

REGISTERED COMPANY NUMBER: 05641666
REGISTERED CHARITY NUMBER: 1100801

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR
ENDED 31 MAY 2019
FOR
HORSFORTH ST. MARGARETS A.F.C.
COMPANY LIMITED BY GUARANTEE**

HORSFOTH ST. MARGARETS A.F.C. COMPANY LIMITED BY GUARANTEE

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**HORSFORTH ST. MARGARETS A.F.C.
COMPANY LIMITED BY GUARANTEE
LEGAL AND ADMINISTRATIVE INFORMATION**

Status

The organisation is a charitable company limited by guarantee, incorporated on 1 December 2005 and registered as a charity on 20 November 2003.

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. Under those Articles, the Board of Trustees are elected with a requirement that one-third retire at each AGM. Retiring Trustees are eligible for re-election.

Board of Trustees

P.R. Worcester
M. K. Grubb
J. Sammon

Secretary

Registered Office and Operational Address

4 North Road
Horsforth
Leeds
West Yorkshire
LS18 5HG

Accountants

Stephens & Co
1 Lanark Drive
Horsforth
Leeds
LS18 5SN

HORSFORTH ST. MARGARETS A.F.C. COMPANY LIMITED BY GUARANTEE

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MAY 2019

The trustees are pleased to present their report together with the financial statements of the charity for the year ended 31 May 2019.

Legal and administrative information set out on page 1 forms part of this report. The financial statements comply with the current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities.

AIM AND PURPOSE

The purpose of Horsforth St. Margaret's A.F.C. 'the club' is to provide a 'football for all' policy for every child in and around the Horsforth area, irrespective of race, gender and ability.

OBJECTIVES AND ACTIVITIES

Following taking ownership of our new Clubhouse in May 2016 the Club has continued to flourish, with a further 8 additional teams being formed. The numbers of participants remain unprecedented and we still believe there will become a 'saturation' point where the lack of grass pitches and floodlit training facilities in and around Horsforth restrict further growth.

The Company is administered by the Board of Directors, Trustees and elected Committee members who, at monthly meetings, plan to ensure activities will contribute to the aims set out whilst also taking into consideration the Charity Commission's general guidance on public benefit.

All members give their time voluntarily and receive no benefit.

The Trustees delegate the day-to-day responsibility for organising and administering the Charity to the team coaches and elected committee members.

Our football activities are as follows:-

(all ages are set out in accordance with School years)

- 'Dribblers' section - children under 6
- U7 & U8 - 5 v 5 football
- U9 & U10 - 7 v 7 football
- U11 & U12 - 9 v 9 football
- U13 to U16 - Intermediate football - 11 v 11 on reduced pitches
- U16 to open age - Main stream football - full 11 v 11
- Girls section - U8, U9, U10, U11, U12, U13, U14, U15, U16 & U18 age groups

Our Equal Opportunities Policy continues to be exercised demonstrating our determined attitude to practicing equal opportunities in all aspects of our work.

HORSFORTH ST. MARGARETS A.F.C. COMPANY LIMITED BY GUARANTEE

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MAY 2019

ACHIEVEMENTS AND PERFORMANCE

The Club has had another strong year by continuing to increase the membership, increasing the number of teams and at the same time still providing a quality service for the children of Horsforth and the surrounding area. We have continued with our agreed commitment to invest heavily in new equipment, playing facilities and the best training venues in the area but at the same time keeping our subscriptions at a level which keeps them the most competitive in the area. Again subscriptions secretary has done a fantastic job, with every member making a contribution (but continuing to recognise genuine cases of hardship). In addition, the Grass Roots Scheme offered by LUFC to junior clubs have helped make the accounts look noticeably better for the trading year. We have also now started to receive Gift Aid payments and it has been agreed that these funds will be allocated to improving the grass pitches at our King George base. A total of 83 teams represented the Club (increase of 10) with a membership of 920 playing members (an increase of 109 playing members). The club continues to enjoy preferential use of 4G floodlit training facility as a benefit of its partnership with Leeds Trinity University. This also allows many 7 v 7 & 9 v 9 games that would otherwise be lost to the winter weather to go ahead. Clariant and Cookridge Cricket Club remain the home of all our 5 v 5 football whilst the Dribblers are still based at King George Field and remain a key focal point of the Club. We have now completed our third year of a new three year agreement set up with the new owners (Redrow Homes), however the long term aim is to get all the younger teams to our site at King George field. The good news is that Redrow are keen to re-negotiate our lease. Locating main stream pitches for our 11 a-side teams remains an on-going challenge, however we have again provided pitches for every team within the Horsforth area. Another major help has been the availability of Yarnbury Rugby Club where we have had the use of their new 4G floodlit pitch. Again a huge thank you to the Clubs Deputy Chairman who single handedly organises all the pitches and training facilities - a truly thankless task!

