# theWII Huntingdon \& Peterborough <br> ® Charity No 1178059 (CIO with effect from 1.12.2018) 

WI Centre 6a Walden Road Huntingdon PE29 3AZ 01480453137 office@hpfwi.co.uk
Federation Secretary: Sally Malt Office hours: Tues \& Thurs 9am - 2.30pm, Weds 9am - 1pm

Charity Number 1178059 Trustees' Annual report 01.01.2019-31.12.2019
Huntingdon \& Peterborough Federation of WIs (CIO)
(H \& P Fed of WIs)

Mrs Anna Bradley-Dorman
Mrs Phyllis Brooks
Mrs Sally Dalley Treasurer from 19.07.2017
Mrs Jean Jeffries
Mrs Christina Jennings
Mrs Josette Kermath Chairman from 12.04.2017
Mrs Karen Prestage Vice Chairman from 12.04.2017
Mrs Emma Spencer retired 23.04.2019
Mrs Maria Pidoux elected and joined 23.04.2019
The Charity is governed by a Constitution and Rules for County Federations of Women's Institutes (June 2013).
Trustees are elected bi-annually by a vote. Any member of a member WI is eligible to be elected or co-opted. Candidates must be nominated by a WI or by a trustee.

The main purposes of the WI organisation are to advance the education of women and girls for the public benefit - to promote sustainable development for the public benefit to advance health for the public benefit - to advance citizenship for the public benefit by promotion of civic responsibility and volunteering. The WI seeks to give women the opportunity of working together in their communities, of developing their capacity and skills and of putting into practice those ideals for which the WI organisation stands.

The activities during the year have included outings, creative crafts, cookery, public affairs, training, workshops, health and leisure events.

The financial statement was externally examined and we continue to hold enough funds to cover one year's expenses.

The trustees are the custodial trustees for the property 6a Walden Road.
The trustees have complied with their duty to have regard to guidance on public benefit.


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20 MAR 2020

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# HUNTINGDON AND PETERBOROUGH FEDERATION OF WOMEN'S INSTITUTES (CIO) 

FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30th NOVEMBER 2019

Kinnaird Hill
Chartered Certified Accountants
Montagu House
81 High Street
HUNTINGDON
PE29 3NY

HUNTINGDON AND PETERBOROUGH FEDERATION OF WOMEN'S INSTITUTES (CIO)

STATEMENT OF ACCOUNTS FOR THE YEAR ENDED 30th NOVEMBER 2019

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## INDEPENDENT EXAMINER'S REPORT TO THE BOARD OF TRUSTEES OF HUNTINGDON AND PETERBOROUGH FEDERATION OF WOMEN'S INSTITUTES (ClIO)

I report on the accounts of the Federation for the year ended 30th November 2019 which are set out on pages 2 to 8 .

## Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:
1 examine the accounts under section 145 of the 2011 Act
2 follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and

3 state whether any particular matters have come to my attention.

## Basis of Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charity Commission An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as the trustees concerning any such matters The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to the matters set out in the statement below.

Independent Examiner's Statement
In connection with my examination, no matter has come to my attention:
1 which gives me reasonable cause to believe that, in any material respect, the requirements:
(a) to keep accounting records in accordance with Section 130 of the 2011 Act; and
(b) to prepare accounts which accord with the accounting records
have not been met; or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

NE Hutch craft<br>Chartered Accountant<br>Kinnaird Hill<br>Chartered Accountants<br>Montagu House<br>81 High Street<br>HUNTINGDON<br>Camps PE 29 3NY

