



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 1 August 2018 To 31 July 2019

Charity name: The Judd School Parents Association

Charity registration number: 1110321

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To raise funds for The Judd School
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Fundraising events at school including a Christmas Fair, Football Fiesta, Quiz night, sale of second hand uniforms and other ancillary income.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning our activities for the year we keep in mind the guidance issued by The Charity Commission

School

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The events which raised income in the year were;</p> <p>Christmas Fair Quiz night Football Fiesta Sale of second hand uniforms Sale of merchandise Smaller scale fundraising</p> <p>These were used to buy the following equipment for the school over the year; Contribution to the new Sports pavilion Contribution to a new organ Contribution to the Art, physics and French departments for materials A new BBQ</p> <p>All of these purchases and contributions have positively affected the members of The Judd School.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity has cash reserves of £28,786 at 31 July 2019 This has been earmarked for future projects at the school.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Cash is held for future distributions to the school. Any cash held at year end is earmarked for future projects for the school and to be used as working capital for the next project.
Amount of reserves held	Para 1.22	£28,786
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed - constitution adopted 2010
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed or reappointed annually at the AGM meeting held in September

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Judd School Parents' Association
Other name the charity uses	
Registered charity number	1110321
Charity's principal address	Brook Street, Tonbridge, Kent, TN9 2PN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Hannah Blackmore	Chair		
2	Gregory Pring	Vice Chair		
3	Ingrid Buckley	Treasurer		
4	Tara Wright	Secretary		
5				
6				

Corporate trustees – names of the directors at the date the report was approved

Director name		
NA		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
NA		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NA
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NA
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NA

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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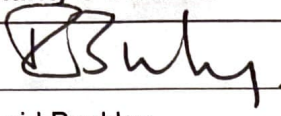
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Ingrid Buckley	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	15 May 2020	

THE JUDD SCHOOL PARENTS' ASSOCIATION
Registered Charity No. 1110321

RECEIPTS AND PAYMENTS ACCOUNTS From 1 August 2018 - 31 July 2019

	Y / E 2019			2018
	Income	Expense	Net	Net
Income	£	£	£	£
Events and Raffles				
Christmas Craft Fair	6,583	390	6,193	6,238
Christmas Draw	4,932	336	4,596	4,038
Cheese and Wine	1,208	776	432	0
2017 Summer Ball	0	0	0	45
Quiz Night	3,244	1,555	1,689	2,101
Football Fiesta	5,254	1,755	3,499	2,655
Winter Concert	363	32	330	160
Summer Concert	489	265	225	300
Musical - Sweeny Todd	650	471	179	0
Judd open evening	572	228	344	409
Jazz Café	540	293	247	32
Battle of the Bands	174	0	174	48
Cross Country Event - Great Judd Run	917	140	777	0
Sports Day / Celebration	583	408	175	87
Refreshments for other school events	482	57	425	380
Miscellaneous Expenses	0	558	-558	-486
Sub-Total	25,992	7,265	18,727	16,006
Other Area Fund Raising	331	0	331	225
Sale of Second-Hand Uniforms	3,090	0	3,090	2,599
Sale of Judd Merchandise *	0	0	0	613
Purchase of Judd merchandide		1,440	-1,440	0
New joiner donation	1,400	0	1,400	2,040
Bank Interest	11	0	11	6
Easy Fund Raising	981	0	981	550
HMRC Giftaid reclaim	0	0	0	1,042
Other Income including other donations	541	0	541	1,100
Sub-Total	6,355	1,440	4,915	8,175
Total Income	32,346	8,705	23,641	24,181
Expenditure				
Donations to Judd School				
Donations to School		27,817	-27,817	-39,600
Sub-Total	0	27,817	-27,817	-39,600
Other				
NCPTA Membership		117	-117	-117
TMBC Lottery Licence		40	-40	0
Postage and Stationery		450	-450	-50
Website costs		300	-300	-300
Other				
Sub-Total	0	907	-907	-466
Total Expenditure		37,428	-28,724	-40,066
Excess of Income over Expenditure	32,346	37,428	-5,082	-15,885
Balance on bank accounts brought forward at 1st August 2018			33,868	49,754
Balance on bank accounts carried forward at 31 July 2019			28,786	33,868

Notes

The JPA held stock of merchandise items as at 31 July 2018 of £1,669 (2018 £1,755).

Presented by:

Ingrid Buckley, Treasurer

Independent examiner's report to the trustees of The Judd School Parents' Association

I report to the trustees on my examination of the accounts of The Judd School Parents' Association (the Association) for the year ended 31 July 2019.

Responsibilities and basis of report

As the charity trustees of the Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I understand that you have considered clause 11 of the Association's constitution and concluded that the intention behind the requirement to elect an auditor who is not a member of the Committee to audit the accounts of the Association was to ensure that there was scrutiny of the accounts and records by somebody independent of the Committee and that it was envisaged that this would be another member of the Association. Consequently you have concluded that this requirement is met by an independent examination pursuant to section 145 of the Act. I also understand that it has been agreed that an updated constitution is to be adopted at the next general meeting of the Association. Attention is drawn to clause 12 of the existing constitution and consideration should be given as to whether prior written permission is required from the Charity Commission to adopt the updated constitution.

I report in respect of my examination of the Association's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act. The trustees should note that an independent examination is not an audit.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Association as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Nigel Steele

Relevant professional qualification: Fellow of ICAEW

Address: 1 Hadlow Park, Hadlow, Tonbridge, Kent. TN11 0HY

Date: 3 July 2020