

Broomgrove Residents Association CIO

Registered charity, number 1160934

Trustee report and Financial statements for the year ended 31st December 2019

Page	Contents
2 - 5	Trustees' annual report
6	Independent examiner's report
7	Receipts & payments account
8	Statement of assets & liabilities
9	Notes to the accounts

Broomgrove Residents Association CIO

Trustees' annual report for the year ended 31st December 2019

Full name Broomgrove Residents Association CIO

Other names by which the charity is known Broomgrove RA, Broomgrove Community Centre – old charity number 281697

Registered charity number 1160934

Principal address: Broomgrove Community Centre, 85 Malvern Way,
Hastings, TN34 3PY

Trustees

Gill Hazell – chair
Georgiana de Lussy – secretary
Sandra Rolfe
Tom Rollfe
Linda Baldwin

Bankers

Lloyds Bank, Hastings branch

Independent examiner

Pat Weaver, employee of Hastings Voluntary Action, Jackson Hall, Portland Place,
Hastings, TN34 1QN.

Governance and management

The charity is operated under the rules of its constitution adopted 12th May 2014.

The method adopted for the recruitment and appointment of new trustees is contained within the constitution. Trustees are appointed on a 3 year rotational basis, and elected at the Annual General Meeting.

Aims and objectives

To promote the benefit of the inhabitants of the area of benefit without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisation in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;

To establish, or secure the establishment of, a Community Centre and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the Objects:

To promote such other charitable purposes as may from time to time be determined;

Broomgrove Residents Association CIO

Trustees' annual report for the year ended 31st December 2019

The Charity shall be non-party in politics and non-sectarian in religion.

The area of benefit ("area of benefit") is Baird Ward as defined by the local council ward boundary.

Public benefit statement

The Trustees confirm that they have complied with the duty in section 4 of the Charities Act 2011 to have due regard to the charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

The trustees are confident that Charity Commission aims, objectives and activities accommodate a range of activities that are relevant, accessible and affordable and improve and enhance the lives of people, whilst encouraging and developing partnerships and networks, and are in accordance with the regulations on public benefit.

Background

Broomgrove Residents Association has been established since 1969, becoming a registered unincorporated charity in 1980, prior to raising the capital to build a community centre on a piece of land given to them by Hastings Borough council in Chiltern Drive. In 2001/2002 the RA put in successful bids to the national Lotteries charities Fund, English Partnerships, Church Urban Fund, Single Regeneration fund and several small grant giving bodies, and raised enough capital to rebuild the community centre. In 2003 the new building was opened to provide a meeting space for the residents of the estate. In 2014, following advice from Hastings Voluntary Action, the trustees and members voted to become an incorporated charity and successfully applied to the Charity Commission for registration. This was granted in 2015.

Achievements, Performance and Future Plans

Bookings were substantially down on 2018 at £9,927 (2018: £16,435). We are always looking for groups to hire the venue and to provide new activities for the residents of the estate and the wider Hastings & St Leonards area. . Bookings for parties are steady, but again down on last year. We are maintaining a steady stream of bookings despite the challenging times that some groups are facing. We still have capacity for more organisations to hire our space, so please spread the word.

Our website and facebook are in need of updating and we need to find someone to help us to maintain our social media presence.

We are working in partnership with Dom's Food Mission to provide food for residents on the estate. We are hoping to expand this project by extending the centre facilities by adding an extension to the kitchen area, and then inviting residents on the estate to cook meals using the donated food. This will enable us to not only give raw

Broomgrove Residents Association CIO

Trustees' annual report for the year ended 31st December 2019

ingredients but also to provide cooked meals for that in need. Planning permission has been granted and now work can begin on sourcing funding.

We would like to say thank you to all those who have supported the RA. Firstly, thank you to the trustees without whom the centre would be unable to function.. Our thanks go to the organisations who have supported us; Optivo , Big Local, and Hastings Voluntary Action, and in particular we would like to thank our user groups for their loyalty and commitment to using our centre.

Financial review

During the year the charity received £10,046 (2018:£19,490) in hiring fees, and spent £15,432 (2018:£13,566) on its activities, showing a £5,386 deficit which will be covered from reserves. The group goes forward into a new financial year with £17,327 (2018:£22,713).