Date: $20103 / 2020$

## HUNTINGDON AND PETERBOROUGH FEDERATION OF WOMEN'S INSTITUTES (CIO)

## STATEMENT OF ACCOUNTS FOR YEAR ENDED 30th NOVEMBER 2019

## RECEIPTS AND PAYMENTS ACCOUNT (UNRESTRICTED FUNDS)

| RECEIPTS | $\underset{£}{2019}$ | $\underset{£}{2018}$ |
| :---: | :---: | :---: |
| NFWI Activities: |  |  |
| Affiliation Fees: | 38,407.98 | 38,099.25 |
| Stationery | 1,221.03 | 476.51 |
| Diaries | 550.00 | 578.10 |
| Pooling of Fares | 1,008.00 | 1,080.00 |
| Raffle Ticket Sales | 458.04 | 269.28 |
|  | 3,237.07 | 2,403.89 |
| Committee Activities: |  |  |
| Membership | - | - |
| Creative Crafts \& Cookery | 2,197.56 | 284.00 |
| Events \& Leisure | 15,436.82 | 7,629.05 |
| Public Affairs | - | 2,284.00 |
| Annual Federation Day | 6,275.70 | 4,628.30 |
| Executive/Trustees | 1,650.00 | 3,336.50 |
|  | 25,560.08 | 18,161.85 |
| Office and Administration |  |  |
| Public Liability Insurance | 1,165.80 | 1,201.74 |
| Photocopier and Postage | 719.35 | 1,903.59 |
| Newsletter and Adverts | 5,087.60 | 4,342.67 |
| Year Book Income | 423.00 | 520.00 |
|  | 7,395.75 | 7,968.00 |
| Other Income |  |  |
| AGM | 6,943.90 | 4,736.25 |
| Centenary | 213.00 | 5,475.00 |
| Speaker panel | 160.00 | - |
| Abbots Ripton Show | - | 829.03 |
| Denman | 1,813.00 | 22,988.17 |
| Income from lapsed WI | 10.10 | 752.22 |
| WI Shop | 251.94 | 397.40 |
| Miscellaneous Income | - | 546.55 |
|  | 9,391.94 | 35,724.62 |
| Investment Income: |  |  |
| Bank Interest | 202.32 | 126.84 |
| TOTAL RECEIPTS | 84,195.14 | 102,484.45 |
| Total receipts as above | 84,195.14 | 102,484.45 |
| Total payments as per page 3 | (81,996.88) | $(107,417.53)$ |
| Net receipts/(payments) | 2,198.26 | (4,933.08) |
| Transactions on behalf of restricted funds | 4,817.04 | 4,890.96 |
| Balance of cash funds b/fwd | 82,348.48 | 82,390.60 |
| Balance of cash funds c/fwd | 89,363.78 | 82,348.48 |

## HUNTINGDON AND PETERBOROUGH FEDERATION OF WOMEN'S INSTITUTES (CIO) <br> STATEMENT OF ACCOUNTS FOR YEAR ENDED 30th NOVEMBER 2019

RECEIPTS AND PAYMENTS ACCOUNT (UNRESTRICTED FUNDS)

