

AGE UK BARNSLEY

A company limited by guarantee with no share capital

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

AGE UK BARNSLEY

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

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AGE UK BARNSELY
TRUSTEES' ANNUAL REPORT
YEAR ENDED 31 MARCH 2020

The Board of Trustees presents its report and audited financial statements for the year ended 31 March 2020.

Legal and Administrative details

Status

Age Concern Barnsley, a registered charity was established in 1974 as an unincorporated association. The charity transferred its assets and activities to Age UK Barnsley on the 2 April 2012.

Charity Name: Age UK Barnsley

Charity Registration Number: 1144123

Company number 07759461

Registered Office and
Operational address: 36a Queens Road
Barnsley
South Yorkshire
S71 1AR

Board of Trustees

Mr J Cooper	Appointed Chair October 2018
Cllr R Frost	Treasurer
Cllr J Hayward	
Mrs P Markham	(Appointed October 2018)
Cllr K Mitchell	(Appointed 10 December 2019)
Mr L Collett	(Removed 9 August 2019)
Mr R Blythe	(Resigned 20 June 2019)
Mr C Ward	(Resigned 20 June 2019)
Mr N Andrews	(Co-opted)
Mrs J Longfellow	(Co-opted)
Mrs P Watters	(Co-opted)

Senior Management

Mrs J Holliday Chief Executive Officer

Independent Examiners

North Accounting Limited, 12 Manvers House, Pioneer Close, Wath Upon Dearne, Rotherham, S63 7JZ

Bankers

Yorkshire Bank plc, 1A Peel Square, Barnsley S70 2PL

Solicitors

Newman & Bond, The old Grammar School, 35 Church Street, Barnsley S70 2AP

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Structure, Governance and Management

Governing Document

The Charity was established in 2011 as a company limited by guarantee with charitable status. On 2 April 2012 it acquired the entire assets and undertakings of Age Concern Barnsley, a charity established as an unincorporated association in 1974. The governing document under which the charity operates is the Age UK England Standard Three constitution and the company memorandum and articles of association.

Age UK Barnsley is a Brand Partner of Age UK (national charity), and the relationship is formalised in the Brand Partner Agreement (BPA). A new BPA came into effect on 1st April 2016 and runs until 31st March 2021.

Recruitment and Appointment of Trustees

Under the terms of the Memorandum and Articles of Association trustees may serve for a period of three years, following which they must be re-elected by the membership. Other than that, there is no limit to the length of time a person may serve as a trustee. The chair of the charity, however, is limited to a maximum of two terms of three years.

The Board have been developing a new Memorandum and Articles of Association that will be voted upon at the Annual General meeting in October 2020.

Due to the nature of its work and a commitment to the central involvement of older people in all its activities the charity welcomes the substantial involvement of older people in this, the policy and decision making body of the charity.

As vacancies arise on the Board of Trustees the charity endeavours to attract nominations to replace the resulting lost areas of expertise and, where appropriate, accommodate newly identified important areas of knowledge and/or experience absent from the team.

At the AGM in October 2019 one new trustee was elected. The Board has powers to co-opt additional members in an advisory capacity and we have co-opted three new members in this capacity. Two permanent advisers sat on the Board throughout the year.

Trustee Induction & Training

New trustees receive a full induction into their role, the history, present operation and future plans of Age UK Barnsley and the relationship with Age UK.

Literature supplied and explained during the induction programme includes: the Charity Commission Guide – The Essential Trustee, the governing document, the annual review, a copy of the audited accounts, the strategic plan, the agreed income and expenditure budgets, staff list and organisational structure, sets of most recent minutes, contact details of fellow trustees, staff handbook and full set of policies and procedures and the volunteers handbook.

Trustees are encouraged to visit the charity's various operations to meet the staff and service users and gain a better understanding of the work of the charity.

Risks

The Board of Trustees identifies and regularly reviews major risks to which the charity is exposed and ensures that systems are in place to mitigate and manage such risks.

The organisation has CHAS (Contractors Health and Safety) accreditation and has completed risk assessments in all key areas, including fire safety, health and safety, food hygiene and infection control. Risk assessments are carried out for all activities and services for older people, and all services staff receive training in safeguarding. Where risks have been identified, action has been taken to minimise them. Comprehensive insurance cover has been taken out for all areas of activity.

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Organisational Structure

Age UK Barnsley has a Board of Directors consisting of up to eight trustees and a Chair. The trustees met every two months during the period and are responsible for the strategic direction, policy and effective governance of the charity.

Every member of the Board also sits on one of the two sub-committees (Finance or Personnel and Services) which now meet quarterly to consider specific areas of strategy and operations in more detail.

A scheme of delegation is in place and the day to day responsibility for the running of the charity and the services it provides rest with the Chief Executive Officer.

Quality Standards

The charity strives to achieve the highest possible quality in the service it provides. In May 2018 we achieved the independently audited Age UK Charity Quality Standard. We hold the Age UK Information and Advice Quality Standard and the National Advice Quality Standard as well as CHAS (health and safety) accreditation.

Overview

Age UK Barnsley is a company limited by guarantee with charitable status, a registered Charity, a brand partner of Age UK and a member of the Age England Association.

