



## **The Friends of St Mary's School Long Ditton Trustee Annual Report for the year to 31 August 2019**

Charity Name: THE FRIENDS OF ST MARYS SCHOOL LONG DITTON

Charity number: 1052633

Charity address: Sugden Road, Long Ditton, Surrey, KT7 0AD

Telephone: 0208 398 1070

### **Names of Trustees**

Jo Munro	Chair
Gabriella Styles	Vice-Chair
Anthea Salisbury	Treasurer
Rachel Russell	Secretary

### **Structure, Governance and Management**

The Friends of St Mary's School Long Ditton is registered with the Charities Commission of England and Wales and is a member of Parentkind. The governing document is a constitution. The charity is constituted by an association.

The Friends PTA consists of a Chairperson, Vice-chairperson, Treasurer and Secretary and the parents and carers of children attending Long Ditton St Mary's School ('LDSM').

Trustees are agreed at the AGM or co-opted at the committee meetings.

Committee meetings are held every half term. The Head Teacher or Deputy Head teacher of LDSM attend the meetings.

Sub-committees may be formed by the committee to work on specific events and activities and report back to the committee.

The trustees declare that they have throughout their activities had regard to the guidance issued by the Charity Commission on public benefit and safeguarding.

### **Aim and Objectives**

To advance the education of pupils in Long Ditton St Mary's School, in particular by:

- Developing effective relationships between staff, parents, carers and others associated with the school; and
- Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

## Independent Examiners Report

Report to the trustees of The Friends of St Mary's School Long Ditton (charity number 1052633) on the accounts for the year ended 31 August 2019, set out on pages 1 to 6 of this report.

### ***Responsibilities and basis of the report:***

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2019.

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

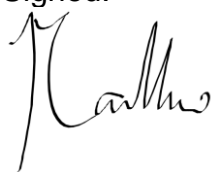
### ***Independent examiner's statement:***

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

Maritz Carvalho

Date:

24/10/2020

Address:

53 Ewell Road  
Long Ditton  
Surbiton  
Surrey  
KT6 5LH

Relevant professional qualification or body  
(if any):

Chartered Institute of Management  
Accountants (CIMA)

## Receipts and Payments Account for the Year to 31 August 2019

		Unrestricted	Year Ended	
	Notes	Funds	31 Aug 2019	31 Aug 2018
<b>Receipts:</b>		£	£	£
<i>Activities for generated funds:</i>				
Fundraising events	1	39,198	39,198	21,140
<i>Incoming resources from generated funds:</i>				
Voluntary Income				
Donations received	2	1,915	1,915	827
<b>Total Receipts</b>		<b>41,113</b>	<b>41,113</b>	<b>21,966</b>
<b>Payments:</b>				
<i>Costs of generating funds:</i>				
Fundraising events	1	23,224	23,224	11,480
<i>Charitable activities:</i>				
Donations made to LDSM School	3	15,549	15,549	10,352
Donations made to Other	3	115	115	-
<i>PTA Running Costs</i>	4	346	346	683
<b>Total Payments</b>		<b>39,234</b>	<b>39,234</b>	<b>22,515</b>
<b>Net Income for the year</b>		<b>1,880</b>	<b>1,880 -</b>	<b>549</b>
Cash funds brought forward at 01 Sept 2018	5	12,056	12,056	12,605
<b>Cash funds carried forward at 31 Aug 2019</b>	<b>5</b>	<b>13,935</b>	<b>13,935</b>	<b>12,056</b>

### Note 1: Fundraising Events 2019

Fundraising Event	Notes	Income £	Expense £	Surplus £
Bollywood Ball		17,220	13,352	3,869
Chocolate Bingo		1,099	400	699
Christmas Cake Sale H&B (Year 6)		432	59	373
Christmas Jumper Sales		52	-	52
Christmas Production (Year 3)		257	114	143
Family Quiz		1,427	469	958
Fireworks Night		181	48	133
Happy's Circus 2019		9,244	6,757	2,487
Harvest Festival Coffee		30	10	19
Ice-Creams 2019		620	150	470
Leavers Disco and Production (Year 6)		2,152	1,258	894
Mad as March Hair		114	-	114
Mother Day Cake Sale H&B (Year 4)		245	-	245
Race Night		650	236	414
Sports Day		115	81	34
Spring Cake Sale H&B (Year 3)		260	-	260
Spring Quiz		613	251	362
Valentines Cake Sale H&B (Year 6)		363	8	355
Valentines Disco		845	32	813
Village Fair 2019		1,000	-	1,000
Yarn Bombing		131	-	131
Other events 2019		2,149		2,149
<b>Total Income from Fundraising Events 2019</b>		<b>39,198</b>	<b>23,224</b>	<b>15,973</b>

**Note 2: Donations received in 2019**

During the year to 31 August 2019, the charity received one-off donations totalling £1,915 (2018: £827). £215 was received via the Giving Machine, £700 was received from Humphrey & Brand and £1,000 was received as a donation from the Long Ditton Village Fair for which we are one of their two nominated charities.

We would like to take the opportunity to thank everyone for their donations and for their support and financial contributions towards all of the fundraising events held during the year.

During the year to 31 August 2019 the Charity made the following donations which were used for these purposes:

<b>Total Donations</b>	<b>15,664</b>
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General PTA (Parent Teacher Association) expenditure (including insurance, equipment and licences) was £346 in the year to 31 August 2019 (2018: £683).

The charity does not have a policy on Reserves, but it has been agreed to maintain £1,000 in the bank to fund forthcoming expenses. At no point in the year were the accounts overdrawn.

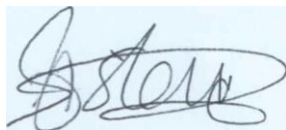
## Independent Examination of Accounts

Maritz Carvalho (CIMA) was appointed as the Independent Examiner to examine the financial records for the year to 31 August 2019. Maritz will not be paid for this report, however the trustees intend to thank him with a small gift paid for by the charity.

## Other

The trustees would like to take the opportunity to thank all the parents/carers and teachers who have made this year so successful for the benefit of the St Mary's Long Ditton pupils.

Name: Andrea Salisbury  
Position: Treasurer



Date: 24 October 2020