|  | $\begin{gathered} 2019 \\ £ \end{gathered}$ | $\begin{gathered} 2018 \\ £ \end{gathered}$ |
| :---: | :---: | :---: |
| PAYMENTS |  |  |
| NFWI Activities: |  |  |
| National Affiliation Fees | 20,775.13 | 21,125.81 |
| Stationery | 817.78 | 422.74 |
| Diaries | 504.00 | 549.90 |
| Lady Denman Cup | 60.00 | 10.00 |
| Raffle Tickets | 52.00 | - |
| Pooling of Fares | 1,044.00 | 1,026.00 |
|  | 2,477.78 | 2,008.64 |
| Committee Activities |  |  |
| Membership | 491.87 | 557.64 |
| Creative Crafts \& Cookery | 1,596.83 | 240.50 |
| Events \& Leisure | 9,369.00 | 11,016.02 |
| Public Affairs | 519.65 | 1,449.47 |
| Annual Federation Day | 5,240.80 | 3,501.11 |
| Executive / Trustees | 2,121.08 | 3,238.41 |
|  | 19,339.23 | 20,003.15 |
| Office and Administration |  |  |
| Public Liability Insurance | 903.69 | 858.05 |
| Premises Insurance | 920.58 | 897.03 |
| Repairs, Renewals and Cleaning | 796.15 | 386.51 |
| Employees | 20,034.83 | 19,391.59 |
| Photocopier | 1,188.57 | 1,169.97 |
| Printing and Stationery | 67.38 | 288.13 |
| Office Equipment | 1,232.06 | 358.69 |
| Catering Equipment | - | 75.00 |
| Telephone and Website/Hosting | 613.78 | 739.32 |
| Postage | 1,113.22 | 1,301.60 |
| Advertising | 391.15 | 0.00 |
| Professional Fees | 582.44 | 2,945.80 |
| Licences | 203.86 | 20.00 |
| Bank Charges | 951.95 | 50.00 |
| Accountancy Fees | 2,040.00 | 2,047.20 |
|  | 31,039.66 | 30,528.89 |
| Other Expenditure |  |  |
| AGM | 6,636.00 | 3,769.25 |
| Centenary | - | 6,420.82 |
| Abbots Ripton Show | - | 855.24 |
| Denman | 1,576.30 | 22,621.57 |
| Miscellaneous | 152.78 | 84.16 |
|  | 8,365.08 | 33,751.04 |
| TOTAL PAYMENTS | 81,996.88 | 107,417.53 |

## HUNTINGDON AND PETERBOROUGH FEDERATION OF WOMEN'S INSTITUTES (CIO)

STATEMENT OF ACCOUNTS FOR THE YEAR ENDED 30th NOVEMBER 2019

## RECEIPTS AND PAYMENTS ACCOUNTS (RESTRICTED FUNDS)

| 2019 | 2018 |
| :---: | :---: | :---: |
| $£$ |  |

## PROPERTY FUND

RECEIPTS

| Donations: | Car Park | $4,501.50$ |
| :--- | :--- | ---: |
| Hire of Hall |  | $4,815.00$ |
| 200 Club |  | 450.00 |
|  | $\underline{9,949.50}$ | $1,435.00$ |

## PAYMENTS

| 200 Club | 500.00 | 500.00 |
| :--- | ---: | ---: |
| Rates | 520.21 | 573.53 |
| Light \& Heat | $1,894.09$ | $1,585.74$ |
| Repairs and Renewals | $1,073.92$ | 704.38 |
| Maintenance | 753.64 | $1,162.61$ |
| Security Expenses | 348.00 | $1,408.38$ |
| Committee Expenses | 42.60 | 24.90 |
|  | $\underline{5,132.46}$ | $\boxed{ }$ |

Total receipts as above
Total payments as above
Net receipts/(payments)
Transacted through general cash funds
Balance of cash funds c/fwd

9,949.50
$(5,132.46)$
4,817.04
$(4,817.04)$
0.00
0.00

## HUNTINGDON AND PETERBOROUGH FEDERATION OF WOMEN'S INSTITUTES (CIO)

## STATEMENT OF ACCOUNTS FOR THE YEAR ENDED 30th NOVEMBER 2019

## STATEMENT OF ASSETS AND LIABILITIES AT THE END OF THE PERIOD

FIXED ASSETS
Tangible fixed assets

| 2019 | 2019 | 2019 | 2019 | 2018 |
| :---: | :---: | :---: | :---: | :---: |
| Unrestricted Restricted <br> funds funds | Designated <br> funds | Total | funds | Total |
| $£$ | $£$ | $£$ | $£$ | funds |
|  |  |  |  | $£$ |

## CURRENT ASSETS

Cash funds

| Cash at Bank: | Current Account <br> Investment Account |
| :--- | :--- |
| Cash in Hand |  |