The funding environment is extremely challenging due to continued austerity in public sector finances and increased competition for funding in general. Nevertheless, Age UK Barnsley has made progress on delivering its strategic plan and overarching aims to:

- Reach more older people by increasing service capacity and delivering a wider range of services
- Become seen as the 'place to go' for older people in Barnsley

Key progress and achievements towards these aims have included;

- Increased service provision to older people in the borough. We estimate that our services and events reached more than 5,000 older people in the Barnsley Borough in 2019-2020 which is more than double the number of people we engaged with 2 years ago. This has been mainly due to the development of new Community Based Services in the North East and South Areas as well as increased numbers of group activities and events.
- The continued development of partnerships and consultation networks with older people's groups and services such as Barnsley U3A, Barnsley Dial a Ride, Older People's Forum, BRAG and other local agencies
- Delivering a very well attended Love Later Life Event alongside a wide range of partners
- Continuing to lead alongside BMBC on the Age Friendly Barnsley agenda resulting in a great deal of partnership working on the action plan and continued membership of the UK network of Age Friendly Communities
- Creating unrestricted income streams through room hire and our nearly new shops despite extreme challenges on the High Street.

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Objectives and Activities

The charity's mission is to promote the wellbeing, independence, dignity, choice and inclusion of older people in the Barnsley area, in particular those who are disadvantaged through ill-health, disability, poverty or social exclusion.

During this year the charity has continued to deliver its mission primarily through provision of its key services for older people and involvement in new projects as described later in this document.

The charity has also contributed to wider policy objectives and processes in the borough through its work with Barnsley Council, Barnsley CCG and other key stakeholders especially through work on Age Friendly Barnsley. The charity has contributed its knowledge and expertise on working groups and to policy agendas, projects and initiatives that impact on older people. These have included the development of work around cold homes and fuel poverty, the prevention of falls, dementia support, oral health, physical activity and we are members of the Barnsley District Activity Partnership and Early Help (Adults) Group.

Achievements and Performance

The charity exists to promote the wellbeing of Barnsley's older population. To achieve this objective the charity operates the following services:

One Stop Shop

The Eldon Street based One Stop Shop continued to be a very busy place with the shop, Information and Advice Service and Access Barnsley all in one building. Staff and volunteers work hard to maintain high standards and a pleasant environment for visitors. This shop has continued to provide financial surpluses that help us to provide our charitable services.

Toward the end of this year, we have seen the start of the effect of the town centre regeneration works impacting on this building. The taxi rank was moved to the front of the shop with little notice or consultation. This caused a substantial amount of upset and led to reduced access to the shop, especially for people with mobility issues. We now know that there is going to be disruption for a prolonged period of time. On a positive note, this has been a catalyst that has resulted in better working and communication between the Regeneration Team and Age UK Barnsley and a better understanding of the needs of older people. We are now planning together how to minimise disruption over the coming year and we look forward to the benefits of having a shop within a new modern reenergised town centre. Access Barnsley is based in this shop and has provided a very popular service offering mobility scooter and wheelchair hire for use in the town centre. We have, however, struggled to develop the supported shopping element of the service with difficulties attracting both volunteers and service users. All our shops closed in line with the Covid lockdown and we will pick up these areas of work again in the future.

Cudworth and Wombwell Shops

This has been a very difficult trading year for all our shops but particularly those on High Streets outside the town centre. Despite extremely hard work by staff and volunteers we are struggling to create a surplus to aid our charitable objectives. Our Board of Trustees recognise the additional role of the shops in providing a point of information, support and a friendly chat for older people and we have been working with a consultant to find ways of increasing income and developing community benefit.

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Information & Advice Service

The Information and Advice Service (I&A) is an accredited service holding both the Age UK Information and Advice Quality Standard and the National Advice Quality Standard. I&A has been delivered by a part-time Manager, two part time Advice Workers, part-time Energy Comparison Worker and a trained team of 8 volunteers. This service is free to those people that use it and there is extremely high demand. As well as providing information leaflets on a vast range of subjects for older people, we offer telephone, email support, home visits and appointments within the One Stop Shop. The service dealt with 1,745 individuals raising 4,012 enquiries between April 1st 2019 and March 31st 2020. The 5 most common types of issues that were addressed by contacts are:

Benefits 55%

Community Care 11%

Consumer 7%

Housing 5%

Travel 5%

The amount of money that was gained this year in benefits for older people in Barnsley, as a result of this work, was £1,471,285 a substantial increase on last year.

The biggest issues facing the service this year have been:

- The effect of the Covid Virus which resulted in lock down and shielding toward the end of this year. It quickly became clear that the consequences of catching the virus would be far more serious for vulnerable older people and people with underlying health conditions. Our Information and Advice Service stopped their face to face services and moved to telephone and email but worked right through the lock down period reassuring people, searching out disability aids, repairs, incontinence aids, care options, access to food and essentials, access to money and managing crises.
- As part of the Age UK partnership, we campaigned strongly against the end of free TV Licences for people aged over 75. Going forward, we will be promoting Benefits Checks widely to identify those older people who are entitled to Pension Credits and continued free access to their TV licence.
- Unfortunately, this final issue continues from last year which is the increasing trend to putting benefit applications online and not giving an easy alternative for people who are digitally excluded. This causes a great deal of upset for many older people who do not know how to deal with this. We are regularly lobbying BMBC about the need to have other options beside online based applications. There have been some improvements with phone numbers and paper options, but it still remains a problem.

The service was awarded funding from the Age UK/Eon Benefits take-up programme. Eligible people were referred for the Warm Homes discount scheme and received a copy of an energy saving guide.

The I&A Service was extremely grateful to once again receive £10,000 from the Marjorie Coote Older Peoples Charity Fund to help us to fund this service and to keep it free at the point of delivery.

