

(A company limited by guarantee)

RIVERSIDE COMMUNITY HEALTH PROJECT

REPORT AND FINANCIAL STATEMENTS

For the year ended 31 March 2020

Charity number 1028632

Company number 02869470

Riverside Community Health Project

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TRUSTEES ANNUAL REPORT

For the year ended 31 March 2020

The trustees are pleased to present their annual Directors' report together with financial statements of the charity for the year ended 31 March 2020 which are also prepared to meet the requirements for a Directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Chair's Report

I am proud to reflect back on another year as Chair of Riverside Community Health Project. The organisation excels at adapting to external pressures and drivers. One cannot review the year without mentioning the impact the Coronavirus pandemic has had on all organisations, communities and individuals; since March 2020. Riverside quickly adapted the way they deliver their services to ensure the most vulnerable in the community were supported and had their basic needs met. The board has had to take timely strategic decisions to enable the smooth delivery of services and reassurance and support to the staff team through this period.

We sadly said goodbye to Shamshad Shah but 2019/20 brought a new trustee, we welcomed service user Kuveri Katjangua to board and took part in team building and strategic planning as a cohesive group. Supporting migrants in EU status continue this year and has become a significant offer to the local community.

Riverside had its second rise to fame as "sorry we missed you" was screened in the Carnegie Building, a Ken Loach film that our staff 'starred' in. The Carnegie building is currently undergoing more improvements this year and we welcome new tenants Action for Children, Search and JET to what feels like a thriving community hub. More work is due to take place in 2020/21 and we look forward to a time when communities are welcomed back safely into the building. As ever I speak on behalf of the board to thank the staff team for their dedication, hard work and commitment to the organisation and the communities they serve.

Jane Kingston
Chair of Trustees

Objectives and activities

Our aims

The objects of the charity are set out in the Charity's trust deed and are summarised as follows:
To preserve and protect the health of persons in Newcastle particularly by advancing the education of the public in the promotion of health awareness, health related issues, and health problems.

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Mission statement

Riverside Community health Project works according to community development principles to improve the health and well-being of disadvantaged communities by acting with others to ensure appropriate service provision.



Our strategic objectives

Our objectives are set to reflect our commitment to addressing the impact of inequalities and poverty on the health of the community. Each year our Trustees review our objectives and activities to ensure they continue to reflect our aims. In carrying out this review the Trustees have considered the Charity Commission's general guidance on public benefit.

The following are our strategic objectives:

- To support children to raise their aspirations and improve their life chances
- To support parents to counter disadvantage
- To support women to counter disadvantage and influence decisions that affect them, their families and communities
- To support local community organisations to build their capacity to make a positive difference in the lives of individuals and communities
- To work with others to improve community cohesion to improve the life experiences of local people

Principles that guide our work:

Riverside recognises the impact of inequalities and poverty on the health of individuals and the community and seeks to redress this balance through collective action. It is well established that the overall health of people living in the UK is improving. However, some communities are

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disadvantaged and are not benefiting from this overall improvement. Those who are less well off financially are likely to die younger and spend more of their lives with ill-health than those who come from more affluent communities. Some people are additionally disadvantaged, e.g. lone parents, disabled people and those who do not speak English as a first language.

In working towards and achieving the above objectives the following underpins all of our work:

- Using community development approaches to all our work
- Ensuring organisational excellence
- Gathering and disseminating intelligence/know how about community health needs in the West End of Newcastle

Service delivery:

Our activities are developed to meet the identified needs of the local community, and are monitored on an ongoing basis as part of our overall monitoring and evaluation processes. Some of the work is also subject to external evaluation. We deliver the majority of our services in the Carnegie Building, Atkinson Road, and we also work out into the community through schools, community centres and outdoor public facilities. To ensure that the most disadvantaged families know about, and access our services we visit people in their homes.

Some of the methods used to meet the objectives of the organisation include, direct training, facilitated learning, and experiential learning opportunities. We consider the following to be essential to our work:

- Provision of first step support for individuals, on issues of family, and women's health and well being
- Support to communities of interest, identity and geography, to address issues that affect them
- Access to resources - space, equipment, crèche and people
- Information and raised awareness about, and support to access services
- A vehicle through which local voices can be heard and taken into account
- Provision of Space for Community Activities

The Charity continues to benefit from its subsidiary company, 'Carnegie Building Newcastle'; through provision of excellent facilities for its work with the community, and through the small surplus that the subsidiary continues to generate that has been received by Riverside to contribute to its charitable work.

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The majority of Riverside's service delivery is within the Carnegie Building and the building continues to be the base for other voluntary organisations, currently: Success 4 All (homework clubs for children, supported by volunteers) Search Chain Reaction Project (for isolated older people), Play in Newcastle and Involve North East. We are pleased that Action for Children will be renting space in the Carnegie Building for a base and some delivery for a new project from April 2020. Residents have continued to use the building e.g. children's parties and other celebrations, access to welfare benefits advice, public meetings, childcare, play sessions, healthy living advice and activities and volunteering. Additionally, both statutory and voluntary organisations hire space for meetings and conferences e.g. Newcastle & Gateshead Clinical Commissioning Group (CCG), British Oxygen Company (BOC) to support residents who have breathing related diseases (COPD).

Working with the local community



It should be noted that the Carnegie Building closed for an extended period due to the Covid-19 pandemic from near the end of March 2020 and that next year's Trustees report will give information about the effects of this in relation to the organisation, its work and the needs of the community.

