

St. Peter's Church Petersfield



The Annual Review 2019-2020



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AGENDA FOR VESTRY MEETING AND ANNUAL CHURCH MEETING

St Peter's Church at 7pm a.m. on Thursday 22nd October 2020

Chairman: Revd. Canon Will Hughes (Vicar)

A VESTRY MEETING

1. Prayers
2. Election of Churchwardens

B ANNUAL CHURCH MEETING

3. Apologies
4. Minutes of the meeting held on 7th April 2019 (*Annex A*)
5. Elections to the Parochial Church Council (PCC)

Under the Synodical Government Measure 1969, only members on the Electoral Roll are entitled to vote at any election for lay members of the Parochial Church Council

6. Election of Sidespeople (p5)
7. Report and Election of Electoral Roll Officer (p6)
8. Vicar's Report (p4)
9. Churchwardens' Report (p5)
10. The PCC (p6)
11. PCC Committee Reports (pp7-10)
12. Reports from other church groups and organisations (pp11-19)
13. A.O.B & date of next meeting- proposed as 11am on Sunday 18th April 2021

THE VICAR'S REPORT

2019 seems a long time ago, and as this meeting is happening in October, I want to spend most of this report discussing what has happened since March 2020.

It has become a clear lesson of COVID 19 that if things are not quite right in the good times, they become major problems when times are hard. 2019 was a good and relatively peaceful year. We did not do any major fabric work, nor undertake any major mission initiatives above those which have become part of our regular pattern of life. We had a few transitions in roles, which were done well, with a good handover. In hindsight it feels that we were steadying ourselves for 2020, and the steadying was deeply valuable. St Peter's has managed the storm of 2020 with strength, versatility, imagination and confidence. Tanya has taken over the finances from Richard and helped us to respond wisely and carefully to the changes in our situation. The standing committee of Graham, Vanda, Tanya and Penny have led us with enormous wisdom and care, and the impact of their discussions has reached far beyond our parish boundaries. Our pastoral team adapted immediately to supporting us through the lockdown, and as soon as it was possible Refresh swung back into action and provided a lifeline to many. Our teams of welcomers and sidespeople have adopted a new way of working brilliantly, and the new rota of people to set up the seating plan each week has made the brilliant system of booking and seating sustainable. Each of the authors of these reports has led their part of the family of St Peter's with outstanding skill, working out how to do what matters in a new way, and making the church alive, safe and welcoming.

At a diocesan training day we were asked 'what makes a flourishing church', and one answer I heard was 'a flourishing church is one which can flourish in a crisis like this'. St Peter's has shown this to be true, and I am deeply proud to be the Vicar of such a wonderful people.

I believe that the impact of St Peter's in this crisis goes beyond all that the church has achieved. Petersfield responded quickly and with enormous generosity to the crisis, with new groups and people stepping forward to look after those stuck at home. From Churchers college cooking and delivering meals each day to the Coronavirus Support Network shopping and delivering prescriptions with a pool of hundreds of volunteers, it became clear that this town has Christian values deeply embedded in it, far beyond those who come to church each week, and I believe that is a testimony to the witness and challenge offered by this church, standing and gathering at the heart of the town.

Figures only ever tell a small part of the life of St Peter's, but here are the headline figures of last year.

	2011	2012	2013	2014	2015	2016	2017	2018	2019
Baptisms	25	35	33	32	25	23	27	22	21
Weddings	7	8	11	19	9	14	14	16	7
Funerals in church	18	21	20	31	25	31	32	24	22
Funerals at crematoria	21	35	27	18	27	19	28	14	23
Interments of ashes	6	8	1	10	1	16	9	10	2
Average adult attendance on a Sunday	162	154	161	159	161	172	181	177	149
Average child attendance	20	19	21	20	19	23	26	22	16

on a Sunday

Attendance at Christmas	889	1059	1037	1138	1089	1190	1221	1232	1199
Attendance at Easter	480	363	373	344	409	412	383	366	354
Attendance in Advent			6472	6263	7010	6653	6773	4140	5466

CHURCHWARDENS' REPORT

Churchwardens' Report for APCM April 2019

Although it seems in the long distant past at this time with the Covid-19 pandemic, in 2019 life at St Peter's was vibrant and dynamic.

St Peter's held the fete in September and Barn Dance in October, both of which were very enjoyable and well attended both by members of the congregation and the local community, which served to connect the church with its local community. In particular, the barn dance was very well attended with many from outside the regular church congregation.

As a church, St. Peter's relies heavily on volunteers in order to deliver the range of activities that are integral to life at the church. We are blessed to have our team of dedicated volunteers and on behalf of the PCC we would like to thank everyone who has contributed to the church, including our flower guild, the bell ringers, the choir, servers and sides people, the refresh team, the team providing the safe space for the young people on a Sunday during service and the gardening team.

Also, we would like to thank Mark our Director of Music, Kate, Jessica and Hattie in the Parish Office, our caretaker Steve, and Play Together leader Anna.

Finally, we would like to thank the clergy and all the PCC who have guided our worship and mission

Vanda Leary and Graham Heath

SIDESPEOPLE'S REPORT & ELECTIONS

It has been another busy year for the Sides People; St Peter's certainly has many services, of every liturgy, shape and size! The role of Sides Person is one that, by necessity, has to be carried out with great diligence but often with little recognition. I would like to record my grateful thanks to all those who week by week fulfil the role graciously and who agree to do additional duties, often at the busiest times of the year.

I am delighted to note that Viv Bradley, Linda Lemmon and William Hughes agreed, during the year, to join the team - thank you.

I would also like to thank Sheila Fisher who very kindly assists with the Friday 11am Eucharist.

I should like to propose that the following group of individuals be elected as Sides People for 20/21:



Wendy Beardall, Viv Bradley, Bob Buckingham, Hazel Buckingham, Gill Clarke, Carol Coffin, Mim Ellis, Alison Fitzgerald, Sheila Gadd, Wendy Gillam, Derrie Greef, Gill Hancock, Sam Hammond, Maureen Hilliar, William Hughes, Linda Hutton, Pauline James, Linda Lemmon, Geraldine Maynard-Hoare, Sue Mazzey, Jan Moore, Barry Murfitt, Dick Parsons, Chris Perris, Lynn Perris, Kate Perry, Richard Perry, Sonia Ratsey, Debbie Reed, Rosemary Roberts, Paula Tribe, Christine Tully, Jill Walker, Jill Watts and Colin Worsford.

Finally, it is always a pleasure to welcome new members onto the team, if you feel that you would like to get involved do, please, get in touch.

Derrie Greef

ELECTORAL ROLL

As a virus so rudely interrupted the review of our Electoral Roll, I have gone with the figures as of the beginning of April.

We have 232 members on our roll. the observant of you will notice that this is the same as last year.

Since the last APCM I have added 5 new names and sadly we have had to say goodbye to 5 members of our Church Family.

If you live in the Parish or attend St. Peter's on a regular basis you are entitled to be on the Parish Electoral Roll, which gives you the right to vote at Annual Church Meetings and to serve on the PCC. Application forms are available from the Parish Office.

*Pauline James
Electoral Roll Officer*

PCC

The PCC co-operates with the Vicar to promote the whole mission of the Church - pastoral, evangelistic, social and ecumenical - within the parish. The appointment of PCC members is governed by the Church Representation Rules. Members of the PCC are either ex-officio, co-opted, or elected by the Annual Church Meeting. The members of the PCC as of October 2020 were as follows:-

Incumbent: Revd. Canon Will Hughes

Associate Priest: Revd. Helen M. Mitchell

Reader: Melanie Evans

Retired Clergy Representative: Revd. Sylvia Roberts

Churchwarden & Deanery Synod Representative: Vanda Leary

Churchwarden: Graham Heath

Deanery Synod Representatives: Martin How and Lynn Carter

Elected/Co-opted Members: Penny Bell (also acting Church Warden), Gill Clarke, Tanya Heath, Hattie Hughes, Rosemary Roberts, Madeline King and Christine Tully.

