

Calderdale Community Coaching Trust

Annual Report and Financial Statements for the year ended 29 February 2020

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Calderdale Community Coaching Trust

Trustees Report for the year ended 29 February 2020

Reference and Administrative details of the Charity, its Trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Michael Alan Steele	Chair and Secretary	
Jaswant Singh Chatha		
Simon Andrew Windle		
David Charles Grayson		Resigned August 2019
Martin Richard Uttley		
Martin Flynn		Appointed August 2019
Christopher David Murgatroyd		Resigned April 2019
Francis Joseph Mihaka Watene		Appointed December 2019

Charity Number 1122685 Registered in England and Wales

Company Number 06257695 Registered in England and Wales

Registered and principal address

The Shay Stadium

Shaw Syke

Halifax

HX1 2YS

Bankers

Barclays Bank Plc

De Montford Street

Leicester

LE87 2BB

Independent Examiner

Jeremy Stott ACMA

Structure Governance and Management

The charity is a company limited by guarantee and was formed on 23 May 2007. It is governed by a memorandum and articles of association amended by resolution on 19 December 2007. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10

Objects and activities

The Charity's object is to assist persons in Calderdale and adjoining districts to develop their physical mental and spiritual capabilities by educating them in the merits of physical activity as a means of improving their conditions of life.

Calderdale Community Trust

Trustees Report (continued) for the year ended 29 February 2020

Objects and activities continued

Public Benefit statement

Achievements and performance

Community Clubs Engagement

The Trust has expanded its involvement with the 8 Community Rugby League Clubs in Calderdale together with Queensbury and Wyke Clubs during the year under review. The practice of appointing professional players as ambassadors to each Club, Community days at the Shay Stadium on Halifax RLFC matchdays has continued. Additionally, one match as a Festival in which all 10 Clubs had the opportunity to participate helped to increase the numbers of youngsters attending matches.

Importantly, during the year the Trust was involved in the creation of a Women's Team in co-operation with Brighouse Rangers ARLFC and through this up to 35 girls and ladies had the opportunity to play Rugby League to a much higher standard than had previously been available to them. The team was successful in securing promotion from League 1 of RFL Ladies' structure to the Championship for the 2020 season, which, unfortunately fell victim to the Covid-19 Pandemic.

Sky Try and Schools Coaching

With support from Halifax RLFC and funding through the RFL administered charitable funds ultimately provided by Sky Television, the Trust ran courses in Rugby League in schools designed to foster an interest in the game and introductions to the Community Clubs.

Alongside this, the Trust provided similar experience in schools to children outside the Sky Try target age group. The total numbers of Calderdale Children receiving RL coaching rose to...***

Halifax RLFC Academy:

The Trust retained its role in promoting Rugby League at, and in co-ordination with, Calderdale College under the 'Halifax RLFC' Banner

Halifax RLFC Heritage Lunch Club

The Club has achieved its object of relieving loneliness and isolation amongst senior members of the community. During the year under review, with support from Calderdale MBC the monthly meetings in a Public House in central Halifax were doubled in number with a second venue at Halifax Bowling Club on the site of Halifax RLFC's ground in an area of Halifax where many older supporters live.

Halifax RLFC Wheelchair Team

The Trust continued to provide administrative and coaching support to the Wheelchair team which, in 2019 was the winner of both the 'Super League' and Challenge Cup Titles.

Blender Bikes

The Trust's innovative Blender Bikes were engaged at events in Calderdale and beyond, providing the best possible example of the value of exercise, by providing a fun way for the young, and young at heart to earn a healthy fruit drink using their own muscle power!

Calderdale Community Trust

Trustees Report (continued) for the year ended 29 February 2020

Objects and activities continued

Dance

The Faxettes and Bluebelles Cheerleading team have gone from strength to strength during the year with numbers involved on a weekly basis reaching 100 plus. As well as providing routines before and during Halifax RLFC matches, they have performed in their own speciality concerts, at Charity Galas in Halifax and Brighouse and at the Halifax Agricultural Show. The Trust provides the administration of these groups and has been responsible for funding training opportunities so that former dancers are now able to coach the groups, and are potentially in a position to develop their own careers in dance. No opportunity is missed to advocate the health merits of dance.