Funding has been secured to build an extension onto the Carnegie Building during the forthcoming year. This will provide additional space for small businesses and enterprising charities as well as increasing income from rental, which in turn will improve the sustainability of the building as a community hub and contribute to the cost of running the charity.

Supporting Migrant Communities:

We continue to give vital support to EU migrants. We employ staff who speak Czech/Slovak and Romanian as part of the staff team, they offer support, interpreting and translating for migrants to help them to access appropriate services.

The services provided for migrants continue to include: support to register with GPs and dentists, school registrations and access to financial support for school uniforms/free school meals, housing and benefit advice. The work is delivered both on a one to one basis and in groups. Issues that are addressed include sexual health, domestic violence, debt, and racism. As with all of our projects our migrant project works in partnership with a large number of other agencies. Partnership working with a range of statutory and voluntary organisations brings benefits in terms of people being able to access a wide range of services from other agencies as well as directly through the migrant project and through other Riverside projects.

As part of our joint working with police we provide sessions within our building for Slovak nationals to have access to Consul Services. The Consul services include issuing of documents such as birth certificates, passports, national ID cards, and marriage and death certificates. Correct

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documentation is important for people to meet legal criteria connected to employment and securing welfare benefits; and is essential for those EU migrants who want to apply for Settled Status which is necessary due to BREXIT. Supporting the delivery of this service locally cuts down on the cost and time associated with travelling to London, which many migrants can ill afford.

Our Home Office funded project to support vulnerable EU migrants to apply for settled status has been successful in that we have supported 1,202 residents to submit applications during this year and we are continuing our work in partnership with The Children's Society, North East Law Centre and Connected Voice (Haref) to provide good information and publicity about the scheme and to ensure that EU migrants get appropriate support.

Volunteering and training:

Our volunteer and training project is funded by the Big Lottery Community Fund and Community and Family Hub West. Supporting volunteering continues to be a key area of work for the charity, and we continue to support local people to volunteer to benefit their community whilst gaining valuable work experience. Some volunteers have undertaken more formal training and been accredited for their learning and volunteering through gaining an ASDAN (Award Scheme Development and Accreditation) accreditation

Working to improve the life chances of children:

Our work with parents and young children is in partnership with the local Family & Community Hub. The importance of parents' roles in the lives of children is recognised as crucial to children's physical and emotional health development. We offer new birth visits so families can receive the information to get the support they need, and we have continued to offer opportunities for parents to develop skills and confidence. We have been very privileged to contribute to the Curious Beast Project, which is a pilot in local schools to identify and tackle mental health difficulties in a creative way. The project enables the development of tailored early interventions to improve children's wellbeing. The children develop their creative imaginations through puppetry and have more confidence and opportunity to express themselves in smaller groups and indirectly through puppets.

We offer a wide range of activities to promote parent and child relationships including supported play sessions, where children, alongside their parents, learn through play and develop good relationships and social skills. We provide activities during pregnancy through to when children start nursery; as the first 1001 critical days from pregnancy to two years are the most important time for babies' brain development. This is when a million connections per second happen in a baby's brain; by far the fastest development in a person's lifetime. Our goal is for every baby to experience a nurturing environment to ensure they benefit from this important developmental stage. Regular groups we offered over the year include:

- Preparing for Baby - to prepare families for the birth of their baby.
- My Baby and Me - focuses on the parent and child relationship through floor based activities. Providing opportunities for parents to discover and learn about their baby and build secure attachments

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- Baby Massage - helps to support attachment through building strong trusting relationships
- Toddler Time - for children aged one to two years old, focusing on the child's physical development and supporting parents to think about and respond to their child's interests and ideas, thus building a greater understanding of each other
- Breakfast Stay and Play- for families with children from birth to four years – families socialise and learn about healthy eating and cooking on a budget
- Wiggles and Rhymes - for families with children birth to two years old; working alongside a musician from Sage Gateshead to deliver an interactive music session which helps support early language and communication skills

Supporting women to counter disadvantage:

A programme of activities for women offers a range of opportunities, with the aim of supporting them to identify the inequalities that they face, and to raise their confidence and self-esteem to address issues and bring about changes to improve their lives. Links continue with North East Women's Network and other local and national organisations that are concerned with gender inequality. We continue to support women's groups which bring together women from a wide range of backgrounds i.e. age, ethnicity, ability. Many of the women who attend these groups are relatively newly arrived in the locality with some others having lived locally all of their lives. We offer each group support appropriate to the stage and need of group development.

We have continued to offer Staying Afloat courses that support women to become more resilient and confident; Twenty-nine women of varied nationalities and needs have participated during the year. Many have reported that it has increased their confidence and resilience and strengthened their bonds with other women. The impact this programme has had on the lives of the women taking part cannot be underestimated. For some it has countered isolation and depression and for others it has meant gaining enough confidence to undertake employment or education. Staying Afloat is now a regular feature of our programme and some women who take part go on to volunteer within Staying Afloat courses to 'give back' while other Staying Afloat participants go on to volunteer in a range of different roles in our community. This means that they continue to have meaningful contact with other women and can access support as necessary.

Achievements:

Our volunteer and training project has developed significantly this year in response to the expressed needs of local people, and at the time of writing this report the first cohort of ASDAN participants are completing their accreditation and the second cohort have begun their training programme. Evaluation of this new development is very positive and we are already seeing participants with increased confidence to apply for jobs and further education.