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Health and Wellbeing Centre

The Health and Wellbeing Centre offer a day care service aimed primarily at older people who have a 'critical or substantial' level of need. The aim of the centre is to improve quality of life, reduce isolation and promote wellbeing.

The Health and Wellbeing Centre operated 5 days a week (Monday to Friday) with places for up to 20 clients per day. Despite publicising the service, the numbers of people attending are falling and this is a problem with Day Services generally across the country. Nevertheless, Service Users have taken part in a wide range of activities designed to provide stimulation, maintain or develop skills, support a healthy lifestyle and increase social contact, interaction and wellbeing.

Events include:

- Through our relationship with an organisation called Music in Hospitals and Care, we were able to hold 'Pop Up Music Cafes' These were held in the centre but were open to anyone who wanted to come along. The Tuesday group had musicians visit every month and at Christmas we invited relatives and carers to join us. We had a variety of musicians and styles of music the sessions were designed to be interactive encouraging all to be involved.
- We had more of our very popular chat and bat sessions this year. We have a coach who provides table tennis-based activities that enable everyone to join in and have fun, whatever their health condition or disability. These sessions were provided weekly, we saw people's confidence, mobility and hand eye coordination improve and we also saw lots of smiles and laughter throughout the sessions.
- We received funding from Table Tennis England which enabled members of staff to attend a training course to learn how to support older people to get involved in table tennis. We were also provided with a table, bats and other equipment so we were able to hold our own sessions.
- At the beginning of 2020 we were approached by a local school asking if any of the service users would share their memories of the Second World War with the children. We had some interesting reminiscence sessions.

We have started a Help at Home Service with a small number of service users but there are a lot of providers out there and the gap in the market seems to be for intermittent and short-term service delivery that are more expensive to provide and difficult to manage in terms of having available staff. We continue to support our current service users but holding back on further developing this service at present.

These services closed in March while people were shielding but we continued to support people within the community.

Social Groups

81 people have attended our social groups this year. Our groups include the Allsorts Group (Board Games and Quizzes), the Creativity Group (Crafts), the monthly Pub Lunch Group and the Lunch and More Group (Wellbeing). Unfortunately, the Creativity Group closed part way through the year due to falling numbers. While this is sad, there was a substantial increase in new activities starting within the various communities of the borough, including many developed by Age UK Barnsley. Travelling to a town centre venue can be a difficult and expensive option for many older people and we support the growth of local, accessible social opportunities.

The groups all enjoy the opportunity to eat together and they often had food together. They enjoyed pie and peas, homemade soup and bacon butties to name a few. Just before Christmas we went to the Holiday Inn hotel for Christmas lunch and an afternoon of entertainment. It was lovely to see everyone in their finery, dancing and singing together. We had people that came along to the groups to give talks - health issues such as septicaemia and mental health. Santander bank workers came along to talk about keeping safe regarding banking scams. Unfortunately, all the groups stopped in line with Covid lock down in March 2020.

Classes

The weekly informal adult learning classes/groups have met throughout the year, supported by volunteer tutors or self-led. A total of 34 older people attended classes in art, IT, and calligraphy. Though some of the classes have small numbers, they are very important to the people that attend. They produce some amazing creative projects and develop new important skills. Thanks to our wonderful volunteers who work so hard to enable these classes to continue.

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Men in Sheds

Our Men in Sheds Service has been open 5 days each week with the aim of preventing social isolation and promoting wellbeing. There is a substantial woodworking workshop and space to carry out a variety of other activities such as art, IT and table tennis. During this year, the service changed to become a peer-run project with support from Age UK Barnsley. The Men have their own steering group and volunteer team of 7. This has worked tremendously well and is a wonderful example of what can be achieved when people work together. In this year they provided 2,283 volunteer hours and 57 new members joined the shed.

The Men carry out projects in the community as well as working on their own woodworking projects and this year, their community benefit creations have included:

- Making the seating and tables for the new Barnsley Library project upper terrace. This included building in access for disabled and wheelchair patrons.
- Planters and bench refurbishments for Twiggs
- Christmas tree boxes for Barnsley Library
- Benches and tables for Worsborough Mill
- Collection boxes for BIADS
- Fairground games for Cudworth Fair and then used throughout the Borough
- Monk Bretton Alliance Planter
- Intergenerational work with Shawlands School where the children were supported to attend the shed and cut out figures in wood that they then painted.
- The Men have also provided support to the smaller Penistone Shed that helped them set up and get going.

It is not all been about making things and the Shed Members support each other through bereavements and other issues. A staff member from the local Mental Health Team attends sessions and provides support where needed. During the Covid lock down, the men have supported each other, keeping in touch and helping where needed.

We are very grateful to the National Lottery who fund this much needed service and to all the other groups and organisations that have helped in its development, notably Henry Boots.

Community Based Social Isolation/Dementia Friendly Services

Having delivered a very successful Penistone Social Inclusion Service, we started delivering two new Area Council commissioned services this year. The North East Social Inclusion and Dementia Service started in July 2019 and the Better Together Service started in September 2019 in the South Area.

In the year from April 2019 to March 2020 these three projects together have:

- Supported 1,650 older people within their communities with 1:1 support, group activities and events
- Created 23 new community groups alongside our partners at Barnsley U3A. Age UK Groups include: the Parkside Group, Men in Sheds Penistone and Cudworth Chatty Café. Barnsley U3A new groups include Stepping Up to Fitness and Netball.
- Developed Intergenerational activities including Craft activities, family history days and Pen Pals.
- 140 volunteers worked in these services including Good Neighbours that work with individual older people to get out to activities or community services, help with shopping or household tasks and visit when housebound.
- 512 Community Car journeys
- Supported 26 groups and 68 businesses to be more dementia friendly
- Delivered 28 activities in Care Homes
- Delivered 42 events including Winter Warmth, Pop up Pantos, Holiday at Home and Information and Advice.