We lost our curate, Rev'd Dr Sam Cullen to her first post in Portsmouth, and were delighted at her engagement to Lionel Matthews, though it did mean we also lost our head server! Melanie Moore was an outstanding PCC secretary and it is a testimony to her skill and commitment that despite her illness we still have minutes of the last meeting. It is a joy to see her returning to church and growing in strength.

Right at the beginning of the lockdown we were shaken by the loss of David Francombe, whose commitment to so many areas of the church and town was remarkable. We miss him hugely.

During the year the PCC voted to allow Richard Perry to finish his term as treasurer, Lynn Carter to end her term as PACT rep, and Christine Rushton to end her term on Deanery Synod. The PCC elected Lynn Carter to Deanery Synod, Madeline Kings as PACT rep and Tanya Heath as treasurer. The APCM is invited to confirm those elections.

SAFEGUARDING

It has been another quiet year for safeguarding at parish level. Now that established systems are in place and the policies are working, my role is generally one of monitoring and advice. Online applications for DBS checks have made my life so much easier and many thanks must go to Kate for taking up the role of identity checker when I am not available. As always, the Portsmouth Diocese Safeguarding Toolkit is freely available for everyone to read online or in the Church, office and hall. This is based on the Church of England advice. Our policies for St Peter's are also displayed in the church, hall and office. If anyone has any questions, do please approach me at anytime.

<https://www.portsmouth.anglican.org/safeguarding/toolkit/>
<https://www.churchofengland.org/media/11842>

Emma Dean

PCC COMMITTEE REPORTS

Discipleship and Spirituality

The Vicar took the lead on this committee as the Curate prepares to leave, and the committee planned the Advent and Lent courses, and supported Penny Bell in shaping the Tuesday Night Discussion programme.

Pastoral

The Pastoral Committee is in existence to assist and support the work of the clergy in their care for the people of the congregations of St. Peter's and the people who live in the parish or who look to St. Peter's as their parish church. The Committee meets every two months and consists of Kate Perry (Chair), Jane Fuller, Felicity Heal, Linda Lemmon (Minutes secretary), Elizabeth New, Sylvia Roberts, Jennifer Robinson. Jill Watts and Rev'd Sam Cullen have served on this committee during the past year and great thanks are due to them both



for their participation. Jill has decided to retire and Sam has been appointed to St. Mary's, Portsea from March 2020.

The specific pastoral ministries include the following.

- Home Communion for those unable to attend church. Wendy Gillam has responsibility for organizing a rota for those with pastoral permission for this crucial ministry.
- Attending the weekly Refresh Café in order to meet, greet and be available to all who come in and enjoy this café as a regular spot in their week. At least 50% of those attending Refresh are not regular worshippers but are people of the town who consider St. Peter's their church.
- Writing and sending greetings cards to those who are ill or in hospital. Elizabeth New has been faithfully fulfilling this much welcomed ministry for several years now.

Swift and confidential

The WhatsApp group, accessible strictly to members of the Pastoral Committee and to Will and the clergy, enables information to be shared quickly between members when a pastoral situation arises which needs attention. It has already proved invaluable as an instant addition to the regular bi-monthly information exchange at the committee meetings about members of the congregations who are in particular pastoral need at any one time.

Particular pastoral matters this year

- Concern about gaps in our care of young people and young families.
- Three pastoral "Pop-In" sessions were tried out this year but were not well supported and so were discontinued. The committee will review the possibility of a different way of being available.
- Wearing name labels in church for the month of "Naming November" was considered a worthwhile exercise and the page in The Rock entitled "Have you met?" which highlights a few members of the congregations each month is also helping individuals to know each other a little better.

Possible initiatives for the coming year

- The setting up of a prayer chain is under discussion.
- More ways of practical caring such as lifts and meals is a regular item on the agenda

Sylvia Roberts

Mission Support

Fundraising activities ceased in 2019, but other functions of Mission Support were continued by Christine Tully. These included publicising the work of missions and charities, maintaining the relationship with our link mission partners, sale of stamps for the church in Sudan and responsibility for Ride and Stride.

Penny Brackley has a particular interest in the link parishes and will work together with Christine in 2020.

Historic Churches Ride and Stride.

Many thanks to Dickie Parsons who cycled to many churches and raised the most sponsorship money. Thanks to the four striders, Rosemary Roberts, Christine Rushton, Jill Moore and Christine Tully. We also thank the sponsors, most of whom were St Peter's members. The total raised was £917.00 of which St Peter's receives half.

Mint postage stamps, old designs still valid for postage, were bought from the Church Association of Sudan and South Sudan (CASSS, formerly SCA), at a value of £423.35. CASSS gets 10% of this. Most of these were sold at Christmas, but Christine Tully has them for sale throughout the year. Thank you to all those who donate their used stamps and post cards which are now sent to Air Ambulance.

Publicising the Work of Missions and Charities

This is done through Mission speakers and the article in each issue of the Rock. It was good to welcome Chris and Suzy Wilson with Abigail, Matthew and Micah in February this year and learn about their work at St Frumentius Theological College in Ethiopia.

Relationship with our Link Partners

Several of us are in direct email contact with our link partners- Chris and Suzy Wilson of CMS and Tim Hyde of Church Army. Chris and Suzy send us regular updates from Ethiopia. Special prayer requests are passed on to the intercessors and reported in The Rock. The PCC giving to both Church Army and CMS is used to support our link partners. The PCC also supports the Kings Arms.

PCC Giving 2019

Church Army	£2,617.00
The Kings Arms	£2,618.00
Church Mission Society	£2,617.00

TOTAL **£7,852.00**

Christine Tully

Community Use of the Church

2019 saw another full and varied concert programme due to the outstanding work of David Francombe. The annual booklet showed the spread of choral and instrumental, school, local and national groups performing on what felt like a weekly basis. The programme is the fruit of relationships David built over years, and those relationships with St Peter's are now strong and embedded. While the programme has been forcibly stopped by COVID19, and we are not booking in concerts until we know what is possible, St Peter's remains deeply committed to the musical life of the town, and as soon as is possible, will be using David's meticulous records to re-establish contact with the many groups and performers.

Fabric & Buildings

Church

In 2019, only minor works were completed and the church remains in good condition. One point of note was that the wheels on the church piano were replaced,

Church Hall

In 2019, there were only minor works completed on the hall. It is hoped that in 2020 funds can be raised to complete a more significant refurbishment of the hall.

Parish Office & Curates' house

In 2019 there were no works required on the curate's house.

Finance

A surplus this year of £98,343 compared to last year's deficit of £4,325. However, before anyone becomes too excited £87,804 of the surplus related to unrealised gains on our investments, of which £87,373 has disappeared at the time of writing based on current market fund valuations.

Leaving aside the severe fluctuations in our investment portfolio, the underlying performance for the year has resulted in a surplus of £10,539 which includes legacies of £5,000 and dividends directly reinvested of £11,513. Effectively the Church has run a small deficit of £5,974 on its day to day operations after allowing for the reinvested dividends and the individual legacies.

Planned Giving shows a small decrease which is better than I thought in the earlier months of the year but Collections are down which, arguably, is more concerning particularly in the light of the significant increase in our parish share in 2019 from £101,352 to £106,599. There were no major fabric and building repairs this year with expenditure totalling £2,264 on sink replacements and the new water boiler in the Parish Hall.

Fund raising of £26,145 continues to be a vital part of the church's income with community use providing £4,500 with significant contributions from Refresh, the 200 Club, the fete, quiz, barn dance and travel talk.

Our cash balances throughout the year have remained healthy, and sufficient to cope with any unexpected expenditure, at £102,846 compared to £100,250 at the beginning of the year.

