

Charity Registration No. 1146482

Company Registration No. 07877608 (England and Wales)

**SURREY INDEPENDENT LIVING COUNCIL**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2020**

# SURREY INDEPENDENT LIVING COUNCIL

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Mr D B F Campling Ms B A Griffiths Ms M Krasovec Ms S J Komisarczuk Mr S Peckham Mr M Morwood Mr J L Vaughan Ms P Maycock Ms M Adaway Ms C Lawrence	(Appointed 28 May 2020) (Appointed 28 May 2020)
<b>Charity number</b>	1146482	
<b>Company number</b>	07877608	
<b>Registered office</b>	Astolat Coniers Way Burpham Guildford Surrey GU4 7HL	
<b>Independent examiner</b>	Kirk Rice LLP The Courtyard High Street Ascot Berkshire SL5 7HP	

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# SURREY INDEPENDENT LIVING COUNCIL

## CONTENTS

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	<b>Page</b>
Trustees' report	1 - 4
Independent examiner's report	5
Statement of financial activities	6
Balance sheet	7
Notes to the financial statements	8 - 17

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# **SURREY INDEPENDENT LIVING COUNCIL**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)**

### ***FOR THE YEAR ENDED 31 MARCH 2020***

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2020, which are prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

#### **Objectives and activities**

SILC's objective is to promote independent living and equal opportunities for Disabled People, with a particular focus on Direct Payments and Personal Budgets. Our work assists recipients to be in control of their life and enable them to live as full a life as possible by providing expertise, information, guidance and support.

During the year SILC continued its core operations as follows:

- Managing Surrey County Council contracts for the provision of Direct Payments Peer Support and Personal Assistants Support Service / GP and Carer Grant payments.
- SILC secured funding from the Department of Work and Pensions to provide training to disabled people under the Support to Employment scheme.
- Grants for further Skills for Care courses
- Surrey Healthwatch user advocacy/ Healthwatch Support Service
- Management of NHS personal health budgets. Currently SILC manages 71 budgets and assists 16 PHB clients, who retain their own funds with financial reconciliation support.
- Management of GP carer prescriptions
- SILC has secured 58 private financial monitoring account contracts and 22 Assisted Finance Accounts.

These activities notwithstanding the trustees acknowledge that the income generated will not be sufficient to ensure SILC's long term future. In order to ensure the long-term viability of the charity, the trustees have identified that opportunities exist to develop new income streams. With the healthy reserves held by the charity, the trustees have determined that they should utilise some of these reserves to develop these new income streams. They will monitor progress on this project to ensure that more than adequate reserves are retained.

The main objectives and activities identified for the year were:

- Continue development of new services, including services that will generate Income.
- Develop a greater fundraising capability focussed on grants, donations and events.
- Raising awareness of SILC and its services.
- Expansion of Personal Health Budgets
- Expansion of the Assisted Financial Account service.
- Continue to work in partnership with SCC, the Surrey Clinical Commissioning Groups and our partners in the other User-Led Organisations in Surrey.
- Continue our involvement with Healthwatch Surrey in an administrative support and advocacy role.
- Continue to raise the profile of SILC with key stakeholder groups, the local community, key professionals and members and potential members of SILC and continue to improve SILC's ability to demonstrate its impact.
- Continue to provide the Supported Employment Project.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.



# **SURREY INDEPENDENT LIVING COUNCIL**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)** **FOR THE YEAR ENDED 31 MARCH 2020**

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### **Achievements and performance**

The organisation can report the following:

- Continued gradual growth in Personal Health and Special Education Budgets
- Contract for managing the Dolphin Swimming Project
- Raising awareness of SILC and its services.
- Continued work to improve the PA Finder website.
- Award of a further grant from Skills for Care to enable continued delivery of the increased range and number of training and workshop sessions, run for both PA's and DP recipients.
- Continue to manage Healthwatch's NHS Health Complaints Advocacy Service for an initial one year term
- Secured Department of Work and Pensions funding to provide 3 Support to Employment Courses

The organisation's performance and efficiency have been closely monitored and procedures put in place to ensure SILC provides an effective, efficient and quality service. SILC works closely with Surrey County Council and partners and aims to be at the forefront of all new initiatives.