On behalf of older people in these areas, we want to thank the Area Councils for commissioning these services that make such a difference in the lives of older people in their communities. Social Isolation has a devastating effect on the lives of everybody and there is a particular strain on older people who may be battling against issues such as bereavement, declining health, reduced mobility and changes in housing needs. Our modern society with shrinking public transport provision, digital exclusion and geographical mobility within families is creating an ever-increasing crisis of loneliness and isolation.

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Volunteering

Over the year we have had 196 active formal volunteers that gave their time to support all the activities of Age UK Barnsley. In addition, many more people have been micro volunteers, that is informal volunteers who offer their time and skills on an ad hoc basis to help at events or baking for us. We celebrated Volunteers Week in 2019 delivering thank you letters and cupcakes to our brilliant volunteers and various services invited volunteers to Christmas parties.

Because of lock down due to Covid in March 2020, we have not held the Annual Review for Volunteers. Due to the virus being particularly dangerous for older people, many of our volunteers needed to shield and we were fortunate to recruit a younger cohort of volunteers to help us provide Covid Support in our communities. As this report is for the period up to 31st March 2020, the changes in volunteering during lockdown will be shown in next year's report.

Age UK Barnsley would not be able to function without the commitment and hard work of its volunteers. Whatever role our volunteers take on whether it is directly in services or in the shops that fund the services, they are making a massive difference in the lives of older people in the Barnsley area.

Campaigns

We have continued to campaign against loneliness and isolation and our social media presence is better than ever with regular posts about our work and information that will help older people.

This year, we held a special Christmas Tea for people who were on their own at Christmas and we delivered beautiful Christmas Hampers and cards donated by pupils at Horizon Community College,

We held a series of Winter Warmth Events right across the borough and our Information and Advice Service have been very busy promoting and encouraging older people to claim the benefits they are entitled to.

We held a very successful Love Later Life Event alongside BMBC, U3A, BRAG and the Older People's Forum in September. This was a day of information stalls and entertainment delivered by older people in the Barnsley area. We shared positive images of ageing and older people as well as highlighting the work done on the Age Friendly Barnsley Action Plan.

We continue to develop our Age Friendly work and this year has seen this agenda become more embedded in partnership working alongside BMBC. Older people in Barnsley came together in a further Age Friendly Conference and shared their aspirations for an Age Friendly Barnsley. We now have a second action plan that we are working on.

Fundraising

We continue to be extremely grateful to those people and organisations that give us donations to carry on our work. We have carried out Fundraising Events including a cake stall at the Love Later Life Event and we were very happy to be one of the Mayor's Charities of the Year. We recognise that this is an area of income that we can develop further, and this will be a focus in our new organisational strategy later this year. We are very grateful to Henry Boots for resurfacing our Queens Road Car Park and to Energise Barnsley for providing new, energy efficient lighting within our Resource Centre.

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Covid Pandemic

Unfortunately, this year ended with the Covid Pandemic. Our shops were closed, and the shop staff furloughed. A small number of other staff were also furloughed as the nature of our work changed. Groups and face to face services were suspended. Many of our volunteers who are older people themselves needed to stay at home and shield. We knew that older people were going to be disproportionately affected by this virus. It has been a very unsettling, sad and frightening time for many people. What happened after March ended really belongs in the next 2020-21 Annual Report, but it is important to share what happened at Age UK Barnsley following lockdown, in this report, while the events are still fresh in everyone's mind.

Even, before lockdown, we were pulling together a list of vulnerable, older people who would be without support networks. We went through our own databases and advertised online and through the Barnsley Chronicle to ensure as many people as possible had our phone number in case they needed help. At the end of March, there were problems with supply of essential items like toilet rolls, shower gel, soap, incontinence products, hand sanitiser and tinned meat. Age UK Barnsley responded by changing all our services to support older people to stay safe and well at home. We were out shopping, phoning people to reassure and befriend them as well as picking up medication for people from day 1.

While our regular volunteers had to shield, a new cohort of younger volunteers came forward to help us. Our colleagues within BMBC especially Area Council Teams were very supportive and enabled us to vary our contracts and access further funding. We found ourselves on the front-line taking referrals from social services, councillors, family members who lived miles away from their vulnerable older relatives as well as desperate older people. Information and Advice continued to pick up calls as people struggled to get the services and goods they needed, helping them to find where services were still available. We had calls from people with no money, no food, care that had been cancelled and declining mental health. We very quickly assembled a small warehouse of groceries, cleaning consumables and toiletries. We created 450 Wellbeing Boxes that were delivered throughout Barnsley and sent to ensure people had the essentials and to give them a lift. We have carried on befriending people over the phone, doing their shopping and picking up medication and essentials throughout lockdown. We have taken out birthday cakes to people that were isolated on their birthday, taken VE Day Tea packs out, delivered pen pal letters between young and older people and delivered puzzles and quizzes to people's homes. We developed a programme of interactive home-based activities including gardening, cooking, Wildlife, Art, reading etc. to keep people active and connected. We found that only 35% of the people we were supporting were online, so we ensured that what we offered did not rely on internet connections. We have supported around a thousand vulnerable, older people since the middle of March.