Dribblers' section - Oliver Hardaker stood down due to work commitments, however Rory Stephenson, one of our U17's managers, together with a number of his players took control on a Saturday morning. Any keen parents remain the key focus, who will ultimately become next season's U7 coaches. Numbers continue to increase as word spreads throughout Horsforth and the surrounding area. As many as 130 U4's, 5's & 6's train every Saturday morning and as such they are now an integral part of the timetable with their own allocated playing time and area. Handover to the U7's is now almost seamless and is a credit to all parents and coaches. This is further bourn out by the standard of the teams we produce against all our local competitors.

Mini Football - numbers have again steadily increased and in accordance with our intentions last season, we have increased the U7's to 8 teams, the U8's to 8 teams and incredibly the U9's have increased to 10 teams! Our on-going development remains very dependant on finding additional volunteers, grass pitches and floodlit training facilities. Most of the younger teams now play in the Garforth League but a few remain in the Craven League. The U7's to U10's remain non competitive but all 34 teams have registered good seasons.

Intermediate football - in line with the rest of the club, player numbers have increased and this year we fielded 4 teams at U11, 4 teams at U12 and 4 teams at U13, participating in the Garforth or Craven Leagues. All teams continued to progress and we had huge success with all of our U11's and U12's winning competitive tournament's and furthermore 2 of the U13's winning their respective leagues. Again we were reasonably successful in the County Cup competition but unfortunately 3 teams fell one round short of the final - losing in their respective semi's.

Main stream football - we fielded 4 teams at U14, 3 teams at U15, 2 team at U16, 3 teams at U17 and two U18 teams. One of our U16's again won the Wharfedale District Cup (for a 5th consecutive season) and the U18's won the first division. Another U16 team also won their league and cup double, whilst the U17's were unlucky to be beaten in extra time of their District Cup Final - incredibly playing in the U18 competition! We continue to run 4 open age senior teams playing at King George's Fields and Cragg Road on Saturday afternoons and Sunday morning.

HORSFORTH ST. MARGARETS A.F.C. COMPANY LIMITED BY GUARANTEE

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MAY 2019

ACHIEVEMENTS AND PERFORMANCE (CONT.)

Girls section - our girls continue to go from strength to strength but in line with last two years commentary we still seem to struggle to take any team beyond the U16 age group. That said, last seasons U16's did progress to U18 but found fixtures very hard to fine - a key problem in the development of girls / ladies football. Developing a ladies team remains a clear focus for everyone involved with the Club. The influx of younger girls has been quite staggering and we now have started 2 new U8 teams, 2 teams at U9 and U11 and 3 at U10. In addition the girls committee have set up a girls dribblers section for any young ladies under 8 years old (this has again proved to be a huge success). We have again fielded teams at 8 older age groups - two U11, U12, two U13, two U14 & U15. On the field the U11's season proved reasonably successful, the U12's had a fantastic season finishing runners up in both the league and cup. The U13's went one step better and won their league but lost in the cup final whilst the U14's were again crowned Champions. A huge thank you again to all the devoted coaches and helpers - their efforts have certainly shown great rewards in terms of girls participation. The key will be to maintain the emphasis for next season.

General - the annual dinner dance was again a successful event and the second season of the LUFC Grass Roots Scheme has been a real positive in terms of fundraising and the Club members have really embraced the concept - many thanks to our Secretary, Ange Emery for all her work organising the tickets and also her excellent work throughout the year. The Committee have focused on the Club's finances over the past 3 seasons and continue to explore all avenues of fundraising. Another positive is that Sarah Smith has taken back control of the Dinner and her efforts at this years event is already evident to see. In line with our Club policy, this season 28 children were given assisted membership, which acknowledged genuine cases of hardship within their families and ensured they had all the benefits of team sport (these cases were dealt with on a strictly private and confidential basis with the Trustees). It remains our key aim to provide the best opportunities for all the children and to ensure we comply with our 'football for all' policy, which is the Club is admired for by its piers.