In the long term, SILC aims to have a diverse funding base with a range of services and projects that support Disabled People to live independently and to make choices about their lives.

### **Covid – 19**

Like most charities SILC has been affected by the impact of the Covid-19 pandemic. Fortunately, the main income earning activities have been able to proceed with minimal financial impact by homeworking, reduced face to face interaction and respect to the social distancing guidelines. To mitigate any income shortfalls SILC has been able to achieve cost savings

### **Financial review**

SILC was able to achieve a deficit of £47,240 from income of £577,452. The trustees were satisfied with this result, which was ahead of their initial expectations for the year under the restructuring strategy implemented last year.

### **Reserves policy**

Funds not immediately required by the charity for its day to day expenses are transferred to an investment 'unreserved' account in order to earn a higher level of interest. The trustees consider that reserves should be maintained in order to:

- Provide funds for unexpected contingencies
- Bridge the timing difference between the start of the financial year and the receipt of the first quarter's contract payment
- Cover staff redundancy costs in the event of closure

At the period end date, the funds balances were:

Unrestricted General Fund: £692,504

Restricted Fund: £59,071

### **Principal funding sources**

SILC's main source of funding during the year was from the reduced Direct Payment support contract with Surrey County Council which incorporated the administration of one off Carer's Direct Payments and GP Carer Support Breaks; GP Prescriptions; SILC's Financial Monitoring Service; the administration of Assisted Financial Accounts; the delivery of training; Personal Health Budgets; Management Fees from the Surrey Healthwatch NHS Health Complaints Advocacy project / Support and the Supported Pathways to Employment Project for the DWP.

### **Investment powers**

The Constitution authorises the trustees to make and hold investments using the general funds of SILC, which for the majority of this financial year were held in a Charity Deposit account with Virgin Money.

# SURREY INDEPENDENT LIVING COUNCIL

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

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### Going concern

Although SILC will retain the majority of these income sources during the coming financial year due to Covid-19 Skills for Care funding has not as yet been allocated and the DWP have put SPE projects on hold. In the medium term, SILC's funds are sufficient to sustain the organisation. In the longer term, SILC would not be able to continue its operations at present levels or expand without replacement funding from another source.

### Future plans

- Development of new services that will generate income.
- Continued expansion of Personal Health Budgets
- Continued expansion of the Assisted Financial Account service
- Continue to work in partnership with SCC, the Surrey Clinical Commissioning Groups and our partners in the other User-Led Organisations in Surrey.
- Continue our involvement with Healthwatch Surrey in an administrative support and advocacy role.
- Continue to raise the profile of SILC with key stakeholder groups, the local community, key professionals and members and potential members of SILC continue to improve SILC's ability to demonstrate its impact
- Tender for any Supported Pathways to Employment Projects
- Strengthen SILC's governance by actively working to recruit more Trustees.

### Structure, governance and management

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr D B F Campling

Ms B A Griffiths

Ms M Krasovec

Ms S J Komisarczuk

Mr S Peckham

Mr M Morwood

Mr J L Vaughan

Ms P Maycock

Ms J Fallis

(Resigned 18 November 2019)

Ms M Adaway

(Appointed 28 May 2020)

Ms C Lawrence

(Appointed 28 May 2020)

Appointment of trustees is governed by the Constitution of Surrey Independent Living Council (SILC). The Executive Committee (board of trustees) is authorised to appoint new trustees, to fill vacancies arising through resignation or death of an existing trustee.

### Organisational structure

SILC is a registered charity that is led by a Trustee Board of primarily disabled people.

In December 2011 SILC became a Company Limited by guarantee retaining its charitable status. New recruits to the committee are encouraged to join sub-committees and training is provided on employment, finance and trustee responsibilities as required.

### Funds held as custodian trustee

The charity holds money off the balance sheet, on behalf of carers and young carers. The balance as at 31 March 2020 was £225,674.10. These funds are held in separate designated bank accounts.

# SURREY INDEPENDENT LIVING COUNCIL

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

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### Commencement of activities

The charitable company was incorporated on 9 December 2011. The charity commenced its activities when it took over the unincorporated charity Surrey Independent Living Council (charity number: 1088220) on 1 July 2012. The company was dormant until this date.

