

Christ Church Quinton

Annual Report of the Parochial Church Council to the Charity Commission

Aim and purposes

Christ Church Quinton is a congregation of the Church of England, and a lively, friendly group of Christians who are looking to grow in relationship with Jesus Christ and to serve him in our neighbourhood (the parish of Christ Church The Quinton, Birmingham City, Dudley MBC and Sandwell MBC, and the world).

Objectives and Activities

We provide spiritual and pastoral support to all, through the provision of 3 regular Sunday services, a full range of mid-week meetings and a Coffee Shop located in Brandhall. The Coffee Shop is run by Christ Church and is a centre for service to the community in Brandhall and Quinton. This is a lovely place to come for a coffee and chat, or to get involved in the many activities which take place.

Work with children and young people is a priority at Christ Church and we have a dedicated youth worker. Work with children goes on at various times, not just on Sunday morning.

As a church we want to be there for people at all times of life. However, at key times our church can be involved in a special way, with services for the birth of a child, with weddings and with funerals.

Baptism and Thanksgivings

We regularly offer baptisms and thanksgiving services. We help families to decide which service is more suitable, and we want to make it an enjoyable and accessible experience

Weddings

We love performing weddings in our beautiful church. We offer support and guidance through the legalities. We also offer marriage preparation to couples aimed to enrich their relationship before the big day.

Funerals

We have a team of clergy who regularly take funerals either in church or in crematoria. We work with funeral directors and families to celebrate the life of loved ones and offer Christian hope for the future. We are keen to support families at a difficult time by offering ongoing pastoral support and twice a year we invite bereaved families into church for a memorial service.

Worship and Prayer

We have traditionally had three services every Sunday.

8.30am Service - A traditional Holy Communion service.

10.30am Service - A lively service with youth and children's activities.

6.30pm Service- This was reviewed in October 2019 and the following pattern trialled. 2 evening Services to be held per month, to include 4 O'Clock Church and one from Lets talk, Healing, Songs of praise, and Memorial service each month.

There are regular times of prayer during the week, a monthly Prayer evening and Home Groups that meet for Bible Study and prayer

Deanery Synod 4 members of the congregation are elected to attend the regular meetings of the Deanery Synod and provide reports to the Annual Parochial Church Meeting.

The Church Hall As well as hosting Children's activities on a Sunday morning, the church hall is heavily used by the local community. A thriving pre-school uses the hall Monday to Friday each week. Uniformed organisations and other local groups also make regular use of the hall, and it is in use every weekday evening. The Hall is also booked for parties and other events. On 23rd December 2019, it became necessary to close the hall to all users for a limited time, to allow the completion of urgent Health and Safety checks

Pastoral Care

Pastoral care is provided by both the clergy and a team of licensed lay people who have received appropriate training

Mission and Evangelism is supported locally through START and ALPHA courses. We also support mission worldwide through regular giving shared equally between Church Missionary Society in Paraguay, The Church Army (Torbay Mission Centre) Quinton Youth for Christ, A Rocha Kenya, the Birmingham Diocesan Malawi link, Esperanza Foster Home Paraguay (via SAMS Ireland), Christian Solidarity Worldwide.

Volunteers

Many of the church members volunteer their time, both on a Sunday, and throughout the week enabling the activities and mission of the Church.

Structure, governance and management

The method of appointment of PCC members at Christ Church the Quinton is set out in the Church Representation Rules, and consists of the Incumbent, Associate Priest & Curate, The Church Wardens, the 2 Readers and 4 Deanery Synod members. Also 12 members elected from the congregation at the Annual Parochial Church Meeting. A 3rd Reader come on to the PCC at the end of 2019

