



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' annual report (including Directors' report) for the period**

**From: Period start date 6th March 2019 To: Period end date 5th March 2020**

**Charity name: Seapoint Canoe Centre**

**Charity registration number: 1122984**

**Company number: 6371496**

## **Objectives and activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide the opportunity for as many people as possible to take up paddlesport, particularly children, young people and those with disabilities. We work closely with the local schools and youth organisations as well as social services.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Seapoint Canoe Centre provides the opportunity for people of all ages to enter paddlesport and reach a high standard in this exciting sport. Safety is paramount in all that we do. We are inspected annually by British Canoeing and AALA to get our outdoor activities licence, which means all of our instructors and equipment reach the required levels for the health and safety requirements for the sport.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have full regard to the public benefit of the charity Seapoint Canoe Centre

## **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	A body of over 16 British Canoeing qualified coaches are responsible for running all of our

		<p>coaching sessions. At present there are no full-time paid instructors. This means that those who coach love the sport and are dedicated to instructing others to all levels in the sport. Again, it is important that we work closely with the national body, British Canoeing, who are very supportive of the work being done at Seapoint.</p>
New centre		<p>In 2015 the Centre was granted planning permission to build a new centre.</p> <p><b>Phase 1</b> of this project was completed in 2018 which was to build a pontoon to give easy access to the water for all, especially those with disabilities.</p> <p><b>Phase 2</b> which is to build a compound by the pontoon for the storage of our boats and equipment. It is planned that this be completed during 2021.</p> <p><b>Phase 3</b> which is to complete the build is planned for 2022.</p>

## Achievements and performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p><b>We aim to provide:-</b></p> <ul style="list-style-type: none"> <li>- paddlesport in a safe environment</li> <li>- paddlesport for young people at a minimum cost so that it is accessible for all.</li> <li>- paddlesport for those with physical or mental disabilities</li> <li>- provide a local resource for schools, youth organisations, adult groups and all those who wish to be introduced to paddlesport</li> <li>- provide paddlesport in river kayaks, sea kayaks, open canoes and on stand-up paddleboards.</li> </ul> <p>Our strap line is '<i>Paddling with Purpose</i>' and we aim do just that, having fun!</p> <p>During 2019 the centre has started hiring out boats with the aim of making the centre more assessable to the public and raise much needed funds.</p> <p><b>Additional details:-</b></p> <p>To achieve our aims we focus on:-</p> <ul style="list-style-type: none"> <li>- providing sessions for local primary and secondary schools as part of their school curriculum.</li> </ul>
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		<ul style="list-style-type: none"> <li>- providing sessions for scouts, guides, cadets and other youth groups</li> <li>- providing sessions for the disabled on a regular basis</li> <li>- providing regular sessions for our members of all ages throughout the 12 months of the year. We never close.</li> <li>- providing paddlesport qualifications up to Level 1 British Canoeing coach</li> <li>- providing trips- out around our coastline, and on rivers in the UK and France.</li> </ul>
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### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>After gaining planning permission to build a purpose built canoe centre during 2018 We have now completed stage 1 to build the pontoon for ready access to the water. During 2021 it is planned to build the compound for the storage of our boats and equipment. Finally during 2022 it is planned to build the new centre which will provide changing rooms, showers and proper storage for kit and boats.</p> <p>We continue to encourage our paddlers to develop their skills by using the new British Canoeing awards of Start and Explore before providing the new Coaching awards.</p> <p>We continue to increase our work with the disabled, both adults and children</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>During 2019 there have been several fund-raising events organised which were well supported by the user groups at Seapoint. The Main events were Bell Boat challenges which are popular with the primary schools, scouts and guides.</p>
Investment performance against objectives	Para 1.41	<p>During 2018-2019 the centre coaches have been sponsored by the centre to complete coach training courses as well as first aid and child protection courses.</p> <p>Nine of our coaches have been trained in coaching stand-up paddle boarding. We now offer SUP as part of our curriculum which has proved to be very popular.</p>
New centre		<p>A business plan and feasibility study have been prepared and the process of applying for grants is now in process. Grants have already been received to cover Phase 1.</p>