### Public benefit requirement

The trustees have discussed the issue of public benefit and are confident that the breadth and scope of the work the Charity undertakes, as disclosed in this report, complies with Section 17 of the Charities Act 2011 and has due regard to the Charity Commission's general guidance on public benefit. Funding from our contracts has enabled the organisation to provide a Direct Payments support service to over 4,500 users during the last year, to give presentations and training sessions promoting independent living and to deal with thousands of enquiries relating to the use of Direct Payments, Personal Budgets, Self-Directed Support and Pensions.

The trustees' report was approved by the Board of Trustees.



.....  
**Ms S J Komisarczuk**

Trustee

Dated: 15/09/2020 .....



.....  
**Mr S Peckham**

Trustee

Dated: 14/09/2020 .....

# SURREY INDEPENDENT LIVING COUNCIL

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF SURREY INDEPENDENT LIVING COUNCIL

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I report to the trustees on my examination of the financial statements of Surrey Independent Living Council (the charity) for the year ended 31 March 2020.

#### **Responsibilities and basis of report**

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

*Graham Jennings*

Kirk Rice LLP

Graham Jennings FCCA  
The Courtyard  
High Street  
Ascot  
Berkshire  
SL5 7HP

Dated: 16/09/2020 .....

# SURREY INDEPENDENT LIVING COUNCIL

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

**FOR THE YEAR ENDED 31 MARCH 2020**

		Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £
	Notes						
<b><u>Income from:</u></b>							
Donations and legacies	3	17,400	-	17,400	-	-	-
Charitable activities	4	461,476	96,745	558,221	502,350	70,000	572,350
Investments	5	3,081	-	3,081	-	-	-
<b>Total income</b>		<u>481,957</u>	<u>96,745</u>	<u>578,702</u>	<u>502,350</u>	<u>70,000</u>	<u>572,350</u>
<b><u>Expenditure on:</u></b>							
Charitable activities	6	<u>544,427</u>	<u>80,006</u>	<u>624,433</u>	<u>554,138</u>	<u>70,000</u>	<u>624,138</u>
<b>Net (expenditure)/income for the year/ Net movement in funds</b>		(62,470)	16,739	(45,731)	(51,788)	-	(51,788)
Fund balances at 1 April 2019		<u>741,316</u>	<u>57,499</u>	<u>798,815</u>	<u>793,104</u>	<u>57,499</u>	<u>850,603</u>
<b>Fund balances at 31 March 2020</b>		<u><u>678,846</u></u>	<u><u>74,238</u></u>	<u><u>753,084</u></u>	<u><u>741,316</u></u>	<u><u>57,499</u></u>	<u><u>798,815</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# SURREY INDEPENDENT LIVING COUNCIL

## BALANCE SHEET

AS AT 31 MARCH 2020

	Notes	2020 £	£	2019 £	£
<b>Fixed assets</b>					
Tangible assets	12		4,305		2,035
<b>Current assets</b>					
Debtors	13	65,132		53,047	
Cash at bank and in hand		735,015		780,615	
		<u>800,147</u>		<u>833,662</u>	
<b>Creditors: amounts falling due within one year</b>	14	<u>(51,368)</u>		<u>(36,882)</u>	
Net current assets			748,779		796,780
<b>Total assets less current liabilities</b>			<u>753,084</u>		<u>798,815</u>
<b>Income funds</b>					
Restricted funds			74,238		57,499
Unrestricted funds			678,846		741,316
			<u>753,084</u>		<u>798,815</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2020.

The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 14/09/2020

  
.....  
Ms S J Komisarczuk  
Trustee

  
.....  
Mr S Peckham  
Trustee

Company Registration No. 07877608

# SURREY INDEPENDENT LIVING COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE YEAR ENDED 31 MARCH 2020**

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### **1 Accounting policies**

#### **Charity information**

Surrey Independent Living Council is a private company limited by guarantee incorporated in England and Wales. The registered office is Astolat Coniers Way, Burpham, Guildford, Surrey, GU4 7HL.

#### **1.1 Accounting convention**

The financial statements have been prepared in accordance with the Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

#### **1.2 Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### **1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### **1.4 Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably. Income is the amount derived from activities, and stated after trade discounts, other sales taxes and net of VAT.

#### **1.5 Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Overhead and support costs have been allocated between charitable activity and governance based on the specific costs and time spent on charitable activities.

