



Annual Report January - December 2019

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Supported by



NORWICH
City Council



Norfolk County Council

Mile Cross Phoenix Children's Project

Trustees Annual Report for the year January 2019 – December 2019

Mile Cross Phoenix Children's Project is a registered charity (charity no 1074884) which is constituted by a Deed of Trust.

The objects of the charity are for the benefit of the inhabitants of Mile Cross and the surrounding area of Norwich, Norfolk by providing and maintaining a youth and community centre for the advancement of education and the provision of facilities for recreation and other leisure-time occupation in the interest of social welfare, with the object of improving the conditions of life of the inhabitants of the area of benefit and with the object of assisting those inhabitants to grow to full maturity as individuals and as members of society.

The Charity Trustees during the year were:

Chair	Peter Lemmon,	31 Hunter Road,	NR3 3PY, Norwich
Vice Chair	David Lemmon,	50 St Margerets Drive,	NR7 8DA, Norwich
Treasurer	Sonia Kiddell,	8 Bassingham Road,	NR3 2QT, Norwich
	John Nooney,	32 Dogwood Road,	NR6 6JW, Norwich
	Mandy Gant,	43 Cromer Road,	NR10 3AT, Norwich

During the year the Project employed two members of staff – a Children's Worker funded directly by the Project. And a Cleaner / Caretaker funded directly by the Project.

Trustees Report 2019

Welcome to the 2019 annual report. As always it has been a busy year for all at The Phoenix Centre with the youth clubs, cafe and fundraising which keeps the Centre at the heart of The Mile Cross Community.

The Centre had more room use during the year, although this has been with smaller groups. We lost the Boxersize Class which ran on Thursday evenings this has been replaced by a Zumba Class on Thursdays evenings and Saturdays mornings.

Choi-Kwan-Du a new Children's Marshall Arts Class also runs on a Thursday Evening along side our Thursday Youth Club.

Equal Lives run one to one sessions on Monday helping people on Benefits. Christ's Embassey Church meet every Wednesday and Sunday and also the last Friday Evening of the month.

Slimming World, Age Uk, Sing your Heart Out, Drawing Buddies, a Speech Therapy group,

Norfolk and Suffolk Fly Fishing Association and Polish Scouts continue to hire rooms. We also have local bands who use us as a rehearsal space, not forgetting Children's Birthday Party Hire and one off meetings from other Community Groups.

New Groups are always very welcome especially Mornings and afternoons Monday to Friday.

Childrens Groups

We run two Junior youth clubs on Monday and Thursday Evenings 6.30 to 8pm for those in full time school aged between 4 and 11 years with all the usual out of school activities.

In May for the first time we arranged for a weekend Camp with the 9-11 year old children near Sea Palling.



This was a huge success with both the Children and Adults.
We are planning two such Camps in 2020.

The Spring & Summer Playscheme which uses the Centre continues to be over subscribed so operating a waiting list with full attendance every day it runs. The many trips out include Pettitts, Bewilderwood and Jurassic Journey in Great Yarmouth.

Such is the success that The Phoenix Project has begun to run other events during the School Half term holidays. We have taken the Children to Pleasurewood Hills by coach and Father Christmas by the Bure Valley Railway steam train. All trips are subsidised through fundraising and some small grants, this help is very much appreciated.

Tiny Tots continue to meet weekly 9.30 -11.30am Where Mums,Dads and Carers bring along their babies and children up to 4 years of age.

After 2018's success with Free Packed Lunches and meals for children and their families during the school holidays. The Unite Community has started to hire the Centres Kitchen again to provide more meals and packed lunches during the Holidays, this has gone very well and so are planning even more in 2020.

Norfolk Youth Project run by John Nooney and his team are still running it's Projects from the Centre and are still operating a youth club for the 11-18 age group.

The teenagers meet on a Wednesday Evening in term time 6.00pm-9.00pm, this has started to build up slowly.

The Community Cafe is still up and running, providing hot meals for the public and Centre users,some weeks are very good and other weeks slower, making it difficult to cater for the numbers attending.

