



St Margaret's

A Christian presence in the heart of North Oxford

Parish of St Philip and St James with St Margaret Annual Report for 2019

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Introduction

The aim of St Margaret's is to provide for the worship of God in a welcoming atmosphere where all people sense they are members of the family of God. Our prime concerns are to:

- Enable people of all ages to worship God and to develop their faith and see its relevance to their daily lives
- Through liturgy and prayer to encourage people to a greater awareness of the presence of God
- Show practical concern for those in need, both in the community and in the world at large
- Strive to safeguard the integrity of creation and to sustain the life of the earth
- Seek to promote social justice

Membership of the PCC during 2019

Incumbent: Revd Canon Dr Andrew Bunch, The Vicarage, Church Walk, Oxford, OX2 6LY

Associate Priests: Revd Daniel Walters (from July 19th 2019)
 Revd Anne Holmes (from Advent Sunday 2019)
 P.T.O. Revd Professor Bernard Silverman

Church Wardens: Hugh Series and Richard Cooper

**Diocesan Synod
 Representatives:**

**Deanery Synod
 Representatives:** Val Cunningham and Eve Barsham

Elected Members (with dates of election):

Mike Ward (2016) – term of membership ended 2019 APCM
 Katharine Nicholas (2017) – resigned 2019 APCM
 Thomas Holmes (2017) - resigned 2019 APCM
 Ros Kirkland (2017) – resigned 2019 APCM
 David Marshall (2017) – resigned 2019 APCM

Chris Levick (2017)
 Tom Carver (2018) Treasurer
 Michèle Crawford (2018) PCC Secretary
 Roger Trafford (2018)
 Rupert McShane (2018)
 Lynsey Bennett (2018)
 Thalia Carr (2018)
 Uta Balbier (2019)
 Susie Harris (2019)

- The PCC met 6 times during 2019 with an average attendance of 9 PCC representatives/ Church Wardens people per meeting. There was 1 member of the clergy team present at meetings, then 2 from September onwards.
- The Standing Committee met 6 times.

Church Attendance

- On December 31st, 2019, the number on the Electoral Roll was 124
- The worshipping community is around 200
- Average attendance at 8.00am Eucharist is 5
- Average attendance at the Parish Eucharist at 10.30am on Sundays is 56 adults and 20 children and young people (under 16 years old)
- Average attendance at 6.00pm Evening Prayer is 12, taken across the year
- There were 2 Baptisms, 0 Marriages and 3 Funerals

3. PCC report

Michèle Crawford – PCC Secretary

At every PCC meeting we discuss worship, social activities, finance, safeguarding, health and safety and the fabric of the Church. Throughout the year other relevant areas are considered and agreed.

In the first two meetings of 2019, initiatives were taken which resulted in positive achievements later in the year. Advertising for our new Associate Priest started in January and, following due process, Daniel Walters was appointed and we welcomed Daniel, Eva, Thomas and Edward in July. Our desire for closer ties with Ss Philip and James School was expressed with a decision to invite Sarah Awuye, Headteacher, and Jo Reeder, Assistant Head, to attend the first part of the March PCC meeting. We were interested to hear many suggestions of how the Church and the School could forge closer links through communicating events and the involvement of our new Parish Children's Worker as well as the regular visits by the clergy for School Assemblies. A group will be formed to explore possible developments.

Ashley Charles, Paul and PJ arrived in the summer and we immediately benefited from Ashley's initiatives in Children's work and Paul's work on our website. Tricia Brant regularly reported on her work with the elderly as our Parish Community Worker and appeals were made to the congregation for volunteers to assist Tricia in various ways.

In October we celebrated with Music Week, a full programme of concerts, recitals and services, with a Confirmation at the beginning of the week and a Choral Evensong to conclude. It was good to welcome so many visitors, both performers and audience, to St Margaret's Church and there were many appreciative comments on the beauty of our Church and our hospitality.

In November the PCC discussed in detail a paper produced by Thalia Carr: "How should St Margaret's respond to the climate emergency?" It was agreed that informed advice would be sought in various areas and PCC members would report back on their findings. On Advent Sunday we formally welcomed Anne Holmes who was licensed as an Associate Priest in the Benefice; we have been grateful for her ministry with us for several months.

We have appreciated very much the new stairs and doors in the vestries and the beautiful paved ramp approach to the side door. This has improved access to the Church for the disabled and for parents with young children. There is a full report later on the progress of the Development Plan and we are grateful for the hard work and vision of the group and our architect.

The PCC Secretary thanks everyone who has contributed to the Annual Report and to the PCC's activities and discussions throughout the year

2. Liturgy Report for St Margaret's

Andrew Bunch

Following the loss of clergy in the ministry team in 2018, the aim at the start of 2019 was to keep all the existing services going without introducing much change. We were fortunate to have support from a number of different clergy from the deanery, but I am particularly grateful to both Anne Holmes and Bernard Silverman for the number of services that they took. I also want to thank all the lay people who took on extra responsibilities to make sure things ran smoothly. Lay people led Evensong on Sundays, Toddlers on Friday and also ensured that I was not alone for Morning Prayer on Weekdays and the weekday Eucharists. Thank you to all of you. The only rationalization that happened in the early part of 2019 was to cease the special format for the 2nd Sunday Eucharists. This was a welcome rationalization given the increased pressure on existing personnel.

Thanks are also due to Tom Albinson for securing a preacher for Holy Week. Tom got to know Jayne Ozanne whilst he was at Littlemore and she gave a series of sermons which were stimulating and thought provoking. Her viewpoint on life was extremely topical for Holy Week in 2019.

Fortunately the staffing situation was greatly improved for the second half of 2019 when both Daniel Walker joined us as our Associate priest and Ashley Charles joined us as our Children's worker. The summer months was a time when both of them familiarized themselves with our pattern of worship at St Margaret's, and in the Michaelmas term they became fully integrated with the worshipping life of St Margaret's.

During the Autumn, questions were raised about the viability of weekday Eucharists at St Margaret's and at the end of the year, the PCC agreed to these two services being stopped. Weekday Eucharists will be provided for festivals, but the regular weekday Eucharists do not seem to be a valued contribution to the life of the parish on a weekly basis. Since this change, the ministry team is now having a weekly celebration of the Eucharist together at their meetings on Tuesdays.

Plans to incorporate the north aisle more fully into the worship area of the church are still in process and awaiting final approval of the DAC. The delay has been caused primarily by the DAC not having sufficient staff to process the applications.

Thank you to all who contribute to the worship in St Margaret's in a whole variety of different ways. Your participation ensures that St Margaret's a very special place for worship.

3. Faith Development in 2019

Andrew Bunch

A variety of different approaches were used to promote Faith Development in 2019. These included taking school assemblies, a Bible Study Group, Confirmation Classes, sermons during Holy Week, Thursday lunch-time talks at St Giles, thoughts for the day delivered by e-mail and guest preachers at the main Sunday service. This wide diversity of approaches has been tried to try and find the most appropriate way to promote faith development in our current time.

School Assemblies: The clergy of this parish take a weekly assembly at Phil & Jim School and a Values Assembly six times a year. The school assemblies focus on getting the most significant stories of the Bible across to the pupils. Whereas, the Values Assemblies explore the teaching Jesus gave on the meaning of love and its essential characteristics. In the Michaelmas term, Daniel Walters and Ashley Charles were included in taking the weekly assemblies.