Restricted cash funds held in general accounts
Designated cash funds held in general accounts

| $4,024.57$ |  | $4,024.57$ | 7,212 |
| ---: | ---: | ---: | ---: |
| $85,316.17$ |  | $85,316.17$ | 75,114 |
| 23.04 |  | 23.04 | 23 |
| $89,363.78$ |  |  |  |
| $(68,103.90)$ | $68,103.90$ |  |  |
| $(2,48182)$ |  | $2,481.82$ |  |
| $18,778.06$ | $68,103.90$ | $2,481.82$ | $89,363.78$ |

Other monetary assets
Stock: Books and publications


## ANALYSIS OF FUNDS

General unrestricted funds
Land \& Buildings Revaluation
Property fund
Opening of New WI's
Federation Centenary Year
HDC IT Grant
Denman
Denman Appeal
Shows \& Exhibitions
Christmas Lunch

| $\begin{aligned} & 109,700.46 \\ & 310,000.00 \end{aligned}$ |  |  | 109,700.46 | 109,357 |
| :---: | :---: | :---: | :---: | :---: |
|  |  |  | 310,000.00 | 310,000 |
|  | 67,405.37 |  | 67,405.37 | 56,612 |
|  |  | 1,084.00 | 1,084.00 | 1,100 |
|  |  |  | - | 1,398 |
|  |  |  | - | 418 |
|  | 698.53 | 1,057.53 | 1,756.06 | 1,724 |
|  |  | 87.02 | 87.02 | 87 |
|  |  | 253.27 | 253.27 | 253 |
|  |  |  | - | 1,426 |


| $419,700.46$ | $68,103.90$ | $2,481.82$ | $490,286.18$ |
| :--- | :--- | :--- | :--- |

# HUNTINGDON AND PETERBOROUGH FEDERATION OF WOMEN'S INSTITUTES (CIO) 

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30th NOVEMBER 2019

## 1 ACCOUNTING POLICIES:

## Basis of preparation of financial statements

The financial statements have been prepared under the receipts and payments basis, with a supporting statement of assets and liabilities.
Huntingdon \& Peterborough Federation of Women's Institute, Charity registration number 229014, registered to become a Charitable Incorporated Organisation registration number 1178059 on 23rd April 2018, continuing with the same work and the comparatives are for the full year ended 30th November 2018.

## Depreciation

Freehold property is included in the statement of assets and liabilities and has been revalued at the request of the trustees by Barker Storey Matthews on 10th June 2015
The Executive committee requested the freehold property value be increased in 2016 to the fair value valuation assuming residential development.
Other tangible fixed assets were revalued by the trustees as at 31st December 2000. Depreciation has been calculated to write off this valuation over the remaining expected useful lives using the following rates:

Freehold property - No depreciation
Furniture - $15 \%$ on reducing balance basis
Equipment - $25 \%$ on reducing balance basis
Catering equipment - $20 \%$ on reducing balance basis

## Stocks

Stocks have been valued by the trustees at the lower of cost and net realisable value.
Restricted funds
Separate funds have been maintained in respect of the following:

| Property Fund | Maintained for the funding of repairs and renovation to <br> the freehold property. |
| :--- | :--- |
| Denman Room Fund | Maintained for the funding of refurbishment to a room at <br> Denman College, Oxford. |

## Designated Funds

Separate funds have been designated in respect of the following:
Opening of New WI's
Lapsed WI's
Denman
Denman Appeal
Denman Weekend