The 2019 Christmas lunch will be the last meal we will be cooking, as in the new year, The Norfolk Youth Project will be taking over the running of the cafe which will enable us to concentrate on the Childrens activities. We thank Penny Wilson for the many years hard work in running the kitchen for us and for all the hard work her team has put into the cafe for the Mile Cross Community.

We thank Trish Hewett the Phoenix Centres Children's Development worker and her team for all their hard work with the Children and for her fundraising efforts.

We also thank all the Centre Users, as without these people we could not open to serve the Community in the way we do.

Finally the Trustees look Forward to a more successful 2020

David Lemmon Vice Chair

Mile Cross Phoenix Childrens Project

Independent examiner's report to the trustees of Mile Cross Phoenix Childrens Project Year ended 31 December 2019

I report to the charity trustees on my examination of the financial statements of the charity for the year ended 31 December 2019.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



R Hughes FCCA (Retired)
Independent Examiner

19 St Marys Grove
Norwich
NR7 8DJ

30th October 2020

Mile Cross Phoenix Childrens Project

Statement of Financial Activities For the year ended 31 December 2019

	Note	Unrestricted funds £	Restricted funds £	2019 Total funds £	2018 Total funds £
Income and endowments					
Donations and legacies		-	-	-	187
Charitable activities		24,745	-	24,745	30,633
Other trading activities		3,414	-	3,414	3,724
Investments		-	-	-	-
Total		<u>28,159</u>	<u>-</u>	<u>28,159</u>	<u>34,544</u>
Expenditure on:					
Raising funds		881	-	881	1,866
Charitable activities		26,800	1,858	28,658	33,122
Other		-	-	-	-
Total Expenditure		<u>27,681</u>	<u>1,858</u>	<u>29,539</u>	<u>34,988</u>
Net movement in funds before depreciation		478	(1,858)	(1,380)	(444)
Depreciation		700	9,830	10,530	10,530
Net movement in funds after depreciation		(222)	(11,688)	(11,910)	(10,974)
Reconciliation of funds:					
Total funds brought forward		<u>2,476</u>	<u>366,846</u>	<u>369,322</u>	<u>380,296</u>
Total funds carried forward		<u>2,254</u>	<u>355,158</u>	<u>357,412</u>	<u>369,322</u>

The statement of financial activities includes all gains and losses recognised in the period.
All income and expenditure derive from continuing activities.

Mile Cross Phoenix Childrens Project

Balance Sheet as at 31 December 2019

		31st December 2019		31st December 2018
	Note	Unrestricted funds £	Restricted funds £	Total £
Fixed assets				
Tangible fixed assets		700	353,896	354,596
Current assets				
Debtors		957	-	957
Cash at bank and in hand		597	1,262	1,859
Total current assets		1,554	1,262	2,816
Creditors: amounts falling due within one year		-	-	-
Net current assets		1,554	1,262	2,816
Total assets less current liabilities		2,254	355,158	357,412
Net assets		2,254	355,158	357,412
Funds of the Charity				
Restricted income funds			355,158	355,158
Unrestricted funds		2,254		2,254
Total funds		2,254	355,158	357,412

These financial statements were approved by the board of trustees and authorised for issue on 30th October 2020, and are signed on behalf of the board by:

Signature
s.s.kiddell

Print Name
Sonia Kiddell

Date of
approval
30.10.2020

Mile Cross Phoenix Childrens Project

1. General information

The charity is a Charitable Incorporated Organisation, registered with the Charity Commission in England and Wales under registered charity number 1074884. The address of the principal office is 132 Mile Cross Road, Norwich NR3 2LD.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011. The charity has applied Update Bulletin 1 as published on 2 February 2016.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

3. Accounting policies

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Basis of preparation

The financial statements have been prepared on the historical cost basis

Cash at bank

Cash at bank and in hand includes cash and funds held by the bank only.