Confirmation Class: The confirmation classes were run by Daniel Walters to prepare candidates for the Confirmation service in October.

Holy Week: In 2019, Jayne Ozanne was the guest preacher at our services during Holy Week. Having a high-profile person in the LGBT community to preach stimulated our thoughts in Holy Week celebrations.

Thursday talks: Two series of Thursday Talks were run during 2019, the first on the Crucifixion was in Lent and the second on Issues for Prayer was in the Michaelmas term. The talks on the crucifixion were integrated with an art exhibition and this series was very thought provoking. The talks on current issues that we may offer in Prayer looked at a variety of issues and expanded the awareness on the issues concerned.

Thoughts for the Day: The idea of sharing faith development material by e-mail on a daily basis appeals to a significant proportion of the parish. In Lent we looked at how Jewish culture would have influenced an understanding of the crucifixion and in the autumn we examined different aspects of a prayer and a prayerful life.

Guest preachers: In the first half of the year a variety of clergy were asked to help with the various Sunday services. This gave the parish an opportunity to hear other perspectives on the Gospel stories.

4. Churchwardens' report

Hugh Series and Richard Cooper

Hugh Series and Richard Cooper have continued as churchwardens.

The usual maintenance work on the church has continued. We continue to have a problem with rainwater coming into the south aisle and elsewhere during heavy bursts of rain which appear to overwhelm the present guttering. The PCC has asked our architect, Christian Randall, to review this with a roofing specialist in order to advise what can be done.

As explained in the development plan report, the York stone path up to the porch door has been relaid and slightly elevated to eliminate the step into the porch, with a view to improving safety and disabled access. The level paving up to the south door has now been connected with the path to the porch and edged in granite so that disabled users and others can access the nave from street level with no steps. We are developing plans to add an automatic opening system for the south door so that it is possible for wheelchair users to get into the church by pressing a button to open the south door automatically. This is not straightforward because of the need to maintain security.

The two sets of steps leading out of the upper vestry have been replaced with safer and more attractive ones. The double doors between the two vestries have been replaced with new doors which are elegant, more soundproof, and have glass panels in them for safety and to improve the visibility from one vestry to the other.

We are due another quinquennial (5 yearly) inspection of the structure of the church in 2020, and have instructed Christian Randall to carry this out.

Michele Crawford has continued her painstaking and detailed work on the Inventory and Terrier, and it is nearing completion.

The lighting in the chancel is particularly poor at the moment because all four high level spotlights have failed, and we will be replacing these as soon as possible. All the lightbulbs in the hanging pendants in the nave have now been replaced with LED bulbs which are aesthetically better, longer lasting, and use less energy.

The Yamaha grand piano which had been loaned to the church for many years by Nigel and Griselda Hamway has been returned to its owners. We are immensely grateful to them for their kindness in lending us such a beautiful instrument for so long. In its place we have bought a Bosendorfer grand piano, which is a magnificent instrument which has already begun to make its mark on the musical life of the church.

St Margaret's could not function as it does without the efforts of very many people with tasks great and small: organising rotas, looking after children, emptying bins, tidying up, repairing things, washing tea towels and linen, singing, being sidespeople, preparing coffee, providing Sunday schools, planning events, maintaining robes, ordering candles... The list goes on. We are very grateful to everyone who helps to make St Margaret's the community that it is.

5. Sidespersons

Val Cunningham

Gratitude to the team! A group of very willing and able people doing the various important sidespersonning tasks on a Sunday morning - taking around the offering bags, taking the elements up to the Holy Table, above all welcoming arrivals with hymn books and the usual small heaps of paper work (and tidying up after the service). Everybody praiseworthy willing to serve too at the occasional Sunday evening service and midweek Special, and in the cluster around Christmas and in Holy Week. Finaigling the rota at Christmas time and in the summer holiday season always takes a bit of doing, but is manageable! We could do with one or two more members. (The PCC has to approve; but volunteers should give me their names, and I will tell the PCC....)

6. Children and Young People

Michèle Crawford, Ashley Charles, Liz Holmes and Dan McShane

We are delighted that so many children attend our services, choir, groups and classes where they build friendships with all ages. The weekly activities are described below, and we are also grateful to our young people who help the Sacristy team, light the chandelier and other candles, sing in the choir and are enthusiastic and efficient helpers and waiting staff at social occasions. We now have a new group of young acolytes and Chris, the Head Server, will train and support all other young people who wish to become acolytes or boat bearers. Please contact Chris directly or via Michèle if your child might like to join this team. We are very pleased to welcome visitors and friends to all of the classes, groups and activities. It is very special to see our former choristers and Sunday School young people appear in the congregation from time to time with their own babies and young children! This year we have welcomed Ashley, Paul and PJ to St Margaret's and in their own distinctive ways we feel we know them well! Ashley is steadily developing relationships with St Philip and St James School and with the congregation and has gathered a wide range of ideas and initiatives for our work with children and young people. From January we are looking forward to her plans for coffee mornings and other new activities. We are also grateful to the adults who help with groups during the year and who act as Children's Officers within our Safeguarding Policy. (MC)

Toddlers: Our Toddler Service is at 9 am every Friday morning during term time. Ashley would like to humbly thank Lynsey Bennett for her service in leading our Toddler group after Tom's departure and before Ashley and Daniel arrived. We started the year with Lynsey Bennett, Katie Ronald, and Andrew Bunch leading the group, and as of July have added Children's Worker Ashley Charles and Associate Priest Daniel Walters. In addition to our regular songs and story, we've introduced a big gold box that carries our Bible story each week and gets the children excited to discover what is inside and beautiful hand-crocheted finger puppets lovingly made especially for us. Our advertising to the local school has slowly increased our numbers toward the end of the year. We offered a special worship service of a story and carols for our toddlers that was well received. In the coming year we are hoping to re-enter the EYFS at Phil & Jim to share our story telling there as well. There is a wonderful sense of community among the attendees of our Toddler Service, and they are very vocal about appreciating our openness to people of all faiths and stages of faith without pressure. (AC)

SAMMYS provides an opportunity for children aged 0 - 7 to participate in music alongside their parents. Each session includes physical movement, songs, a basic introduction to some music theory and plenty of cake and coffee! We sing anything and everything from short rounds to folk songs, nursery rhymes, action songs and a range of children's songs. Highlights of the year have included a rousing rendition of 'Teddy Bears' Picnic' and a bespoke version of 'These Are a Few of

My Favourite Things' re-written to include the favourite things of children attending SAMMYS (which included Pegasus, Lego and chocolate brioche!).