Shows \& Exhibitions

## hunting ion and peterborough federation of WOMEN'S INSTITUTES (CIO)

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30th NOVEMBER 2019

## 2 <br> TANGIBLE FIXED ASSETS

|  | Freehold Property | Furniture | Equipment | Catering Equipment | Total |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Cost or valuation |  |  |  |  |  |
| At 1 December 2018 | 400,000.00 | 3,902.77 | 9,059.53 | 5,037.73 | 418,000.03 |
| Additions | - | - | 1,232.06 | - | 1,232.06 |
| Revaluations | - | - | - | - | - |
| Disposals | - | - | - | - | - |
| At 30 November 2019 | 400,000.00 | 3,902.77 | 10,291.59 | 5,037.73 | 419,232.09 |
| Depreciation |  |  |  |  |  |
| At 1 December 2018 | - | 3,576.78 | 8,179.99 | 3,677.81 | 15,434.58 |
| Charge for year | - | 48.91 | 219.91 | 271.98 | 540.80 |
| Revaluations | - | - | - | - | - |
| Elimination on disposals | - | - | - | - | - - |
| At 30 November 2019 | - | 3,625.69 | 8,399.90 | 3,949.79 | 15,975.38 |
| Net Book Value |  |  |  |  |  |
| At 30 November 2019 | 400,000.00 | 277.08 | 1,891.69 | 1,087.94 | 403,256.71 |
| At 30 November 2018 | 400,000.00 | 325.99 | 879.54 | 1,359.92 | 402,565.45 |

Freehold property comprises of land and buildings which were revalued by Barker Storey Matthews, local property valuers, on 10th June 2015. As at 30th November 2016, the trustees uplifted the valuation to reflect the market value on the basis that planning permission would be granted for residential development.

HUNTINGDON AND PETERBOROUGH FEDERATION OF WOMEN'S INSTITUTES (ClIO)

TRUSTEES' APPROVAL TO THE FINANCIAL STATEMENTS

The Trustees confirm their approval to the Statement of Accounts for the year ended 30th November 2019 forming pages 2 to 7 of these financial statements.


S Dally
Treasurer


Date: 17 th March axis

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# HUNTINGDON AND PETERBOROUGH FEDERATION OF WOMEN'S INSTITUTES (CIO) 

FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30th NOVEMBER 2019

Kinnaird Hill
Chartered Certified Accountants
Montagu House
81 High Street
HUNTINGDON
PE29 3NY

HUNTINGDON AND PETERBOROUGH FEDERATION OF WOMEN'S INSTITUTES (CIO)

STATEMENT OF ACCOUNTS FOR THE YEAR ENDED 30th NOVEMBER 2019

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## INDEPENDENT EXAMINER'S REPORT TO THE BOARD OF TRUSTEES OF HUNTINGDON AND PETERBOROUGH FEDERATION OF WOMEN'S INSTITUTES (ClIO)

I report on the accounts of the Federation for the year ended 30th November 2019 which are set out on pages 2 to 8 .

## Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:
1 examine the accounts under section 145 of the 2011 Act
2 follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and

3 state whether any particular matters have come to my attention.

## Basis of Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charity Commission An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as the trustees concerning any such matters The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to the matters set out in the statement below.

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In connection with my examination, no matter has come to my attention:
1 which gives me reasonable cause to believe that, in any material respect, the requirements:
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have not been met; or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

NE Hutch craft<br>Chartered Accountant<br>Kinnaird Hill<br>Chartered Accountants<br>Montagu House<br>81 High Street<br>HUNTINGDON<br>Camps PE 29 3NY