Young@Heart over 50s Club

The Trust created the Club which is in its 8th year. Membership is continuing to grow, and the Club, largely, runs itself with oversight from the Trust. Their home venue is the Shay Stadium where they have speakers, coffee/tea and activities such as Table Tennis, Wii and New Age Kurling as well as table top games.

Trustees Going Concern Statement

The Trustees acknowledge the support of Halifax RLFC who continued to supply Community Coaches without charge. The period immediately following the year under review was extraordinary because of the Covid-19 Pandemic, but the Trust has proved resilient and at the date of this report is preparing for a return to full activity

Financial Review

Reserves Policy

Statement of trustees' responsibilities

The Trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees Report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company Law requires the Trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

Select suitable accounting policies and apply them consistently;

Observe the methods and principles on the Charities SORP;

Make judgments and estimates that are reasonable and prudent;

State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

Prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

Calderdale Community Trust

Trustees Report (continued) for the year ended 29 February 2020

Statement of Trustees' Responsibilities continued

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the board of Trustees

Signed..... (Trustee)

Name.....

Date.....

Calderdale Community Coaching Trust

Independent examiner's report to the trustees of the Calderdale Community Coaching Trust

CCCT accounts 2019 - 2020

Budget line	Income	Expenditure	Balance
1 Salary/ NI	£0.00	-£22,075.62	-£22,075.62
2 Sponsorship	£ 790.00	-£199.00	£591.00
3 Rugby League Cares	£ 9,958.95	-£1,282.00	£8,676.95
4 RFL	£ 5,000.00	£1,600.00	£3,400.00
5 HMRC	£0.00	-£4,238.32	-£4,238.32
6 Donations	£2,163.25	-£510.82	£1,652.43
7 Dance	£1,937.77	-£603.00	£1,334.77
8 Misc	£ -	-£2,109.95	-£2,109.95
9 Equipment	£ -	£0.00	£0.00
10 Travel expenses	0	-£743.40	-£743.40
11 Grants	£ 11,398.00	£0.00	£11,398.00
12 Schools Coaching	£5,657.00	-£358.74	£5,298.26
13 petty cash	£ 2,303.00	£0.00	£2,303.00
14 Womens team	£ 2,610.76	-£500.00	£2,110.76
15 Wheelchair Team	£ 3,683.72	-£1,455.00	£2,228.72
Total	£45,502.45	-£35,675.85	£9,826.60

Audit Carried out by Jeremy Stott A.C.M.A.


Opening Balance 01.03.2019 = £7875.02

Closing Balance 28.02.2020 = £17,701.62

Difference =

£9,826.60 as above.

I hereby Confirm that I have checked these accounts and that all is correct and in order.

JEREMY STOTT. A.C.M.A. 29/7/2020 

Calderdale Community Coaching Trust

Statement of Financial Activities for the year ended 29 February 2020

	Notes	2020 unrestricted Funds £	2020 Restricted Funds £	2020 Total Funds £	2019 Total Funds £
Income from					
Grants and Donations	2	12122	10575	22697	16478
Rugby League Development Funding		5000		5000	6042
Coaching Income		8757	484	9241	10212
Other Income		4914		4914	8547
Previous year adjustment	11	<u>3226</u>	128	<u>3354</u>	
Total Income		<u>34019</u>	<u>11187</u>	<u>45206</u>	<u>41279</u>
Expenditure on					
Salaries and NI	3	21830	899	22729	32396
Travel		1243		1243	737
Training		180		180	180
Premises Hire		1282		1282	7610
Equipment and Clothing		674	357	1031	991
General Office		1145		1145	139
Project Delivery Expenses		1600		1600	3242
Accountancy and Independent Examination	1	-		-	636
Subscriptions and membership fees		96		96	
Depreciation	1			-	1217
Insurance		267		267	534
Printing and Reproduction		402		402	1075
Professional Fees		450		450	1613
Coaching			1455	1455	3864
Previous year correction		25		25	-
Gifts and Donations		250		250	<u>71</u>
Total Expenditure		<u>29444</u>	<u>2711</u>	<u>32155</u>	<u>54845</u>
Net Income/(Expenditure)		<u>4575</u>	<u>8476</u>	<u>13051</u>	<u>(13566)</u>
Transfers between Funds		9715	(9715)	-	-
Net movement in Funds		14290	(1239)	<u>13051</u>	<u>(13566)</u>
Fund balances brought forward		<u>(6017)</u>	<u>10320</u>	<u>4303</u>	<u>17869</u>
Fund Balances carried forward		<u>8273</u>	<u>9081</u>	<u>17354</u>	<u>4303</u>