Going concern

The financial statements have been prepared on a going concern basis as the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Mile Cross Phoenix Childrens Project

3. Accounting policies (continued)

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal and fall into one of two sub-classes: restricted income funds or endowment funds.

Income

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to categories of income:

- income from donations, grants and subscriptions is recognised when there is evidence of entitlement to the gift, receipt is probable, and its amount can be measured reliably.
- grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the Charity becomes unconditionally entitled to the grant.
- income from grants, where related to performance and specific deliverable, is accounted for as the charity earns the right to consideration by its performance.
- investment income is included when receivable.

Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, noncharitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable, and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation. Items of equipment costing less than £1,500 are written off in the year of acquisition.

Mile Cross Phoenix Childrens Project

3. Accounting policies (continued)

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

- Buildings over 50 years
- Equipment - 25% reducing balance

4. Income analysis

	Unrestricted funds £	Restricted funds £	2019 Total funds £	2018 Total funds £
Donations and legacies				
Donations and gifts	-	-	-	187
Total donations and legacies	-	-	-	187
Charitable activities				
Café	3,260	-	3,260	1,622
Grants	1,221	-	1,221	9,998
Youth Club & Tiny Tots	128	-	128	255
Room Hire	18,067	-	18,067	16,943
Tuck Shop	1,192	-	1,192	994
Transport	548	-	548	616
Equipment Hire	298	-	298	204
Other	30	-	30	-
Total charitable activities	24,744	-	24,744	30,632
Other				
Fund Raising	3,406	-	3,406	3,718
Interest received	8	-	8	6
Total other	3,414	-	3,414	3,724
Total income	28,158	-	28,158	34,543

Mile Cross Phoenix Childrens Project

5. Expenditure analysis

	2019		2018	
	Unrestricted funds	Restricted income funds	Total funds	Total funds
			£	£
Expenditure on raising funds:				
Incurred seeking donations	881		881	1,866
Total expenditure on raising funds	881	-	881	1,866
 Expenditure on charitable activities				
Café	2,345		2,345	2,601
Youth Club & Tiny Tots	61		61	177
Tuck Shop	771		771	911
Transport	4	426	430	300
Room Hire	12,730	257	12,987	11,703
Wages	10,128	901	11,029	12,708
Volunteers	132	55	187	244
Norfolk Youth Project	-	219	219	1,400
Depreciation	700	9,830	10,530	10,530
Other	629		629	3,078
Total expenditure on charitable activities	27,500	11,688	39,188	43,652
 Separate material item of expense				
Independent Examiners Fee	-	-	-	-
Total separate material item of expense	-	-	-	-
 Total expenditure	28,381	11,688	40,069	45,518

6. Independent examiner's fees

Fees for examination of accounts	2019	2018
	£	£
Independent examiner's fees	-	-

Mile Cross Phoenix Childrens Project

7. Paid employees

7.1 Staff Costs

	2019	2018
	£	£
Salaries and wages	11,029	12,708
Social security costs	-	-
Pension costs (defined contribution scheme)	-	-
Other employee benefits	-	-
Total staff costs	11,029	12,708

The charity employed two individuals both of whom earned less than £10,000

8. Tangible fixed assets

Note 14 Tangible fixed assets

Please complete this note if the charity has any tangible fixed assets

8.1 Cost or valuation

	Freehold land & buildings	Tools & equipment	Total
	£	£	£
At the beginning of the year	491,522	4,976	496,498
Additions	-	-	-
Revaluations	-	-	-
Disposals	-	-	-
At end of the year	491,522	4,976	496,498
At beginning of the year	127,795	3,577	131,372
Disposals	-	-	-
Depreciation	9,830	700	10,530
At end of the year	137,625	4,276	141,901

8.2 Net book value

Net book value at the beginning of the year	363,727	1,400	365,127
Net book value at the end of the year	353,896	700	354,596

Mile Cross Phoenix Childrens Project

9. Debtors and prepayments

9.1 Analysis of debtors

	2019	2018
	£	£
Trade debtors	957	730
Prepayments and accrued income	-	-
Other debtors	-	-
Total debtors and prepayments	957	730

10. Creditors amounts falling due within one year

10.1 Analysis of creditors

	Amounts falling due within one year	
	2019	2018
	£	£
Trade creditors	-	-
Accruals and deferred income	-	-
Total creditors	-	-

No amounts fall after one year or more.