The Parochial Church Council members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The PCC meets at least every 2 months, and as well as the regular business of the Church (Safeguarding issues, reports from Deanery Synod, Fabric Committee, Mission Links sub-committee, Youth and Children's work, Finance Committee and work on the Old Burial Ground) has also considered Pre-School, The Church Hall, sharing of the Peace, Conflict of Interests Policy, recruitment of an Administrator, replacing Office equipment, replacement of the Projector, Quinton Youth for Christ, Fire Safety, Noticeboards (Active Wellbeing Society) Deanery re-organisation, writing of the Parish Profile, alternative proposals for the appointment of Rector and appointment of Interim Minister, Pattern of Evening Worship, The Food Bank, Heritage Days, Redevelopment of the old Caretakers House and Disabled Toilets, and the Rectors retirement. A PCC awayday was held in October to explore in more detail the function and direction of Church. In addition, the council has complied with its duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

Membership of the PCC for 2019

Rev. Dr. Jenny Arnold – Incumbent until March 2019

Rev. Andrew Wells – Assistant Priest

Rev. Rachel Heathfield – Curate

Lisa Moody – Church Warden

John Trevor – Church Warden

Chris Iles – Reader

Heather Williams – Reader

Bob Iles – Deanery Synod and PCC Secretary

Iris Downey – Deanery Synod until April 2019

Lisa Moody – Deanery Synod from April 2019

John Trevor – Deanery Synod

Peter Sherwen – Deanery Synod

Maddie Cattell

Melrose Brown

Linda Evans

Gina Grewal

Jo Jennings

Doreen Morris - Treasurer

Jo White

Richard Brice until April 2019

David Homer until April 2019

Sue Strong until April 2019

Pearl Coton from April 2019

Sarah Coton from April 2019

Jo Roberts from April 2019

Elaine Lewis from April 2019

Bryan Palser from April 2019

Joyce Gilkes – Safeguarding Officer co-opted from April 2019

Financial Review

Total Receipts to unrestricted funds were £132,524. Restricted donations of £34,254 were also received, making our total receipts £166,778. Further details of the breakdown are in the financial statements.

Regular giving has increased again this year by over £350 per month. This is a blessing and very much needed. Whilst our overall receipts have exceeded our expenditure by £3,711 we are aware that our general fund expenditure has exceeded our income by £17,225. Efforts were made to reduce expenditure during the year, with some success, but again we had to draw on our reserves.

A new Finance Committee has recently been formed. Regular monthly cashflow reporting is now in place. We are also working closely with the Diocesan office, who are supporting us with advice. A fundraising group is being organised for this year, to try to replenish our reserves, and also a stewardship campaign to increase our regular giving, recognising that it is a part of our Christian discipleship. Everything belongs to God, and we give back to Him out of gratitude for all he generously gives us.

Our Restricted funds are a blessing. We have no concerns. The two building projects that we started appealing for in 2018 have both proved to be more difficult than originally thought so there has been no expenditure on that. We are still hopeful that we can progress with something later this year. The Restricted Building Projects fund total is £29,997. Our seven Restricted Funds altogether total £51,833.

Reserves Policy It is PCC policy to maintain a balance on deposit (if possible) which equates to at least three months unrestricted payments equivalent to £40,000 to cover emergency situations which arise from time to time.

Our unrestricted funds balance is £16,198. We aim to start to build up our Reserves during 2020.

Administrative information

Jen Tyler-Stevens – Church Administrator, Christ Church The Quinton, Hagley Road West, Birmingham B32 1AJ Tel 0121 422 2031

Christ Church The Quinton	Receipts and Payments Account 2019				
	GENERAL UNRESTRICTED FUND	DESIGNATED FUNDS	RESTRICTED FUNDS	2019 TOTALS	2018
<u>RECEIPTS</u>					
Planned Giving (Gift Aided)	69,012		750	69,762	64,857
Other Planned Giving	3,804		120	3,924	3,041
Loose Plate Giving	5,967			5,967	7,529
Gift Aid Received	10,222		1,935	12,157	27,332
Donations (Gift Aided)	2,130		5,120	7,250	20,234
Other Donations	1,720	1,402	8,706	11,828	9,402
Legacies Received					386
Bank Interest and Dividends	258		1,017	1,275	1,194
Ground Rent Received					6
PCC Fees for Weddings and Funerals	6,920			6,920	6,114
Bible Notes	209			209	389
Sunday Tea & Coffee Donations	669			669	585
Photocopying Receipts	25			25	456
Sales of Edging Stones		100		100	
Parish Hall Rental Received	25,748			25,748	12,898
Weekend Away (2018)					10,175
Coffee Shop- Sales	3,393			3,393	3,880
Coffee Shop- Rent Contributions	900			900	1,420
Coffee Shop- Donations (Gift Aided)			100	100	205
Coffee Shop- Gift Aid Received					56
Coffee Shop- Donations	45		12,013	12,058	1,620
Coffee Shop- Grant Funding			4,493	4,493	4,640
TOTAL RECEIPTS	131,022	1,502	34,254	166,778	176,421