# SURREY INDEPENDENT LIVING COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

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### 1 Accounting policies

(Continued)

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses. Those valued at £300 or less are expensed through the Statement of Financial Activities.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% on cost
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

#### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

#### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.



# SURREY INDEPENDENT LIVING COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

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### 1 Accounting policies

(Continued)

#### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### **1.10 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### **1.11 Retirement benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

#### **1.12 Leases**

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

# SURREY INDEPENDENT LIVING COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

### 3 Donations and legacies

	Unrestricted funds	Total
	2020 £	2019 £
Donations and gifts	17,400	-

### 4 Charitable activities

	Charitable activities 2020 £	Healthwatch 2020 £	User Led Organisation 2020 £	Journey to Employment 2020 £	Total 2020 £	Total 2019 £
Advisory service income	272,516	-	-	-	272,516	309,223
Project funds	78,745	127,110	20,000	59,850	285,705	263,127
	<u>351,261</u>	<u>127,110</u>	<u>20,000</u>	<u>59,850</u>	<u>558,221</u>	<u>572,350</u>
Analysis by fund						
Unrestricted funds	272,516	127,110	2,000	59,850	461,476	502,350
Restricted funds	78,745	-	18,000	-	96,745	70,000
	<u>351,261</u>	<u>127,110</u>	<u>20,000</u>	<u>59,850</u>	<u>558,221</u>	<u>572,350</u>

# SURREY INDEPENDENT LIVING COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

### 4 Charitable activities

(Continued)

For the year ended 31 March 2019

	Charitable activities £	Healthwatch £	User Led Organisation £	Journey to Employment £	Total 2019 £
Advisory service income	309,223	-	-	-	309,223
Project funds	70,485	132,162	3,423	57,057	263,127
	<u>379,708</u>	<u>132,162</u>	<u>3,423</u>	<u>57,057</u>	<u>572,350</u>
Analysis by fund					
Unrestricted funds	309,708	132,162	3,423	57,057	502,350
Restricted funds	70,000	-	-	-	70,000
	<u>379,708</u>	<u>132,162</u>	<u>3,423</u>	<u>57,057</u>	<u>572,350</u>

### 5 Investments

	Unrestricted funds 2020 £	Total 2019 £
Interest receivable	<u>3,081</u>	<u>-</u>

# SURREY INDEPENDENT LIVING COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

6 Charitable activities	Charitable activities		Healthwatch		User Led Organisation		Total 2020	Charitable activities		Healthwatch		User Led Organisation		Total 2019
	2020	£	2020	£	2020	£		2019	£	2019	£	2019	£	
Staff costs	251,048		-		-		251,048	274,295		-		186		274,481
Travelling costs	10,991		-		-		10,991	10,108		-		82		10,190
Loss on sale of fixed assets	-		-		-		-	-		106		-		106
	262,039		-		-		262,039	284,403		106		268		284,777
Share of support costs (see note 7)	344,211		500		838		345,549	317,005		6,412		(3,045)		320,372
Share of governance costs (see note 7)	14,380		750		1,715		16,845	18,989		-		-		18,989
	620,630		1,250		2,553		624,433	620,397		6,518		(2,777)		624,138
<b>Analysis by fund</b>														
Unrestricted funds	543,177		1,250		-		544,427	550,397		6,518		(2,777)		554,138
Restricted funds	77,453		-		2,553		80,006	70,000		-		-		70,000
	620,630		1,250		2,553		624,433	620,397		6,518		(2,777)		624,138

