



Trustees' Annual Report for the period

Period start date		Period end date	
From	1 April 2019	To	31 March 2020

Section A Reference and administration details

Charity name **Friends of Martello24**

Other names charity is known by

Registered charity number (if any) **1172376**

Charity's principal address **92 Merritt Road**
Greatstone
Kent
TN28 8SZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard Blackwell	Chairman		
2	Peter Faulkner	Secretary		
3	Denise Meyers	Minutes Secretary		
4	Andrew Ashton			
5	Barry Tate			
6	Maureen Vogt			
7				
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9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Friends of Martello24 work in partnership with English Heritage, who own Martello Tower No.24, to manage the tower and to open Martello Tower No. 24 in Dymchurch to the public on a published regular basis and manage bespoke visits.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the CIO is to advance the education of the public in the history and heritage of Martello Tower No. 24 and other historic buildings in Dymchurch, Kent and the surrounding area in particular but not exclusively by arranging exhibitions, lectures, classes and similar educational activities.

Working in formal partnership with English Heritage, the Friends of Martello24 manage the openings to the public of Martello Tower No.24 in Dymchurch.

The Trustees are aware of the guidance issued by the Charity Commission on public benefit and have taken it into account when making a decision to which the guidance is relevant.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

1. In 2019/2020 we opened the tower to the public 2pm to 4pm every Saturday, Sunday and Bank Holiday from 6 April 2019 until 1 September 2019.
2. By appointment bespoke guided tours for organised groups were arranged throughout this period.
3. From 6 April 2019 until 1 September 2019, there were a total of 3842 visitors to the tower.
4. Wef 2 September the tower was closed for repair works and remained closed until November 2019.
5. The tower re-opened for bespoke visits in December 2020 and we had 106 visitors between that date and 31 March 2020.
6. On 21 February 2020 we had a formal re-opening ceremony at the tower, performed by Brigadier Baveystock DL, representing the Lieutenancy of Kent,
7. Our Visitors' Book had over 150 comments, with 99.9% positive.
8. We published and maintained a Martello24 website, Facebook and Twitter pages.
9. The Tower has remained close since March 2020 due to Covid-19 pandemic.

Section E Financial review

Brief statement of the charity's policy on reserves

At present, we do not have any Allocated Reserves. Our Unallocated Reserves are used for running costs, the main items being insurance and equipment for use in the Tower.

Details of any funds materially in deficit

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Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Peter Faulkner	
Full name(s)	Peter Alan Faulkner	
Position (eg Secretary, Chair, etc)	Secretary	
Date	6 November 2020	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	Friends of Martello24	No (if any)	1172376
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Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01-Apr-19		31-Mar-20

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	918	-	-	918	1,410
Grants	2,922	-	-	2,922	1,072
Retail (Sales)	9	-	-	9	130
Gift Aid	313	-	-	313	221
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	4,163	-	-	4,163	2,833
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,163	-	-	4,163	2,833
A3 Payments					
Insurance	405	-	-	405	406
Equipment	609	-	-	609	687
Retail (Stock)	69	-	-	69	81
Publicity	88	-	-	88	105
Display Items	1,289	-	-	1,289	873
Admin/Sundries	252	-	-	252	57
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	2,712	-	-	2,712	2,209
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	2,712	-	-	2,712	2,209
Net of receipts/(payments)	1,450	-	-	1,450	624
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	2,354	-	-	2,354	1,730
Cash funds this year end	3,805	-	-	3,805	2,354

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	3,770	-	-
	Petty Cash	35	-	-
		-	-	-
	Total cash funds	3,805	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	<i>Peter Faulkner</i>	Peter Faulkner	08/09/2020	