The outstanding parish hall gas bills are properly shown in expenditure but the balance outstanding of £3,296 remains in creditors, this year offset by an overcharge on the church

gas where we were charged for another church's gas bills. Funds have been set aside to cover the eventual payment.

In summary, it has been a routine year with no major expenditure on fabric and buildings and no significant matters to report other than the fluctuations in our investment portfolio. 2020 will present its own challenges with a planned budget deficit as a result of major expenditure of £36,000 for a well overdue refurbishment of the Parish Hall. Pledges from the congregation have been made to cover the majority of the costs but a shortfall remains which may have to be covered by our reserves. The parish share is set to increase further in excess of inflation although at the time of writing the actual figure has not been finalised. I would like to thank all those concerned with the recording, monitoring and preparation of the accounts, it's a true team effort. Wendy Killick who keeps the records and deals with salaries, the Office who are so patient and helpful, particularly the weekly cash counters, Lionel Matthews for his support in compiling the monthly variance reports. Lastly but definitely not least our Independent Examiner who is so professional and helpful.

NOTE LOCKDOWN UPDATE

The above was my original summary to be included in the Annual Report pre -lockdown prior to my retirement as Treasurer. You will all be aware of what has happened since with the lockdown. Will has reset the budget with the new finance team, staff have been furloughed and our parish share yet to be determined. Planned Giving, so far, seems to be holding up.

Richard Perry
Treasurer

OTHER CHURCH GROUPS & ORGANISATIONS

Reader

I write this wearing just one of my metaphorical hats. People see me in uniform behind the till in the supermarket, in the past some have seen me in different types of clothing typing furiously in a local office, and some have seen me in yet another type of uniform – church vestments.

The role of a Reader is unique because you serve the Lord just where you are, whether in church or in the world as you take Christ's great commission to places where clergy usually do not have a foothold. I am not allowed to evangelise openly in my work, however, "It may not be appropriate but I have been praying for you" has been appreciated by some customers facing difficult situations.

I attended the Diocesan Reach Conference in October to help "us to express God's generous love for people beyond the current reach of our congregations", whilst mission was the theme of our annual Reader's Conference on the Isle of Wight. Training opportunities are offered by the Diocese and the recent one on assisting at the Eucharist was a cracker with a

lot of laughter and a deeper insight into the potential use of Readers in different liturgical settings.

I continue to lead Evening Prayer twice a week and sometimes on a Sunday; read the Gospel, preach and assist whoever is presiding. I enjoy the diversity of working alongside different members of the clergy team who God has blessed with unique talents and experience but it also means I have to be attentive to their different needs. I also led one of our Sunday Night Services which was enjoyable as it enabled me to use my creative talents.

Melanie Evans

Sacristy

The Sacristy has benefited from a new sink and hot water heater this year and Steve Sargent made good on the wall where the old heater was. I took over from John Deavin on 1st September after 5 months shadowing him. Many thanks to John for his words of wisdom after having been Sacristan for 20 years. I have now produced a booklet on guidelines for the Sacristan. Cupboards have been spring-cleaned and shelves relined. Orders for wine, wafers etc are placed through the Parish Office. John still makes candles for us and everything is running smoothly. Thanks are due to the laundresses: Joan Allgood (retired) Gill Clarke, Madeline King (new), Lynne Pitt (new), Alison Smyth and Gina Stretton. The Sacristy, or Priests' Vestry as it is known, could still do with a lick of paint after an old fire.

*Alison Gauld
Sacristan*

Deanery Synod

The Synod meets four times a year in parishes around the Deanery. Its role is to promote the work of the church in our area, to deal with issues raised by the PCCs to respond to consultations from Diocesan Synod and to confer with the Diocese regarding the parish share and the Diocesan budgeting process. The Area Dean is Revd Jane Ball of All Saints, East Meon, the Lay Chair is Vanda Leary of St Peter's Petersfield and the Deanery Treasurer is Mark Turner of St Mary's Liss. Elections to Deanery Synod are for three-year terms, and the next elections are due to take place at the 2020 APCM.

Deanery Synod also forms the electorate for Deanery representatives to the Diocesan Synod; these are currently Revd. Jane Ball, Revd Judith Bee (Buriton), Revd Chris Williams (Liss), Revd. Canon Will Hughes (Petersfield), Revd Helen M Mitchell (Petersfield), Neil Chrimes (Froxfield & Privett), Mary Crittenden (Hawkley & Empshott with Prior's Dean), Keith Doyle (Sheet), Jenny Hogg (Liss) and Vanda Leary.

Over the last year, the Deanery has continued to respond to the Diocesan Live Pray Serve strategy. The Deanery Prayer Diary, which encourages parishes to hold in prayer one church in the Deanery each week, is circulated to parishes quarterly. The first Deanery Prayer Day was held on Saturday 6th July 2019 at Hawkley Village Hall. Thirty people came to the day,

attending various workshops, for example Praying and Listening with Colour, Walking in Prayer, What are Intercessions? and Ignatian Prayer. Feedback from the day was positive, although numbers were lower than hoped for. Discussion and reflection on the Schools Chaplain initiative continues through the Deanery Pastoral Committee.

Speakers at Deanery Synod meetings over the past year have included Revd Andrew Goy on Schools Chaplaincy and Revd Canon Peter Hall, Diocesan Director of Ordinands, on Vocations. We also heard from Helen Jackson on The Ark Pre-School at the Church Centre, Liphook.

Kate Lloyd Jones
Deanery Synod Secretary

Music

What a year and a half it has been. Having said farewell to Philippa Good and her family as she moved parish in 2018, having been ordained Deacon, 2019 saw us do the same to Hugo for the same reason. We have now run out of potential ordinands in the choir – I think, and for the time being! Hugo has been a tremendous team member and sung bass or tenor as necessary and if it didn't go out of his range. To the altos we have welcomed Cornelia Kenington, who has joined us following our second 'Cone & Sing Evensong' services. Aidan Phillipson, who has developed a good bass voice has taken time out for A-levels. Apart from that the membership during the year was to remain constant, with a couple of singers in training but not ready to join in general rehearsals yet.

Or so I thought... in March we were all knocked sideways by the unexpected death of David Francombe. David was one of the longest-standing members of St Peter's Choir – aside from everything else that he did in town and parish, of which I'm sure the Annual Report as a whole will make copious mention. He was an avid supporter of all things choral and I personally am very grateful to him for the consistent support and encouragement he gave me over the years. His was not the strongest of voices, but he was generally very accurate and the sort of voice you noticed if it *wasn't* there! He will be sorely missed.

The next calamity to hit, of course, was the Coronavirus pandemic, resulting in the shutting down of just about everything. The church choir was one of the first casualties of lockdown, for various reasons. We kept on meeting on Friday evenings, but on Zoom, not in the flesh. Choral singing is all about singing together in the same room and suddenly this was not possible. It simply isn't possible to rehearse remotely because you cannot hear your fellow singers for reasons of technological limitations. The only musical input possible until July was my recording of organ music to sit alongside the live-streamed services. The advantage of writing this report in September, however, is that I can say that after an enormous hiatus, the choir has now met and sung together in church once more, which is a cause of great rejoicing. What did we sing? *Now thank we all our God* and *I was glad*. First small steps along the road back to something approaching normality.



As ever, I should like to end by thanking the members of the choir for their individual contributions to the team effort which is choral singing at St Peter's. Thank you also to the parents of the junior members for ferrying and sitting in on rehearsals and training sessions. The support and encouragement of the clergy does not go unnoticed and is much appreciated by myself and the choir.

Mark Dancer

Junior Church

Numbers for Junior Church have been quite small recently , but we continue to have fun. Our Christmas Eve Nativity was great fun and very well attended for both performances. Anna Hughes and Elinor Jeynes directed the play which was really amazing...such clever girls. They were able to have many of the SPY am to swell the cast, which always encourages the younger children.