It's lovely to welcome new families to SAMMYS and we have had a good number of new families joining this year. SAMMYS is a highly cosmopolitan group with families coming from Canada, America, Sweden, Poland, Germany, Italy and many other places! It's lovely to watch friendships develop between the adults as well as the children, especially when families have only recently arrived in Oxford. (LH)

SAMS continues to run on the first Saturday morning of the month during term time, with the exception of January. Ashley would like to recognize Katie Ronald for her service to the program after Tom's departure and before her and Daniel Walters arrival. The program would not have succeeded without hers, Lucy Hanington's, and Rachel Reeves' dedication to SAMS. Ashley took over in July and has attempted to slowly steer the arts and crafts back to being biblically based through various themes. Attendance is slowly increasing and we are capturing new family details every month and adding them to our mailing lists. Word of mouth and advertising in the local schools are helping to boost our numbers. There is no charge for admission to the craft fair but families are invited to donate to the delicious coffee and croissant breakfast provided by Rachel Reeves. (AC)

Junior Sunday School : Meeting during the 10.30 service on Sunday mornings, Junior Sunday School caters for children aged approx. 2 - 7. We enjoy a bible story together (usually one of the readings for the day, taken from the lectionary) and then work at an art activity linked to the story. Parental help is always hugely appreciated especially as young children tackle tricky skills such as using scissors and holding pens/pencils. We usually produce individual pieces of art but sometimes join together to produce a larger work for display in church. The biscuit tin is an important feature of Junior Sunday School and its arrival is always awaited with great anticipation. Our new Children and Youth worker, Ashley Charles, has been a great addition to Junior Sunday School this year. She has both attended sessions with her own young son and delivered teaching. It's great to have new ideas to learn from and to spark interest amongst the children. We have also been fortunate, in the latter part of this year, that we have had Bryony Talbot-Ponsonby (usually a member of our Teenage Discussion Group) helping each week as part of her Duke of Edinburgh Award. (LH)

Senior Sunday School, for children aged 8 to the end of school Year 7, has grown this year and we regularly have between 8 and 11 in the group so seating is a little tight! We have welcomed several new members from the junior class and some families new to St Margaret's, while also wishing on their way several of our former group who have now become "teenagers" and moved into the next group. We continue to follow the festivals and cycle of the Christian year, marking them appropriately on our delicious cakes on Advent and Trinity Sundays. We have considered the Ten Commandments and modern applications in Lent, then read of the Resurrection appearances of Jesus and the ministry of Peter in Acts. In the autumn we looked at Bishops, their role and their robes, in anticipation of the Confirmation in October. We followed with St Francis and St Nicholas. More Saints are planned for the coming year and wordsearches, crosswords and painting remain favourite activities. Our Advent activity was the painting and variously decorating of a crib set for a window; thanks to Mathilda for the stable which we then filled with the Holy Family, ox and ass, and surmounted with angels! (MC)

In **teenage discussion group**, we have been learning about political and moral issues, and how they could relate to religion, especially Christianity. This helps to encourage further thought and research into world issues and possible solutions. This also helps to understand the importance of seeing both sides of the issue when conflicting opinions arise, and helps us develop our debating and balanced discussion skills. (D McSh)

7. Safeguarding

Michèle Crawford - Parish Safeguarding Officer

St Margaret's Safeguarding Policies were approved by the PCC and are displayed in the Porch.

The following Statement was agreed by the PCC in September 2019 and is displayed in the Porch beside the booklet of the House of Bishops' Policy Statement.

“The Parochial Church Council of St Margaret's Church, Oxford, adopts the Policy Statement issued by the House of Bishops. All Clergy, Church Officers, members of the Parochial Church Council and members of the congregation have access to the whole policy which is displayed in the porch and circulated electronically.”

Pocket Guides to Safeguarding, with St Margaret's contact details and those of the Diocesan Safeguarding Advisor and the Local Authority, are also available in the porch for general distribution. A general notice about Safeguarding, with contact details, is displayed in the Porch and the Vestries.

The Church of England and the Diocese of Oxford have made extensive alterations to the previous Safeguarding regulations, especially in extending the list of roles in a congregation where Safeguarding Training is expected to be undertaken. By the end of 2019, 31 members of the congregation had completed Safeguarding Training courses at Basic Awareness and Foundation Levels, four had attended the Leadership module and one the Safer Recruitment module. Other leaders of activities and helpers will be encouraged to attend such courses.

Members of the PCC, leaders of activities and helpers with groups were given relevant information and details of the Code of Practice issued by the Diocese. From 2020 there are new procedures on the recruitment of volunteers which will include an informal interview, confidential declarations and agreements.

Risk Assessments have been completed for regular activities with children and young people and there have been an additional eight children entered on our confidential Children's Roll giving parental consent for their attendance at Church activities. There are now 66 on the Roll and young people when they reach the age of 14 are invited to give their own consent that their details are held on this Roll. The Roll is kept by the Safeguarding Officer, the Parish Children's worker and clergy, with a copy in the Vestry safe for use in an emergency. No child may attend any St Margaret's class or activity without a parental consent form and thus entry on the Roll unless a parent or guardian is constantly present.

As required the Safeguarding Officer reports at every PCC meeting. There have been no Safeguarding issues reported during the year 2019.

Thanks to Paul Charles for setting up a new contact email: safeguarding@stmargaretsoxford.org

8. Community and charity work.

a) The St Margaret's Parish Community Project for Older People 2019

Tricia Brant - St Margaret's Parish Community Worker.

This project has continued to flourish with well over 100 people receiving ongoing support in different ways this year. The most regular contact with people is made through the groups, which have maintained consistent numbers, with members developing lasting friendships. A team of dedicated volunteers work with me; without their help, none of this would be possible. Below is a summary of the different groups and their purpose:

The Sunday afternoon teas meet in participants' homes, aiming to bring together those who are alone on Sunday afternoons. A team of volunteer drivers provide transport for members with mobility problems. For some older people, it is the only social event they attend.

The Community Film Club is open to all and is dementia friendly. We aim to welcome everyone at the beginning, giving an opportunity for people to socialise, with refreshments provided before the film starts.

The Bereavement Support Group continues to meet twice a month. Members socialise together on a regular basis outside of the meetings, providing support and care for each other. People say how they find the group helpful in coping with their loss; this is shown by their high level of commitment to the group.

The Memory Café's aim is to provide a safe and supportive environment for carers to come with those who are suffering from memory problems. Most carers are supporting their partner and doing so with little or no help. They find it beneficial to talk to others in the same position, mutually encouraging each other.

The St Margaret's Lunch meets every two months, serving those with memory problems and their carers. We serve a two course, home-cooked lunch, to between 30 and 40 people. Like the Memory Café, it aims to provide a supportive environment and enables carers to build relationships with others in a similar situation.

Working with Individuals: Much of this wide and varied work goes on behind the scenes, ensuring individuals receive the support they need. People are often unaware of the assistance they are entitled to, both financially and practically. The work involves referring people to the relevant agencies but also has an important pastoral side.

Working with this age group is very rewarding but it is not a stable demographic. People are in the latter stages of life, needing the most support and care. A number have died or gone into care this year; we feel their loss, but have tried to make their end a better one.

b) Charitable Giving Report 2019

Martin Carr

Charity supported from PCC funds	Link Person
Emmaus House	Kathryn Bunch
Asylum Welcome	Sarah Escritt
Home Start	Lucia Nixon
Diocese of Northern Uganda	Thalia and Martin Carr
Charity supported by other donations	
Children's Society	Michèle Crawford
Christian Aid	?

