

" You speak, I listen, together we do"

Advocacy Alliance

A Charitable Incorporated Organisation (CIO)

Charity Number 1163787

Annual Report
&
Accounts

for the year to 31st March 2020

**Office 28
The Street
12 Lower Clark Street
Scarborough
YO12 7PW**

Advocacy Alliance

Charity Number 1163787

REPORT & ACCOUNTS FOR THE YEAR

ENDED 31st March 2020

CONTENTS:	PAGE
Officers and professional advisors	1
Trustees Annual Report	2-3
Receipts and Payments Summary	4
Statement of Financial Activities	5
Statement of Assets	6
Notes to the Financial Statements	7-9
Independent Examiners Report	10

Advocacy Alliance

OFFICERS AND PROFESSIONAL ADVISERS

Registered charity name Advocacy Alliance

Charity Number: 1163787

Registered Office: Office 28
The Street
12 Lower Clark Street
Scarborough
YO12 7PW

Contact Details email:
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Independent Examiner : Barrie Tuck
Marchwood ,
Back Lane South ,
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Scarborough,
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CAF Bank
Kings Hill
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ME19 4JQ

Advocacy Alliance

Report of the Trustees for the year ending 31st March 2020

The Charity was formed on the 1st October 2015 and started trading on the 1st April 2016 by inheriting the assets of the old charity (No:256085). This new charity is registered with the charity commission and was also formerly known as Advocacy Alliance.

OBJECTIVES OF THE CHARITY

The objects of Advocacy Alliance are to promote, assist and develop the representation of all people in need of such help by virtue of their age, mental health, physical or learning disability in Scarborough, Whitby, Ryedale, and Filey (hereinafter referred to as the area of benefit); to help them overcome any disadvantage that flows from their personal circumstances, by the provision of a service designed to:-

- i) assist the above people to obtain their rights and privileges as a citizen
- ii) provide friendship and support; and
- iii) provide support on a one to one basis to the above people in the area of benefit, whether living in residential care or residing independently in their own home or with relatives.

THE TRUSTEES

The Trustees who served during the year were:-

MICHAEL GOODE	Chair
STEVE ARNOTT	Treasurer
CAROL STOCKILL	
HELEN FORTNUM	
BEN SELLERS	
ANGELA McKEOWN	
KAYTEE MILLINGTON	(appointed 22nd January 2020)
ANN TAYLOR	(resigned 4th February 2020)
WENDY JAMES	(resigned 4th February 2020)

The Trustees are not paid but Travel Expenses were claimed.

PUBLIC BENEFIT

By providing a free, independent and confidential advocacy service to vulnerable individuals over the age of 18 living in Scarborough, Whitby, Ryedale and Filey.

FINANCIAL REVIEW

Activities

The activities of the charity are summarised in the Statement of Financial Activities (page 5) which shows an overall deficit during the year of £15,916. However, this includes the net expenditure for amounts to be spent on restricted projects during 2020/21 and would therefore show a true surplus on unrestricted funds of £10,596. The amount of freely available funds for future expenditure of the Charity now stands at £24,208 with a further £31,588 set aside to cover projects already commissioned but not yet completed.

The further £60,000 of designated funds for the provision of any possible future closure costs etc, remains unchanged in the year.

Reserves Policy

The trustees consider that the cash reserves of the charity should be at least equivalent to the total of six months operating expenses and redundancies costs to allow for downturns in the grant and revenue income. The current situation as at 31st March 2020 is in excess of this figure.

Advocacy Alliance

Report of the Trustees (continued) for the year ending 31st March 2020

TRUSTEES' REPORT for 2019/20.

The financial year 1st April 2019 to 31st March 2020 Advocacy Alliance's Trustee Board took new steps to develop a partnership service working with Age UK Scarborough & District and also with Scarborough, Whitby & Ryedale Mind to deliver a social prescribing service for three local Primary Care Networks. This has been a new opportunity for the organisation to be delivering a service that sits well alongside advocacy.

This year also saw the Trustees decide to invest in employing a volunteer co-ordinator, a training co-ordinator and allocating time to marketing the organisation. These decisions were based on the need to focus on the organisations core resource (volunteers), begin the development of Aardvocacy (a training arm for Advocacy Alliance) and to raise awareness of the organisation building on the work done in the previous financial year.

Advocacy Alliance was able to launch its "Advocacy Journey" video in August 2019, almost a year to the day since the filming. The video can be viewed www.youtube.com/watch?v=cs8Tw3D1x08
The trustee board also invested in a video to illustrate the work of the SToP training.