All incoming resources and resources expended derive from continuing activities

Calderdale Community Coaching Trust

Balance Sheet

As at 29 February 2020

	2020 Unrestricted £	2020 Restricted £	2020 Total £	2019 Total £
Fixed Assets	-	-	-	-
Tangible Assets	-	-	-	-
Total Fixed Assets	-	-	-	-
Current Assets				
Debtors				
Cash at Bank	8621	9081	17702	6311
Current liabilities				
Amounts falling due within one year				
Creditors and accruals	348		348	2315
Total current liabilities	348		348	2315
	8273		17354	4303
Net assets	8273	9081	17354	4303
Funds				
Unrestricted Funds	8273		8273	(6017)
Restricted Funds		9081	9081	10320
Total Funds	8273	9081	17354	4303

For the year ending 29th February 2020 the charitable Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small Companies.

The members have not required the Charitable Company to obtain an audit for the year in question in accordance with section 476. The trustees (who are also directors for the purposes of Company Law) acknowledge their responsibilities for complying with the requirements of the Act in respect to accounting records and the preparation of Accounts.

These Accounts have been prepared on a cash accounting basis.

The financial statements were approved by the Board of Trustees on

Date

Signed

Trustee

Name

Calderdale Community Coaching Trust

Notes to the Accounts

For the year ended 29 February 2020

1. Accounting Policies

Basis of accounting

These accounts have been prepared from cash accounts with itemised recognised at cost throughout. The Trustees have chosen to prepare them without the expense of professional accountants recognising that, in the light of the Charity's history of overdrawing on restricted funds, and the peculiar circumstances of the Covid-19 lockdown which commenced 3 weeks after the Financial Year End, the cost involved could not be justified.

In preparing the Accounts the Trustees have, so far as practicable in those circumstances, endeavoured

- (a) To avoid any changes to accounting policies for previous years; and
- (b) Not to make changes to the Accounts for previous years

Going Concern

The Trustees acknowledge the support of Halifax RLFC who continued to supply Community Coaches without charge. The period immediately following the year under review was extraordinary because of the Covid-19 Pandemic, but the Trust has proved resilient and at the date of this report is preparing for a return to full activity.

Incoming Resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity receives the resources.

Grants and Donations

Grants and Donations are only included in the SOFA when the charity receives the grants or donations

Expenditure and liabilities

The Charity meets its liabilities as they fall due, and expenditure is recognised as it is made

Taxation

As a charity the organisation is generally exempt from income tax, corporation tax and capital gains tax. It is not exempt from VAT or registered for VAT. Irrecoverable VAT is included in the cost of those items to which it relates

Tangible Fixed assets

The Charity's Fixed Assets were written off prior to the commencement of the financial year under review, and no such assets were acquired during the year.

Calderdale Community Coaching Trust

Notes to the Accounts

For the year ended 29 February 2020 continued

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable

Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity,

Restricted funds are subject to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

2. Grants and Donations

	2020 Unrestricted funds	2020 Restricted Funds	2020 Total Funds	2019 Total Funds
Heritage Lottery Fund				4850
North Halifax Partnership		-	-	996
The Act Foundation				2500
Rugby League Cares	9959		9959	
Calderdale MBC		1075	1075	1525
Small Grants	1198	500	1698	750
Donations	965		965	5857
Sport England		9000	9000	-
	12122	10575	22697	16478

3. Staff costs and numbers

	2020 £	2019 £
Gross Salaries	22000	32457
Social Security Costs	1969	2372
Employment Allowance	(1969)	(2372)
Pension	709	479
	22709	32936

The average number employed during the year was 1 (2019 1.8)

No employee received emoluments in excess of £60,000.