Donations of £1500 were made in this the third and final year of our three-year cycle of giving, to each of our four chosen charities, Emmaus, Asylum Welcome, Home Start and the Diocese of Northern Uganda. During this year we have had one speaker visit from Asylum Welcome which detailed the work they do in Oxford. Our gift to the Diocese of Northern Uganda will be allocated this year to Pakwelo Parish to assist with the construction of a new Vicarage. To date they have completed the foundations and are looking for funds to carry out the next stage of getting the walls up. We are still in discussion with the Diocese regarding a more specific parish link but this has been hampered by communication difficulties and so we are continuing to support All Saints Parish Pakwelo until there is further clarity. We have heard positive news concerning the ongoing recovery of Hilda, the wife of the vicar of Pakwelo Rev'd James Okoyo, following her surgery for a very painful and disabling back condition that many people of St Margaret's personally supported

9. Deanery Synod

Val Cunningham

This last year I've attended two Deanery Synod meetings (with Eve Barsham, St Margaret's other DS member), but had to miss a recent one because of mobility problems... The second of the meetings I attended heard a presentation by the Revd Graham Sykes, Chaplain of Sobell House, on End of Life Care in Hospital and Parish. The one I missed had presentations on the Church Missionary Society and Ministry to the Deaf. These informations are clearly good to receive, especially if transmitted back to churches (not least by clergy, many of whom it would appear do not attend – unlike our vicar). The first of the meetings I attended was the one which hears the Deanery's Financial Report and nods through the Parish Share – or Tax (fixed by a committee whose members I am ignorant of). There is no power of amendment. There is some predictable expostulating, jumping up and down, even a bit of weeping and wailing, but the figures are a done deal. (It was more than interesting to see that St Margaret's is almost the area's lowest contribution.)

10 Events

Meg Peacock - Benefice Manager

a) Musical Events

The Vox Choir continue to use St Margaret's for rehearsal every Monday evening.

There is a new booking (which began in January 2020) for the Jubilate choir who meet every Tuesday evening.

The Thursday Afternoon Singers meet every week from 1.30 to 3.15.

Oxford Pro Musica continue to use St Margaret's for rehearsal on a regular basis (Thursday evenings).

The Cornish-American Song Institute used St Margaret's for their summer trip rehearsals last June and have booked again for this year.

There were also a number of ad-hoc bookings for rehearsals, pupils' concerts, recording sessions and concerts throughout 2019 and into 2020.

b) Non Musical Events (held in the Baptistry)

The Bereavement Group, run by Tricia Brant continues to run every other Tuesday from 10.00 to 12.30.

Ashley Charles has recently started a coffee morning for parents each Wednesday from 9.00 to 10 am.

Finally, Daniel is running a "Climate Club" (together with some parents from Phil & Jim) which meets on the first Wednesday of each month from 3.00 to 4.30 pm.

11. Music

Richard Goodall - Organist and Choirmaster

a) Music in Liturgy

I am pleased to offer a much more concise report this year than I did last, largely because there were few changes in the liturgy affecting the music provided by the choir. As expected, the introduction of the less formal liturgy on the second Sunday afforded more scope in the choice of hymns, and the occasional use of hymns and songs from other sources through the copyright licence to which we subscribe will no doubt be ongoing.

I have continued to extend gently the scope of the choir's repertoire to ensure we reflect both the changing liturgical seasons as closely as possible, but also the rich heritage of Anglican choral music across the year. I also try to vary the choices from year to year so that anthems and other choir items are not repeated too frequently. Meanwhile, the choir membership has been relatively stable and, as ever, I am grateful to all singers for their commitment and support at whatever level they are able to give it. In particular, I have now have two excellent Head Choristers in Bryony Talbot-Ponsonby and Elizabeth O'Callaghan, supported by Deputies, Daniel McShane and Robert Carver-Escritt. I am also delighted to continue to receive help from Robert on the piano at choir rehearsals and, hopefully, you will begin to see him share the organ console with me during services in the not too distant future.

Finally, I continue to remain exceedingly grateful to Martin for his dedication and expert skill in accompanying the choir, to Michele in overseeing the maintenance of the choir robes, and to both Michele and various other choir adults who assist in safeguarding of the choristers.

b) Music Week 2019

In the first week of October we held our first complete week of musical events in the church – actually covering nine days – with the purpose of celebrating the role the gift of music has within the church community, and providing a focussed opportunity for contact with the local community.

This endeavour was very much in the nature of an experiment, to have so many events taking place over a concentrated period of time, with a major principle also being that there would be no charge for attendance. Naturally, the small group of us organising the events were extremely grateful to all the performers for giving their talents free of charge, enabling that principle to become a reality.

We were also very grateful to the trustees of the Oliver Heaton Trust for agreeing to underwrite expenses, principally the serving of refreshments, although at several events donations were invited from those attending to defray costs. I am particularly grateful to Kathryn Bunch and Michele Crawford for undertaking to organise drinks and snacks for virtually every event, and to various other friends for helping serve them. In addition, three of our performers – Charlie Baigent, Hugh Petter, and Matt Coatsworth – asked for retiring collections to be taken at their performances, for Oxfam, Sarcoma UK, and KAMA, respectively. I am delighted to report that a total of over £800 was raised for these three charities over three evenings.

Gauging the success of a new, untested venture is always difficult. In terms of numbers attending, this varied from approximately 10 people at the talk on historic instruments, to around 60 for Hugh Petter's recital. I think it is fair to say that the concentration of events "diluted" the potential audience for each, with very few people coming on more than two or three occasions. At the same time, therefore, each event attracted a largely different audience, and this included many people over the week who were not members of St Margaret's congregation. It is probably worth reflecting on the fact that the largest audiences were from those events where the performers were well known to "following" of supporters.

Preliminary conclusions by those of us responsible for the week are that for the immediate future it would be beneficial for musical events to take place over a longer time-frame, perhaps such as a termly "series", to build more support in the local community. Meanwhile, for the sake of an official record of "Music Week 2019", here is the complete programme of events last October.

Saturday 5 th , 7.30pm	Abingdon Swingtime Band
Sunday 6 th , 3.00pm	Music with Friends – our annual "in house" informal concert
Sunday 6 th , 6.00pm	"Songs of Praise" – popular hymns chosen by church members
Monday 7 th , 7.30pm	Song recital by Charlie Baigent (baritone)
Tuesday 8 th , 7.30pm	"Them Combe Boys" – 60s & 70s hits by Will Hone & friends
Wednesday 10 th , 7.30pm	Illustrated talk on historical instruments by Andy Lamb
Thursday 10 th , 7.30pm	Piano recital by Hugh Petter
Friday 11 th , 7.30pm	Early dance music by "First Folio" (Matt Coatsworth & colleague)
Saturday 12 th , 7.30pm	Concert by St Margaret's Choir
Sunday 13 th , 12 noon	Informal Children's Concert
Sunday 13 th , 6.00pm	Festival Choral Evensong

c) Thursday Afternoon Singers Report 2019

Alice Stainer

In the last year, the Thursday Afternoon Singers has gone from strength to strength and we now number about 25 on our books – we had 22 singing in our informal Christmas concert. This means that despite our members being very active and not able to attend solidly every week, we can still field a healthy number at each session, which really swells the confidence of the attending singers. One of our members had a baby last August, but returned in September accompanied by Frankie. Frankie is especially keen on sea shanties, and we are firmly of the belief that every choir should have an attending baby if they can possibly help it. We also have a healthy complement of men, thanks in large part to the recruiting efforts of David Marshall, and there have been weeks where they have outnumbered the ladies at the start of the session.

The increased membership means that I am able to push the singers a little further – I'm trying to develop their range, especially towards the higher end, and we now regularly sing in four parts, which opens up different repertoire. I'm including a little more classical music – Purcell has been a recent enthusiasm – and introducing some more complex part-songs with a variety of riffs and counter-melodies. However, the emphasis remains firmly on FUN, with development being a happy side effect to some extent. I am not leaving behind our core repertoire of folk songs and spirituals or overlooking the joy that a simple unison song can impart. The most important aspect of the group is that no one gets left behind, so that everyone can benefit from the great enjoyment of singing. Observing nervous singers developing confidence, tone, intonation and love of singing is definitely a perk of the job.

