Accountancy fees	796	624
Depreciation of equipment	277	49
Bank charges	60	123
	<u>69,334</u>	<u>18,793</u>
NET PROFIT FOR THE YEAR	<u><u>26,914</u></u>	<u><u>19,281</u></u>

RSPCA GWENT BRANCH

BALANCE SHEET

31 DECEMBER 2019

	Note	2019 £	2018 £
FIXED ASSETS			
Tangible assets	1	1,810	524
CURRENT ASSETS			
VAT		5,500	—
Bank deposits		101,280	98,332
Cash at bank		2,312	—
		<u>109,092</u>	<u>98,332</u>
CURRENT LIABILITIES			
Bank overdraft		—	15,341
Trade creditors		197	—
Accrued expenses		900	624
		<u>1,097</u>	<u>15,965</u>
NET CURRENT ASSETS		<u>107,995</u>	<u>82,367</u>
NET ASSETS		<u>109,805</u>	<u>82,891</u>
FINANCED BY:			
CAPITAL ACCOUNT - RSPCA Gwent Branch			
Balance brought forward		82,891	63,610
Net profit for the year		26,914	19,281
Balance carried forward		<u>109,805</u>	<u>82,891</u>

RSPCA GWENT BRANCH
NOTES TO THE ACCOUNTS
YEAR ENDED 31 DECEMBER 2019

1. TANGIBLE FIXED ASSETS

	Freehold Property £	Equipment £	Total £
COST			
At 1 January 2019	245	6,067	6,312
Additions	—	1,563	1,563
At 31 December 2019	<u>245</u>	<u>7,630</u>	<u>7,875</u>
DEPRECIATION			
At 1 January 2019	—	5,788	5,788
Charge for the year	—	277	277
At 31 December 2019	<u>—</u>	<u>6,065</u>	<u>6,065</u>
NET BOOK VALUE			
At 31 December 2019	<u>245</u>	<u>1,565</u>	<u>1,810</u>
At 31 December 2018	<u>245</u>	<u>279</u>	<u>524</u>