As part of the Women's First Partnership we have been successful in securing European Social Fund (ESF) funding to deliver a programme of training for women; including Staying Afloat, for the forthcoming two years.

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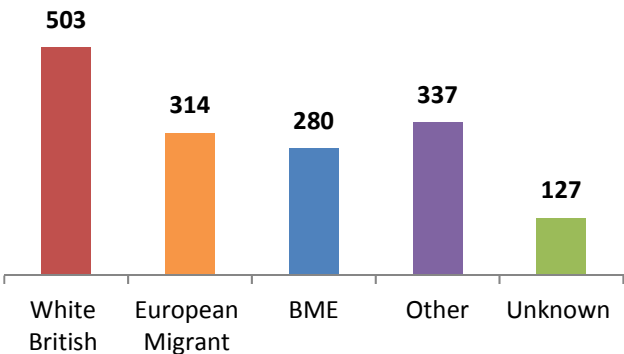
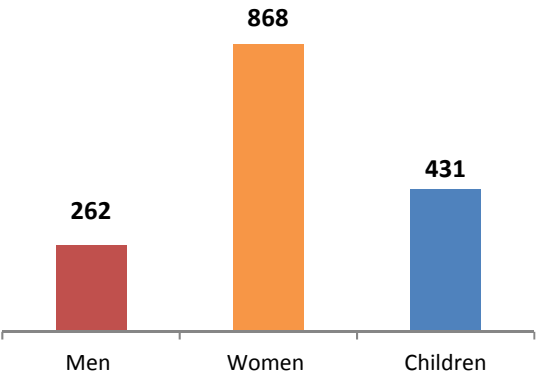
We are very pleased that our work with EU migrants has continued despite the challenges of securing continued funding. Funding from this work has come from a range of sources and our whole staff team has been flexible and supportive to ensure that the work continues and develops to meet the needs of EU migrants. We have been successful in securing a contract with the Home Office to support vulnerable EU migrants to apply for Settled Status, to enable them and their families to remain in the UK after BREXIT. Eight staff members have gained 'Office of the Immigration Services Commissioner' (OISC) Level 1 accreditation (EUSS) and Riverside is a registered centre to provide this support.

We continue to work in partnership with a wide range of voluntary and statutory agencies to ensure that the work contributes effectively to meeting the identified needs of our beneficiaries. Work to support other organisations that provide services that meet the charities objectives continues to be a priority as we endeavour to maximise benefit of limited resources available. Riverside's Chief Executive shares experience and knowledge with other organisations where appropriate; the Trustees are committed to continuing partnership and collaborative working during these austere times, to ensure the best possible outcomes for the charity's beneficiaries.

Public Benefit Statement

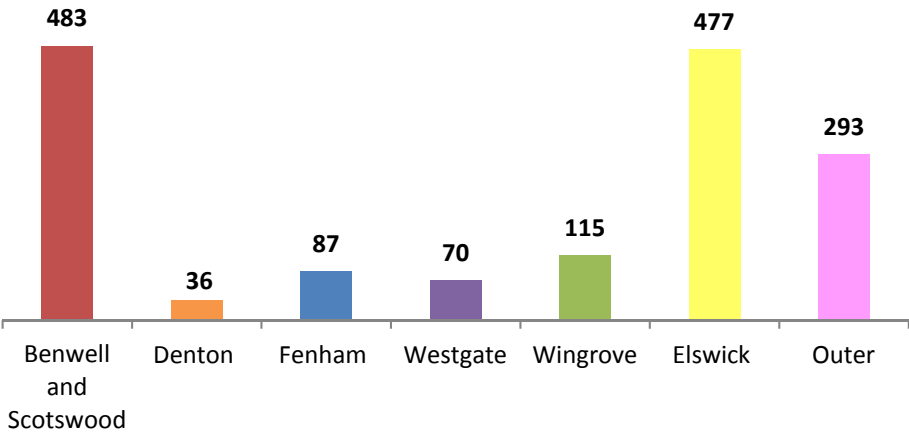
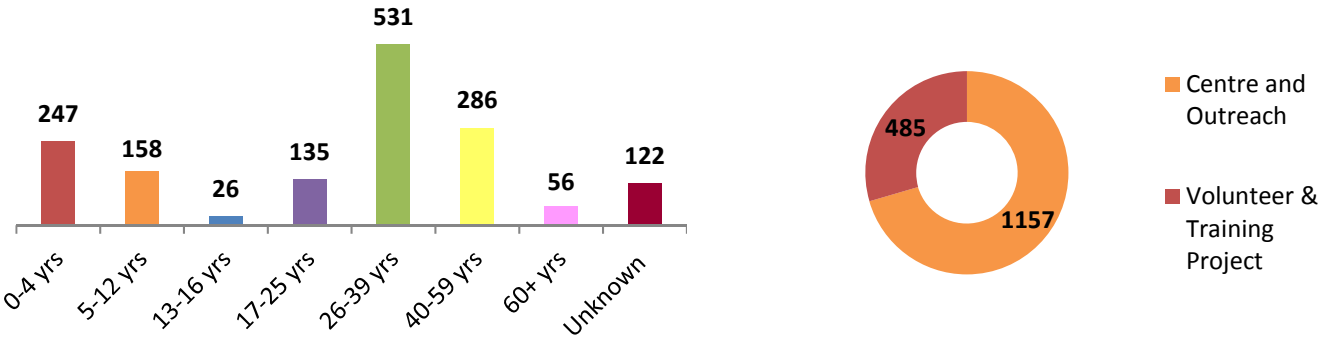
The charity carries out a wide range of activities in pursuance of its charitable aims. The Trustees consider that these activities, summarised above, provide benefit both to those who directly receive services, and the wider community in the west end of Newcastle upon Tyne.