We had a couple of breakfast get togethers, a real chance to get to know the parents as well.

The children really enjoy showing their craft work in Church, which helps cement the bible reading that we have studied.

Grateful thanks go to Emma, Sally, Alice, Hattie and Chris for all the support and help over the year.

Hazel Town

Petersfield Area Churches Together (PACT)

Notable events in the PACT calendar this year included:

- pop up prayer space between Ascension Day and Pentecost. Around 250 people made use of this and it is hoped that another pop up will be held in 2020.
- The PACT Christmas Lunch was attended by 56 people.
- PACT Holiday club ran as 4 morning sessions in 2019, and will take place at the Methodist church in August 2020.

Several PACT partnership and linked groups meet regularly. These include the Petersfield Christian Men's Group, Women's Brunch, Christian Arts Group and Knit and Knatter group. Messy Church has been having a break but will restart in April 2020.

The Kings Arms youth project has a new home in 20 Dragon Street, and is helping in the setting up of a similar project in Alton.

Richard Saunders stepped down as chairperson of PACT in January 2020. The new chair is Carolyn Barton (URC) and the vice chair is Canon Will Hughes (St Peter's). Eleven churches are currently members of PACT, and Hope Church are currently praying for guidance on whether to join.



Lynette Carter

The ROCK Parish Magazine

The Rock is another part of the church which mourns the loss of David Francombe, who edited it so diligently and carefully. A full set of magazines was produced through 2019, and our last edition was in March 2020. Since the outbreak of COVID19 we have ceased production of the Rock, as delivering magazines by hand is a risk both to the deliverer and recipient. We look forward to re-starting the Rock when the time is right.

Verger

I write this as we come out of lockdown due to the Coronavirus pandemic.

Last year we had around 6 weddings and 21 funerals. I am now more confident in my role as verger and able to relax with the different styles of our clergy taking the services and the variety of different cultures and life styles of our local population using our church.

I look forward to the coming year with its many challenges due to restricted numbers for services and pray that it will not be long until we can all meet without restrictions.

Madeline King

St. Peter's Bell Ringers

We were deeply saddened by Melanie's illness but now, with her improving health, we hope she may eventually resume some of her teaching - and even ring a mini-ring at ground floor level!

Largely thanks to Melanie, the band continues to grow to twenty members and three juniors. Sunday morning ringing and Monday evenings' practices are well attended. We have rung for all major Church celebrations, weddings and a monthly quarter peal, the latter at the instigation of Iain Hayden, a brilliant ringer who joined the band just before Melanie's illness.

Belfry maintenance continues to be expertly supervised by our two Steeple Keepers, Malcolm Wigmore and David Malone.

Visiting bell ringers are made very welcome by Madeline King.

The Church Fete was again a very enjoyable occasion with visitors to the tower being shown the bell chamber by John Leary while Madeline King, Caroline Welsh and a rota of young learners sold tickets.

Social events included a very popular District BBQ and Annual Striking Competition; a visit to the First World War battle fields with ringing at Ypres; a return visit by the Ypres ringers; our Christmas Dinner at the Town House in Petersfield and a few celebrations in the belfry!

The teaching of young learners and of the band overall is being expertly guided by Iain Hayden: new, enjoyable targets are being set.

None of this would be possible without the support of the Rev. Will Hughes, the Church Office, the enthusiasm of the ringers and the generous help of ringers from other towers.

*Mary Broadbridge
Tower Captain*

Cash Counters

Two members of the team continue to meet every week throughout the year with Advent, Christmas and Easter being peak counting times. We count, record and bank all monies received by St. Peter's from regular service collections, funerals, weddings, baptisms, carol services, etc. We also bank and record funds from the wall safe, pricket stand and monies from the Parish Office relating to hall hire, church fees for marriages and funerals, donations, etc. This task can take anything from two hours on an ordinary week or up to four or five hours over busy periods.

At present, we are a team of eight, who go about this very important task in a quiet, unseen, and efficient way ensuring that correct procedures are adhered to at all times. Should anybody be interested in joining the team, please do let me know.

As many of you will know, sadly during this past year Melanie Moore has been very poorly and has been unable to continue on the team. I would like to thank her for her diligence and contribution to the cash handling at St. Peter's.

With grateful thanks to all of the Team for their ongoing support.

Wendy Gillam

Church Cleaning

Thanks to a faithful team of cleaners we succeed in keeping the floors swept, washed and vacuumed, brass and glass polished, and surfaces dusted, as well as chairs and kneelers straightened. The floor needs attention every one or two weeks, more often in December with all those carol services! Brass plaques on the walls are polished once a month and those on the chairs three times a year. Brass items in the vestry and in the chancel are polished every few weeks. A spring clean is held before Easter, to which all are welcome.

I am most grateful to the following for their continued hard work:- Sheila Gadd, Jane Gunning, Felicity Heal, Linda Hutton, Madeline King, Dorothy Leeming, Kay Linden, Judith Newbigging, Dickie Parsons, Lynn Perris, Sonia Ratsey, Rosemary Roberts, Christine Rushton, and Sue Walker. I would like to thank these people who have retired from our team this

year:- Geraldine Maynard-Hoare, Sarah Shadbolt, Alison Smyth, Gina Stretton and Jean Travers-Dade, and welcome new cleaners Hattie Hughes and Cath Stuckey.

Kate Perry

Refresh Café

Another wonderful year for Refresh Café. Between 60-70 people come for coffee, cake and friendship each week. We were beginning to feel overwhelmed with cake needs when Emma Hammond stepped forward to help at Refresh as part of her Silver Duke of Edinburgh Award. Thank you.

We have a great team of volunteers who bake cakes, serve, wash-up, chat and generally make the café a great experience for customers and workers alike. Thank you. We do appreciate those who help us before and after service. The chairs and tables are always out, the hot water switched on and sugar etc ready to pop on the tables. Thank you Alison and Steve.

We always have space for anyone who would like to join the team. Come and join us for a taster one Thursday to see how it all works. It is fun!

Thank you to customers and volunteers alike, together, you make it a great morning each week.

Christine Rushton

Bible Study Group

The Bible Study Group has now finished working through our study of Romans and we're now looking at the Book of Psalms from 1 to 72. We usually meet every other Tuesday afternoon at each other's houses, but this is on hold during the Coronavirus. We enjoy studying the word of God revealed in the Bible and with our study books as prompts we hope to gain a greater understanding of God's message for us. New members are always welcome, please contact Lynn Carter on 268230/via the Parish Office.

Lynette Carter

Tuesday Night Talks and Discussions

The regular rhythm of open talks and discussions has been part of the heartbeat of our loving church community. These stand-alone sessions have developed and grown. There's always an element of excitement as you never know how the session will go. Friendly conversation over coffee and chocolate biscuits before the start has become an important feature of the evenings.

We're enormously grateful to Will, Sam and Helen for their wonderful talks, all different in style, stimulating and hugely enjoyable. In the discussions we've read Bible passages and quotations from various sources.

Thanks to the clergy for all their support and to Kate, Jessica and Hattie for publicity and printing. Very importantly, thanks to all the kind people who have supported and given of themselves and made Tuesday nights so special.

Penny Bell

Churchyard Upkeep

Our happy band of helpers, who often join Refresh for a coffee break, have been working enthusiastically in the following ways:

Maintenance (ongoing)

Sweeping paths and the drive
Gathering fallen leaves
Pruning, deadheading and weeding borders etc
Church hall paths and borders.

Achieved this year

A large tree stump has been levelled
Privet hedge removed
Construction of ramp for council mowing
As we have a closed churchyard the council kindly cuts the grass, removes the garden waste and, this year, reduced the pyracantha hedge.

Special news

Petersfield in Bloom. Peter Fisher accepted on behalf of St Peter's the Silver Award for Category 11 for our churchyard. We celebrated this with Will at Cloisters.

New volunteers are most welcome if they can spare an hour or two.