It is hard to imagine how all these older people would have managed without our support at this extremely difficult time and there is a very good chance that it has saved some people's lives by enabling them to stay safe at home. Our staff and volunteers have done a brilliant job. So many people and agencies have worked with us on this and we are very grateful to them all especially the Probation Service who worked alongside us for several weeks delivering food and activities all over the borough.

We are extremely grateful to local supermarkets including Morrison's, Aldi, Tesco, Asda, Co-op, Waitrose and Sainsbury's. We are extremely grateful to Marjorie Coote Older People Charity, South Yorkshire Community Partnership, Community Fund, Tesco's Bags of Help and Jacks Supports who all provided us with funding to support our Covid Work. We would also like to thank all the companies and individuals who supports the Age UK Covid fundraiser which continues to support our Covid Recovery work.

Financial Review

The results for the year ended 31 March 2020 show a deficit of £20,263 (2019 Surplus £13,107). The Charity was successful in obtaining additional grant and other income with total income increasing from £641,249 to £676,804. Along with other charities Age UK Barnsley has continued to experience financial pressure from reduced public sector funding.

The balance sheet at 31 March 2020 has liquid funds of £190,127 held in cash and bank balances and net assets of £572,546, of which £546,631 is held as unrestricted funds.

Due to the number of years since the national lottery grant for the head office building was obtained, it is now possible to transfer the capital restricted funds to unrestricted funds.

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Reserves Policy

It is the policy of the charity to maintain unrestricted funds at a level which equates to approximately three months unrestricted expenditure. This is in order to provide a contingency fund for exceptional or unexpected expenditure, provide working capital for cash flow purposes, and provide funds for investment and development in priority areas for Age UK Barnsley.

Risk Management

The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that necessary steps can be taken to lessen these risks.

Trading Company

Age UK Barnsley (Trading) Limited closed to the public in February 2018 following a restructure of Age UK Enterprises and its trading partners.

Public Benefit Reporting

The trustees consider they have complied with Charities Act 2011 having due regard to the public benefit guidance published by the Charities Commission.

Trustees' Responsibilities

The trustees (who are also directors of Age UK Barnsley for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

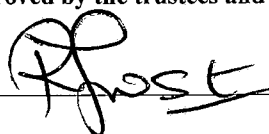
Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website.

Approved by the trustees and signed on their behalf by:



Mr R Frost
Treasurer

 2020

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES
OF AGE UK BARNESLEY
YEAR ENDED 31 MARCH 2020

I report on the accounts of the company for the year ended 31 March 2020 which are set out on pages 12 to 23.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



I R North FCA
North Accounting Limited
Chartered Accountants
12 Manvers House
Pioneer Close
Wath Upon Dearne
S63 7JZ

 2020

AGE UK BARNSELEY
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2020

	Notes	Unrestricted funds £	Restricted funds £	2020 Total £	2019 £
Income and endowments from:					
Income from donations and legacies		14,574	1,549	16,123	8,919
Gift aid income		5,385	-	5,385	7,221
Grants		68,873	139,140	208,013	131,015
Income from trading activities					
Shop income		218,644	-	218,644	226,502
Income from investments					
Interest received		965	-	965	841
Income from charitable activities	3	170,224	57,450	227,674	266,751
Total income and endowments		<u>478,665</u>	<u>198,139</u>	<u>676,804</u>	<u>641,249</u>
Expenditure on					
Raising funds					
Shop operating costs		198,309	-	198,309	190,846
Charitable activities	5	302,666	196,092	498,758	437,296
Total expenditure		<u>500,975</u>	<u>196,092</u>	<u>697,067</u>	<u>628,142</u>
Net income for the year		(22,310)	2,047	(20,263)	13,107
Transfer between funds		<u>157,403</u>	<u>(157,403)</u>	-	
Net movement in funds		<u>135,093</u>	<u>(155,356)</u>	<u>(20,263)</u>	<u>13,107</u>
 Fund balances brought forward at 1 April 2019		411,538	181,271	592,809	579,702
Net income/(expenditure) for the year		135,093	(155,356)	(20,263)	13,107
Fund balances carried forward at 31 March 2020		<u>546,631</u>	<u>25,915</u>	<u>572,546</u>	<u>592,809</u>

AGE UK BARNSELEY

BALANCE SHEET

AS AT 31 MARCH 2020

	Notes	2020		2019	
		£	£	£	£
Fixed assets					
Tangible assets	7		383,158		372,777
Investments	8		-		-
Current assets					
Stocks		7,356		4,095	
Debtors	9	32,065		28,207	
Cash at bank and in hand		190,127		211,377	
		<u>229,548</u>		<u>243,679</u>	
Creditors: amounts falling due within one year	10	<u>40,160</u>		<u>23,647</u>	
Net current assets			189,388		220,032
Net assets			<u>572,546</u>		<u>592,809</u>
Funds					
Capital funds					
Restricted funds	11		-		157,403
Income funds					
Restricted funds	12		25,915		23,868
Unrestricted funds			546,631		411,538
Total charity funds			<u>572,546</u>		<u>592,809</u>

For the financial year ended 31 March 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006. No member of the company has deposited a notice pursuant to section 476, requiring an audit of these financial statements.

The trustees acknowledge their responsibilities for

- ensuring the charitable company keeps accounting records which comply with section 386 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime within Part 15 of the Companies Act 2006.