FINANCIAL REVIEW

Income - again this relies heavily on players subscriptions, sponsorship and the LUFC Grass Roots Scheme. Collection of subscriptions via our website continues to achieve better efficiency and a greater take-up leading to a large increase in payments, which in turn has had a positive impact on this years P/L account. Clearly this years accounts are propped up by the Gift Aid money - thank you for your help with this.

Expenditure - floodlit training facilities, team kits, and pitch hire remain the largest expenditure and in respect of the training it is becoming increasingly expensive to provide floodlit facilities for the increasing number of teams. However, again this season we did set up another agreement with Goals who provided 8 cheap Friday night courts, which our younger groups took the advantage of - a great facility. In addition we have also had the use of Leeds Trinity 4G, which has housed 16 of our teams - this facility is provided at discounted rates so a big thanks you to the University. Furthermore, we have had the use of the new Yarnbury Rugby Club's floodlit 4G and grass pitches - that has significantly relieved the pressure. Also a

RESERVES POLICY

It is the policy of the Trustees to retain sufficient reserves to cover any unforeseen expenditure requirements. The level of desired reserves is £2,000 and this target has been hit this year.

HORSFORTH ST. MARGARETS A.F.C. COMPANY LIMITED BY GUARANTEE

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MAY 2019

STATEMENT OF TRUSTEES RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements the trustees are required to:-

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is appropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 1993, the Charity (Accounts and Reports) Regulations and

the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SMALL COMPANIES PROVISIONS

This report has been prepared in accordance with the special provisions for the small companies under the Companies Act 2006.

Registered Office:

4 North Road
Horsforth
Leeds
West Yorkshire
LS18 5HG

Signed by order of the Trustees



P. WORCESTER
DIRECTOR

Approved by the Trustees on: 28 February 2020

HORSFORTH ST. MARGARETS A.F.C. COMPANY LIMITED BY GUARANTEE

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES ON THE UNAUDITED ACCOUNTS

We report on the accounts for the year ended 31 May 2019 set out on pages 7 to 10.

Respective responsibilities of Trustees and Examiner

As the charity trustees, you are responsible for the preparation of accounts: you consider that the audit requirements of section 43(2) of the Charities Act 1993 (CA 1993) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of CA 1993, whether particular matters have come to our attention.

Basis of Independent Examiners' report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, we do not express an audit opinion on the view given by the accounts.


Independent Examiners' qualified statement

These accounts have been prepared from the accounting records, information and explanations provided to us. We are satisfied that the accounts fully comply with the accounting requirements of the Charities Act 1993.

In connection with our examination, no matter has come to our attention:

1. which gives reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of CA 1993; and to prepare accounts which accord and comply with the accounting records and to comply with the accounting requirements of CA 1993 have not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Stephens & Co


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1 Lanark Drive
Horsforth
Leeds
LS18 5SN

**HORSFORTH ST. MARGARETS A.F.C.
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MAY 2019**

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £	Total Funds 2018 £
Incoming Resources					
<i>Incoming resources from Generated funds:</i>					
<i>Voluntary Income:</i>					
Subscriptions	2	106,186		106,186	99,700
<i>Investment Income</i>	3	-		-	-
		<u>106,186</u>	<u>-</u>	<u>106,186</u>	<u>99,700</u>
<i>Incoming resources from Charitable Activities</i>					
Dinner dance		-		-	5,871
Kit sponsorship		7,679		7,679	5,721
Fundraising events & donations		6,736		6,736	8,633
Tournament		-		-	-
Gift aid		43,516		43,516	61,853
Other		-		-	-
		<u>57,930</u>	<u>-</u>	<u>57,930</u>	<u>82,078</u>
Total incoming resources		<u>164,116</u>	<u>-</u>	<u>164,116</u>	<u>181,778</u>
Resources expended	4				
<i>Costs of generating funds:</i>					
Fundraising costs of grants and subscriptions		2,700		2,700	6,868
<i>Charitable activities:</i>					
Football activities		126,460		126,460	104,489
Governance costs		3,810		3,810	2,018
Total resources expended		<u>132,969</u>	<u>-</u>	<u>132,969</u>	<u>113,375</u>
Net income / (expenditure) for the year before transfers		31,146	-	31,146	68,403
Gross transfers between funds		<u>31,146</u>	<u>-</u>	<u>31,146</u>	<u>68,403</u>
<i>Reconciliation of funds</i>					
Total funds brought forward		82,322		82,322	13,919
Total funds carried forward		<u>113,468</u>	<u>-</u>	<u>113,468</u>	<u>82,322</u>

All the amounts above are derived from continuing operations and the Club has no recognised gains or losses other than those passing through the Statement of Financial Activities.