At the end of September, we were again invited to join the St Margaret's musicians in the Anthony Aston Smith memorial concert, 'Music with Friends', this time as part of the inaugural St Margaret's Music Week. The communal items – Monteverdi and Mendelssohn – certainly provided a challenge for our singers, though simply being amongst those who are singing confidently is a beneficial learning experience. However, this time we also had our own slot, performing two Scottish folk songs. Despite becoming inadvertently detached from the accompaniment, I was delighted with the way the singers rose to the performance and it was a confidence boost for many. We have also given two informal concerts to family and friends in our normal rehearsal slot, in July and at Christmas. These concerts are followed by a convivial tea, and are a really satisfying way to round off a term or year of uplifting music-making together.

I couldn't do what I do without the talents and versatility of Sarah Coatsworth at the piano, so huge thanks must go to her, and to everyone who supports this group. It is a good mix of those associated with the church and those from beyond, and several members attended events during Music Week, which they said they might not otherwise have done. I hope it continues to flourish and further reach out to the local community in the coming year.

12. St Margaret's Institute Management Committee

Chris Levick, - Treasurer, SMI Committee

SMI provides facilities which are in demand in the local community and 2019 saw a further increase in the Institute's revenue from more intensive booking. Despite maintaining a high level of expenditure on building maintenance and improvement, the community centre showed a financial surplus in the year.

Income from 1st and 2nd floor was maintained whilst various improvements were carried out in the year. The installation of a full height external fire escape was completed in 2019 at a total project cost of £61 thousand. In addition, a time based automatic door locking system was installed.

Charitable support for the aged was continued through financing the PCC's employment of Trish Brant - £14,300.

Total SMI surplus before charitable grants and major project costs was £33,000. After these costs there was a deficit in the year of £33,000, closely in line with budget. Despite the associated reduction in reserves, they remain adequate and SMI's financial position remains strong.

13. St Philip and St James School

Katharine Wilson – Foundation Governor

In keeping with a renewed emphasis on the Christian ethos of the school and a new vision statement, the school has adopted a new motto: 'With love we flourish'. The church is at the heart of the school and the children regularly attend services on special occasions in the church and school year, to which parents are also invited. Behaviour around school is underpinned by key Christian values of love, compassion and community. While this has always been true at Phil and Jim, the school has been attempting to make Christianity more visible in the context of the children's everyday lives, and to use it to problem solve.

Behaviour round the school is generally good and the results of the pupil survey suggest children generally enjoy their time at school. They are encouraged to cultivate a 'growth mindset' and resilience, and 'The Place to be', founded last year, is extremely busy providing a space for pupils, staff and parents to discuss feelings, friendships and other issues. A new online system is used to keep records for children with extra needs, so provision can be better coordinated, and safeguarding is also maintained online.

SATS results were excellent in 2019: 90% reading, 80% writing, 87% maths, 75% as a combined score of reading, writing and maths. 30% of pupils achieved 'in greater depth' in all subjects. 77% of the Early Years pupils also achieved a good level of development. These results are well above the national standard, and much credit should go to the staff who have spent a lot of time preparing them for exams. After their exams Year 6 produced a successful performance of Louis Sachar's 'There's a boy in the girls' bathroom'.

Around the school, one of the most notable developments has been the new library, which has been enthusiastically received and used daily. Current plans include the fitting of solar panels on the school roof.

Finance continues to be challenging, as does recruitment, given house prices in this affluent corner of North Oxford. But there are many dynamic new teachers, and one of the areas of focus is on giving staff more responsibilities as 'middle leaders' of specific areas within the school. Sport, especially football, is strong at school and well supported in school and in after school clubs. The boys' football team played at Wembley in the summer, and the girls have been successful in many tournaments including Girls on the Ball. But opportunities are found for all children in internal and external tournaments.

Other areas of focus for the school this year include continuing the progress in writing which pupils are making. Standards are improving, and the current focus is on maintaining consistent provision throughout the school to ensure that the creativity of children is presented to its best advantage. Communication in school is also steadily improving, with 'Meet the Head' coffee mornings so that all members of the school community can be involved in school improvement.

14. Oliver Heaton Trust (OHT)

Chris Levick, Treasurer

The trustees of OHT, a registered charity, are currently the vicar, church wardens, Uta Balbier and Chris Levick.

The Trust continued to benefit from net income arising from eight small premises for letting, which are in Abingdon and Oxford, as well as from income from investment in CCLA's Charities Investment Fund.

Under Oliver Heaton's will, the funds are to be used for the religious purposes of the parish and grants may be made for this purpose. The Trust's policy is that grants shall be considered and approved by the PCC before submission to the Trust. Within this context, if members of the congregation have projects in mind which they would like the Trust to consider, they are encouraged to bring them to the PCC or may wish to discuss ideas with PCC members or trustees.

During 2019, the Trust continued to support the extension of our half time associate priests to full time: first for Rev'd Tom Albinson and latterly for Rev'd Daniel Walters. The Trust also financed Ashley Charles' work as children's support worker. The other main grants made in 2019 were to finance the cost of the church's new piano and to meet over £50 thousand consultancy and contractor costs arising from the Church's development project.

Trustees continue to anticipate that the Trust will, in due course, be asked to consider supporting the Church's development project as and when various costs are incurred, external permissions are granted and the PCC progressively approves project stages.

15. St Margaret's Development Plan

Hugh Series

The planning group has continued to meet regularly throughout the year. Its current members are the vicar, the churchwardens, David Smith, Daniel Walters, Roger Trafford, and Ashley Charles, together with our architect, Christian Randall. I am deeply grateful to them all for their continued commitment to this lengthy but immensely important project. We have also benefited greatly from the large number of comments that members of the congregation have made.

Since last year the work to provide stable level access to the south door has been completed with a gently sloping area of York stone paving which now connects the path up to the porch with the south door. The path up to the porch door has itself been relayed and slightly lifted to eliminate the step from outside to inside the porch door. The paving is edged with granite sets. Many people have expressed their pleasure at the practical and aesthetic results.

The new steps between the upper and lower vestries have now been completed with a handsome new and very sturdy handrail, and the steps between the upper vestry and the chancel have also been remade with their own new handrail. The door into the chancel can now be held open fully (before, the length of the hook holding it back meant that a few inches of the opening were lost).

The brick area between the outside choir vestry door and the back toilet has been removed and remade with asphalt and a new gutter to avoid the problem of weeds and slippery surface in wet weather.

We still await final approval from the DAC for the removal of the old chamber organ and the repositioning of the All Saints altar and reredos into the south aisle near the font, moving the front cover into the south-west corner of the church where the cupboard now is. Permission has been a very long time in coming, and we have been told that the DAC is struggling to meet the demands on it.

After a process of careful enquiry and shortlisting we have appointed Bruce Kirk of Light Perceptions as a lighting designer, and we have had an initial meeting with him. He has great experience and knowledge in lighting churches and it will be very exciting to work with him. He will prepare some options for us to consider, and ultimately it will be for the PCC to decide which goes forward for a faculty approval. One matter which he has asked us to think about initially is whether we would prefer a scheme which retains pendant lighting (the hanging lights suspended from the nave arches) or a scheme which removes those entirely. Both schemes would use high level discrete but powerful LED lights to illuminate upwards and downwards, and both schemes would be capable of producing a good level of light for the congregation and choir to read by. The system will be fully programmable and flexible so that we can have different kinds of lighting arrangements for different kinds of services and events.