1561 people accessed services provided by Riverside



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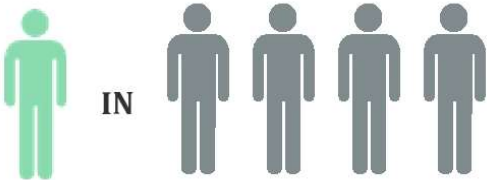
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Riverside has been supporting communities since the early 1980's in Newcastle that have been profoundly shaped by deindustrialisation.

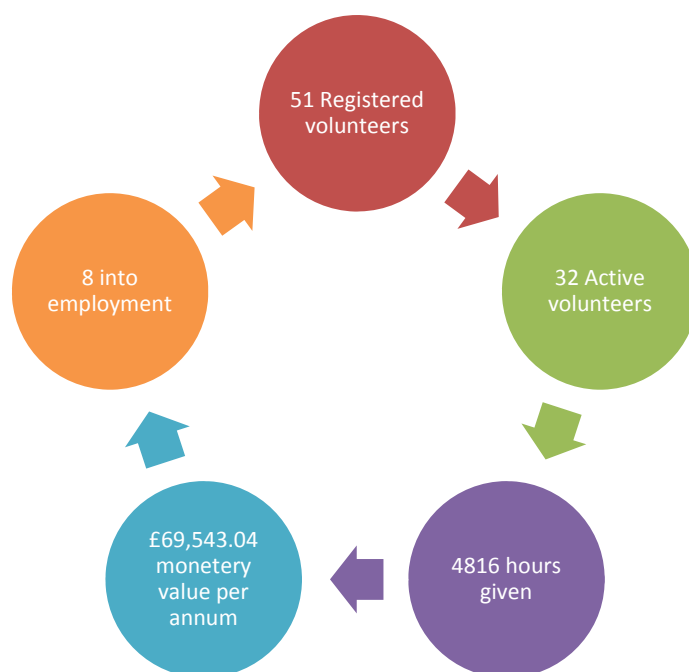
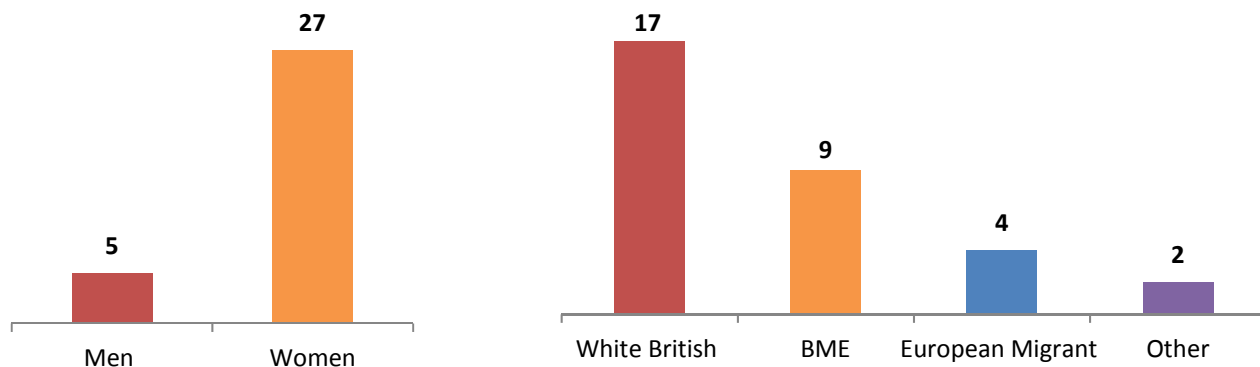
Austerity 2008 has had a disproportionate impact in the North of England, widening already existing inequalities even further.

Public Health England has identified reducing inequalities in Newcastle as one of its priorities.



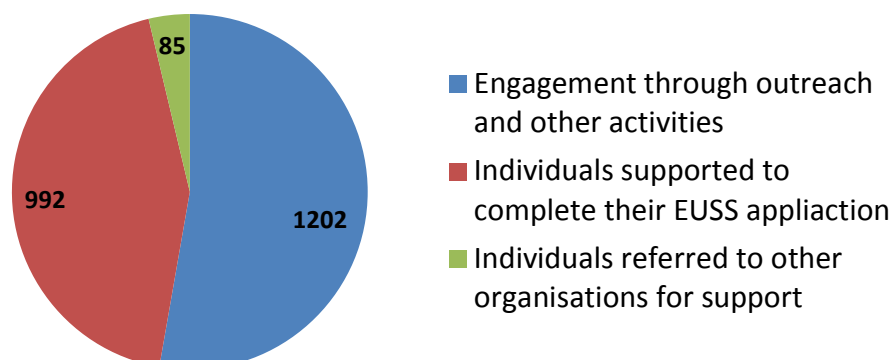
Almost one in four people in Newcastle live in areas that are among the most disadvantaged in the UK

Volunteer Project



Volunteers

EUSS Application 1st April 2019 - 31st March 2020



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The trustees confirm that they have complied with the duty in section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission.