Approved by the trustees on the 1 October 2020 and signed on their behalf by:


R Frost

Company Registration No. 07759461

AGE UK BARNSELEY
CASH FLOW STATEMENT
YEAR ENDED 31 MARCH 2020

	2020 £	2019 £
Cash flow from operating activities	14,823	19,227
Net cash flow from operating activities	<u>14,823</u>	<u>19,227</u>
Cash flow from investing activities		
Payments to acquire tangible fixed assets	(38,238)	(1,955)
Proceeds from the sale of fixed assets	1,200	-
Interest received	965	841
Net cash flow from investing activities	<u>(36,073)</u>	<u>(1,114)</u>
Cash flow from financing activities		
Repayment of long term loans	-	(25,114)
Net cash flow from financing activities	<u>-</u>	<u>(25,114)</u>
Net (decrease)/increase in cash and cash equivalents	(21,250)	(7,001)
Cash and cash equivalents at 1 April 2019	211,377	218,378
Cash and cash equivalents at 31 March 2020	<u>190,127</u>	<u>211,377</u>
Cash and cash equivalents consists of:		
Cash at bank and in hand	190,127	211,377
Cash and cash equivalents at 31 March 2020	<u>190,127</u>	<u>211,377</u>

Reconciliation of net income to net cash flow from operating activities

	2020 £	2019 £
Net income for year	(20,263)	13,107
Interest receivable	(965)	(841)
Depreciation and impairment of tangible fixed assets	27,857	18,309
Profit on disposal of motor vehicle	(1,200)	-
Decrease/(increase) in stocks	(3,261)	(333)
Decrease/(increase) in debtors	(3,858)	15,540
Increase/(decrease) in creditors	16,513	(26,555)
Net cash flow from operating activities	<u>14,823</u>	<u>19,227</u>

AGE UK BARNSELEY

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

1. Accounting policies

- a. The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.
- b. In the preparation of the financial statements, the trustees have considered whether in applying the accounting policies required by FRS102 and the Charities SORP 102.
- c. Grants including grants for the purchase of fixed assets are recognised in full on the Statement of Financial Activities in the year in which they are received. However where the donor has imposed restrictions on the expenditure of resources which amount to pre conditions for use, the grants are deferred to the relevant future accounting period.
- d. Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund, together with a fair allocation of management and support costs.
- e. Unrestricted funds are donations and other income received or generated for the object of the charity without further specified purpose and are available as general funds.
- f. Voluntary income is received by way of donations and gifts and is included in the Statement of Financial Activities when received. Legacies are monitored from notification and recognised in the financial statements where there is reasonable certainty of receipt.
- g. Designated funds are unrestricted funds, earmarked by the board of management for a particular purpose.
- h. Staff cost and expenditure are recognised on an accruals basis as a liability is incurred.
 - Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shops.
 - Charitable activities expenditure comprises those costs incurred by the charity in the delivery of its activities and services for the beneficiaries.
 - All support costs are allocated between the expenditure categories of the Statement of Financial Activities on a ratio of time spent in these areas, as it is considered this basis is the most appropriate method of reflecting use of the resource.
- i. Fixed assets for charitable use where over £500 are capitalised at cost. Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or the private sector, they are included in the balance sheet at cost and depreciated over their expected useful economic life. The relevant grants are credited to a restricted capital fund carried forward on the balance sheet. The relevant fund is reduced over the useful economic life of the asset in line with its depreciation policy. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost of each asset over its estimated useful life, to which in all cases is set at four years. The freehold buildings are being depreciated over fifty and thirty seven years. Fixed asset investments are stated at fair value.
- j. Stocks are valued at the lower of cost and net realisable value. Cost is computed on a first in – first out basis.
 - Net realisable value is based on estimated selling price less the estimated cost of disposal.
- k. Irrecoverable VAT is written off to the Statement of Financial Activities except where amounts relate to the purchase of fixed assets in which case the costs are capitalised with the relevant asset.

AGE UK BARNSELEY

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

- l) The charity is a participating employer in a multi-employer defined benefit pension scheme. The scheme is however accounted for as if it were a defined contribution scheme, on the grounds that each employer is unable to identify its share of the underlying assets and liabilities in the scheme on a consistent and reasonable basis. As a result all pension costs for the charity will be reported on a defined contribution basis, with amounts paid charged as an expense in the Statement of Financial Activities. (see note 14)
- m) In the opinion of the board of trustees, the charity's subsidiary is not material to the group and consolidated accounts have therefore not been prepared.
- n) Operating leases- Rentals paid under operating leases are charged to the Statement of Financial Activities as incurred.

2. Staff costs and numbers

	2020 £	2019 £
Staff costs during the year were as follows:		
Salaries and wages	403,321	389,349
Social security costs	21,256	20,571
Pension costs	13,734	11,628
	<u>438,311</u>	<u>421,548</u>

No employee received emoluments of more than £60,000

	No	No
The average number of employees during the year was as follows:		
Chief Officer	1	1
Central services	16	16
Day care	6	6
Shop	8	8
	<u>31</u>	<u>31</u>

No trustee received any remuneration for the year (2019 £nil). Travel and other costs amounting to £81 (2019 £551) were reimbursed to trustees.