An energy audit has been carried out and we are awaiting the report which will help us to ensure that the changes we make are as ecologically sound as possible. We are in the process of identifying a specialist heating designer who will advise on energy sources and a new heating system: the present boilers are old and will probably need to be replaced, and the church heating system is noisy, inadequate, and unreliable.

We have had a first public meeting, and will soon be arranging a second. A preplanning proposal has been submitted to the council which has responded largely favourably, but with some detailed comments, for example regarding the need to ensure that tree roots are not damaged.

Our aim in all of this remains, as it was when we started, to make St Margaret's fit for its role as a parish church serving its local community in the 21st century. We want it to be a welcoming, accessible, safe and comfortable place for users, whether they are members of the congregation or external users.

The group is always keen to hear suggestions, comments, or criticisms about the plans, so please feel free to contact any of us. It is your church, and your ideas are important.

Financial Report (for the year ended 31st December 2019)

Tom Carver

2019 overview

There were net outgoing resources of £7k in the year on the church unrestricted funds. The SMI had outgoing resources of £36k for the year, leaving total outgoing resources of around £43k.

Church Unrestricted Funds

Income

Income on the Unrestricted Church Funds increased in the year from £88k to £93k. The monthly planned giving plus other gift aidable donations rose by £4k, due primarily to one or two large one off donations. Other items were broadly in line with 2018.

Expenditure

Expenditure (unrestricted and designated) increased from £91k in 2018 to £100k in 2019. This is closer to the 2017 figure of £98k. No one or two items accounted for the increase – it was more a case of all items increasing on their 2018 figure, timing differences and a general increase in activity including children's activity and entertaining/ hospitality.

Charitable Giving

The church decided that for 2017 and two subsequent years it would give £1,500 to each of four charities. In 2019 each such charity received its grant.

The endowment

It is still the intention of the church to buy back the shares sold in 2006 to avoid insolvency. At the moment we are holding £20k in a savings account as a contingency.

Balance sheet

The Church endowment totalled £184k at 31st December 2018, 99.5% of which is held in CBF funds. The remaining 0.5% is held in Government bonds. It is however likely that the £29k revaluation uplift shown in note 4 to the accounts has reversed since the end of 2018 due to stock market falls in the wake of Covid-19. It also should be noted that the Church endowment is held for income generation and the capital is not available to spend. The unrestricted cash account figure fell from £18k to £11k.

Church Restricted Funds

There were no movements to the Lady Chapel Fund, War Memorial Fund or the Organ Scholar Fund during the year.

St Margaret's Institute - Unrestricted Funds

SMI provides facilities which are in demand in the local community and 2019 saw a further increase in the Institute's revenue from more intensive booking. Despite maintaining a high level of expenditure on building maintenance and improvement, the community centre showed a financial surplus in the year. Income from 1st and 2nd floor was maintained whilst various improvements were carried out in the year. The installation of a full height external fire escape was completed in 2019 at a total project cost of £61k. In addition, a time based automatic door locking system was installed.

Total SMI surplus before charitable grants and major project costs was £33k. After these costs there was a deficit in the year of £36k, closely in line with budget. Despite the associated reduction in reserves, they remain adequate and SMI's financial position remains strong.

Grants made from SMI Funds

Charitable support for the aged was continued through grant financing of the PCC's employment of Tricia Brant.

Looking ahead

Again, it is thanks to the generosity of you, the congregation, that we have been able to carry out projects and support our regular charities. We have also been able to support the ministry of the church but our cash position is not looking particularly healthy. Since the end of 2019, we have of course had the impact of Covid-19, which will reduce both income and expenditure, but not equally.

Thank you

I would like to thank Ashley Latham for continuing to manage the Gift Aid and VAT matters. Chris Levick has continued his work on the SMI accounts. My thanks go to them and to Gerard Simmonds who has taken on the accountant's and examiner's role once again.

St Philip & St James with St Margaret, Oxford

Statement of Financial Activities
Year ended 31 December 2019

	Notes	Unrestricted Funds & Designated £	Restricted Funds Organ Scholar £	Restricted Funds Lady Chapel £	Restricted Funds War Memorial £	Unrestricted Funds SMI £	Restricted Fund SMI Appeal £	Total 2019 £	Unrestricted Funds & Designated £	Restricted Funds Organ Scholar £	Restricted Funds Lady Chapel £	Restricted Funds War Memorial £	Unrestricted Funds SMI £	Restricted Fund SMI Appeal £	Total 2018 £
INCOMING RESOURCES															
Voluntary Income	2a	81,739	-	-	-	600	-	82,339	76,889	-	-	-	1,087	-	77,976
Activities for generating funds	2b	3,720	-	-	-	-	-	3,720	3,768	-	-	-	-	-	3,768
Income From Investments	2c	5,524	-	-	-	7,405	-	12,929	5,322	-	-	-	10	-	5,332
Church Activities	2d	304	-	-	-	90,760	-	91,064	1,425	-	-	-	80,269	-	81,694
Other Incoming Resources	2e	2,093	-	-	-	2,542	-	4,635	500	-	-	-	3,495	-	3,995
TOTAL INCOMING RESOURCES		93,380	-	-	-	101,307	-	194,687	87,904	-	-	-	84,861	-	172,765
RESOURCES EXPENDED															
Church Activities	3a	100,409	-	-	-	137,380	400	238,189	91,196	75	-	-	84,450	400	176,121
Fundraising Costs	3b	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL RESOURCES EXPENDED		100,409	-	-	-	137,380	400	238,189	91,196	75	-	-	84,450	400	176,121
NET INCOMING/(OUTGOING) RESOURCES		(7,029)	-	-	-	(36,073)	(400)	(43,502)	-	3,292	(75)	-	411	(400)	(3,356)
GAINS & (LOSSES) ON INVESTMENT															
on disposal		-	-	-	-	-	-	-	-	-	-	-	-	-	-
on revaluation		28,868	-	-	-	-	-	28,868	(2,360)	-	-	-	-	-	(2,360)
TRANSFER OF FUNDS		-	-	-	-	-	-	-	-	-	-	-	-	-	-
NET MOVEMENT IN FUNDS		21,839	-	-	-	(36,073)	(400)	(14,634)	(5,652)	(75)	-	-	411	(400)	(5,716)
BALANCES BROUGHT FORWARD AT 1ST JANUARY		192,523	-	14,292	6,353	258,991	411,577	883,736	198,175	75	14,292	6,353	258,580	411,977	889,452
BALANCES CARRIED FORWARD AT 31ST DECEMBER		214,362	-	14,292	6,353	222,918	411,177	869,102	192,523	-	14,292	6,353	258,991	411,577	883,736

