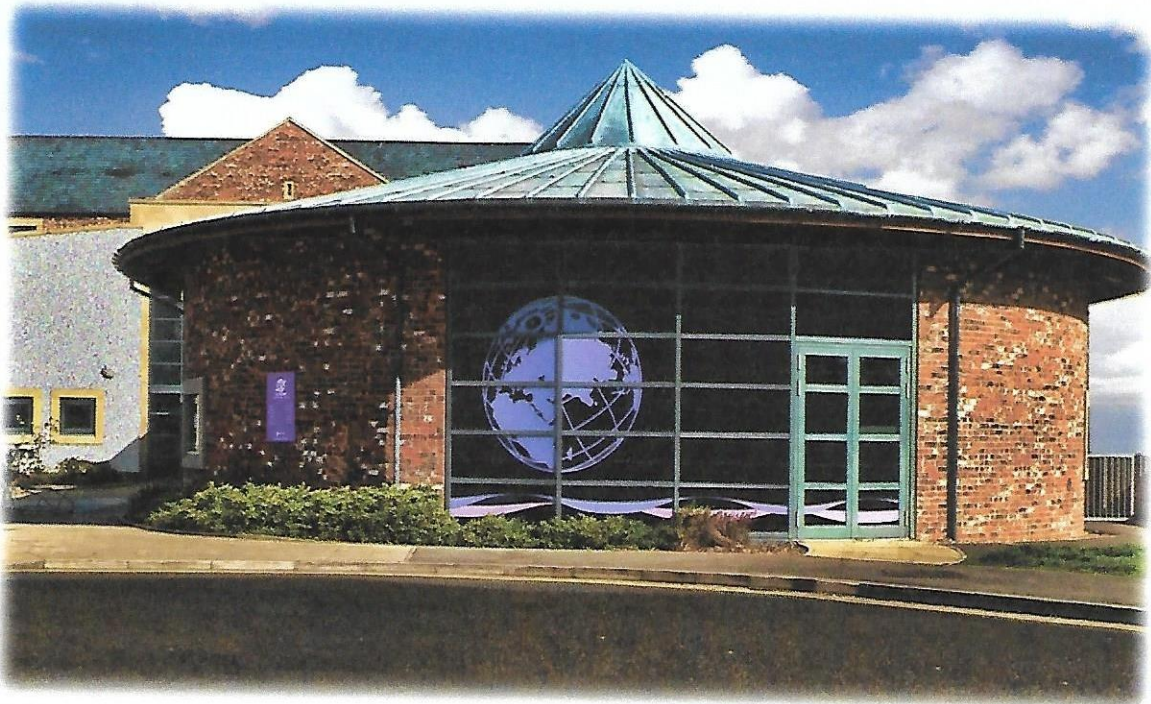




The Globe Community Library
(Registered Charity Number 1171473)

www.theglobelibrarystokesley.org.uk



THE GLOBE COMMUNITY LIBRARY
TRUSTEES ANNUAL REPORT
FOR YEAR ENDED 31 MARCH 2020

The Board of Trustees present their report, together with the accounts of the charity for the year ended 31 March 2020.

Structure, governance and management

The Globe Community Library (**The Globe**) was registered on 6 February 2017 as a Charitable Incorporated Organisation constituted under a governing document dated 23 January 2017. The charity is managed by a Board of Trustees - under the Constitution there should be not less than 5 and not more than 11 appointed trustees. Every trustee is appointed for a term of 3 years. The trustees who have served during the year were:

Peter Chandler	Bryn Griffiths
David Heggarty	Robert E Roberts
Fiona M Parkin	Gill DeCosemo (resigned 6 May 2019)
Roy Martin (appointed 4 April 2019)	
Andrew Wake (appointed 30 July 2019)	

The Library Manager and relief are funded and employed by Stokesley Town Council. The trustees are grateful for the support given by the Town Council, for without it the library would certainly have closed. Whilst the Trust does not employ either the manager or relief, under an agreement with the Town Council the charity trustees manage their day-to-day work. A North Yorkshire County Council (NYCC) library employee provides 15 hours work time to support the manager.

Our Library Manager Jane Hall took up other employment in April 2019 after two years in the post. The Trustee Board express their gratitude for her sterling work which culminated in **The Globe** being highly commended as a runner-up for NYCC Library of the Year 2018/2019 for 'outstanding performance'.

THE GLOBE COMMUNITY LIBRARY
TRUSTEES ANNUAL REPORT
FOR YEAR ENDED 31 MARCH 2020 (continued)

Structure, governance and management (continued)

Gill De Cosemo resigned as a trustee on 6 May 2019 and took up the post of Library Manager on 1 June 2019. Gill has successfully steered the volunteer team in delivering the 26.5 hours per week library service and, with the team's involvement, expanded activities available to the community. Trustees greatly value her efforts to encourage a love of reading and in promoting greater community participation.