3. Incoming resources from charitable activities

	Unrestricted funds £	Restricted funds £	2020 Total £	2019 £
Income from care contracts	48,994	-	48,994	37,236
Social Isolation contracts	-	54,852	54,852	-
Adult classes and room hire	13,862	-	13,862	10,133
Day care income	14,595	-	14,595	31,202
Fundraising	1,088	-	1,088	4,618
Sundry income	1,598	-	1,598	1,205
Penistone project	-	-	-	57,642
Health and wellbeing	22,419	-	22,419	27,512
U3A postage	1,002	-	1,002	980
Access Barnsley	31,434	-	31,434	39,817
Age UK retainer	22,500	-	22,500	15,000
Age UK sustainability contribution	12,732	-	12,732	37,045
Insurance contribution	-	-	-	500
Age UK Pension contribution	-	-	-	36
Men in sheds	-	2,598	2,598	3,825
	<u>170,224</u>	<u>57,450</u>	<u>227,674</u>	<u>266,751</u>

AGE UK BARNSELEY

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

	2020 £	2019 £
4. Net incoming resources		
Net incoming resources is stated after charging:		
Depreciation	27,857	18,306
Property hire	<u>45,700</u>	<u>39,700</u>
And crediting:		
Profit on disposal of motor vehicle	<u>1,200</u>	<u>-</u>

5. Charitable activities

	Unrestricted funds £	Restricted funds £	2020 Total £	2019 £
Charitable activities				
Day care services	103,645	-	103,645	100,416
Men in Sheds	-	66,013	66,013	57,128
Management and administration	78,203	-	78,203	61,964
Advice & Information	49,766	-	49,766	49,083
Social Isolation projects	-	58,443	58,443	-
Penistone project	-	64,023	64,023	67,204
Volunteering	16,298	-	16,298	19,967
South Yorkshire Community Aid	-	4,790	4,790	-
Room hire	2,565	-	2,565	1,907
Befriending service	26,038	-	26,038	50,954
Energy wise	-	2,723	2,723	3,172
Eon prepare for winter	-	100	100	-
Trading company costs	-	-	-	7,265
Access Barnsley	23,988	-	23,988	16,201
Accountancy including Independent Examiners fee	2,163	-	2,163	2,035
	<u>302,666</u>	<u>196,092</u>	<u>498,758</u>	<u>437,296</u>

AGE UK BARNSLEY

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

6. Total resources expended

	Shop operating costs £	Day care service £	Access Barnsley £	Befriending service £	Men In Sheds £	Energy Wise £	Penistone Projects £	Social Isolation Projects £	Volunteering Room hire £	Advice & Info £	Management & support £	Total 2020 £	Total 2019 £
Staff costs	122,932	71,474	9,462	20,255	31,116	2,591	48,447	53,750	12,605	38,753	38,658	450,043	410,828
Pension	2,454	862	-	-	550	-	624	931	-	455	6,036	11,912	11,628
	125,386	72,336	9,462	20,255	31,666	2,591	49,071	54,681	12,605	39,208	44,694	461,955	422,456
Other Costs	72,923	31,309	14,526	5,783	34,347	132	14,952	8,552	6,258	10,558	35,772	235,112	205,686
	198,309	103,645	23,988	26,038	66,013	2,723	64,023	63,233	18,863	49,766	80,466	697,067	628,142
Allocated support cost	49,518	30,948									(80,466)		
Total	247,827	134,593	23,988	26,038	66,013	2,723	64,023	63,233	18,863	49,766	-	697,067	628,142

Support costs are allocated based on a percentage of employee numbers for day care services (38.46%) and shop operating costs (61.54%) respectively.

AGE UK BARNSELEY

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

7. Tangible fixed assets

COST	Motor vehicle	Computer equipment	Shop fittings	Equipment	Freehold land and buildings	Total
	£	£	£	£	£	£
As at 1 April 2019	8,000	8,717	60,370	32,718	402,065	511,870
Additions	13,316	12,978	6,124	5,820	-	38,238
Disposals	(8,000)	-	-	-	-	(8,000)
As at 31 March 2020	<u>13,316</u>	<u>21,695</u>	<u>66,494</u>	<u>38,538</u>	<u>402,065</u>	<u>542,108</u>
DEPRECIATION						
As at 1 April 2019	8,000	6,248	50,931	17,359	56,555	139,093
Disposals	(8,000)	-	-	-	-	(8,000)
Charge for year	<u>3,329</u>	<u>4,236</u>	<u>3,439</u>	<u>8,688</u>	<u>8,165</u>	<u>27,857</u>
As at 31 March 2020	<u>3,329</u>	<u>10,484</u>	<u>54,370</u>	<u>26,047</u>	<u>64,720</u>	<u>158,950</u>
NET BOOK VALUE						
As at 31 March 2020	<u>9,987</u>	<u>11,211</u>	<u>12,124</u>	<u>12,491</u>	<u>337,345</u>	<u>383,158</u>
As at 31 March 2019	<u>-</u>	<u>2,469</u>	<u>9,439</u>	<u>15,359</u>	<u>345,510</u>	<u>372,777</u>

8. Investments

	2020	2019
	£	£
Investment in Age UK Barnsley (Trading) Limited	<u>-</u>	<u>-</u>

Age UK Barnsley (Trading) Limited was dormant for the year ended 31 March 2020 and 31 March 2019.

AGE UK BARNSELEY

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2019

9. Debtors

	2020	2019
	£	£
Other debtors	30,877	26,356
Prepayments	1,188	1,851
	<u>32,065</u>	<u>28,207</u>

10. Creditors: amounts falling due within one year

	2020	2019
	£	£
Other creditors and accruals	25,160	16,147
Deferred income	15,000	7,500
	<u>40,160</u>	<u>23,647</u>

11. Capital funds

Restricted funds

	As at 1 April 2019	Transfer	As at 31 March 2020
	£	£	£
National lottery re building	157,403	157,403	-

	As at 1 April 2018	Outgoing	As at 31 March 2019
	£	£	£
National lottery re building	162,649	5,246	157,403

The capital funds were transferred to unrestricted funds during the year.