Financial Review

Reserves policy

The Trustees have a policy of holding 3 - 6 months running costs in reserves. This reserves fund at 31 March 2020 was £171,241 (2019: £169,713) which is consistent with this policy. These reserves are held to cover short term gaps and shortfalls in funding, and provide working capital.

Principal funding sources

Newcastle City Council, Newcastle & Gateshead Primary Care Trust, West Community and Family Hub and Action for Children provided funding for the core work of the organisation. Additional funding for particular work was secured from a number of sources including, Public Health, Newcastle City Council, Community Foundation, ISOS Housing, and various charitable trusts.

Pay policy for senior staff

The trustees set the pay of the CEO comparing against equivalent roles within the voluntary sector. Staff salaries are set with reference to a pay scale that has been developed through benchmarking equivalent roles within the sector. Inflationary pay awards are periodically approved by the trustees.

Risk management

The Trustees have conducted a review of the major risks to which the charity is exposed and systems have been established to mitigate those risks including the implementation of procedures for authorisation of all transactions and projects and for ensuring the consistent quality of the delivery of all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

Reference and Administrative Details

Charity Name	Riverside Community Health Project
Registered Charity Number	1028632
Company Registration Number	02869470
Operational address	Carnegie Building Atkinson Road Benwell Newcastle upon Tyne NE4 8XS

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Trustees	Shirley Irving Jane Kingston Jo Whaley Suzanne Devlin Susan Wroe Shamshad Shah Michelle Gibson Andrew White Kuveri Katjangua
Principal Staff	Anne Bonner
Independent Examiner	Jim Dodds FCIE Ellison Services Higham House Higham, Place Newcastle upon Tyne NE1 8AF
Bankers	Unity Trust Bank PLC Nine Brindleyplace Birmingham B1 2HB

Structure, Governance and Management

Governing documents

The organisation is a charitable company limited by guarantee, first registered on 5th November 1993, number 02869470 Registered as a charity on 17th November 1993, number 1028632. The company was established under a Memorandum and Articles of Association.

Appointment of Trustees

Trustees are elected at the AGM and can serve more than one term. Interested possible new trustees are encouraged to attend trustee meetings and then are elected at the AGM.

The organisation has a 'Governance Pack' that gives comprehensive information to Trustees about their roles and responsibilities. All Trustees are subject to interview and reference checks and undertake induction training.

Organisation

The Trustees meet at least quarterly and deal with the administration of the charity encompassing the strategic vision, financial accountability and risk management. The operational management of the organisation is undertaken by the paid staff team.

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Trustees responsibilities in relation to the financial statement

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

By order of the board of trustees

Date...14th October 2020

and signed on their behalf by:

Jane Kingston
Chair of Trustees

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INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

For the year ended 31 March 2020

I report on the financial statements of Riverside Community Health Project for the year ended 31 March 2020, which are set out on pages 14 to 28

Respective responsibilities of trustees and examiner

The trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a Fellow of the Association of Charity Independent Examiners.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.


Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jim Dodds FCIE
Ellison Services Limited
Higham House
Higham Place
Newcastle upon Tyne
NE1 8AF
Date: 14th October 2020



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CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

(INCLUDING THE INCOME & EXPENDITURE ACCOUNT)

For the year ended 31 March 2020

	Notes	General Unrestricted Funds £	Designated Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
<u>Income:</u>						
Donations and legacies	7	2,828	-	-	2,828	1,391
Income from charitable activities:						
Grants and contracts	8	226,303	-	188,001	414,305	439,986
Income from other trading activities:						
Trading subsidiary income	9	70,891	-	-	70,891	69,283
Investment income	10	1,199	-	-	1,199	1,430
Total income		301,221	-	188,001	489,223	512,090
<u>Expenditure</u>						
Costs of raising funds:						
Trading subsidiary costs	11	69,471	-	-	69,471	66,059
Expenditure on charitable activities:						
Operation of the charity	12	185,422	20,546	182,436	388,404	451,614
Total expenditure		254,894	20,546	182,436	457,876	517,673
Net income/(expenditure)		46,328	(20,546)	5,565	31,347	(5,583)
<u>Transfers between funds</u>		(43,614)	30,721	12,893	-	-
Net movement in funds for the year		2,713	10,175	18,458	31,347	(5,583)
<u>Reconciliation of funds</u>						
Total funds brought forward		69,709	374,461	39,253	483,423	489,006
Total funds carried forward		72,423	384,636	57,711	514,770	483,423

The Statement of Financial Activities includes all gains and losses recognised in the year. All incoming resources and resources expended derive from continuing activities

The notes on pages 17 to 28 form an integral part of these accounts.

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Company number 02869470

CONSOLIDATED BALANCE SHEET

As at 31 March 2020

	Notes	Group		Charity	
		2020 £	2019 £	2020 £	2019 £
<u>Fixed assets</u>					
Tangible assets	21	285,818	274,998	285,818	274,998
Total Fixed Assets		285,818	274,998	285,818	274,998
<u>Current assets</u>					
Debtors and prepayments	23	54,217	6,977	51,897	13,939
Cash at bank and in hand		201,706	237,355	196,714	229,332
Total Current Assets		255,923	244,332	248,612	243,271
<u>Liabilities</u>					
Creditors falling due within one year	24	(26,971)	(35,907)	(19,660)	(34,846)
Net Current Assets		228,952	208,425	228,952	208,425
Total assets less current liabilities		514,770	483,422	514,770	483,422
Net Assets		514,770	483,422	514,770	483,422
<u>The funds of the charity</u>					
Restricted income funds		57,711	39,253	57,711	39,253
General unrestricted income funds		72,423	69,709	72,423	69,709
Designated unrestricted income funds		384,636	374,461	384,636	374,461
Total charity funds		514,770	483,423	514,770	483,423

The company was entitled to an exemption from audit under s477 of the Companies Act 2006 relating to small companies

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with the respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

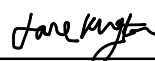
The notes on pages 17 to 28 form an integral part of these accounts.