Charity Objective

The Globe is a community-run entity set up to save Stokesley Library from closure. The objects of the charity are:

'To provide facilities for the advancement of the education and social welfare of the public by the provision of a library and information hub for the benefit of residents of Stokesley and North Yorkshire wide and for facilitating community activity'.

In planning activities for the reporting period the trustees kept in mind the Charity Commission's guidance on public benefit. We continue to deliver a full library service in partnership with NYCC but also are focused on increasing the use of the library as a community hub for the benefit of residents. We are encouraged that footfall in the year increased to almost 38,000.

Keeping In Touch

Library services and activities are communicated to the community through the What's On newsletter, the local press, via posters in local venues and businesses, on social media and on our website www.theglobelibrarystokesley.org - the latter provides details of library services, events, news and recommended reading.

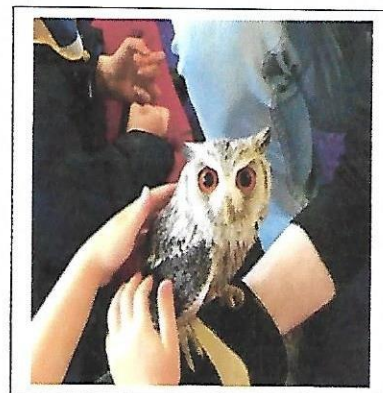
The website provides details of how the charity can be supported, by individuals or businesses. 'Friends of The Globe' and nine local businesses (listed on the website) provide sponsorship. Their financial support is gratefully acknowledged.

THE GLOBE COMMUNITY LIBRARY
TRUSTEES ANNUAL REPORT
FOR YEAR ENDED 31 MARCH 2020 (continued)

Activities

With emphasis on community, we delivered a wide range of events and activities to encourage increased use of the library. Highlights of these are:

- a. Enhancing library accessibility: a start has been made on delivering a 'Pop Up' library, in which volunteers use a display stand in local shops/businesses, giving community members the opportunity to see what is offered and to encourage them to join the library. Plans were in hand to have a 'Pop Up' in Stokesley Primary School but were thwarted when the pandemic lock-down was imposed, so we plan to implement that programme as soon as it is safe to do so.
- b. Home Library Service: we continue to provide a Home Library Service to those who are unable to visit the library. This invaluable link to the community is delivered by dedicated volunteers.
- c. Encouraging children: we provide many activities for children, including regular story time events and we started a Junior Book Club. Half-term activities included display of owls and animals from Kirkleatham Owl Centre (30 children and 23 adults attending) and a pony party when 84 attended.



THE GLOBE COMMUNITY LIBRARY
TRUSTEES ANNUAL REPORT
FOR YEAR ENDED 31 MARCH 2020 (continued)

Activities (continued)

d. Encouraging Reading: We encourage the community to expand their reading range through recommendations chosen by the Library Manager and volunteers and **The Globe's** Book Club meet each month. Additionally, 'reading hacks' sit with children to encourage a reading habit - the hacks are volunteers (including pupils from Stokesley Academy School) who have been trained in the 'reading hack' role.

e. Summer Reading Challenge: The challenge topic for 2019 was 'Space Chase' and 127 children participated. Associated with the challenge, our Craft Group constructed a Blue Planet montage (Soup Dragon and Clanger), which was on display when Dr Fred gave a talk about the Blue Planet and its comparison with our moon and other planets.



f. Adult Learning: Adult Learning Stokesley delivered classes in photography, playing the ukulele, moving forward creatively, forensic science family drop-in and an iPad workshop. Additionally, there were workshops for writer's and about calligraphy.

THE GLOBE COMMUNITY LIBRARY
TRUSTEES ANNUAL REPORT
FOR YEAR ENDED 31 MARCH 2020 (continued)

Activities (continued)

g. Educational Talks: we aim to provide educational talks and in the year they included :

- ✧ 'Lets Have a Cuppa' - talk on the subject of death, given by five staff from Teesside Hospice.
- ✧ Blackmail - talk by Vincent Duffy former Scene of Crime Officer.
- ✧ Exploring the moon - talk by Dr Fred Stevenson
- ✧ History Taster

h. Drop-in Events:

- ✧ Weekly Citizen's Advice Bureau sessions.
- ✧ Drop-in clinics and money talks on banking, retirement, investments, wills and property by Newcastle Building Society.
- ✧ NatWest drop-in banking.
- ✧ Leven Radio drop-in sessions - local radio station community involvement.
- ✧ IT buddy/help.