Date: $20103 / 2020$

## HUNTINGDON AND PETERBOROUGH FEDERATION OF WOMEN'S INSTITUTES (CIO)

## STATEMENT OF ACCOUNTS FOR YEAR ENDED 30th NOVEMBER 2019

## RECEIPTS AND PAYMENTS ACCOUNT (UNRESTRICTED FUNDS)

| RECEIPTS | $\underset{£}{2019}$ | $\underset{£}{2018}$ |
| :---: | :---: | :---: |
| NFWI Activities: |  |  |
| Affiliation Fees: | 38,407.98 | 38,099.25 |
| Stationery | 1,221.03 | 476.51 |
| Diaries | 550.00 | 578.10 |
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| Raffle Ticket Sales | 458.04 | 269.28 |
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| Committee Activities: |  |  |
| Membership | - | - |
| Creative Crafts \& Cookery | 2,197.56 | 284.00 |
| Events \& Leisure | 15,436.82 | 7,629.05 |
| Public Affairs | - | 2,284.00 |
| Annual Federation Day | 6,275.70 | 4,628.30 |
| Executive/Trustees | 1,650.00 | 3,336.50 |
|  | 25,560.08 | 18,161.85 |
| Office and Administration |  |  |
| Public Liability Insurance | 1,165.80 | 1,201.74 |
| Photocopier and Postage | 719.35 | 1,903.59 |
| Newsletter and Adverts | 5,087.60 | 4,342.67 |
| Year Book Income | 423.00 | 520.00 |
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| Other Income |  |  |
| AGM | 6,943.90 | 4,736.25 |
| Centenary | 213.00 | 5,475.00 |
| Speaker panel | 160.00 | - |
| Abbots Ripton Show | - | 829.03 |
| Denman | 1,813.00 | 22,988.17 |
| Income from lapsed WI | 10.10 | 752.22 |
| WI Shop | 251.94 | 397.40 |
| Miscellaneous Income | - | 546.55 |
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| Investment Income: |  |  |
| Bank Interest | 202.32 | 126.84 |
| TOTAL RECEIPTS | 84,195.14 | 102,484.45 |
| Total receipts as above | 84,195.14 | 102,484.45 |
| Total payments as per page 3 | (81,996.88) | $(107,417.53)$ |
| Net receipts/(payments) | 2,198.26 | (4,933.08) |
| Transactions on behalf of restricted funds | 4,817.04 | 4,890.96 |
| Balance of cash funds b/fwd | 82,348.48 | 82,390.60 |
| Balance of cash funds c/fwd | 89,363.78 | 82,348.48 |

## HUNTINGDON AND PETERBOROUGH FEDERATION OF WOMEN'S INSTITUTES (CIO) <br> STATEMENT OF ACCOUNTS FOR YEAR ENDED 30th NOVEMBER 2019

RECEIPTS AND PAYMENTS ACCOUNT (UNRESTRICTED FUNDS)

|  | $\begin{gathered} 2019 \\ £ \end{gathered}$ | $\begin{gathered} 2018 \\ £ \end{gathered}$ |
| :---: | :---: | :---: |
| PAYMENTS |  |  |
| NFWI Activities: |  |  |
| National Affiliation Fees | 20,775.13 | 21,125.81 |
| Stationery | 817.78 | 422.74 |
| Diaries | 504.00 | 549.90 |
| Lady Denman Cup | 60.00 | 10.00 |
| Raffle Tickets | 52.00 | - |
| Pooling of Fares | 1,044.00 | 1,026.00 |
|  | 2,477.78 | 2,008.64 |
| Committee Activities |  |  |
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| Events \& Leisure | 9,369.00 | 11,016.02 |
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| Executive / Trustees | 2,121.08 | 3,238.41 |
|  | 19,339.23 | 20,003.15 |
| Office and Administration |  |  |
| Public Liability Insurance | 903.69 | 858.05 |
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| Catering Equipment | - | 75.00 |
| Telephone and Website/Hosting | 613.78 | 739.32 |
| Postage | 1,113.22 | 1,301.60 |
| Advertising | 391.15 | 0.00 |
| Professional Fees | 582.44 | 2,945.80 |
| Licences | 203.86 | 20.00 |
| Bank Charges | 951.95 | 50.00 |
| Accountancy Fees | 2,040.00 | 2,047.20 |
|  | 31,039.66 | 30,528.89 |
| Other Expenditure |  |  |
| AGM | 6,636.00 | 3,769.25 |
| Centenary | - | 6,420.82 |
| Abbots Ripton Show | - | 855.24 |
| Denman | 1,576.30 | 22,621.57 |
| Miscellaneous | 152.78 | 84.16 |
|  | 8,365.08 | 33,751.04 |
| TOTAL PAYMENTS | 81,996.88 | 107,417.53 |