These financial statements were approved by the Board on:

14th October 2020

and are signed on its behalf by:

Jane Kingston
Chair



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CONSOLIDATED STATEMENT OF CASH FLOWS

For the year ended 31 March 2020

	2020 £	2019 £
<u>Cash flows from operating activities</u>		
Net movement in funds	31,347	(5,583)
Depreciation	18,482	18,115
Deduct interest income shown in investing activities	(1,199)	(1,430)
Increase in debtors	(47,240)	5,637
Increase (decrease) in creditors	(8,936)	15,167
<i>Net cash from operating activities</i>	(7,546)	31,906
<u>Cash flow from investing activities</u>		
Purchase of tangible fixed assets	(29,302)	(8,485)
Interest received	1,199	1,430
<i>Net cash used in investing activities</i>	(28,103)	(7,055)
Increase (decrease) in cash and cash equivalents	(35,649)	24,851
Cash and cash equivalents at start of year	237,355	212,504
<i>Cash and cash equivalents at end of year</i>	201,706	237,355
Cash and cash equivalents consist of:		
Cash at bank and in hand	201,706	237,355

The notes on pages 17 to 28 form an integral part of these accounts.

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NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended 31 March 2020

1 Accounting Policies

The principle accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

2 Basis of accounting

2.1 Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011

Riverside Community Health Project meets the definition of a public benefit entity under FRS 102.

2.2 Preparation of the accounts on a going concern basis

The financial statements have been prepared on a going concern basis. In making their assessment the trustees have reviewed and considered relevant information, including their annual budget and future cash flows. In response to the COVID-19 pandemic, the trustees have revised their forecasts to take into account measures that they can take with the current resources available to mitigate the impact of the current adverse conditions. The trustees are of the view that the immediate future of the charity for the next 12 months is secure and that on this basis the charity is a going concern.

3 Income

3.1 Recognition of income

Income is recognised when the charity has entitlement to the resources, any performance conditions attached to the item(s) of income have been met, it is more likely than not that the resources will be received and the monetary value can be measured with sufficient reliability.

3.2 Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by FRS102 SORP or FRS102.

3.3 Grants and donations

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance or provision of other specified service is deferred until the criteria of income recognition are met.

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3.4 Donated goods and services

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so

Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided that the value of the gift can be measured reliably. Donated services and facilities that are consumed immediately are recognised as income with the equivalent amount recognised as an expense under the appropriate heading in the SoFA

3.5 Volunteer help

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

3.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

3.7 Income from membership subscriptions

Membership subscriptions received in the nature of a gift are recognised in donations and legacies

Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.

3.8 Investment gains and losses

This includes any realised or unrealised gains or losses on the sale of investment and any gain or loss resulting from revaluing investments to market value at the end of the year.

3.9 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charities' work or for specific projects being undertaken by the charity.

4 Expenditure and liabilities

4.1 Liability recognition

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty

4.2 Charitable activities

Expenditure on charitable activities includes the costs of family support and other activities undertaken to further the purposes of the charity and their associated support costs.

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4.3 Governance and support costs

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

4.4 Irrecoverable VAT

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

4.5 Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts

4.6 Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date

5 Assets

5.1 Tangible fixed assets for use by the charity

Individual fixed assets costing £500 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Leasehold property improvements	Straight line over life of lease (25 years)
Office and computer equipment	Straight line over four years

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6 The summary financial performance of the charity alone is:

	Total 2020 £	Total 2019 £
Income	418,332	442,807
Gift aid from subsidiary company	1,419	3,224
	419,751	446,031
Expenditure on charitable activities	388,404	451,614
Net income/(expenditure)	31,347	(5,583)
Total funds brought forward	483,423	489,006
Total funds carried forward	514,770	483,423

Represented by:

Restricted income funds	57,711	39,253
General unrestricted income funds	72,423	69,709
Designated unrestricted income funds	384,636	374,461
	514,770	483,423

Analysis of income

	General Unrestricted Funds £	Designated Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
7 Income from donations and legacies					
Donations	2,828	-	-	2,828	1,391
	2,828	-	-	2,828	1,391

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Analysis of income continued