11. Cash at bank and in hand

	2019	2018
	£	£
Short term deposits	1,299	1,291
Cash at bank and on hand	560	2,174
Total	1,859	3,465

12. Charity Funds

The charity held two restricted funds during 2019, the larger in respect of the building purchase including subsequent refurbishment and a smaller fund specifically required to deliver the objectives of the Mile Cross Youth Connected project. During 2019 the building fund was reduced by £9,830 leaving a balance of £363,727 reflecting the depreciation charge and use of the asset during the accounting period. The Mile Cross Youth Connected project brought forward a balance of £3,119 from the original £9,998 received from the National Lottery Fund in 2018 of which £1,858 was applied in delivering the objectives of the project.

Mile Cross Phoenix Childrens Project

Independent examiner's report to the trustees of Mile Cross Phoenix Childrens Project Year ended 31 December 2019

I report to the charity trustees on my examination of the financial statements of the charity for the year ended 31 December 2019.

Responsibilities and basis of report

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30th October 2020

Mile Cross Phoenix Childrens Project

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Mile Cross Phoenix Childrens Project

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Total assets less current liabilities		2,254	355,158	357,412
Net assets		2,254	355,158	357,412
Funds of the Charity				
Restricted income funds			355,158	355,158
Unrestricted funds		2,254		2,254
Total funds		2,254	355,158	357,412

These financial statements were approved by the board of trustees and authorised for issue on 30th October 2020, and are signed on behalf of the board by:

Signature
s.s.kiddell

Print Name
Sonia Kiddell

Date of
approval
30.10.2020

Mile Cross Phoenix Childrens Project

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Mile Cross Phoenix Childrens Project

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Mile Cross Phoenix Childrens Project

3. Accounting policies (continued)

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Mile Cross Phoenix Childrens Project

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6. Independent examiner's fees

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Independent examiner's fees	-	-

Mile Cross Phoenix Childrens Project

7. Paid employees

7.1 Staff Costs

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The charity employed two individuals both of whom earned less than £10,000

8. Tangible fixed assets

Note 14 Tangible fixed assets

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Disposals	-	-	-
At end of the year	491,522	4,976	496,498
At beginning of the year	127,795	3,577	131,372
Disposals	-	-	-
Depreciation	9,830	700	10,530
At end of the year	137,625	4,276	141,901

8.2 Net book value

Net book value at the beginning of the year	363,727	1,400	365,127
Net book value at the end of the year	353,896	700	354,596

Mile Cross Phoenix Childrens Project

9. Debtors and prepayments

9.1 Analysis of debtors

	2019	2018
	£	£
Trade debtors	957	730
Prepayments and accrued income	-	-
Other debtors	-	-
Total debtors and prepayments	957	730

10. Creditors amounts falling due within one year

10.1 Analysis of creditors

	Amounts falling due within one year	
	2019	2018
	£	£
Trade creditors	-	-
Accruals and deferred income	-	-
Total creditors	-	-

No amounts fall after one year or more.

11. Cash at bank and in hand

	2019	2018
	£	£
Short term deposits	1,299	1,291
Cash at bank and on hand	560	2,174
Total	1,859	3,465

12. Charity Funds

The charity held two restricted funds during 2019, the larger in respect of the building purchase including subsequent refurbishment and a smaller fund specifically required to deliver the objectives of the Mile Cross Youth Connected project. During 2019 the building fund was reduced by £9,830 leaving a balance of £363,727 reflecting the depreciation charge and use of the asset during the accounting period. The Mile Cross Youth Connected project brought forward a balance of £3,119 from the original £9,998 received from the National Lottery Fund in 2018 of which £1,858 was applied in delivering the objectives of the project.