Peter Fisher

Food Bank

This is now giving £10 vouchers for fresh food rather than £5. There has been a 58% increase in referrals. In January 2018 38 individuals were being helped, in January 2019 46 individuals were helped and this year it was up to 62 individuals. The foodbank helps people over a period of crisis for up to a few weeks Food is still currently being stored at the Methodist Church; the new storage container has been installed at the rear of the Salvation Army Hall, but requires insulating and shelving. St Peter's may be asked to make a financial contribution to this along with other churches in PACT. Food is given out on Tuesdays and Fridays and sorted on Mondays and Wednesdays at the Methodist Church. There is also a Free Food Friday hub at the old parcel office at the station which is open from 10 to 12 on Fridays and Saturdays.

Caretaker

Starting this job part way through the year (2019), I have enjoyed learning the varied aspects of the work from assisting with the interment of ashes to ensuring the safety of a film crew on top of the tower; from making new steel drain covers for the rainwater pipes to putting up shelves; from shifting tables and chairs for the weekly Refresh Cafe to adjusting doors which either stick or bang, clearing gutters, adjusting the clock, cleaning up a drunkard's vomit in the loos...the fascinating list goes on! My objective is always to be available and ready to help, so please do contact me at any time (either personally or via the office) if you see something which requires attention.

Steve Sargent

Annex A – Minutes of 2019 ACM

Minutes for VESTRY MEETING AND ANNUAL CHURCH MEETING

St Peter's Church at 11 a.m. on Sunday, 7th April 2019

Chairman: Revd. Canon Will Hughes (Vicar)

A VESTRY MEETING

12. The Vicar introduced the meeting and explained that the first part of the meeting is open to all who live in the parish, because the role of church is to serve community, and this is their church.

13. Election of Churchwardens

Vanda Leary proposed by Lionel Matthews, seconded by Graham Heath

Graham Heath, proposed by Lionel Matthews, seconded by Vanda Leary

Both were elected unanimously, and the Vicar welcomed them to the role.

B ANNUAL CHURCH MEETING

14. Apologies

Penny Brackley, Lynn Carter, Hugo Deadman, Janet Denham, Peter Denham, Emma Dean, Joy Eastlick, Wendy Gillam, Derrie Greef, Jill Hancock, David Hutchins, Sylvia Hutchins, Simon Mackarness, Stephen Murfitt, Sue Murfitt, Dickie Parsons, Debbie Reed, Rosemary Roberts, Chris Town, Hazel Town. Tanya Heath, Christine Rushton, Alan Rushton.

15. Minutes of the meeting held on 29th April 2018 were agreed and signed.

16. Elections to the Parochial Church Council (PCC)

The honorary treasurer was elected unanimously to the PCC. – Richard Perry. It was agreed that he should have the title of treasurer, not Chair of Finance Committee
The Vicar explained the role of the Deanery Pastoral committee, and Martin How was unanimously elected to the role.

Zoe Leary – proposed by Vanda Leary, seconded by Melanie Moore

Alison Gauld – proposed by Gill Clarke, seconded by Mim Ellis

Penny Bell – proposed by Vanda Leary, seconded by Lynn Perris

Linda Lemmon- proposed by Jacqueline Barnett, seconded by Barbara Ward

Gill Clarke- proposed by Vanda Leary, Seconded by Zoe Leary

All elected unanimously.

It was agreed to reconstitute the Children's Committee, which had fallen dormant.

Melanie Moore was elected PCC Secretary unanimously.

17. Election of Sidespeople (p6)

Derrie Greef proposed that all those named in the Annual Review be elected *en bloc* as sidespeople; seconded by Gina Stratton and carried unanimously.

18.

19. Report and Election of Electoral Roll Officer (p7)



Pauline James was nominated as electoral role officer by Geraldine Maynard-Hoare, seconded by Sheila Fisher. She reported 232 on the roll, 44 of them new, and that it was good to have youngsters on the roll. This was a new roll.

20. Vicar's Report

The Vicar drew attention to the fact that the steady numbers on the electoral roll actually entailed 50 people coming off since 2013, and 90 joining. Of the 160 in church on the day of the meeting, over half were not part of congregation a year ago. He referred to the successes of the past year, including the Flower Festival, the WW1 Commemorations, the ministry of the bellringers, and expressed his gratitude for the strength of clergy and lay team.

21. Churchwardens' Report. Nothing to add but thanks to everybody.

22. The PCC. The Vicar expressed an intention to look at the committee structures during the next year so that they reflect the focus and activity of the church, in the belief that the right structure will enable church to flourish further.

23. PCC Committee Reports.

Safeguarding. Short report belies the amount of work. Emma Dean, does a fantastic job, and will be vigilant as the diocese changes the areas it covers.

Discipleship and Spirituality. The Vicar will take this on as Rev'd Sam Cullen prepares to leave.

Pastoral Committee. The group has created a WhatsApp group to ensure communication re support and planning.

Mission Support. This group has changed, and no longer undertakes fund-raising activities. Social meetings are now done wonderfully by Refresh. Christine Tully asked for more members of this group. It was agreed to avoid allowing the Ride & Stride to clash with the fete in future.

Community Use of the Church. It was agreed that the committee had hosted a fantastic array of concerts during the year.

Fabric and Buildings. It was agreed that the glass doors make huge difference, making the church welcome and open. It was commented that the door bangs and while it is challenging to prevent, the committee agreed to try. The old doors were sold. This year the big project is the Hall.

Finance. Richard Perry presented the report and thanked the finance team.

Other reports

Sacristy – John Deavin expressed a desire for a successor after 19 years of service.

Music report– Piano has been overhauled, but needs new wheels, and in the long term would benefit from a strip and repaint.

SPYam – new scheme – extra new leaders proposed by Children's Committee on one-off basis. Plans were discussed to have the Mezzanine for a young people's meeting place.

Play Together – led by Anna Tebbutt. This is now self-funding and generates profit of church. There is a need to make the cross-over to church easier. The Vicar thanked church

volunteers who help Anna.

H&S. It was discussed that as there are many hard of hearing people in church, it is important that people know how to use the sound system.

The ROCK – It was agreed to seek feedback for the magazine, and invite wider contributions.

Bell - Our band is one of the strongest in the District, in a position start lessons again. It was agreed to explore an automatic corrector for clock, and a system to turn the bells off at night.

Refresh - It was reported that 2 young people are baking cakes for their Duke of Edinburgh award.

Servers - Lionel gave a verbal report. He has recruited new young servers. All volunteers of all ages are welcome.

Food Bank - Fresh produce is also collected by Salvation Army. Do not leave in church.

Thanks were expressed to our caretaker Steve, and the office team, Kate and Jessica.

24. A.O.B & date of next meeting

Gill Clarke – thanked the Welcomers and invited more volunteers. Will thanked the Church Watch volunteers and the Churchyard garden group, also looking for new members.

Madeline King– commented that the altar has to be moved for funerals and is very heavy, she asked for easier method to move it.

Zoe Leary – suggested crafts for every All Age service.

Fete – The date was announced as 7th September

Lorna Leathers – offered a leaflet “Some Ways of Praying”.

Huge thanks were offered to Will from all the Congregation.

The meeting closed with prayers.