	General Unrestricted Funds £	Designated Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
8 Income from charitable activities					
<u>Income from grants and contracts</u>					
Action for Children	158,067	-	-	158,067	152,685
Home Office EU Settlement Scheme Grant	-	-	38,923	38,923	-
Karbon Homes	-	-	-	-	3,253
European Social Fund	-	-	-	-	5,939
Big Lottery Fund	-	-	-	-	63,899
National Lottery Reaching Communities Fund	-	-	79,303	79,303	76,163
Grants Newcastle City Council	3,360	-	965	4,325	27,126
Lloyds Bank Foundation	-	-	8,053	8,053	7,584
Newcastle Gateshead CCG	40,955	-	-	40,955	39,898
ESF Women's Fund	-	-	31,870	31,870	-
Newcastle Ward Committee	-	-	-	-	-
The Reece Group	-	-	10,000	10,000	15,000
Virgin Money Foundation	16,000	-	-	16,000	-
Shears Fund	-	-	7,000	7,000	-
Street Games	-	-	240	240	-
Asda Foundation	-	-	927	927	-
Warburtons Community Grant	-	-	250	250	-
Greggs	-	-	120	120	-
Community Foundation					
Women's Health	-	-	4,350	4,350	-
David Dockray	-	-	3,000	3,000	-
Appletree Fund	-	-	3,000	3,000	-
Newcastle Building Society	-	-	-	-	3,000
George and Peggy Fund	-	-	-	-	2,827
Fogo Fund	-	-	-	-	3,000
<u>Playgroup and crèche</u>					
From charges	652	-	-	652	2,813
Grants Newcastle City Council	-	-	-	-	23,125
<u>Other</u>					
Fees	-	-	-	-	1,555
Use of Riverside resources	3,873	-	-	3,873	8,588
Other income	3,396	-	-	3,396	3,531
	226,303	-	188,001	414,305	439,986

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Analysis of income continued

	General Unrestricted Funds £	Designated Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
9 Income from other trading activities					
Trading subsidiary turnover	70,891	-	-	70,891	69,283
	<u>70,891</u>	<u>-</u>	<u>-</u>	<u>70,891</u>	<u>69,283</u>
10 Investment income					
Bank interest	1,199	-	-	1,199	1,430
	<u>1,199</u>	<u>-</u>	<u>-</u>	<u>1,199</u>	<u>1,430</u>

Income was £511,102 (2019: £661,796) of which £310,277 was unrestricted or designated (2019: £517,623) and £200,825 was restricted (2019: £144,173)

Analysis of expenditure

	General Unrestricted Funds £	Designated Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
11 Costs of raising funds					
Trading subsidiary costs					
Staff costs	27,533	-	-	27,533	31,063
Overheads	41,938	-	-	41,938	34,996
	<u>69,471</u>	<u>-</u>	<u>-</u>	<u>69,471</u>	<u>66,059</u>
12 Charitable activities					
<u>Family support</u>					
Staff costs	138,696	-	128,529	267,225	316,357
Project costs	19,284	-	37,422	56,706	61,836
Support costs	13,938	2,064	10,351	26,353	33,434
Project contribution to Carnegie Building rent	9,396	-	6,134	15,530	17,824
Depreciation	-	18,482	-	18,482	18,115
<u>Governance costs</u>					
Management committee costs	208	-	-	208	340
Independent examiners fees	3,900	-	-	3,900	3,708
	<u>185,422</u>	<u>20,546</u>	<u>182,436</u>	<u>388,404</u>	<u>451,614</u>

Expenditure on charitable activities and raising funds was £457,876 (2019: £533,523) of which £275,440 was unrestricted or designated (2019: £344,407) and £182,436 was restricted (2019: £189,116)

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13 Net income/(expenditure) for the year

	2020 £	2019 £
This is stated after charging :		
Depreciation	3,244	2,877
Amortisation of leasehold improvements	15,238	15,238
Independent examiner's fees for reporting on the accounts	3,900	3,708
Other accountancy services provided by the examiner	1,783	1,715
	24,164	23,539

14 Analysis of staff costs, and the cost of key management personnel

	2020 £	2019 £
Gross wages, salaries and benefits in kind	266,234	296,521
Employer's National Insurance costs	20,934	21,960
Employer's pension costs	7,143	7,369
Redundancy costs	-	19,672
	294,311	345,523

No employee received remuneration above £60,000 (2019: nil)

The key management personnel of the charity, comprise the trustees and the Chief Executive. The total employee benefits of the key management personnel of the charity were £457,346 (2019: £50,479)

15 Staff Numbers

The average monthly head count was 15 staff (2019: 18 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

	2020 Number	2019 Number
The parts of the charity in which the employee's work		
Family support staff	9.0	11.0
Management / admin staff	2.5	2.5
	11.5	13.5

16 Transactions with trustees

None of the trustees have been paid any remuneration or received any other benefits from employment with the charity or a related entity.

17 Trustees' expenses

Two members of the management committee received travel and subsistence expenses during the year of £108 (2019: £189).

18 Transaction(s) with related parties

No trustee or other person related to the charity had any personal interest in any contract or other transactions entered into by the charity, including guarantees, during the year (2019: £nil).

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19 Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The employer's pension costs represent contributions payable by the charity to the fund and amount to £7,143 (2019: £7,369). There was £nil outstanding as at 31 March 2020 (2019: £nil).

20 Corporation taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

21 Tangible fixed assets

	Charity			Group	
	Fixtures, fittings & equipment £	Leasehold improvements £	Total £	Equipment £	Total £
Cost					
Balance brought forward	57,464	326,631	384,095	1,230	385,325
Additions	5,311	23,991	29,302	-	29,302
Disposals	-	-	-	-	-
Balance carried forward	62,775	350,622	413,397	1,230	414,627
Depreciation					
Balance brought forward	52,369	56,728	109,097	1,230	110,327
Depreciation charge for year	3,244	15,238	18,482	-	18,482
Disposals	-	-	-	-	-
Balance carried forward	55,613	71,966	127,579	1,230	128,809
Net book value					
Brought forward	5,095	269,903	274,998	-	274,998
Carried forward	7,162	278,656	285,818	-	285,818

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22 Fixed asset investment

Investment in subsidiary company

The charitable company owns a wholly-owned UK subsidiary guarantee company, Carnegie Building Newcastle registered in England and Wales (Company number 07373011). To provide an accessible community venue to local residents and community groups. and pays all of its profits to the charity under the Gift Aid scheme. A summary of the trading results and balance sheet for the year ended 31 March 2020 is shown below.

