

# Statement of Financial Activities and Balance Sheet

	For the year from	1st January 2019	To	31st December 2019
<b>Receipts and payments</b>				
		<b>2019</b>		<b>2018</b>
		<b>Unrestricted funds</b>		<b>Unrestricted funds</b>
		<b>£</b>		<b>£</b>
<b>Receipts</b>				
Donations, legacies and similar income				
Membership subscriptions		17,295		17,040
Less: Membership subscriptions paid on (National/County/Area/District)		5,850		6,512
Net membership subscriptions retained		11,445		10,528
Donations		994		625
Gift Aid		4,191		4,203
<b>Sub total</b>		<b>16,630</b>		<b>15,356</b>
<b>Scout Group Activity Income</b>				
Group Activities		-		10
Dartmoor		-		320
Scout Activities		12,971		4,179
Cub Activities		2,849		3,599
Beaver Activities		1,350		2,883
Training				
<b>Sub total</b>		<b>17,170</b>		<b>10,991</b>
<b>Fundraising (gross)</b>				
Equipment Rental		1,250		20
AGM income		555		311
Branded Clothing		-		-
<b>Sub total</b>		<b>1,805</b>		<b>331</b>
<b>Investment income</b>				
Bank interest		18		5
Property Rent income		781		2,184
<b>Sub total</b>		<b>799</b>		<b>2,189</b>
<b>Total Gross Income</b>		<b>36,404</b>		<b>28,867</b>

## Receipts and payments

	2019	2018
	Unrestricted funds	Unrestricted funds
	£	£
<b>Payments</b>		
Charitable Payments	112	63
Running costs of HQ	3,172	2,680
Insurance	2,659	553
Repairs	1,594	582
Garden equipment	65	-
<b>Scout Group Activity Expenses:</b>		
Scout Activities	15,604	5,733
Cub Activities	4,641	4,837
Beaver Activities	2,646	2,990
Peter Geer Trophy Events	-	983
Other:	-	320
<b>General Expenses:</b>		
Administration	232	73
Group Expenses	1,402	532
Leader Training	63	-
Young Leaders	225	-
AGM and Open Night expenses	1,013	890
Equipment	1,267	1,411
Uniforms & badges	1,880	1,298
<b>Sub total</b>	<b>36,575</b>	<b>22,945</b>
<b>Fundraising expenses</b>		
Branded Clothing	-	-
Other fundraising costs	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Total Gross Expenditure</b>	<b>36,575</b>	<b>22,945</b>
<b>Asset and investment purchases, etc.</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>36,575</b>	<b>22,945</b>
<b>Net of receipts/(payments)</b>	<b>(171)</b>	<b>5,922</b>
<b>Cash funds last year end</b>	<b>23,202</b>	<b>17,280</b>
<b>Cash funds this year end</b>	<b>23,031</b>	<b>23,202</b>



Statement of assets and liabilities at the end of the year				
		31st December 2019		31st December 2018
		£		£
<b>Cash funds</b>				
Bank current account		13,622		19,150
Bank deposit account		8,181		3,184
Bank subscriptions account		1,228		868
Cash/Floats		-		-
<b>Total cash funds</b>		<b>23,031</b>		<b>23,202</b>

## Independent Examiner's Report

### Independent examiner's report to the trustees of 1st Stanstead Abbotts & St Margaret's Scout Council

I report to the trustees on my examination of the accounts of the 1st Stanstead Abbotts & St Margaret's Scout Group for the year ended 31 December 2019.

#### Responsibilities and basis of report

As the charity trustees of the 1st Stanstead Abbotts & St Margaret's Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

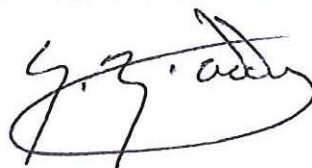
I report in respect of my examination of the 1st Stanstead Abbotts & St Margaret's Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the 1st Stanstead Abbotts & St Margaret's Scout Group as required by section 130 of the Act; or
- the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Geoffrey Addy  
ACMA

18 August 2020



# Trustees' Annual Report

## A. Reference & administration details

The 1st Stanstead Abbots & St. Margaret's Scout Group, Scout Association registration number 11590, is a charity registered with the Charity Commission for England & Wales, registration number 302583.

This document is the Trustee's Annual Report for the period 1 January 2019 to 31 December 2019.

The charity's principal address is the Scout Headquarters, Marsh Lane, Stanstead Abbots, Hertfordshire SG12 8QT.

### Charity trustees for 1 January – 31 December 2019

Trustee Name	Office
Gavin Miles	Chair
Nicola Gardener	Secretary
Anne Sauntson	Treasurer
Paul Stretch	Group Scout Leader
Neil Johnson	Scout Leader
Elaine Alles	Cub Scout Leader
Jacob Weber	Cub Scout Leader
Lucy Isham	Beaver Scout Leader
Catherine Moorcroft	
Fiona McKenzie-Smith	
Leslie Daniels	
Mara Hougham	
Mark Watt	

## B. Structure, governance & management

### Governing document

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

### How the charity is constituted

The Group is a trust established under its rules that are common to all Scouts.

### Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

## Additional governance information

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of three independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders and parent's representation and meets approximately ten times a year.

Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

### Risk and internal control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate for them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. The Group has sufficient buildings and contents insurance in place to mitigate for permanent loss.

Injury to leaders, helpers, supporters and members. Risk assessments are undertaken before all activities. The Group through the annual membership fees contributes to the Scout Association's national



personal accident and medical insurance policy and its third-party liability insurance policy.

Reduced income from fundraising. The Group is primarily reliant upon income from subscriptions and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a reduction in income. The Committee could raise the value of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the Group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group.

## C. Objectives & Activities

### The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### The Values of Scouting

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we cooperate with others and make friends.

### The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

## D. Achievements & Performance

The main activities and achievements of the Group are described elsewhere in the report.

## E. Financial Review

### Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 12 months running costs, circa £10,000.

### Investment policy

The Group does not have sufficient funds to invest in longer-term investments. The Group has therefore adopted a risk-averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees



Gavin Miles  
Group Chair



Paul Stretch  
Group Scout Leader

1 October 2020