**THE PAROCHIAL CHURCH COUNCIL
OF THE
ECCLESIASTICAL PARISH OF
ST PETER'S PETERSFIELD**

A Registered Charity No. 1128614

**ANNUAL REPORT
AND
FINANCIAL STATEMENTS
OF THE
PAROCHIAL CHURCH COUNCIL**

For the year ended 31 December 2019

PAROCHIAL CHURCH COUNCIL OF ST PETER'S PETERSFIELD
LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY REGISTRATION NUMBER
1128614

PCC MEMBERS AND TRUSTEES

Incumbent : Rev'd Canon Will Hughes
Curate: Rev'd Samanatha Cullen
Associate Priest: Rev'd Helen M Mitchell

Readers: Miss Melanie Evans

Churchwardens: Ms Vanda Leary
 Mr Graham Heath

Deanery Synod: Mr Martin How
 Ms Vanda Leary
 Mrs Christine Rushton

Retired Clergy Rep: Rev'd Sylvia Roberts

Elected:	Mrs Penny Bell	Mrs Lynn Carter
	Mrs Gill Clarke	Mrs Tanya Heath
	Mr David Francombe	Mrs Hattie Hughes
	Mr Lionel Matthews	Mr Richard Perry (Treasurer)
	Mrs Rosemary Roberts	Miss Christine Tully

PCC Minutes Secretary Mrs Melanie Moore

PARISH ADMINISTRATOR

Mrs Jessica Flatt and Mrs Kate Lloyd-Jones
St Peter's Parish Office, Church Path, The Square, Petersfield, Hampshire GU32 3HS
Telephone: 01730 260213 e mail: office@stpeterspetersfield.org.uk

BANKERS

Cafcash Limited, P.O. Box 289, West Malling, Kent

INDEPENDENT EXAMINER

G. R.Beer MA(Cantab) FCA
4, Chilgrove House, Marden Way
Petersfield, Hampshire GU31 4PU

PAROCHIAL CHURCH COUNCIL OF ST PETER'S PETERSFIELD TRUSTEES REPORT

The trustees present their report together with the financial statements of the charity for the year ended 31 December 2019. The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, the Financial Reporting Standard (FRS) and the Charities SORP FRS 102.

Aim and purposes

The function of the Parochial Church Council (PCC) is to cooperate with the incumbent in promoting in the parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical.

Structure, governance and management

The appointment of PCC members is governed by the Church Representation Rules. Members of the PCC are either ex-officio, co-opted or elected by the Annual Church Meeting. New members are made aware of trustee responsibilities and individual members are appointed to ensure compliance with health and safety regulations, child protection and safeguarding policies and are encouraged to attend diocesan or deanery training courses on such matters. The PCC meets 6 times a year.

The PCC operates through the following committees which meet between and report to meetings of the PCC :-

Standing - Is the only committee required by law and acts on behalf of the PCC

Children & Young Adults -Provides for younger members of our Church community

Community Use of the Church -Is responsible for developing the non-liturgical use of the Church.

Discipleship & Spirituality -Is responsible for deepening the spirituality of the Church

Fabric and Buildings -Is responsible for the care of all parish buildings.

Finance - Manages and monitors the finances of St Peter's.

Liturgy - Is responsible for decisions about worship and services.

Mission Support - Raises funds for and publicises the work of missions and charities.

Pastoral - Organises the ministry to newcomers and monitors pastoral needs.

200-Club – Organises and runs the St Peter's Church 200-Club, raising money for the PCC

Volunteering & Fundraising – Organises fundraising events for St Peter's and co-ordinates teams of volunteers to carry out various tasks within the church

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at St Peter's and to become part of the parish community. The incumbent and the PCC are fully aware of the Charity Commission's guidance on public benefit and the specific guidance on charities for the advancement of religion, and has regard to these in planning and delivering its activities.

PAROCHIAL CHURCH COUNCIL OF ST PETER'S PETERSFIELD TRUSTEES REPORT

Achievements and Performance

As a PCC we continue to strive for growth, both numerically and spiritually. To achieve this, a programme of work has been put in place under themes of faith exploration, community, invitation, and mission.

In terms of faith exploration and discipleship our series of discussion groups, for members of the congregation as well as those exploring faith, are now well-embedded.

The PCC has actively supported Petersfield community events as well as running some of our own, including:

- An Easter "messy church" event
- An art installation created by pupils from Petersfield Infants School (May)
- St Peter's church fete (Sept)
- A barn dance in church (Oct)
- Local hosts for the national "Big Draw" art project (Oct)
- A stall at the Petersfield Christmas lights switch on (Nov)

In support of existing work, as well as to help in achieving the growth target, St Peter's has strengthened communications through the use of the social media platforms Facebook and twitter.

The additional efforts described above build on and complement the work which was already ongoing at St Peter's.

The electoral roll, at the 2019 annual meeting, stood at 232, and the average Sunday attendance for 2019 was 149 adults and 16 children, a slight decrease on previous years.

St Peter's run a range of worship activities for children. SPY AM (age 11 to approx. 14) continues to run on Sunday mornings during the 9.30 am service, as does Junior Church, for 3 -11 year olds, that meets in the church hall and then joins the congregation in church towards the end of the service.

In addition to specific activities for children, young people are actively encouraged to participate in all aspects of services, including as choristers, bell-ringers, readers and servers.

The pastoral team, with support from the Lay Pastoral Assistants, provides regular pastoral visits, offering communion, spiritual support and company to a wide variety of frail and house bound people in their homes and care homes.

Hugo Deadman, who trained for ordination at St Peter's was ordained in 2019 to serve in Portsmouth Diocese. Melanie Evans continues to be active as a Lay Reader in the parish.

In support of faith development within the congregation and the wider parish, St Peter's clergy and other personnel have taken regular RE lessons and collective worship in Churcher's College, Ditcham Park School and Petersfield Infants' School, and some lessons for The Petersfield School. Rev. Hughes has also provided regular 'padre's hours' for the ATC squadron and is chaplain to Petersfield District Scouts.

St. Peter's again joined with the other churches in the Deanery to prepare confirmation candidates, including those from St Peter's and also from Churcher's College, for whom Rev'd Canon Hughes had provided the preparation course.

PAROCHIAL CHURCH COUNCIL OF ST PETER'S PETERSFIELD TRUSTEES REPORT

St Peter's ran a Lent course, and continues to be a major focus in the town during Advent. This year during Advent we had over 20 services for various schools and other local organisations. These brought about 6000 additional people into the church.

The free weekly café, Refresh, is held in church and is open to all the community. Typically it attracts between 70 -100 people.

Similarly, the weekly "Play Together" toddler group is open to all, and typically is attended by 30+ families.

2019 proved to be another exciting year for St Peter's Concerts with over 30 events held.

We have continued with the required work to maintain our buildings.

Donated Assets

In 2018 we installed glazed doors inside the North porch, and donations were received to fund this work.

Risk Management

The major risks to which the charity may be exposed are reviewed regularly and steps taken to mitigate any risks identified. In particular, Health & Safety matters receive regular attention and there are in force Child Protection and Safeguarding policies in accordance with Home Office and Diocesan guidelines.

The Parish Safeguarding officer, on behalf of the PCC, operates a "safer recruitment" approach including appropriate use of DBS checks and also arranges for all relevant people to undertake training in safeguarding for both adults and children. Each year the newly-elected PCC review and sign the parish safeguarding policy at their first meeting.

Financial Review

The Statement of Financial Activities shows a surplus of £10,539 which, coupled with an increase in investment value of £87,804 gives a very strong bottom line, but it should be noted that the investment increase was largely wiped out in early 2020, and that there were no capital or fabric works undertaken in 2019. Considerable financial support from the congregation has been a particular feature with general legacies received of £5000.

Planned Giving, which is the regular income on which the church depends to pay towards recurring items of expenditure decreased slightly this years. Collections also decreased.

Bank balances and investment reserves remain healthy.

Reserve Policy

The PCC's stated aim is to maintain unrestricted fund reserves equivalent to one half of normal annual outgoings. At present, the value of our reserves is more than sufficient to meet this target.

Investment Policy

St Peter's has a number of investment funds, both restricted and unrestricted. These are currently managed following the Diocesan guidelines.

PAROCHIAL CHURCH COUNCIL OF ST PETER'S PETERSFIELD
TRUSTEES REPORT

Approved by the trustees on 9th October 2020
And signed on their behalf by:

A handwritten signature in black ink, appearing to read 'W Hughes', written in a cursive style.