The summary financial performance of the subsidiary alone is:

	2020 £	2019 £
Turnover	41,637	43,442
Administration costs	(69,471)	(66,059)
Other operating income	29,254	25,841
Net profit	1,419	3,224
Amount gift aided to parent charity	(1,419)	(3,224)
Retained in subsidiary	-	-

The assets and liabilities were:

Current assets	8,730	13,491
Creditors amounts falling due within one year	(8,730)	(13,491)
Total net assets	-	-

23 Debtors and prepayments (receivable within 1 year)

	Group		Charity	
	2020 £	2019 £	2020 £	2019 £
Trade debtors and accrued income	4,672	6,036	1,057	568
Other debtors	9,890	-	9,766	-
Amounts due from subsidiary undertakings	-	-	1,419	12,430
Prepayments	-	941	-	941
Accrued income	39,655	-	39,655	-
	54,217	6,977	51,897	13,939

24 Creditors and accruals (payable within 1 year)

	Group		Charity	
	2020 £	2019 £	2020 £	2019 £
Trade creditors	9,207	3,882	2,532	2,821
Other creditors	10,222	18,584	9,586	18,584
Deferred income	3,642	9,732	3,642	9,732
Accruals				
Preparation of statutory accounts	3,900	3,708	3,900	3,708
	26,971	35,907	19,660	34,846

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25 Deferred income

	2020 £
Balance brought forward	9,732
Amount released to income earned from charitable activities	(9,732)
Amount deferred in year	3,642
Balance carried forward	<u>3,642</u>

26 Analysis of charitable funds

Analysis of movements in unrestricted funds

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
General unrestricted fund	69,709	301,221	(254,894)	(43,614)	72,423
Totals	<u>69,709</u>	<u>301,221</u>	<u>(254,894)</u>	<u>(43,614)</u>	<u>72,423</u>

Purpose of unrestricted funds

General unrestricted fund The 'free reserves' after allowing for designated funds.

Analysis of movements in designated funds

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Designated reserves fund	95,661	-	-	-	95,661
Designated fixed asset fund	274,997	-	(18,482)	29,302	285,818
Designated Carnegie development budget	3,802	-	(2,064)	1,419	3,157
Totals	<u>374,461</u>	<u>-</u>	<u>(20,546)</u>	<u>30,721</u>	<u>384,636</u>

Purpose of designated funds

Designated reserves fund To cover 6 months running costs.

Designated fixed asset fund Represents the net book value of fixed assets which the charity does not consider to be general funds.

Designated Carnegie development budget Represents monies set aside to contribute towards the development costs of the building.

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26 Analysis of charitable funds continued

Analysis of movements in restricted funds

Restricted funds	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
<u>Family support</u>					
National Lottery Community Fund	36,937	79,303	(80,020)	-	36,220
Appletree Fund	1,104	7,537	(5,641)	-	3,000
ESF Women's Fund	-	31,870	(28,848)	-	3,022
Play sessions	1,212	-	-	-	1,212
Volunteer project	-	965	(965)	-	-
Children and Family Services	-	14,350	(13,427)	-	923
Shears Foundation	-	7,000	(1,718)	-	5,282
Lloyds Bank Foundation	-	8,053	-	-	8,053
Home Office EU Settlement Scheme Grant	-	38,923	(51,817)	12,893	-
Totals	39,253	188,001	(182,436)	12,893	57,711

Purpose of restricted funds

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor

National Lottery Community Fund	Supporting local people into volunteering and training.
Appletree Fund	Digital Inclusion IT sessions support and teach people use computers, complete electronic forms and offer welfare rights advice.
Play Sessions	Deliver play session to children 5 - 8 years.
Volunteer project	Supporting local people into volunteering and training.
Children and Family Services	Advice and support to Czech and Slovak communities.
Shears Foundation	Strengthening women to strengthen communities.
Lloyds Bank Foundation	To enable the organisation to achieve the Trusted Charity Mark.
Home Office EU Settlement Scheme Grant	Support Eastern European families to apply for Settled Status.

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26 Analysis of charitable funds continued

Transfers between funds	Reason for Transfer	Amount £
Between general unrestricted fund and designated fixed asset fund	This represents the value of fixed assets purchased during the year that are not considered to be general funds.	29,302
Between general unrestricted fund and designated Carnegie development budget	This represents the gift aid from the subsidiary that will be used to develop the Carnegie building.	1,419
Between general unrestricted fund and Home Office EU Settlement Scheme Grant	This represents the overspend on this restricted budget that was covered by unrestricted funds.	12,893

27 Analysis of net assets between funds

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Tangible fixed assets	-	285,818	-	285,818	274,998
Cash at bank and in hand	45,177	98,818	57,711	201,706	237,355
Other net current assets/(liabilities)	27,246	-	-	27,246	(28,930)
	72,423	384,636	57,711	514,770	483,422