# SURREY INDEPENDENT LIVING COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

### 7 Support costs

	Support costs	Governance costs	2020	Support costs	Governance costs	2019
	£	£	£	£	£	£
Staff costs	220,759	-	220,759	189,032	-	189,032
Depreciation	2,536	-	2,536	3,670	-	3,670
Computer costs	14,840	-	14,840	15,607	-	15,607
Staff training and recruitment	54,317	-	54,317	50,213	-	50,213
Rates and water	-	-	-	51	-	51
Insurance	3,541	-	3,541	3,668	-	3,668
Telephone	6,577	-	6,577	9,839	-	9,839
Postage and stationery	6,092	-	6,092	11,788	-	11,788
Sundries	19,568	-	19,568	25,334	-	25,334
Repairs, maintenance and cleaning	2,272	-	2,272	2,586	-	2,586
Service charges	8,820	-	8,820	7,984	-	7,984
Legal and professional	6,227	-	6,227	600	-	600
Legal and professional	-	-	-	-	5,266	5,266
Meeting expenses	-	16,845	16,845	-	13,723	13,723
	<u>345,549</u>	<u>16,845</u>	<u>362,394</u>	<u>320,372</u>	<u>18,989</u>	<u>339,361</u>
Analysed between						
Charitable activities	<u>345,549</u>	<u>16,845</u>	<u>362,394</u>	<u>320,372</u>	<u>18,989</u>	<u>339,361</u>

### 8 Independent examiner's remuneration

During the year to 31 March 2020, independent examiners' remuneration came to £3,150 (2019: £3,000).

### 9 Trustees

None of the trustees (or any persons connected with them) received any remuneration during year, but all of them were reimbursed a total of £1,640 travelling expenses (2018: all were reimbursed £2,086).

All trustees are consequently required by the charity to comply with its Conflicts of Interest policy. This states that they may be required to leave a meeting where it is considered that their presence may unduly influence their own benefit.

# SURREY INDEPENDENT LIVING COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

### 10 Employees

#### Number of employees

The average monthly number of employees during the year was:

	2020 Number	2019 Number
Advisory	10	11
Advisory Support	4	5
	<u>14</u>	<u>16</u>

#### Employment costs

	2020 £	2019 £
Wages and salaries	416,702	410,061
Social security costs	37,970	42,139
Other pension costs	17,135	11,313
	<u>471,807</u>	<u>463,513</u>

Remuneration for key management personnel for the year ended 31 March 2020 was £137,804 (2019: £161,240).

The number of employees whose annual remuneration was £60,000 or more were:

	2020 Number	2019 Number
£60,001 - £70,000	-	1
£70,001 - £80,000	1	-
	<u>1</u>	<u>-</u>

### 11 Ex gratia payments

During the year, the charity made redundancy payments of £12,967 (2019: nil).

# SURREY INDEPENDENT LIVING COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

### 12 Tangible fixed assets

	Fixtures and fittings £
<b>Cost</b>	
At 1 April 2019	110,162
Additions	4,806
	<hr/>
At 31 March 2020	114,968
	<hr/>
<b>Depreciation and impairment</b>	
At 1 April 2019	108,127
Depreciation charged in the year	2,536
	<hr/>
At 31 March 2020	110,663
	<hr/>
<b>Carrying amount</b>	
At 31 March 2020	4,305
	<hr/> <hr/>
At 31 March 2019	2,035
	<hr/> <hr/>

### 13 Debtors

	2020 £	2019 £
<b>Amounts falling due within one year:</b>		
Trade debtors	63,594	51,444
Other debtors	485	720
Prepayments and accrued income	1,053	883
	<hr/>	<hr/>
	65,132	53,047
	<hr/> <hr/>	<hr/> <hr/>

### 14 Creditors: amounts falling due within one year

	2020 £	2019 £
Other taxation and social security	15,250	16,705
Trade creditors	29,950	12,759
Other creditors	3,168	4,418
Accruals and deferred income	3,000	3,000
	<hr/>	<hr/>
	51,368	36,882
	<hr/> <hr/>	<hr/> <hr/>

# SURREY INDEPENDENT LIVING COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

### 15 Analysis of net assets between funds

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £
Fund balances at 31 March 2020 are represented by:						
Tangible assets	4,305	-	4,305	2,035	-	2,035
Current assets/ (liabilities)	748,779	-	748,779	796,780	-	796,780
	<u>753,084</u>	<u>-</u>	<u>753,084</u>	<u>798,815</u>	<u>-</u>	<u>798,815</u>

### 16 Related party transactions

There were no disclosable related party transactions during the year (2019 - none).

### 17 Ultimate controlling party

The charity is controlled by the trustees.

### 18 Bank

The charity holds money off the balance sheet, on behalf of carers and young carers. The balance as at 31 March 2020 was £225,674 (2019: £170,872). These funds are held in a separate designated bank account.

### 19 Legal status of the charity

The charity is limited by guarantee and does not have share capital. The liability of each member is limited to £1.