	GENERAL UNRESTRICTED FUND	DESIGNATED FUNDS	RESTRICTED FUNDS	2019 TOTALS	2018		
<u>PAYMENTS</u>							
Common Fund (Parish Share)	76,920			76,920	70,356		
Worship Materials and Music	2,022		535	2,557	2,316		
Outreach - Adults	80		4,410	4,490	5,414		
Outreach-Youth Work	472			472	283		
Outreach-Children and Families	647			647	988		
Outreach-Advertising	45			45	55		
Bible Notes	250			250	277		
Sunday Tea & Coffee Costs	606			606	471		
Bank Charges	60			60	60		
Training Materials and Costs	98			98	104		
Mission Giving	9,800			9,800	11,628		
Insurance Premiums	2,248			2,248	2,185		
Parish Office Stationery, Church Suite, Phone etc	3,673			3,673	4,337		
Utility Bills-Church	2,879			2,879	2,505		
Church Maintenance and Cleaning-Inside	1,155			1,155	1,115		
Church Maintenance-Outside	4,753		560	5,313	3,090		
Major Church Repairs (2018)					3,570		
Old Burial Ground Tools		56		56			
Salaries-Administrator and Youth Worker	20,817			20,817	24,817		
Working Expenses	849		127	976	790		
Rectory Expenses	705			705	489		
Cost of Generating Funds	350		165	515	146		
PCC Governance Expenses	347			347	155		
Hall-Utility Bills	4,296			4,296	3,854		
Hall-Insurance Premiums	956			956	918		
Hall-Cleaning and Maintenance	7,303			7,303	8,600		
Weekend Away (2018)					9,702		

	GENERAL UNRESTRICTED FUND	DESIGNATED FUNDS	RESTRICTED FUNDS	2019 TOTALS	2018		
Coffee Shop-Rent & Rates	1,630		4,890	6,520	6,520		
Coffee Shop-Kitchen Costs	239		308	546	1,129		
Coffee Shop-Utility Bills	2,112		383	2,495	2,632		
Coffee Shop-Admin,Phones, Maintenance etc	870		340	1,209	599		
Coffee Shop-Insurance Premiums	402		799	1,202	1,158		
Coffee Shop-Outreach Projects	1,059		3,397	4,456	5,929		
TOTAL PAYMENTS	147,641	56	15,912	163,610	178,211		
Excess/Deficit of Receipts over Payments before transfers	-16,619	1,445	18,342	3,168			
Transfers between funds							
Children in Need rent adjustment	-606		606				
Mozaik donation to our Building Projects Fund			-500				
Building Projects Fund- donation from Mozaik			500				
Increase/Revaluation of Endowment Fund				543			
Excess/Deficit of Receipts over Payments	-17,225	1,445	18,948	3,711			
<i>Notes regarding Receipts and Payments</i>							
We received two generous donations for the Coffee Shop totalling £11000, plus a few other smaller donations, so a new Restricted Fund has been created. Some payments have been made from this fund, but the Coffee Shop activities are still being treated as Church outreach from our General Fund. The transactions therefore appear both in the General and Restricted Funds.							
The Building Projects Fund (Giving for Growth) received donations of £8556 which includes £1417 from the Model Railway Exhibition.							
We received a Restricted funding donation of £207 from The Christian Fellowship Trust towards our Youth visit to Soul Survivor.							
The only grant funding received was from Children In Need.							
The proceeds of the Stay and Play group are a new Designated Fund.							