The notes on pages 3 to 7 form part of this account

St Philip & St James with St Margaret, Oxford

Balance Sheet at 31st December 2018

	Notes	Unrestricted Funds & Designated £	Restricted Funds Organ Scholar £	Restricted Funds Lady Chapel £	Restricted Funds War Memorial £	Unrestricted Funds SMI £	Restricted Fund SMI Appeal £	Total 2019 £	Unrestricted Funds & Designated £	Restricted Funds Organ Scholar £	Restricted Funds Lady Chapel £	Restricted Funds War Memorial £	Unrestricted Funds SMI £	Restricted Fund SMI Appeal £	Total 2018 £
TANGIBLE ASSETS															
Tangible	4	-	-	-	-	33,354	395,600	428,954	-	-	-	-	36,386	396,000	432,386
Investment	4	183,824	-	-	-	-	-	183,824	154,956	-	-	-	-	-	154,956
TOTAL		183,824	-	-	-	33,354	395,600	612,778	154,956	-	-	-	36,386	396,000	587,342
CURRENT ASSETS															
Debtors	5	2,871	-	-	-	3,470	-	6,341	-	-	-	-	5,588	-	5,588
Short Term Deposits		22,647	-	(3,000)	7,000	171,209	13,494	211,350	22,449	-	(3,000)	7,000	208,800	13,494	248,743
Cash in Hand and at Bank		11,011	75	17,292	(647)	24,054	2,083	53,868	17,993	75	17,292	(647)	10,353	2,083	47,149
TOTAL		36,529	75	14,292	6,353	198,733	15,577	271,559	40,442	75	14,292	6,353	224,741	15,577	301,480
CREDITORS - AMOUNTS FALLING DUE IN ONE YEAR	6	5,991	75	-	-	9,169	-	15,235	2,875	75	-	-	2,136	-	5,086
TOTAL		5,991	75	-	-	9,169	-	15,235	2,875	75	-	-	2,136	-	5,086
NET CURRENT ASSETS		30,538	-	14,292	6,353	189,564	15,577	256,324	37,567	-	14,292	6,353	222,605	15,577	296,394
TOTAL ASSETS LESS CURRENT LIABILITIES		214,362	-	14,292	6,353	222,918	411,177	869,102	192,523	-	14,292	6,353	258,991	411,577	883,736
CREDITORS - AMOUNTS FALLING DUE AFTER ONE YEAR		-	-	-	-	-	-	-	-	-	-	-	-	-	-
NET ASSETS		214,362	-	14,292	6,353	222,918	411,177	869,102	192,523	-	14,292	6,353	258,991	411,577	883,736
FUNDS															
Unrestricted		93,713	-	-	-	222,918	-	316,631	71,874	-	-	-	258,991	-	330,865
Restricted		-	-	14,292	6,353	-	411,177	431,822	-	-	14,292	6,353	-	411,577	432,222
Endowment		120,649	-	-	-	-	-	120,649	120,649	-	-	-	-	-	120,649
TOTAL		214,362	-	14,292	6,353	222,918	411,177	869,102	192,523	-	14,292	6,353	258,991	411,577	883,736

Approved by the PCC on

and signed on their behalf

Independent Examiner G V C Simmonds FCA, 44 Charlbury Road, Oxford

The notes on pages 3 to 7 form part of these accounts

St Philip & St James with St Margaret, Oxford

Notes to the Financial Statements

Year ended 31 December 2019

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP 2005.

The financial statements have been prepared under the historic cost convention except for the valuation of investment assets, which are shown at market value.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are those funds that must be spent on restricted purposes and details of the funds held and restrictions are provided in note 8. Endowment funds, where the capital must be retained, are explained in note 5.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. All other income is recognised when receivable and all incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded if that award creates a binding or constructive obligation on the PCC. The diocesan share is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with s96(2)(a) of the Charities Act 2011.

Individual items of equipment with a purchase price of £500 or less are written off when the asset is acquired.

Leasehold land and buildings are depreciated on a straight line basis over the period of the lease.

Property improvements are depreciated on a straight line basis over 20 years.

Equipment is depreciated over 5 years.

No depreciation is provided where assets are purchased at the end of the year.

Non-St Margaret's Institute-Investments are valued at market value at 31 December.

St Margaret's Institute Investments are valued at market value at 31 December.

Current Assets

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

St Philip & St James with St Margaret, Oxford

Notes to the Financial Statements

Year ended 31 December 2019

	Unrestricted Funds & Designated £	Restricted Funds Organ Scholar £	Restricted Funds Lady Chapel £	Unrestricted Funds SMI £	Restricted Fund SMI Appeal £	Total 2019 £	Unrestricted Funds & Designated £	Restricted Funds Organ Scholar £	Restricted Funds Lady Chapel £	Unrestricted Funds SMI £	Restricted Fund SMI Appeal £	Total 2018 £
INCOMING RESOURCES												
2a Voluntary Income	-	-	-	-	-	-	-	-	-	-	-	-
Planned Giving	-	-	-	-	-	-	-	-	-	-	-	-
Gift Aid Donations	60,577	-	-	-	-	60,577	56,426	-	-	-	-	56,426
Tax Recoverable	14,514	-	-	-	-	14,514	13,177	-	-	-	-	13,177
Collections	3,993	-	-	-	-	3,993	3,367	-	-	-	-	3,367
Grants	2,500	-	-	-	-	2,500	3,764	-	-	-	-	3,764
Donations, appeals etc	155	-	-	600	-	755	155	-	-	1,087	-	1,242
Legacies	-	-	-	-	-	-	-	-	-	-	-	-
Share Value Direct into CBF	-	-	-	-	-	-	-	-	-	-	-	-
	81,739	-	-	600	-	82,339	76,889	-	-	1,087	-	77,976
2b Activities for generating funds Fetes, fundraising activities	3,720	-	-	-	-	3,720	3,768	-	-	-	-	3,768
	3,720	-	-	-	-	3,720	3,768	-	-	-	-	3,768
2c Income From Investments												
Dividends and interest, incl tax	5,524	-	-	7,405	-	12,929	5,322	-	-	10	-	5,332
Retained interest in CBF	-	-	-	-	-	-	-	-	-	-	-	-
	5,524	-	-	7,405	-	12,929	5,322	-	-	10	-	5,332
2d Church Activities												
Institute Room Lettings	-	-	-	67,664	-	67,664	-	-	-	59,088	-	59,088
Institute Flat Rents/House Rent	-	-	-	21,360	-	21,360	-	-	-	19,143	-	19,143
Service Charges	304	-	-	1,736	-	2,040	1,425	-	-	2,038	-	3,463
	304	-	-	90,760	-	91,064	1,425	-	-	80,269	-	81,694
2e Other Incoming Resources												
Other Incoming Resources	2,093	-	-	2,542	-	4,635	500	-	-	3,495	-	3,995
	2,093	-	-	2,542	-	4,635	500	-	-	3,495	-	3,995
TOTAL INCOMING RESOURCES	93,380	-	-	101,307	-	194,687	87,904	-	-	84,861	-	172,765