Calderdale Community Coaching Trust

Notes to the Accounts

For the year ended 29 February 2020 continued

Defined Contribution Pension Scheme

	2020 £	2019 £
Costs of the scheme to the charity for the year	709	479
Amount of any contributions outstanding at the year end	0	104

4. Restricted Funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Heritage Lottery Fund	7200			(7200)	
The Act Foundation	2095		1455	(640)	
Newground dance		500	500		
Calderdale MBC	1025	1075	225	(1875)	
Sport England		9000			9000
	10320	10575	2180	(9715)	9000

Fund Name	Purpose of Restriction
Heritage Lottery Fund	To deliver the 'Thrum Hall 13' Project
The Act Foundation	For Wheelchair Sport Delivery
Calderdale MBC	To run and expand a Luncheon Club for retired persons
Newground Dance	To support Dance Coaching
Sport England	To create a programme of Activities for over 45s'

The transfers are the result of completion of the grant aided project and the funders' approval. The Sport England project had a delivery timetable which was frustrated by Covid-19 lockdown and the funds are retained with Sport England approval for delivery when conditions permit.

5. Tangible assets

No additions have been made in the year and net book value is Nil (2019 Nil)

6. Cash at Bank

	2020 £	2019 £
Current Account (see Note 11)	17697	6306
Deposit Account	5	5
	17702	6311

Calderdale Community Coaching Trust

Notes to the Accounts

For the year ended 29 February 2020 continued

7. Creditors and accruals

	2020	2019
	£	£
Creditors		1679
Accruals		636
		2315

8. Trustee Expenses

No trustee received any expenses during this, or the previous, year.

9. Trustee remuneration and benefits

No trustee received any remuneration or benefit during this, or the previous, year

10. Remuneration and benefits received by key management personnel

The key management personnel of the charity are the trustees and the Project Manager. The Project Manager's total employee benefits were £26314 (previous year £27,746)

11. Revenue Adjustments to reconcile change to Cash Accounting:

Opening Bank Balance 1 st March 2019	£7880	
Deduct Closing balance 28 th Feb 2019 per accounts	<u>£6311</u>	£1569
2018/19 Accruals:		
Salary related expenses	£ 379	
Accountancy Fees Paid in the Year	<u>£1278</u>	£1657
Cash at Bank surplus		<u>£ 128</u>
Total		£3354

Calderdale Community Coaching Trust

Statement of Financial Activities including comparatives for all funds

(including summary income and expenditure account)

For the year ended 29 February 2020

Income	2020 Unrestricted funds £	2019 Unrestricted funds £	2020 Restricted funds £	2019 Restricted funds £	2020 Total Funds £	2019 Total Funds £
Grants and Donations	12122	7107	10575	9371	22697	16478
Rugby League Development Funding	5000	6042	-	-	5000	6042
Coaching Income	8757	10212	484	-	9241	10212
Other Income	4914	8547		-	4914	8547
Previous year adjustment	3226		128		3354	
Total Income	34019	31908	11187	9371	45206	41279
Expenditure						
Salaries and NI	21830	17819	899	15117	22729	32936
Travel	1243	737		-	1243	737
Training	180	180		-	180	180
Hire of Premises	1282	-		7610	1282	7610
Equipment and Clothing	674	42	357	949	1031	991
General Office	1145	-		139	1145	139
Project Delivery	1600	2599		643	1600	3242
Accountancy	-	636			-	636
Subscriptions	96				96	-
Depreciation		1217		-	-	1217
Insurance	267	534		-	267	534
Printing & Reproduction	402	-		1075	402	1075
Professional Fees	450	1613			450	1613
Coaching		1	1455	3863	1455	3864
Previous year correction	25				25	-
Gifts and Donations	250	250			250	250
Total expenditure	29444	23836	2711	31881	32155	54845
Net income/ (expenditure)	4575	8072	8476	(21638)	13051	(13566)
Transfers between funds	9715	5692	(9715)	(5692)	-	-
Net movement in funds	14290	13764	(1239)	(27330)	13051	(13566)
Fund balances b/f	(6017)	(19781)	10320	37650	4303	17869
Fund balances c/f	8273	(6017)	9081	10320	17354	4303