Statement of Assets and Liabilities as at 31st December 2019

	2019	2018
FIXED ASSETS		
Parish Hall Building and Fixtures	90,000	90,000
Freehold Title (Property)	9,000	9,000
Endowment Shareholding-Edna Hopewell Trust	25,198	24,655
	124,198	123,655
CURRENT ASSETS		
Deposit Account	35,086	33,811
Current Account	25,663	25,020
Children In Need Account	1,022	962
Foodbank Current Account	4,693	3,441
Quinton Care Fund - Clergy	1,087	1,107
Cash Floats	480	523
	68,031	64,863
TOTAL ASSETS	192,229	188,519
LIABILITIES	0	0
Represented by the following funds		
Unrestricted - General Fund	113,433	130,658
Designated - Old Burial Ground	364	321
Designated - Stay and Play	1,402	0
Restricted - Quinton Care Fund	1,087	1,107
Restricted - Children In Need	1,022	-680
Restricted - Coffee Shop	5,393	0
Restricted - Foodbank	4,697	3,444
Restricted-Building Projects	29,997	20,355
Restricted-Mozaik	3,100	2,580
Restricted-Memorial Garden Upkeep	6,537	6,080
Endowment - Edna Hopewell Trust	25,198	24,655
FUND TOTALS	192,229	188,519

EXTRACT OF ACCOUNTS RELATING TO COFFEE SHOP ACTIVITIES

Note these figures are combined from General funds and Restricted funds.

	2019	2018
Receipts		
Shop Till Takings	3,393	3,880
Rent contributions received	900	1,420
Gift Aided Donations	100	205
Gift Aid Received	0	56
Other Donations	12,058	1,620
Children In Need grant	4,493	4,640
	20,944	11,822
Payments		
Insurance Premiums	1,202	1,158
Rent	6,520	6,520
Kitchen Costs	546	1,129
Utility Bills	2,495	2,632
Admin, Phones and Maintenance	1,209	599
Outreach projects not Externally Funded	1,059	1,215
Outreach - Children In Need Grant Funded	4,003	4,714
	17,034	17,968

Excess of Receipts over Payments £3,910. Thanks to a few generous one-off donations received during the year.

Notes to the accounts

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006, using the Receipts and Payments basis.

No member of the PCC received any payment for being a member of the PCC.

The Parish Hall has been included in the Fixed Assets since 2014, based on the original valuation of £90,000

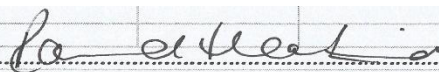
The Freehold property Title relates to a property in B68, based on the 2014 valuation of £9,000

Debtors and creditors are not included in Receipts and Payments accounting, but we were owed £462 for Hall Rent.

Gift Aid has only been claimed up to March 2019. A claim of approx. £10,000 is still a work in progress.

The Endowment Fund which provides an income to maintain the Memorial Garden at the front of church has increased in value by £542

Signed on behalf of the PCC on 8th March 2020.....



Revd Rachel Heathfield Interim Minister

Independent Examiner's report to the PCC of Christ Church The Quinton
for the year ended 31st December 2019

This report on the accounts of the PCC for the year ended 31st December 2019 is in respect of an examination carried out in accordance with the Charities Act 2011 (the Act).

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Act does not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Section 145 of the Act. In carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Basis of this report

My examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention giving me reasonable cause to believe that in any material respect that either

- accounting records were not kept in accordance with section 130 of the Act;
- or
- the accounts do not accord with these records.

I have no concerns, and I have not come across any other matters to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Christopher Foy MA MSc MStat ARCO
1 Tudor Court, 4-6 Alexandra Road, Gloucester GL1 3DR
7 March 2020

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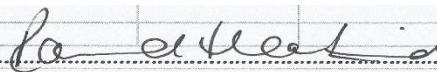
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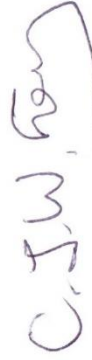
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