(The notes on pages 9 and 10 form part of these Accounts)

HORSFORTH ST. MARGARETS A.F.C. COMPANY LIMITED BY GUARANTEE

BALANCE SHEET AT 31 MAY 2019

	Notes	2019		2018	
		£	£	£	£
CURRENT ASSETS					
Debtors		35,796		34,071	
Cash at Bank		78,422		49,000	
Cash in Hand		-		-	
		<u>114,218</u>		<u>83,071</u>	
CREDITORS					
Amounts falling due within one year:	5	<u>(750)</u>		<u>(750)</u>	
NET CURRENT ASSETS			113,468		82,321
NET ASSETS			<u><u>113,468</u></u>		<u><u>82,321</u></u>
FUNDS					
Unrestricted			113,468		82,322
Restricted			-		-
			<u><u>113,468</u></u>		<u><u>82,322</u></u>

The trustees are satisfied that the charity is entitled to examination from the provisions of the Charities Act 1993 (the Act) relating to the audit of the financial statements for the year by virtue of Section 249A(1), and that no member or members have requested an audit pursuant to Section 249B(2) of the Act.

The Trustees acknowledge their responsibilities for:

- (a) ensuring the charity keeps accounting records which comply with Section 221 of the Act, and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and its profit and loss for the financial year in accordance with the requirements of Section 226, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements have been prepared in accordance with the special provisions for small companies under Part VII of the Charities Act 1993.

These financial statements were approved by the members of the Board on the 28 February 2020 and are signed on their behalf by:

 P R WORCESTER - DIRECTOR

The notes on pages 9 and 10 form part of these financial statements

HORSFORTH ST. MARGARETS A.F.C. COMPANY LIMITED BY GUARANTEE

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MAY 2019

1 ACCOUNTING POLICIES

1.1 Basis of Preparation of Accounts

The accounts are prepared under the historical cost convention and include the results of the Charity's operations which are described in the Trustees' Report and all of which are continuing.

The accounts have been prepared in accordance with the Statement of Recommended Practice for charity records.

The charity has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cashflow statement on the grounds that it qualifies as a small charity.

1.2 Income

Income and donations are accounted for as received by the charity. No permanent endowments have been received in the period.

1.3

Value Added Tax is not recoverable by the charity and as such is included in the relevant costs in the Statement of Financial Activities.

1.4 Management and Administration Expenditure

Expenditure on management and administration of the charity includes all expenditure not directly related to the charitable activity. This includes costs of renting meeting rooms and accounting fees.

2 VOLUNTARY INCOME

	2019 £	2018 £
Subscriptions	106,186	99,700
Local Authority Grants	-	-
Other Grants	-	-
	<u>106,186</u>	<u>99,700</u>

3 INVESTMENT INCOME

The club did not generate any investment income during the period.

HORSFORTH ST. MARGARETS A.F.C. COMPANY LIMITED BY GUARANTEE

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MAY 2019

4 TOTAL RESOURCES EXPENDED

	Fund Raising £	Football Activities £	Governance £	Total 2019 £	Total 2018 £
Hire of training facilities		45,275		45,275	39,261
Pitch hire		22,330		22,330	13,795
Kit and equipment		26,350		26,350	19,931
Dinner dance		-		-	3,507
Fundraising	2,700			2,700	6,868
Tournament				-	-
Trophies		10,505		10,505	7,731
Coaching & courses		6,875		6,875	6,958
Website			2,118	2,118	-
Premises		2,723		2,723	2,226
League and cup fees		12,402		12,402	11,080
Accountancy			750	750	750
Sundry expenses			842	842	368
Insurance			-	-	-
Legal & fines			100	100	900
	<u>2,700</u>	<u>126,460</u>	<u>3,810</u>	<u>132,969</u>	<u>113,375</u>

5 CREDITORS: AMOUNTS DUE WITHIN ONE YEAR

	2019 £	2018 £
Accruals	<u>750</u>	<u>750</u>

6 COMPANY LIMITED BY GUARANTEE

The liability of the members is limited to £1.00.