St Philip & St James with St Margaret, Oxford

Notes to the Financial Statements

Year ended 31 December 2019

	Notes	Unrestricted Funds & Designated £	Restricted Funds Organ Scholar £	Restricted Funds Lady Chapel £	Unrestricted Funds SMI £	Restricted Fund SMI Appeal £	Total 2019 £	Unrestricted Funds & Designated £	Restricted Funds Organ Scholar £	Restricted Funds Lady Chapel £	Unrestricted Funds SMI £	Restricted Fund SMI Appeal £	Total 2018 £
RESOURCES EXPENDED													
3a Church Activities													
Grants		6,050	-	-	18,690	-	24,740	6,050	-	-	14,401	-	20,451
Missionary & Charitable Giving		-	-	-	-	-	-	-	-	-	-	-	-
Church Overseas		-	-	-	-	-	-	-	-	-	-	-	-
Missionary Societies		-	-	-	-	-	-	-	-	-	-	-	-
Relief & Development Agencies		-	-	-	-	-	-	-	-	-	-	-	-
Home Missions & Others		1,757	-	-	-	-	1,757	1,988	-	-	-	-	1,988
		<u>7,807</u>	-	-	<u>18,690</u>	-	<u>26,497</u>	<u>8,038</u>	-	-	<u>14,401</u>	-	<u>22,439</u>
Ministry: Diocesan Share	3c	51,763	-	-	-	-	51,763	50,231	-	-	-	-	50,231
Other Ministry Costs		3,107	-	-	-	-	3,107	2,416	-	-	-	-	2,416
Running Expenses - Insurance		6,164	-	-	1,677	-	7,841	5,999	-	-	1,390	-	7,389
Running Expenses - Services		1,625	-	-	-	-	1,625	1,525	-	-	-	-	1,525
Choir Music and Robes		1,624	-	-	-	-	1,624	1,444	75	-	-	-	1,519
Cleaning		2,996	-	-	-	-	2,996	3,110	-	-	-	-	3,110
Maintenance - Repairs		4,477	-	-	75,137	-	79,614	3,197	-	-	37,921	-	41,118
Utilities, Heat, Light, Telephone		5,837	-	-	4,188	-	10,025	5,714	-	-	5,698	-	11,412
Sunday School		49	-	-	-	-	49	44	-	-	-	-	44
Miscellaneous (Social, Fire, Garden, Pilgrimage)		2,275	-	-	1,852	-	4,127	252	-	-	2,831	-	3,083
SMI Running Costs: Rent		-	-	-	20	-	20	-	-	-	20	-	20
SMI Maintenance and Cleaning		-	-	-	9,912	-	9,912	-	-	-	9,094	-	9,094
Professional Fees		-	-	-	-	-	-	-	-	-	-	-	-
Flat refurbishment		-	-	-	11,369	-	11,369	-	-	-	616	-	616
Improvements funded by grants		-	-	-	-	-	-	-	-	-	-	-	-
Organist's Fees		4,000	-	-	-	-	4,000	4,000	-	-	-	-	4,000
Payments to Organ Builders		-	-	-	-	-	-	-	-	-	-	-	-
Administration (Parish Secretary, SMI admin)		5,833	-	-	11,503	-	17,336	2,720	-	-	9,447	-	12,167
Printing, Copying, Stationery		2,704	-	-	-	-	2,704	2,382	-	-	-	-	2,382
Depreciation		-	-	-	3,032	400	3,432	-	-	-	3,032	400	3,432
Bank Charges		148	-	-	-	-	148	124	-	-	-	-	124
		<u>100,409</u>	-	-	<u>137,380</u>	<u>400</u>	<u>238,189</u>	<u>91,196</u>	<u>75</u>	-	<u>84,450</u>	<u>400</u>	<u>176,121</u>
3b Fundraising Costs													
Fund Raising Activities		-	-	-	-	-	-	-	-	-	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL RESOURCES EXPENDED		<u>100,409</u>	-	-	<u>137,380</u>	<u>400</u>	<u>238,189</u>	<u>91,196</u>	<u>75</u>	-	<u>84,450</u>	<u>400</u>	<u>176,121</u>

St Philip & St James with St Margaret, Oxford

Notes to the Financial Statements

Year ended 31 December 2019

4 TANGIBLE (All restricted)

		SMI Leasehold land and buildings £	SMI Property Improvements £	SMI Equipment £	Total £
ACTUAL/DEEMED COST	At 1 January 2019	400,000	60,861	14,906	475,767
	Disposals	-	-	-	-
	Additions at cost	-	-	-	-
	At 31 December 2019	400,000	60,861	14,906	475,767
DEPRECIATION	At 1 January 2019	4,000	24,475	14,906	43,381
	Charge	400	3,032	-	3,432
	At 31 December 2019	4,400	27,507	14,906	46,813
NET BOOK VALUE	At 31 December 2019	395,600	33,354	-	428,954
	At 31 December 2018	396,000	36,386	-	432,386

INVESTMENTS

	£
Market value at 1 January 2018	154,956
Disposal at carrying value	-
Purchases at cost	-
Revaluation gain/(loss)	28,868
	183,824

5 DEBTORS

	Unrestricted Funds & Designated £	Restricted Funds Organ Scholar £	Restricted Funds Lady Chapel £	Restricted Funds War Memorial £	Unrestricted Funds SMI £	Restricted Fund SMI Appeal £	Total 2019 £
Debtors and Accrued Income	-	-	-	-	1,572	-	1,572
Gift Aid Refund	-	-	-	-	-	-	-
Lettings	-	-	-	-	-	-	-
Diocesan Quota Rebate	-	-	-	-	-	-	-
Insurance Prepaid	-	-	-	-	1,898	-	1,898
Other prepayments	2,871	-	-	-	-	-	2,871
Hildegard, Fiori, On Organ	-	-	-	-	-	-	-
Total Debtors	2,871	-	-	-	3,470	-	6,341

	Unrestricted Funds & Designated £	Restricted Funds Organ Scholar £	Restricted Funds Lady Chapel £	Restricted Funds War Memorial £	Unrestricted Funds SMI £	Restricted Fund SMI Appeal £	Total 2018 £
	-	-	-	-	1,764	-	1,764
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	1,504	-	1,504
	-	-	-	-	2,320	-	2,320
	-	-	-	-	-	-	-
	-	-	-	-	5,588	-	5,588

St Philip & St James with St Margaret, Oxford

Notes to the Financial Statements

Year ended 31 December 2019

	Unrestricted Funds & Designated £	Restricted Funds Organ Scholar £	Restricted Funds Lady Chapel £	Restricted Funds War Memorial £	Unrestricted Funds SMI £	Restricted Fund SMI Appeal £	Total 2019 £	Unrestricted Funds & Designated £	Restricted Funds Organ Scholar £	Restricted Funds Lady Chapel £	Restricted Funds War Memorial £	Unrestricted Funds SMI £	Restricted Fund SMI Appeal £	Total 2018 £
6 CREDITORS - AMOUNTS FALLING DUE IN ONE YEAR														
Bank Overdraft	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Deferred Income	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Accruals	4,481	75	-	-	9,169	-	13,725	2,865	75	-	-	2,136	-	5,076
Clergy Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other creditors	1,510	-	-	-	-	-	1,510	10	-	-	-	-	-	10
Total Creditors	5,991	75	-	-	9,169	-	15,235	2,875	75	-	-	2,136	-	5,086

7 FUNDS

General Funds are those not subject to any restrictions for the use of the PCC. There are four Restricted Funds: The Lady Chapel Appeal, The War Memorial Appeal, The Organ Scholar Fund and the SMI Appeal. These four are shown in separate columns.



Section A

Independent Examiner's Report

Report to the trustees/ members of	THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SS PHILIP AND JAMES WITH ST MARGARET		
On accounts for the year ended	31 December 2019	Charity no (if any)	1154947
Set out on pages	1 to 2		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended .

Responsibilities and basis of report As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  **Date:** 26 July 2020

Name: Gerard Simmonds

**Relevant professional
qualification(s) or body
(if any):**

Fellow of Institute of Chartered Accountants in England & Wales

Address: 44 Charlbury Road

Oxford

OX2 6UX

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

Not applicable