## HUNTINGDON AND PETERBOROUGH FEDERATION OF WOMEN'S INSTITUTES (CIO)

STATEMENT OF ACCOUNTS FOR THE YEAR ENDED 30th NOVEMBER 2019

## RECEIPTS AND PAYMENTS ACCOUNTS (RESTRICTED FUNDS)

| 2019 | 2018 |
| :---: | :---: | :---: |
| $£$ |  |

## PROPERTY FUND

RECEIPTS

| Donations: | Car Park | $4,501.50$ |
| :--- | :--- | ---: |
| Hire of Hall |  | $4,815.00$ |
| 200 Club |  | 450.00 |
|  | $\underline{9,949.50}$ | $1,435.00$ |

## PAYMENTS

| 200 Club | 500.00 | 500.00 |
| :--- | ---: | ---: |
| Rates | 520.21 | 573.53 |
| Light \& Heat | $1,894.09$ | $1,585.74$ |
| Repairs and Renewals | $1,073.92$ | 704.38 |
| Maintenance | 753.64 | $1,162.61$ |
| Security Expenses | 348.00 | $1,408.38$ |
| Committee Expenses | 42.60 | 24.90 |
|  | $\underline{5,132.46}$ | $\boxed{ }$ |

Total receipts as above
Total payments as above
Net receipts/(payments)
Transacted through general cash funds
Balance of cash funds c/fwd

9,949.50
$(5,132.46)$
4,817.04
$(4,817.04)$
0.00
0.00

## HUNTINGDON AND PETERBOROUGH FEDERATION OF WOMEN'S INSTITUTES (CIO)

## STATEMENT OF ACCOUNTS FOR THE YEAR ENDED 30th NOVEMBER 2019

## STATEMENT OF ASSETS AND LIABILITIES AT THE END OF THE PERIOD

FIXED ASSETS
Tangible fixed assets

| 2019 | 2019 | 2019 | 2019 | 2018 |
| :---: | :---: | :---: | :---: | :---: |
| Unrestricted Restricted <br> funds funds | Designated <br> funds | Total | funds | Total |
| $£$ | $£$ | $£$ | $£$ | funds |
|  |  |  |  | $£$ |

## CURRENT ASSETS

Cash funds

| Cash at Bank: | Current Account <br> Investment Account |
| :--- | :--- |
| Cash in Hand |  |

Restricted cash funds held in general accounts
Designated cash funds held in general accounts

| $4,024.57$ |  | $4,024.57$ | 7,212 |
| ---: | ---: | ---: | ---: |
| $85,316.17$ |  | $85,316.17$ | 75,114 |
| 23.04 |  | 23.04 | 23 |
| $89,363.78$ |  |  |  |
| $(68,103.90)$ | $68,103.90$ |  |  |
| $(2,48182)$ |  | $2,481.82$ |  |
| $18,778.06$ | $68,103.90$ | $2,481.82$ | $89,363.78$ |

Other monetary assets
Stock: Books and publications


## ANALYSIS OF FUNDS

General unrestricted funds
Land \& Buildings Revaluation
Property fund
Opening of New WI's
Federation Centenary Year
HDC IT Grant
Denman
Denman Appeal
Shows \& Exhibitions
Christmas Lunch

| $\begin{aligned} & 109,700.46 \\ & 310,000.00 \end{aligned}$ |  |  | 109,700.46 | 109,357 |
| :---: | :---: | :---: | :---: | :---: |
|  |  |  | 310,000.00 | 310,000 |
|  | 67,405.37 |  | 67,405.37 | 56,612 |
|  |  | 1,084.00 | 1,084.00 | 1,100 |
|  |  |  | - | 1,398 |
|  |  |  | - | 418 |
|  | 698.53 | 1,057.53 | 1,756.06 | 1,724 |
|  |  | 87.02 | 87.02 | 87 |
|  |  | 253.27 | 253.27 | 253 |
|  |  |  | - | 1,426 |


| $419,700.46$ | $68,103.90$ | $2,481.82$ | $490,286.18$ |
| :--- | :--- | :--- | :--- |