THE GLOBE COMMUNITY LIBRARY
TRUSTEES ANNUAL REPORT
FOR YEAR ENDED 31 MARCH 2020 (continued)

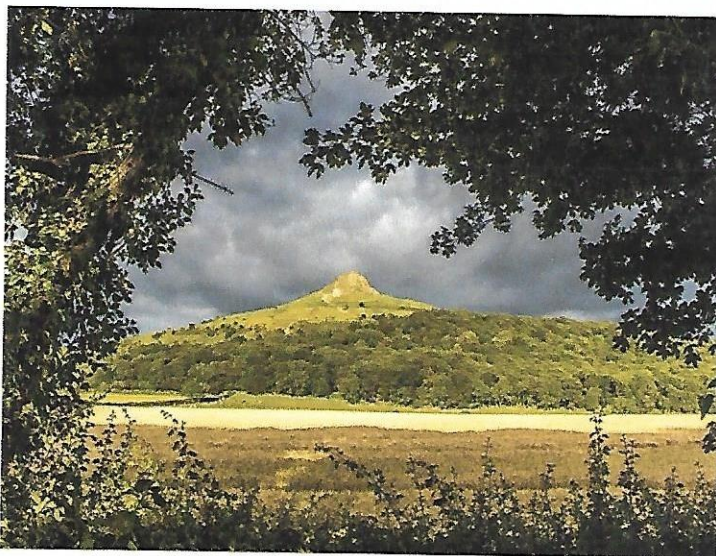
Activities (continued)

i. Competitions: we encouraged the community to enter two competitions in the year - short story and photography.

- ✧ Our second Short Story Competition was in two classes - 7 to 13 years and 18+. At the presentation evening on 19 May 2019 professional story teller Chris Bostock read the winning entries.



- ✧ Our photographic competition was sponsored by Direct Business Supplies. Entry categories were 17 years and under and over 18 and the 2019 topic was a photograph that 'represents the locality of Stokesley and surrounding area'. Winners were presented with awards on 11 February 2020:



*Class 18 and over winning
entry from Stephen Brown
'Gathering Storm over
Roseberry Topping*

THE GLOBE COMMUNITY LIBRARY
TRUSTEES ANNUAL REPORT
FOR YEAR ENDED 31 MARCH 2020 (continued)

Activities (continued)

Class under 18 winning
entry from Molly
Coleman 'Yorkshire's
Grace - my Happy Place



j. Group Activities: community engagement by groups is a feature of events in the library - these include: 'The Globe Knitters', the 'Globe Book Club', Willow Weaving and craft activities, Chess Club. The annual Quiz Night in the Autumn is a very popular social gathering. From August 2019 Stokesley Climate Group met monthly in the library.

k. Code Club: Since the formation of The Globe Community Library, our Code Club has met for an hour every Monday after school during term time, until this was disrupted by the COVID-19 lockdown. Since then the Code Club has had to operate "virtually" with some of the young people logging into the Raspberry Pi and Code Club websites to continue their computer coding experiences. We hope to be able to resume some normality after the children return to school in September 2020. Code Club has a full complement of members and a short waiting list, which means that any vacant places are soon filled.

THE GLOBE COMMUNITY LIBRARY
TRUSTEES ANNUAL REPORT
FOR YEAR ENDED 31 MARCH 2020 (continued)

Activities (continued)

I. Robotics Club: Our 3D Printer Club was very popular in 2018/19 and after our self-build 3D Printer had been completed, we were keen to keep its members involved and intellectually challenged. So, during EU Code Week 2019, we started a Robotics Club for young people, both boys and girls, aged between 10 & 24. Members of the new Club and Globe volunteers worked together to build a number of remote controlled robots from scratch, using basic parts, further developing the technology with the intention of making a 6-axis robotic arm capable of performing a range of complex tasks - though the COVID-19 outbreak prevented us from completing this. The project was designed and coded by the young people. When the situation returns to normal, the Club will resume, and young people will continue to learn the benefits of working together to develop and use coding and to create complex robotic devices.

Financial review

The Library had a yet another successful year. Voluntary income increased in the year mainly due to a donation of £3,000 from Newcastle Building Society. Overall the level of receipts and payments remained approximately the same, leading to an excess of receipts over payments for the year of £7,163.

We were delighted to be accepted yet again as a beneficiary of the Co-op Local Community Fund. We received £11,762 to purchase equipment to run film shows for all ages, IT sessions with iPads for silver surfers and a 3D printing workshop.

We are most grateful to our local commercial sponsors:

Redmayne Bentley Stockbrokers

Newtons Solicitors

Tanton Industries Ltd

Domestic Bliss

Taylor Wimpey

Panda Restaurant

Carpet Crafts

Direct Business Supplies

Analox Sensor Technology

THE GLOBE COMMUNITY LIBRARY
TRUSTEE'S ANNUAL REPORT
FOR YEAR ENDED 31 MARCH 2020 (continued)

Financial Review (continued)

Trustees are also grateful to Hutton Rudby Dramatic Society for supporting **The Globe** through proceeds from their children's show - 'A Grimm Night for Hans Christian Anderson' .