Rev'd Canon Will Hughes, Chairman

**INDEPENDENT EXAMINERS REPORT TO THE PCC OF ST PETER'S, PETERSFIELD
ON THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2019**

I report to the trustees on my examination of the accounts of The Parochial Church Council of the Ecclesiastical Parish of St.Peter's Petersfield (PCC) for the year ended 31 December 2019.

Responsibilities and Basis of Report

As the trustees of the PCC you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)b of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



G R Beer MA FCA
4, Chilgrove House
Marden Way
Petersfield, Hampshire GU31 4PU

9th.October 2020

PAROCHIAL CHURCH COUNCIL OF ST PETER'S PETERSFIELD

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 DECEMBER 2019

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds	Unrestricted Funds	Restricted Funds	Endowment Funds	Total Funds
		2019 £	2019 £	2019 £	2019 £	2018 £	2018 £	2018 £	2018 £
INCOME AND ENDOWMENTS FROM:									
Voluntary income	2a	140,350	2,363	0	142,713	153,508	15,856	0	169,364
Activities for generating funds	2b	26,145	0	0	26,145	30,240	0	0	30,240
Church activities	2d	38,734	0	0	38,734	35,119	0	0	35,119
Investments	2c	11,837	8	5,057	16,902	11,644	0	4,957	16,601
-Losses/Gains on investments		62,185	0	25,619	87,804	-5,404	0	-3,944	-9,348
Rentals		0	0	0	0	402	0	0	402
TOTAL		279,251	2,371	30,676	312,298	225,509	15,856	1,013	242,378
EXPENDITURE ON:									
Costs of generating funds	3b	6,416	0	0	6,416	8,187	0	0	8,187
Church activities	3a	200,906	3,353	0	204,259	214,385	20,853	0	235,238
Other resources expended	3c	3,280	0	0	3,280	3,278	0	0	3,278
TOTAL		210,602	3,353	0	213,955	225,850	20,853	0	246,703
NET INCOME/(EXPENDITURE)		68,649	-982	30,676	98,343	-341	-4,997	1,013	-4,325
TRANSFER BETWEEN FUNDS		5,280	-223	-5,057	0	4,421	536	-4,957	0
NET MOVEMENT IN FUNDS		73,929	-1,205	25,619	98,343	4,080	-4,461	-3,944	-4,325
RECONCILIATION OF FUNDS:									
Total funds brought forward		744,132	3,754	142,762	890,648	740,052	8,215	146,706	894,973
TOTAL FUNDS CARRIED FORWARD		£818,061	£2,549	£168,381	£988,991	£744,132	£3,754	£142,762	£890,648

The notes on pages 11 to 18 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF ST PETER'S PETERSFIELD

BALANCE SHEET AT 31 DECEMBER 2019

	Note	Unrestricted Funds 2019 £	Restricted Funds 2019 £	Endowment Funds 2019 £	Total Funds 2019 £	Unrestricted Funds 2018 £	Restricted Funds 2018 £	Endowment Funds 2018 £	Total Funds 2018 £
FIXED ASSETS									
Tangible Assets	5a	301,072	0	0	301,072	301,413	0	0	301,413
Investments	5b	402,620	0	168,381	571,001	328,922	0	142,762	471,684
Total Fixed Assets		703,692	0	168,381	872,073	630,335	0	142,762	773,097
CURRENT ASSETS									
Stock		508	0	0	508	508	0	0	508
Debtors	7	4,673	0	0	4,673	7,730	0	0	7,730
Investments		19,743	0	0	19,743	19,743	0	0	19,743
Cash at bank and in hand		99,088	3,758	0	102,846	91,315	8,935	0	100,250
Total Current Assets		124,012	3,758	0	127,770	119,296	8,935	0	128,231
LIABILITIES:									
Creditors: Amounts falling due within one year	8	10,852	0	0	10,852	10,680	0	0	10,680
Net Current Assets		113,160	3,758	0	116,918	108,616	8,935	0	117,551
Net Assets		£816,852	£3,758	£168,381	£988,991	£738,951	£8,935	£142,762	£890,648
THE FUNDS OF THE CHARITY:									
Endowment Funds	6	0	0	168,381	168,381	0	0	142,762	142,762
Restricted Income Funds	6	0	2,549	0	2,549	0	3,754	0	3,754
Unrestricted Funds	6	818,061	0	0	818,061	744,132	0	0	744,132
Total Charity Funds		£818,061	£2,549	£168,381	£988,991	£744,132	£3,754	£142,762	£890,648

and signed on its behalf by:

Chairman *W M Hughes*

Member

Hall Hughes

The notes on pages 11 to 18 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF ST PETER'S PETERSFIELD
NOTES TO THE FINANCIAL STATEMENTS
Year ended 31 December 2019

Note 1

ACCOUNTING POLICIES

(a)Basis of preparation and assessment of going concern

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards, the Financial Reporting Standard (FRS) and the Charities SORP FRS 102.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

The PCC constitutes a public benefit entity as defined by FRS 102

The trustees consider that there are no material uncertainties about the PCC's ability to continue as a going concern.

(b)Reconciliation with previous Generally Accepted Accounting Practice

In preparing the 2016 accounts, the trustees had considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed at 1st January 2016. No restatements were required.

(c)Funds Structure

Endowment funds are funds, the capital of which must be maintained; only income arising from investment of endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Restricted funds represent (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

PAROCHIAL CHURCH COUNCIL OF ST.PETER'S PETERSFIELD
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
Year ended 31 December 2019

(d)Income Recognition

Planned giving, collections and donations are recognized when received. Tax refunds are recognized when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognized when it is receivable. All incoming resources are accounted for gross.

(e)Expenditure Recognition

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognized when it is incurred and is accounted for gross.

(f)Tangible Fixed assets and Depreciation

Consecrated and benefice property is not included in the accounts in accordance with s.10(2) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time).

Equipment used within church premises is depreciated on a straight line basis over 4 years. No minimum limit for the capitalisation of equipment has been fixed and the treatment of such expenditure is decided as it arises. Furniture and equipment includes crockery and utensils at St Peter's Hall at estimated cost. These items are held on a replacement basis and are not subject to depreciation.

(g)Fixed Asset Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing market price. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year.

The PCC do not acquire put options, derivatives or other complex financial instruments.

The main form of financial risk faced by the PCC is that of volatility in investment markets due to wider economic conditions, and their attitude to investment risk.

PAROCHIAL CHURCH COUNCIL OF ST PETER'S PETERSFIELD
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
Year ended 31 December 2019

(h)Pensions

The PCC have registered with NEST in anticipation of offering employees entitlement to join a defined contribution "money purchase" scheme but as yet no employees are eligible.

(i)Stocks

Stocks of stationery are valued at the lower of costs and net realisable value.Stocks of wine and wafers are estimated at an approximation of cost.