AGE UK BARNSELEY

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

12. Restricted funds

The movement on the restricted funds of the charity were as follows: -

	As at 31 March 2019 £	Incoming £	Outgoing £	As at 31 March 2020 £
a) SYCF Surviving winter	100	-	100	-
b) Men in sheds	15,580	53,372	66,013	2,939
e) Energy wise	2,339	2,500	2,723	2,116
f) Age UK Eon Benefits take up	-	-	-	-
g) Penistone project	5,849	72,671	64,023	14,497
h) North East area	-	24,892	24,892	-
i) Better Together South Area	-	39,914	33,551	6,363
j) South Yorkshire Community Fund	-	4,790	4,790	-
	<u>23,868</u>	<u>198,139</u>	<u>196,092</u>	<u>25,915</u>

The balances will be carried forward and used as follows:

- a) SYCF Surviving Winter - Grant to support older people struggling financially to heat homes or pay repair bills
- b) Men in Sheds – Big lottery funding received for a period of 5 years. The funding will be used to support men over 55. Workshop facilities along with IT, art and other activities are available.
- c) Grant from BMBC Social Services to provide respite activities for older carers within the Barnsley Borough.
- d) Fire Rescue Safety – The project was funded by the Stronger Safer Communities in partnership with South Yorkshire Fire & Rescue and Age UK Rotherham. The residual amount remaining will be used to deliver fire awareness talks to local communities and Groups.
- e) Energy wise – Grant from BMBC to help older people in the borough carry out price comparisons on their energy bills and helping them switch supplier if requested.
- f) Age UK Eon Benefits take up – carrying out benefit checks for older people across the borough.
- g) Penistone project – Grants from Penistone area council, supporting older people living in Penistone and the surrounding areas in a variety of ways, including good neighbours and group support.
- h) North East Area – Funded by the area council to support social inclusion and dementia friendly work throughout the North East Area.
- i) Better Together South Area – Funded by the area council to support people aged 50+ to meet others, join groups and activities and enjoy later life.
- j) South Yorkshire Community Fund – Funds for providing afternoon teas.

The previous period movement on the restricted funds of the charity were as follows: -

	As at 31 March 2018 £	Incoming £	Outgoing £	Transfer £	As at 31 March 2019 £
a) SYCF Surviving winter	100	-	-	-	100
b) Men in sheds	20,051	52,657	57,128	-	15,580
c) BMBC Carers grant	1,020	-	-	1,020	-
d) Fire rescue safety	3,666	-	-	3,666	-
e) Energy wise	1,511	4,000	3,172	-	2,339
f) Age UK Eon Benefits take up	1,010	-	-	1,010	-
g) Penistone project	-	17,961	12,112	-	5,849
	<u>27,358</u>	<u>74,618</u>	<u>72,412</u>	<u>5,696</u>	<u>23,868</u>

AGE UK BARNSELEY
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2020

13. Analysis of net assets between funds

	Restricted funds	Unrestricted funds	Total funds
Fund balances at 31 March 2020 are represented by:	£	£	
Fixed assets	-	383,158	383,158
Current assets	25,915	203,633	229,548
Current liabilities	-	(40,160)	(40,160)
	<hr/>		
Total net assets	25,915	546,631	572,546
	<hr/>		
Fund balances at 31 March 2019 are represented by:	£	£	£
Fixed assets	166,540	206,237	372,777
Current assets	14,731	228,948	243,679
Current liabilities	-	(23,647)	(23,647)
Long term liabilities			
	<hr/>		
Total net assets	181,271	411,538	592,809
	<hr/>		

14. Pension scheme

The Charity is a participating employer in the Age UK Retirement Benefits Scheme which is a Defined Benefit Scheme. The Scheme closed to future accrual on 30 November 2008. It is a multi-employer scheme as described by FRS 17 - Retirement Benefits. The Scheme is accounted for as if it were a defined contribution scheme, on the grounds that each employer is unable to identify its share of the underlying assets and liabilities in the Scheme on a consistent and reasonable basis. As a result all pension costs for the Charity will be reported on a defined contribution basis.

The last actuarial valuation of the Age UK Retirement Benefits Scheme was at 13 March 2019. Using this valuation and the current FRS 102 assumptions, the deficit for the whole Scheme is £4.2m at 31 March 2019 (last year £19.9m). With effect from 1 July 2011 all employers have committed to a Deficit Recovery Plan with the aim being for each employer to repay their share of the Scheme funding deficit over a period of 10 years and 9 months. The Charity has increased its payments under this agreement to £6,036 pa.

The Charity has started a pension scheme for employees under the auto enrolment rules. The charity contributions under the scheme was £5,592.

Total pension payments made by the company in the year ended 31 March 2020 amounted to £13,734 (last year £11,628) and there were no outstanding or prepaid contributions at the balance sheet date.

15. Related party transactions.

There were no related party transactions during the year (2019 - £nil).

AGE UK BARNSELEY
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2020

16. Commitments under operating leases.

At 31 March 2020 the total of the Charity's future minimum lease payments under non- cancellable operating leases were.

	2020	2019
	£	£
Within one year	36,375	38,500
Between one and five years	120,000	126,375
Over five years	-	30,000