



## Trustees' Annual Report for the period

Period start date			Period end date		
1	05	2019	30	04	2020
From			To		

### Section A

### Reference and administration details

Charity name

Culworth Hill Field Trust

Other names charity is known by

Registered charity number (if any)

1178257

Charity's principal address

The Forge

The Green

Culworth

Postcode

OX17 2BA

### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 John Duggan	Chairman		-
2 Norman Green	Treasurer		-
3 Stuart Rolt			Culworth Parish Council
4 Julie Tinn			Culworth Village Hall
5 James Powell			Culworth Cricket Club
6			
7			
8			
9			
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**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Trust Deed

How the charity is constituted  
(eg. trust, association, company)

CIO

Trustee selection methods  
(eg. appointed by, elected by)

1 trustee may be appointed by the Culworth Parish Council, 1 trustee may be appointed by Culworth Village hall Committee, 1 trustee may be appointed by Culworth Cricket Club.  
The remaining trustees are appointed by the existing trustees.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

**Summary of the objects of the charity set out in its governing document**

1. To deliver a new community and recreational facility in Culworth to replace the existing village hall and cricket pavilion.
2. To provide a wide range of health fitness, recreational , educational, and social activities.
3. To manage and maintain the new facility for activities promoted by the charity in furtherance of the above objectives.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In planning our activities for the year the Trustees kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

The main activities during the year were:

1. The planning and design of a new Community Facility to replace the ageing Village Hall and Cricket Pavilion.
2. The successful planning application for the new facility.
3. Fund raising to finance the design, planning application and construction of the new facility.

When constructed the new Community Facility will benefit the inhabitants of Culworth Village and surrounding area, in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



**Summary of the main achievements of the charity during the year**

Covid-19 has had a major impact on this project. Rural facilities such as that proposed have become increasingly important as more people choose to work remotely. People are likely to travel less, will work from home more and be more reliant on local community facilities to provide sporting, recreational and social activities.

Covid-19 has also closed off many sources of capital grants. Those organisations that have available funds are focusing on providing support to existing beneficiaries.

During the year, the main achievements of the Charity were:

1. Successful completion of the planning application process with South Northants Council. Planning consent was granted December 2019.
2. Following the successful planning application, the focus was on raising funds to finance this exciting opportunity.
3. Significant grant applications were submitted to:
  - South Northants Council. Unfortunately after 3 separate applications we have been unsuccessful in obtaining funding.
  - Sport England - grant application £150k. We have been given an initial grant of £10k to develop our application further.
4. We continue to review all options for fund raising.



## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Charity has no formal policy on reserves.

Cash at bank at 30 April 2019 was £2,345 in unrestricted funds.

### Details of any funds materially in deficit

Not applicable.

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funds this year has been grants from South Northants Council and South Northants Leisure Trust. We are grateful to both organisations for their generous grants. The grant from South Northants Leisure Trust has supported the use of fundraising advisors during the year.

## Section F

## Other optional information


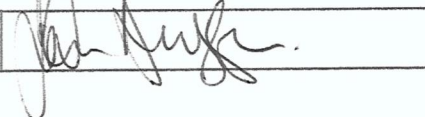
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

NORMAN GREEN JOHN DUGGAN

Position (eg Secretary, Chair, etc)

TREASURER / TRUSTEE

CHAIR TRUSTEE

Date

5 / 11 / 20





**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Culworth Hill Field Trust

**On accounts for the year  
ended**

30/04/20

**Charity no  
(if any)**

1178257

**Set out on pages**

3 and 4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 April 2020.

**Responsibilities and  
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

10/11/20

**Name:**

Peter Coville

**Relevant professional  
qualification(s) or body  
(if any):**

Institute of Chartered Accountants in England and Wales

**Address:**

The Barn, Paddocks Farm

High Street

Culworth OX17 2BE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here details of any items that the examiner wishes to disclose.**





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Culworth Hill Field Trust

No (if any)  
1178257

CC16a

## Receipts and payments accounts

For the period  
from

Period start date  
01 May 2019

To

Period end date  
30 April 2020

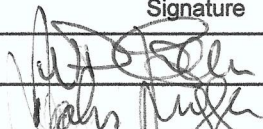
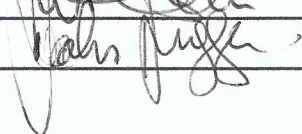
### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations from individuals	65	-	-	65	9,246
Grant from South Northants Council	4,494	-	-	4,494	2,328
Grant from South Northants Leisure Trust	9,240	-	-	9,240	-
Grant from Culworth Parish Council	-0	-	-	-	17,525
Gift Aid reclaimed	-0	-	-	-	1,375
	-0	-	-	-	-
	-0	-	-	-	-
	-0	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>13,799</b>	<b>-</b>	<b>-</b>	<b>13,799</b>	<b>30,474</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-0	-0	-0	-	-
	-0	-0	-0	-	-0
<b>Sub total</b>	<b>-0</b>	<b>-0</b>	<b>-0</b>	<b>-</b>	<b>-0</b>
<b>Total receipts</b>	<b>13,799</b>	<b>-0</b>	<b>-0</b>	<b>13,799</b>	<b>30,474</b>
<b>A3 Payments</b>					
Professional fees	9,240	-	-	9,240	20,939
Planning application costs	3,130	-	-	3,130	6,590
Payment to Culworth Village Hall re legal fees	1,020	-	-	1,020	-
Trustee insurance	112	-	-	112	112
Miscellaneous cost	-0	-	-	-	784
	-0	-	-	-	-
	-0	-	-	-	-
	-0	-	-	-	-
<b>Sub total</b>	<b>13,502</b>	<b>-</b>	<b>-</b>	<b>13,502</b>	<b>28,425</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-0	-0	-0	-	-
	-0	-0	-0	-	-
<b>Sub total</b>	<b>-0</b>	<b>-0</b>	<b>-0</b>	<b>-</b>	<b>-0</b>
<b>Total payments</b>	<b>13,502</b>	<b>-0</b>	<b>-0</b>	<b>13,502</b>	<b>28,425</b>
<b>Net of receipts/(payments)</b>	<b>297</b>	<b>-</b>	<b>-</b>	<b>297</b>	<b>2,049</b>
<b>A5 Transfers between funds</b>	<b>-0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>297</b>	<b>-</b>	<b>-</b>	<b>297</b>	<b>2,049</b>

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
<b>B1 Cash funds</b>	Bank current account	2,345	-	-
		-	-	-
		-	-	-



	<b>Total cash funds</b>	<b>2,345</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowment funds</b>
	<b>Details</b>	<b>to nearest £</b>	<b>to nearest £</b>	<b>to nearest £</b>
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-
	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		NORMAN GREEN	5/11/20	
		JOHN DUGGAN	5/11/20	