PAROCHIAL CHURCH COUNCIL OF ST PETER'S PETERSFIELD

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 DECEMBER 2019

2. Income and endowments	Unrestricted Funds	2019	Restricted Funds	2019	Endowment Funds	2019	Total Funds	2019	Unrestricted Funds	2018	Restricted Funds	2018	Total Funds	2018
	£		£		£		£		£		£		£	
(a) Voluntary income														
Planned giving : Gift aid donations	83,431	0	0	0	83,431	84,521	0	0	84,521	0	0	0	84,521	0
: Tax recoverable	22,004	0	0	0	22,004	21,967	0	0	21,967	0	0	0	21,967	0
Collections	26,154	0	0	0	26,154	29,555	0	0	29,555	0	0	0	29,555	0
Donations, appeals etc.	3,761	2,363	0	0	6,124	7,465	15,856	0	23,321	0	0	0	23,321	0
Legacies	5,000	0	0	0	5,000	10,000	0	0	10,000	0	0	0	10,000	0
	140,350	2,363	0	0	142,713	153,508	15,856	0	169,364	0	0	0	169,364	0
(b) Activities for generating funds														
Fund raising	16,000	0	0	0	16,000	20,362	0	0	20,362	0	0	0	20,362	0
200 Club income	2,535	0	0	0	2,535	2,580	0	0	2,580	0	0	0	2,580	0
Refresh income	3,110	0	0	0	3,110	2,798	0	0	2,798	0	0	0	2,798	0
CUOC income	4,500	0	0	0	4,500	4,500	0	0	4,500	0	0	0	4,500	0
	26,145	0	0	0	26,145	30,240	0	0	30,240	0	0	0	30,240	0
(c) Income from investments														
Dividends and interest	11,837	8	5057	16,902	11,844	0	4,957	16,601						
(d) Income from church activities														
Church hall lettings	12,734	0	0	12,734	10,246	0	0	10,246						
Fees	25,103	0	0	25,103	24,012	0	0	24,012						
Feed in Tariff	897	0	0	897	861	0	0	861						
Alpha course	0	0	0	0	0	0	0	0						
	38,734	0	0	38,734	35,119	0	0	35,119						
(e) Losses/Gains on Investments														
	62,185	0	25,619	87,804	-5,404	0	-3,944	-9,348						
(f) Grants	0	0	0	0	0	0	0	0						
(g) Rentals														
Garden	0	0	0	0	402	0	0	402						
Total incoming resources	£279,251	£2,371	£30,676	£312,298	£225,509	£15,856	£1,013	£242,378						

PAROCHIAL CHURCH COUNCIL OF ST PETERS'S PETERSFIELD

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 DECEMBER 2019

3.Expenditure

	Unrestricted Restricted Endowment Funds		2019		2019		2018		2018		Total Funds	
	£	£	£	£	£	£	£	£	£	£	£	£
(a) Church activities												
Missionary & charitable giving												
Home	5,235	0	0	0	5,235	5,444	0	0	0	5,444		
Overseas	2,617				2,617	2,722	0	0	0	2,722		
	7,852	0	0	0	7,852	8,166	0	0	0	8,166		
Ministry: Diocesan parish share	106,599	0	0	0	106,599	101,352	0	0	0	101,352		
: Other Costs	54,976	2,203	0	0	57,179	58,321	2,426	0	0	60,747		
: PDBF Fees	8,361	0	0	0	8,361	7,841	0	0	0	7,841		
Church running and maintenance	14,870	0	0	0	14,870	21,241	764	0	0	22,005		
Church hall running costs	2,292	0	0	0	2,292	4,347	0	0	0	4,347		
Stonework repairs	0	0	0	0	0	8,805	0	0	0	8,805		
Kitchen costs	2,264	0	0	0	2,264	0	0	0	0	0		
Glass doors	0	1,150	0	0	1,150	0	9,750	0	0	9,750		
Printing and stationery	3,231	0	0	0	3,231	3,047	0	0	0	3,047		
Depreciation	341	0	0	0	341	341	0	0	0	341		
Plaque costs	0	0	0	0	0	0	215	0	0	215		
Larcombe Road repairs & refurbishment	0	0	0	0	0	804	7,698	0	0	8,502		
Bank charges	120	0	0	0	120	120	0	0	0	120		
	200,906	3,353	0	0	204,259	214,385	20,853	0	0	235,238		
(b) Costs of generating funds												
Community use projects	5,190	0	0	0	5,190	7,088	0	0	0	7,088		
200 Club expenses and prizes	717	0	0	0	717	671	0	0	0	671		
Other costs	509	0	0	0	509	428	0	0	0	428		
	6,416	0	0	0	6,416	8,187	0	0	0	8,187		
(c) Other resources expended												
Accounting & Examiner's Fees	3,280	0	0	0	3,280	3,170	0	0	0	3,170		
Legal fees	3,280	0	0	0	3,280	108	0	0	0	108		
	3,280	0	0	0	3,280	3,278	0	0	0	3,278		
Total resources expended	£210,602	£3,353	£0	£0	£213,955	£225,850	£20,853	£0	£0	£246,703		

PAROCHIAL CHURCH COUNCIL OF ST PETER'S PETERSFIELD
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31 DECEMBER 2019

4. STAFF COSTS	2019	2018
	£	£
Wages and salaries	30,045	30,357
Social security costs	292	543
	<u>£30,337</u>	<u>£30,900</u>

During the year the PCC employed a director of music, vergers, secretary, Play Together manager and cleaners.

No other payments were made to any PCC member or persons closely connected to them or related parties.

5. FIXED ASSETS FOR USE BY THE PCC

(a) Tangible Fixed Assets

	Freehold Land & Buildings	Equipment and Fittings	Total
	£	£	£
Cost or valuation at 1 January 2019	300,361	41,176	341,537
Additions in year	0	0	0
Disposals in year	0	0	0
Total cost at 31 December 2019	<u>300,361</u>	<u>41,176</u>	<u>341,537</u>
Depreciation at 1 January 2019	0	40,124	40,124
Withdrawn on disposal	0	0	0
Charge for the year	0	341	341
Depreciation at 31 December 2019	<u>0</u>	<u>40,465</u>	<u>40,465</u>
Net Book Value			
At 31 December 2019	<u>£300,361</u>	<u>£711</u>	<u>£301,072</u>
At 31 December 2018	<u>£300,361</u>	<u>£1,052</u>	<u>£301,413</u>

Freehold land and buildings comprise St Peter's Hall at an estimated value at time of donation of £100,000 and the Curate's house at 38, Larcombe Road at a cost of £200,361.

Equipment and Fittings includes a fixed amount for crockery and utensils at St Peter's Hall which is dealt with on a replacement basis (see Note 1).

PAROCHIAL CHURCH COUNCIL OF ST PETER'S PETERSFIELD

NOTES TO THE FINANCIAL STATEMENTS (continued) **YEAR ENDED 31 DECEMBER 2019**

FIXED ASSETS FOR USE BY THE PCC (continued)

b) Investments

		2019 Cost £	2019 Market Value £	2018 Market Value £
<u>Unrestricted</u>				
CBF Income Fund - 21050.92 shares	Note 1	238,986	402,620	328,922
<u>Endowment</u>				
Church Estate - COIF Income Fund - 9,419.72 units	Note 2	56,543	159,105	134,949
Rev'd T R Joliffe Memorial Trust - CBF Income Fund - 485 units		3,159	9,276	7,813
		59,702	168,381	142,762
Total Investments		£298,688	£571,001	£471,684

Notes:

- 1.Dividends received during the year totalling £11,513 have been used to purchase a further 633 shares in the CBF Income Fund.
2. The endowment investments are both permanent endowments, the income only being available to the PCC. In the case of the Church Estate, the income can be used for general purposes. The income from the Rev'd Joliffe Memorial Trust can be used only for repairs and improvements to buildings.

6. ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Fund £	Restricted Fund £	Endowment Fund £	Total £
Fixed assets	703,692	0	168,381	872,073
Current assets	125,221	2,549	0	127,770
Current liabilities	-10,852	0	0	-10,852
	£818,061	£2,549	£168,381	£988,991

PAROCHIAL CHURCH COUNCIL OF ST PETER'S PETERSFIELD

NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 31 DECEMBER 2019

7. DEBTORS

	2019	2018
	£	£
Income tax recoverable	1,407	1,403
Prepayments	3,266	3,163
VAT Reclaim	0	3,164
	<hr/>	<hr/>
	£4,673	£7,730
	<hr/>	<hr/>

8. CREDITORS: Amounts falling due within one year

Trade creditors	5,071	4,864
Accruals	5,781	5,816
	<hr/>	<hr/>
	£10,852	£10,680
	<hr/>	<hr/>

9. CAPITAL COMMITMENTS

There were no Capital Commitments authorized and contracted for at 31 December 2019 (2018 - Nil)