# HUNTINGDON AND PETERBOROUGH FEDERATION OF WOMEN'S INSTITUTES (CIO) 

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30th NOVEMBER 2019

## 1 ACCOUNTING POLICIES:

## Basis of preparation of financial statements

The financial statements have been prepared under the receipts and payments basis, with a supporting statement of assets and liabilities.
Huntingdon \& Peterborough Federation of Women's Institute, Charity registration number 229014, registered to become a Charitable Incorporated Organisation registration number 1178059 on 23rd April 2018, continuing with the same work and the comparatives are for the full year ended 30th November 2018.

## Depreciation

Freehold property is included in the statement of assets and liabilities and has been revalued at the request of the trustees by Barker Storey Matthews on 10th June 2015
The Executive committee requested the freehold property value be increased in 2016 to the fair value valuation assuming residential development.
Other tangible fixed assets were revalued by the trustees as at 31st December 2000. Depreciation has been calculated to write off this valuation over the remaining expected useful lives using the following rates:

Freehold property - No depreciation
Furniture - $15 \%$ on reducing balance basis
Equipment - $25 \%$ on reducing balance basis
Catering equipment - $20 \%$ on reducing balance basis

## Stocks

Stocks have been valued by the trustees at the lower of cost and net realisable value.
Restricted funds
Separate funds have been maintained in respect of the following:

| Property Fund | Maintained for the funding of repairs and renovation to <br> the freehold property. |
| :--- | :--- |
| Denman Room Fund | Maintained for the funding of refurbishment to a room at <br> Denman College, Oxford. |

## Designated Funds

Separate funds have been designated in respect of the following:
Opening of New WI's
Lapsed WI's
Denman
Denman Appeal
Denman Weekend

Shows \& Exhibitions

## hunting ion and peterborough federation of WOMEN'S INSTITUTES (CIO)

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30th NOVEMBER 2019

## 2 <br> TANGIBLE FIXED ASSETS

|  | Freehold Property | Furniture | Equipment | Catering Equipment | Total |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Cost or valuation |  |  |  |  |  |
| At 1 December 2018 | 400,000.00 | 3,902.77 | 9,059.53 | 5,037.73 | 418,000.03 |
| Additions | - | - | 1,232.06 | - | 1,232.06 |
| Revaluations | - | - | - | - | - |
| Disposals | - | - | - | - | - |
| At 30 November 2019 | 400,000.00 | 3,902.77 | 10,291.59 | 5,037.73 | 419,232.09 |
| Depreciation |  |  |  |  |  |
| At 1 December 2018 | - | 3,576.78 | 8,179.99 | 3,677.81 | 15,434.58 |
| Charge for year | - | 48.91 | 219.91 | 271.98 | 540.80 |
| Revaluations | - | - | - | - | - |
| Elimination on disposals | - | - | - | - | - - |
| At 30 November 2019 | - | 3,625.69 | 8,399.90 | 3,949.79 | 15,975.38 |
| Net Book Value |  |  |  |  |  |
| At 30 November 2019 | 400,000.00 | 277.08 | 1,891.69 | 1,087.94 | 403,256.71 |
| At 30 November 2018 | 400,000.00 | 325.99 | 879.54 | 1,359.92 | 402,565.45 |

Freehold property comprises of land and buildings which were revalued by Barker Storey Matthews, local property valuers, on 10th June 2015. As at 30th November 2016, the trustees uplifted the valuation to reflect the market value on the basis that planning permission would be granted for residential development.

HUNTINGDON AND PETERBOROUGH FEDERATION OF WOMEN'S INSTITUTES (ClIO)

TRUSTEES' APPROVAL TO THE FINANCIAL STATEMENTS

The Trustees confirm their approval to the Statement of Accounts for the year ended 30th November 2019 forming pages 2 to 7 of these financial statements.


S Dally
Treasurer


Date: 17 th March axis