Trustees' responsibilities

Under the Charities Act 2011, the Trustees are required to prepare a statement of accounts for each financial year which gives a true and fair view of the state of affairs of the charity at the end of the year, and of its receipts and payments in the year. In preparing the statement, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable Accounting Standards and Statement of Recommended Practice have been followed, subject to any material departures disclosed and explained in the statement of accounts, and:
- Prepare the financial statements of the ongoing concern basis unless it is inappropriate to presume that the charity will continue its operations.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity at that time and to enable the Trustees to ensure that the financial statements comply with the requirements of the Charities Act 2011 of the Charities (Accounts and Reports) FRS 102.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Broomgrove Residents Association CIO

Trustees' annual report for the year ended 31st December 2019

Risks and risk management

The Trustees have considered the major business and operational risks to which the charity is faced and systems have been established so that necessary steps can be taken to lessen these risks.

Reserves Policy

The Trustees currently do not have a reserves policy.

Signed: 
Gillian Hazell

Dated: 24th October 2020

Broomgrove Residents Association CIO

Independent Examiners report for the year ended 31st December 2019

Independent Examiners Report to the trustees of Broomgrove Residents Association

I report on the accounts of Broomgrove Residents Association for the period ended 31st December 2019 which are set out on pages 2-8.

Respective responsibilities of committee & examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention

Basis of independent examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiners statement

In connection with my examination, no matter has come to my attention

1. which gives reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Pat Weaver
Community Accountancy worker
Hastings Voluntary Action
Jackson Hall, Portland Place, Hastings, TN34 1QN

Dated: 24th October 2020

Broomgrove Residents Association **Receipts & payments account** **for the year ended 31st December 2019**

2018					2019
Total			Unrestricted	Restricted	Total
Funds		Note	Funds	Funds	Funds
£			£	£	£
Receipts					
16,435	Venue hire		9,927	-	9,927
-	Fundraising		-	-	-
11	Grants & donations		-	-	-
3,000	Big Local grant		-	-	-
44	Kool Club		29	-	29
-	Sundry receipts		90	-	-
19,490	Total receipts		10,046	-	10,046
Payments					
4,616	Premises - utilities		4,820	-	4,820
2,758	Premises - repairs and maintenance		3,163	-	3,163
-	Premises - rates		-	-	-
84	Computer/IT		48	-	48
-	Advertising		-	-	-
14	Equipment		70	-	70
2,594	Cleaning and cleaning materials		2,712	-	2,712
343	Licences - PRS, PPL & TV		155	-	155
-	Security		-	-	-
1,845	Insurance		1,890	-	1,890
-	Accountants fees and charges		-	-	-
-	AGM and committee expenses		598	-	598
1,130	Kool Club		-	-	-
-	Food pantry expenses		680	-	680
182	Sundry payments		1,297	-	1,297
13,566	Total payments		15,432	-	15,432
5,924	Net receipts/(payments)		(5,386)	-	(5,386)
16,789	Cash funds at start of this period		22,713	-	22,713
-	Transfers between funds		-	-	-
22,713	Cash funds at end of this period		17,327	-	17,327

Broomgrove Residents Association CIO

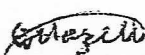
Statement of assets and liabilities at 31st December 2019

2018		2019
£		£
	<u>Current assets</u>	
		Note
3,563	Accounts receivable	4,087
18,959	Current account	13,187
191	Cash in hand	53
<u>22,713</u>		<u>17,327</u>
	<u>Less Current liabilities</u>	
	Outstanding cheques	
<u>-</u>		<u>-</u>
<u>22,713</u>		<u>17,327</u>
	<u>Represented by:</u>	
16,789	Accumulated fund b/f	22,713
5,924	Add: net receipts/deficit	(5,386)
<u>22,713</u>		<u>17,327</u>

Assets transferred to Broomgrove Residents Association CIO charity number 1160934 from old Broomgrove Residents Association charity number 281697 on dissolution:

Community centre: Value at audit of accounts (2006) - £490,000
Equipment and resources: Value of realisable assets - £10,000

These financial statements are accepted on behalf of the charity by:



Signed: Gillian Hazell
Dated: 24th October 2020

Broomgrove Residents Association
Notes to the accounts
for the year ended 31st December 2019

1. Receipts & payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2. Premises & staff

The premises are owned by the trustees, who hold it on trust for the residents within the area of benefit.

There is one paid members of staff, a cleaner, but other than that the centre is run purely on volunteer time and resources.

3. Trustees' remuneration

During this period, a total of £1,278 2018:£0) was reimbursed to trustees for expenses incurred. .

4. Related party transactions

There were no related party transactions in this period

5. Previous period comparison

The previous period's figures have been included for comparison

Glossary of terms

Restricted funds: These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.