



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' annual report (including Directors' report) for the period**

**From: 1<sup>st</sup> April 2019 to 31<sup>st</sup> March 2020**

**Charity name: South Carshalton Seniors Centre**

**Charity registration number: 1182828**

### **Objectives and activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The Charity operates a Community Resource Centre within Carshalton, London Borough of Sutton known as the Oaks Way Centre
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Centre provides Adult Day Care support for social activities and fellowship. A range of day care services are provided including Health & personal care. Informational and Recreational events are provided. Meals including breakfast, luncheon and afternoon tea are available.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have referred to the guidance in the Charity Commission's general guidance on Public Benefit when reviewing the aims and objectives and in planning future activities. In particular the Trustees consider how planned activities will contribute to the aims and objectives that have been set.

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Contribution made by volunteers	Para 1.38	Volunteers are an essential part of helping the Centre meet its aims and objectives, Although with the more recent incidence of Covid-19 the impact that they have brought to the charity has been greatly reduced not least because of the vulnerability of our volunteers due to their aged profile.
The impact of Covid-19 upon the charity		We remain a going concern and with good management and guardianship find ourselves in a stronger position financially as we step forward into the future than at the commencement of the pandemic. We have sought and obtained financial support from Central & Local Government. We have invested in PPE and an enhanced cleaning contract. We are now operational having gone through the initial period of

		lockdown, in achieving this we have risk assessed all our activities and procedures
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## Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>All of the services provided help support and sustain our clients living in their own homes independently, help them form and continue friendships and significantly address loneliness and isolation. Attending the Centre gives all our clients something to look forward to and a reason to get up in the mornings.</p> <p>The Centre provides fresh, nutritious meals – which for many, may be the only hot meal they have in a day.</p> <p>Each activity they engage in gives them a sense of achievement, makes them feel better about themselves, and enables friendships to be formed and continued.</p>
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### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>The Centre has delivered against its 2019/20 objectives – these being:</p> <ol style="list-style-type: none"> <li>1. Further enhance the services and activities we provide to our clients</li> <li>2. Continue to improve the look and feel of the Centre</li> <li>3. Review and enhance the skillset of our staff and volunteers</li> <li>4. Enhance awareness of the Centre within the local community</li> <li>5. Continue the effective management of our oversight and finances</li> </ol>
Performance of fundraising activities against objectives set	Para 1.41	<p>We have a dedicated Trustee who organises fundraising activities – which includes submitting small grant and fund applications as well as organising a main annual fund-raising event. During this year £2073 was raised at a Summer Garden Party.</p>
Other		

## Financial review

Review of the charity's financial position at the end of the period	Para 1.21	TBA
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity holds two reserve funds, a designated fund, and an operational reserve fund. The designated fund is currently unused. The operational reserve fund stands at a figure that the Board of Trustees is satisfied as appropriate.
Amount of reserves held	Para 1.22	Operational Reserve Fund £18,000

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principle funds come from client day charges.
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## Structure, governance and management

Description of charity's trusts:		
Type of governing document:	Para 1.25	The Charity operates as a CIO under a constitution document drafted at inception in 2019
How is the charity constituted?	Para 1.25	See above
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	See above

### Additional information (optional)

You may choose to include further statements where relevant about:

Other		This charity was previous known in the same name and operated under a lease and trust deed dated 12 <sup>th</sup> November 1968. Charity Commission Registered number 259601
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## Reference and administrative details

Charity name	South Carshalton Seniors Centre
Other name the charity uses	Trades as "The Oaks Way Centre"
Registered charity number	1182828
Charity's principal address	Oaks Way Carshalton Surrey SM5 4NQ

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter McBride	Chairman		The Board of Trustees
2	Bob Harris	Treasurer		The Board of Trustees
3	Ian Anderson	Secretary		The Board of Trustees
4	Alan Sharp			The Board of Trustees
5	Maira Butt			The Board of Trustees
6	Colin Fowkes-Smith			The Board of Trustees
7	Briar Thurlbeck			The Board of Trustees
8	Jane Brown			The Board of Trustees
9	Anne Laurie			The Board of Trustees

## Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)	<i>Peter McBride</i>	<i>Bob Harris</i>
Full name(s)	Peter McBride	Bob Harris
Position	Chair	Treasurer

Date 3<sup>rd</sup> November 2020

**SOUTH CARSHALTON SENIORS CENTRE ( Registered Charity 1182828 )**

**CONSOLIDATED BALANCE SHEET AT 31st. MARCH 2020**

		2019/2020	2018/2019
	Notes	£	£
<b><u>Fixed Assets</u></b>			
Tangible	7		1
<b><u>Current Assets</u></b>			
Stocks		152	150
Debtors	8	13553	11544
Short term investments		0	0
Cash at bank	9	<u>18747</u>	<u>30580</u>
		32452	42274
<b><u>Short term creditors</u></b>	10	<u>0</u>	<u>0</u>
<b><u>Net Current Assets</u></b>		32452	42274
<b><u>Total Funds</u></b>		<u><u>32453</u></u>	<u><u>42275</u></u>