The year also saw staff changes with Angela Weir leaving to travel and explore the world. Beth Amos joined as an advocacy co-ordinator and Emma Teasdale joined as a volunteer co-ordinator. Trish Kemp decided to retire from her post with the organisation on the 31st March 2020.

Unfortunately, as for many organisations the year ended with staff having to work from home due to the Government Lockdown regarding the Covid-19 pandemic. The lockdown has meant that the organisation has ended the year in a very insecure position. An application for a continuation and development of our Extra-time Advocacy Project to the National Lottery Reaching Communities Fund was put on hold. This project has funding to run until the end of August 2020, with no additional funding in place.

Advocacy Alliance's contract with Cloverleaf Advocacy is also due to be put out to tender at the end of the financial year 20/21 with a new service being in place for 1st April 2021. As we enter 2020 it is therefore vital that Advocacy Alliance explores new ways of raising funds to ensure the continuation of the organisation moving forward, and continues to explore more ways of working in partnerships for the future.

RESPONSIBILITIES OF THE TRUSTEES

The Charities Act 2011 requires the trustees to prepare financial statements for each financial year. The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the surplus or deficit for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is in-appropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with Charities Act 2011. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the trustees.

M J Goode

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MICHAEL GOODE Chair

Dated : 12.10.20

Advocacy Alliance

Charity Number 1163787

Receipts & Payments for the year ending 31st March 2020

	31st March 2020	31st March 2019
	£	£
TURNOVER	140,434	158,945
Net losses from disposals of fixed assets	0	0
TOTAL INCOME	140,434	158,945
TOTAL EXPENDITURE	(156,457)	(148,076)
OPERATING SURPLUS / DEFICIENCY	(16,023)	10,869
OTHER INCOME		
Interest Receivable	107	69
SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR	£ (15,916)	£ 10,938

Advocacy Alliance
Charity Number 1163787

Statement of Financial Activities for the Year Ended 31st March 2020

	notes	Designated Reserve Fund	Restricted Funds £	Unrestricted Funds £	2020 Total £	2019 Total £
Incoming Receipts						
Statutory Agencies - NYCC & CCG		0	48,000	10,000	58,000	63,000
Grants	2	0	81,945	0	81,945	91,257
Donations & Collections		0	0	489	489	4,051
Fundraising		0	0	0	0	324
Interest	3	0	0	107	107	69
Other	4	0	0	0	0	313
Total Incoming Receipts		0	129,945	10,596	140,541	159,014
Resource Payments						
Cost of Generating Voluntary Income	5	0	0	0	0	0
Charitable Expenditure	6	0	155,646	0	155,646	146,290
Governance Costs	7	0	811	0	811	1,786
Total Payments		0	156,457	0	156,457	148,076
Net incoming/outgoing resources before transfers		0	(26,512)	10,596	(15,916)	10,938
Net movement in funds		0	(26,512)	10,596	(15,916)	10,938
Transfer between funds		0	(70)	70	0	0
Total funds brought forward		60,000	58,170	13,542	131,712	120,774
Total funds at 31st March 2020	8	60,000	31,588	24,208	115,796	131,712

The notes on pages 7 to 10 form part of these financial statements.

Advocacy Alliance
Charity Number 1163787

Statement of Assets as at 31st March 2020

		2020	2019
	Notes	£	£
Current Assets			
Cash at Bank & in Hand		115,796	131,712
TOTAL ASSETS		<u>115,796</u>	<u>131,712</u>
 Represented by:			
Unrestricted funds	10	24,208	13,542
Restricted funds	10	31,588	58,170
Designated Reserve fund	10	60,000	60,000
TOTAL FUNDS		<u>115,796</u>	<u>131,712</u>

M J Goode

 MICHAEL GOODE
 Chair

Date **12 .10. 20**

Advocacy Alliance
Charity Number 1163787

Notes to the financial statements
for the year ending 31st March 2020

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities".

Fund accounting

Separate restricted funds are maintained for receipts and payments and also designated funds for specific projects as specified by the source of the funds. The General Fund is maintained to account for all monies received which are not restricted and this fund is used at the discretion of the trustees.

Resources expended

Payments are recognised as they are paid by the charity and the expenditure includes the VAT that cannot be recovered. Support costs are those costs incurred directly in support of the charitable trading.

All of the Charity's operations are classed as continuing.