## Financial review

Review of the charity's financial position at the end of the period	Para 1.21	The charity had another successful year of operation and received over £6500 from donations for our building project, £7278 for new boats, £670 for buoyancy aids and £2500 for staff funding . We are looking to raise the £130,000 needed for the next phase of the building project.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our policy is a minimum of 3 months operating reserves
Amount of reserves held	Para 1.22	There were £10,787 unrestricted funds including £3,800 set aside for the coming insurance payment. Restricted funds of £9060 were for the building project and new coach fund.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The funds are raised from charging our paddlers for membership and the sessions attended. A major source of income is school and youth groups. In the coming year we are planning to raise funds by hiring-out boats on the canal.</p> <p>Running British Canoeing coaching qualifications raises useful funds.</p> <p>We ran a bellboat challenge in 2019 as a fundraiser for the building project as well as other initiatives.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	<p>The Centre has policies for child and vulnerable adult protection.</p> <p>The Centre has policies for white water and sea kayaking as well as everyday procedures at the Centre</p>
Other		

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## Structure, governance and management

Description of charity's trusts:		
Type of governing document: for example, <a href="#">trust deed</a> , <a href="#">memorandum and articles of association</a> etc	Para 1.25	Memorandum and Articles Incorporated
How is the charity constituted? for example <a href="#">limited company</a> , <a href="#">unincorporated association</a> , <a href="#">CIO</a>	Para 1.25	Company limited by guarantee
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Existing Trustees

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	Affiliated to British Canoeing
Other		

## Reference and administrative details

Charity name	<b>Seapoint Canoe Centre</b>
Other name the charity uses	
Registered charity number	<b>1122984</b>

Charity's principal address	20, Broadview, Folkestone, Kent, CT20 3ES
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### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Graham Smerdon	Chairman		
2	Tony Simcock			
3	Cath Ferguson	Treasurer		
4				

Corporate trustees – names of the directors at the date the report was approved

Director name	
Graham Smerdon	
Tony Simcock	
Cath Ferguson	

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

### Other optional information

### Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)	Graham Smerdon	
Full name(s)	Graham Smerdon	
Position (for example Secretary, Chair, etc)	Chairman of Trustees	

**Date**

4<sup>th</sup> November 2020



Seapoint Canoe Centre			1122984			
Annual accounts for the period						CC17a
Period start date	06/03/2019	To	05/03/2020			

## Section A Statement of financial activities

Recommended categories by activity	Details of own analysis	Note	Unrestricted funds	Restricted income funds	Total this year	Unrestricted funds last year	Restricted funds last year	Total last year
			£	£	£	£	£	£
			F01	F02	F04			F05
<b>Incoming resources (Note 3)</b>								
<b>incoming resources from generated funds</b>					-			-
Voluntary income		S01	1,431		1,431	819	503	1,323
Activities for generating funds		S02			-	5	-	5
Investment income		S03		-	-		-	-
<b>Incoming resources from charitable activities</b>			15,383	17,022	32,405	13,662	-	13,662
<b>Other incoming resources</b>			-	-	-	-	-	-
<b>Total incoming resources</b>			16,814	17,022	33,836	14,487	503	14,990
<b>Resources expended (Notes 4-8)</b>								
<b>Costs of Generating Funds</b>			-	-	-			-
Costs of generating voluntary income		S07	-	-	-			-
Fundraising trading costs		S08	-	-	-			-
Investment management costs		S09	-	-	-			-
<b>Charitable activities</b>			20,618	13,169	33,787	18,726	17,247	35,973
<b>Governance costs</b>			-	-	-			-
<b>Other resources expended</b>			-	-	-			-
<b>Total resources expended</b>			20,618	13,169	33,787	18,726	17,247	35,973
<b>Net incoming/(outgoing) resources before transfers</b>			- 3,804	3,853	49	- 4,239	- 16,744	- 20,983
<b>Gross transfers between funds</b>			26,509	- 26,509	-			-
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>			22,705	- 22,656	49	- 4,239	- 16,744	- 20,983
<b>Other recognised gains/(losses)</b>								
Gains and losses on revaluation of fixed assets for the charity's own use		S17	-	-	-			-
Gains and losses on investment assets		S18	-	-	-			-
<b>Net movement in funds</b>			22,705	- 22,656	49	- 4,239	- 16,744	- 20,983
<b>Total funds brought forward</b>			22,102	31,717	53,819	26,342	48,460	74,802
<b>Total funds carried forward</b>			44,807	9,060	53,867	22,102	31,717	53,819



In connection with my examination of Seapoint Canoe Centre, no matter has come to my attention

1. Which gives me reasonable cause to believe that in any material report the requirements to keep accounting records in accordance with Section 130 of the 2011 Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or
2. To which in my opinion attention should be drawn in order to enable a proper understanding of the A/Cs to to be reached

Lynda Rogers

Lynda Rogers  
23<sup>rd</sup> May 2020

16 Woodland Way Dymchurch Romney Marsh TN29 0UB