Robert Charles Harris  
Trustee & Honorary Treasurer

1-Oct-2020

**SOUTH CARSHALTON SENIORS CENTRE ( Registered Charity 1182828 )**

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31st MARCH 2020**

	2019/2020	2018/2019
	Notes 3	£
<b><u>Incoming Resources</u></b>		£
	7767	
Incoming resources from donors		17388
	24	
Investment income		54
	215316	
Income from charitable trading		179850
	<u>223107</u>	
Total Incoming Resources		<u>197292</u>
	4	
<b><u>Expenditure</u></b>		
	90684	
Cost of Operations		70240
	141736	
Direct overheads of Centre premises		116776
	509	
Benefits for users		1457
	<u>232929</u>	
Total Expenditure		<u>188473</u>
	(9822)	
<b><u>Net Incoming Resources and Net Movement in Funds</u></b>		8819
	42275	
<b><u>Fund Balances Brought Forward</u></b>		33456
	<u>32453</u>	
<b><u>Fund Balances Carried Forward</u></b>		<u>42275</u>

# **SOUTH CARSHALTON SENIORS CENTRE ( Registered Charity 1182828 )**

## **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31st MARCH 2020**

### **1 ACCOUNTING POLICIES AND FINANCIAL YEAR END**

#### **BASIS OF ACCOUNTING**

These accounts have been prepared in accordance with Financial Reporting Standard for Smaller Entities (FRSSE) and the Charities SORP.

#### **CHANGE IN BASIS**

There has been no change to the valuation rules and methods of accounting since last year. Interest is taken into account when it is received.

### **2 TRUSTEES**

No remuneration was paid to the Trustees or to people connected with them.

No transactions were undertaken by, or on behalf of, the Charity in which a Trustee or a connected person has a material interest.

	2019/2020	2018/2019
<b>3 INCOMING RESOURCES</b>		
a INCOMING RESOURCES FROM DONORS	500	
Grants and subsidies	7267	7000
Donations and legacies	7767	10388
		17388
b INVESTMENT INCOME	24	
Bank interest	24	54
		54
c INCOME FROM CHARITABLE TRADING	215261	
Attendance fees	45	178973
Rents received	10	162
Activities with users		715
Sales	215316	0
		179850
<b>4 EXPENDITURE</b>		
a DIRECT OVERHEADS OF CENTRE PREMISES	3248	
Rent and rates	1337	3185
Telephone	1969	1379
Insurance	7881	1999
Heat, Light & Power	12375	6371
Repairs & Maintenance	426	23623
Security	11758	2256
Cleaning and Laundry	2146	10056
Sundries	100490	545
Payroll	106	66073
Advertising	0	1289
Staff Advertising	0	0
Staff Training	141736	0
		116776

b COSTS OF OPERATION	9295	
Catering Costs	78218	6684
Transport Costs	2719	62231
Club Costs	452	1286
Bank Charges	<u>90684</u>	<u>39</u>
		<u>70240</u>

c BENEFITS FOR USERS	25	
Flowers and gifts	30	99
Entertainment and outings	64	225
Sundries	390	83
Keep Fit Teacher		1050
	<u>509</u>	<u>1457</u>

#### INDEPENDENT EXAMINER'S REMUNERATION

No examination or other fees were paid. (2018/19 :nil)

#### PAID EMPLOYEES

The Charity has seven paid employees (2018/19:6)

#### 5 ENDOWMENT OR RESTRICTED FUNDS

The Charity does not have any endowment or other restricted income funds.

#### 6 INVESTMENT ASSETS

The Charity does not have any investment assets.

#### 7 TANGIBLE FIXED ASSETS

2019/2020

£

FURNITURE, FITTINGS AND EQUIPMENT.

##### ASSET COST

Cost at 1st April 2019 and 31st March 2020

20665

##### ACCUMULATED DEPRECIATION

Depreciation to 1st April 2020

20664

Charge for year

0

Balance carried forward

20664

##### NET BOOK VALUE

At 1st April 2019

1

At 31st March 2020

1

It is the Trustee's policy to write off as expenditure all new equipment purchased in the year. See Note 4 above - Direct overheads of Day Centre premises.



<b>8</b>	<b>DEBTORS</b>	2019/2020
		£
	Debtors	13385
	Prepayment of direct overheads of day centre premises	168
		<u>13553</u>
	<i>All debtors fall due within one year.</i>	

<b>9</b>	<b>CASH AT BANK</b>	
	Current	747
	Cash	0
	Deposit	18000
		<u>18747</u>

<b>10</b>	<b>CREDITORS</b>	£
	Sundries	0
	Accruals of direct overheads of day centre premises	0
		<u>0</u>
	<i>All creditors fall due within one year.</i>	

#### OTHER DISCLOSURE ISSUES

The Charity does not have any commitments not provided for in the accounts.

The Charity has not given any guarantees.

The Charity has not received a loan secured on any of its assets.

At the year end the Charity did not have any contingent liabilities.

**SOUTH CARSHALTON SENIORS CENTRE ( Registered Charity 1182828 )**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE SOUTH CARSHALTON SENIORS CENTRE ON THE ACCOUNTS FOR THE YEAR TO 31st MARCH 2020**

**Respective responsibilities of trustees and examiner** As the charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

**Basis of independent examiner's report** My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement** In connection with my examination, no matter has come to my attention :

1. Which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the Act ; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met ; or
2. To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dunstanette Kuti ACCA  
Head of Finance  
Community Action Sutton

10/11/2020

**SOUTH CARSHALTON SENIORS CENTRE ( Registered Charity 1182828 )**

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Head of Finance  
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10/11/2020