There are no recognised gains or losses other than those stated above.

Advocacy Alliance
Charity Number 1163787

Notes to the Financial Statements
for the year ending 31st March 2020

	During 2020			During 2019		
	Restricted funds	Unrestricted funds	Total funds 2019	Restricted funds	Unrestricted funds	Total funds 2018
	£	£	£			£
2. Grants						
Tesco	0	-	0	2,000	-	2,000
PCC	0	-	0	19,206	-	19,206
Lottery	60,662	-	60,662	60,194	-	60,194
Awards for All	9,950	-	9,950	-	-	0
I WILL	0	-	0	9,857	-	9,857
RTR	5,000	-	5,000	-	-	0
Social Prescribing	5,333	-	5,333	-	-	0
NYCC Staying Safe	1,000	-	1,000	-	-	0
	81,945	0	81,945	91,257	0	91,257
3. Investment income						
Bank interest receivable	0	107	107	69	0	69
4. Incoming resources from charitable activities						
Sales of goods/services as part of direct charitable activities	0	0	0	0	0	0
5. Costs of generating voluntary income						
Fundraising	0	0	0	0	0	0
6. Costs of charitable activities by fund type						
Support costs	155,646	0	155,646	144,050	2,240	146,290
	155,646	0	155,646	144,050	2,240	146,290
7. Governance costs						
Accountancy Examination	475	-	475	460	-	460
General Administration	336	-	336	1,326	-	1,326
	811	0	811	1,786	0	1,786
8. Other resources expended						
Total staff costs were as follows:						
Gross			109,839			108,743
Employers Nat. Ins.			4,942			4,966
Pension			1,403			564
			116,184			114,273
The average number of part-time employees during the year, were as follows:-						
Number of support staff			8			7
Number of trustees			7			8
			15			15

Advocacy Alliance
Charity Number 1163787

Notes to the Financial Statements
for the year ending 31st March 2020

9. Analysis of Funds 2020

Designated funds	Opening balances £	Incoming resources £	Resources expended £	Transfers £	Closing balances £
*	60,000	-	-	-	60,000

* The Trustees have this year decided to allocate an amount to be reserved for at least six month running costs and to pay for a managed closure of the operation , should this ever need to happen in the future. It will then cover the costs of disposing of assets, the safe and secure destruction of case documents and any staff redundancy settlements.

	Opening balances	Incoming resources	Resources expended	Transfers	Closing balances
Restricted funds					
I WILL	7,790	-	(7,720)	(70)	-
Tesco	2,000	-	(2,000)	-	-
Total Advocacy	19,483	48,000	(61,114)	-	6,369
Lottery	28,897	60,662	(69,813)	-	19,746
Awards for All	-	9,950	(4,212)	-	5,738
NYCC Staying Safe	-	1,000	0	-	1,000
RTR	-	5,000	(3,533)	-	1,467
Social Prescribing	-	5,333	(8,065)	-	(2,732)
	58,170	129,945	(156,457)	(70)	31,588

This amount was re-imbursed early in the next financial year

Unrestricted funds	13,542	10,596	0	70	24,208
Total Funds 2019	131,712	140,541	(156,457)	-	115,796

Analysis of Funds 2019

	Opening balances	Incoming resources	Resources expended	Transfers	Closing balances
Designated funds	60,000	-	-	-	60,000
Restricted funds					
I WILL	-	9,926	(2,136)	-	7,790
Tesco	-	2,000	0	-	2,000
Total Advocacy	16,857	63,000	(60,374)	-	19,483
Lottery	25,690	60,194	(56,987)	-	28,897
Awards for All	7,133	-	(7,133)	-	-
PCC	-	19,206	(19,206)	-	-
	49,680	154,326	(145,836)	-	58,170
Unrestricted funds	11,094	4,688	(2,240)	-	13,542
Total Funds 2018	120,774	159,014	(148,076)	-	131,712

10. Analysis of cash between funds

	Designated Funds £	Restricted Funds £	Unrestricted Fund £	2020 Total Funds £	2019 Total Funds £
Current Assets	60,000	31,588	24,208	115,796	131,712
	60,000	31,588	24,208	115,796	131,712

Advocacy Alliance

Charity Number 1163787

I report on the accounts of: **Advocacy Alliance**

for the year ending 31st March 2020 which are set out on pages 4 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the "2011 Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1) which gives me reasonable cause to believe that in any material respect, the requirements;

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Barrie Tuck

Date : 13th October 2020

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