Cast with Chairman of Trustees and Library Manager

The surplus on unrestricted funds at 31 March 2020 was £46,013 (2019: £33,755). Unrestricted funds are available to spend on activities that further the charitable purposes of The Globe.

There was a surplus on designated funds at 31 March 2020 of £282. Designated funds are unrestricted funds which the trustees have set aside for a particular purpose.

At 31 March 2020 the charity held restricted funds of £12,245 (2019: £5,082) - these are funds which the donor has specified are to be used solely for particular projects being undertaken by the charity.

The financial year 2020-21 is going to be a challenging one in view of the Covid-19 pandemic. Although the library has now reopened on a limited basis, the trustees consider that income will be significantly reduced in 2020-21. We are fortunate that the charity holds significant unrestricted reserves and the trustees

THE GLOBE COMMUNITY LIBRARY
TRUSTEE'S ANNUAL REPORT
FOR YEAR ENDED 31 MARCH 2020 (continued)

Financial Review (continued)

consider that we hold sufficient funds to cover expected expenditure in the next 12 months.

The trustees have established a Reserves Policy whereby unrestricted funds, which are free reserves of the charity, are maintained at a level which equates to twelve months unrestricted expenditure. At this level the trustees feel that they would be able to continue the current activities of the charity.

Achievements

In our 2019 report trustees looked ahead in three areas: introducing adult learning courses, starting film nights and further enhancing community awareness and engagement.

- ✧ Adult learning - in partnership with Stokesley Adult Learning group classes have were introduced - topics were: photography workshop, moving forward creatively, iPad workshop and forensic science family drop-in.
- ✧ Film nights - late in the year we commenced showing films (sourced from Into Film) but lock-down for Covid-19 brought these to a halt.
- ✧ Community Awareness - promoting the library in the local community has been achieved through increased publicity via posters, media and our website. Plans were in hand to expand our 'Pop-up Library', a scheme for taking the library to the community via displays in local businesses as well as in Stokesley Primary School. Once again, the Covid-19 pandemic has thwarted that effort. Further impetus will be given to the project once it is safe to do so.

THE GLOBE COMMUNITY LIBRARY
TRUSTEE'S ANNUAL REPORT
FOR YEAR ENDED 31 MARCH 2020 (continued)

Achievements (continued)

Trustees recognise that achievements in the year were the result of the significant work undertaken by our volunteers and we are grateful for their continued support. Their work ranges from stacking shelves to interfacing with customers, from planning events and activities to delivering them, from poster displays to media coverage. Through their dedication and the leadership of our Library Manager the relevance of **The Globe** to the community has been greatly enhanced.

The Covid-19 pandemic curtailed activity in the last few weeks of the year. However, subject to government safety regulations, we planned to provide a 'library by appointment' service in which users request books and library staff make the selections requested and place in bags for the user to collect at a pre-arranged time - the scheme ensures that users do not access the library.

Looking Ahead

We have won another Euro500 grant for this year's Code Week and plan in September 2020 to launch our "Stokesley Online Community Online Shed". COVID-19 has created many new young carers and the lack of school support during lockdown is disproportionately affecting the poorest in our midst. Our Online Community Shed can maybe change that, letting like-minded people meet online to learn new coding skills, share worries or concerns and create new personal relationships.

The Shed will be a virtual space ("in the Cloud") where one can have fun, share experience, skills and knowledge and gain a renewed sense of purpose and belonging. Anyone can join the "Shed" from a desktop or laptop computer or an iPad, and the group will learn and use computer coding, databases and mobile communications, with commercial and/or specially developed software. For some of those who don't have access to a family computer, we will loan out a small number of our Raspberry Pi microcomputers, each with a screen, keyboard and

THE GLOBE COMMUNITY LIBRARY
TRUSTEE'S ANNUAL REPORT
FOR YEAR ENDED 31 MARCH 2020 (continued)

Looking Ahead (continued)

mouse. Our goal is to get participants communicating and collaborating in a way that suits their lifestyle; building life skills through the use of coding. Hopefully, the 'Shed' will serve to reduce isolation and feelings of loneliness, allow people (of whatever age) to deal with mental health challenges more easily, remain independent, and rebuild communities. All local young people between the ages of 8 and 24 will be included, with a range of inclusive activities.

The trustees have set the following targets for the year to 31 March 2021:

- ✧ Introduce further adult learning courses
- ✧ Expand film nights (educational and recreation)
- ✧ Further develop community awareness and engagement

This report was approved by the Trustees on 20 Oct 2020 and signed on their behalf by



R E Roberts

Chair of Board of Trustees

THE GLOBE COMMUNITY LIBRARY

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE GLOBE COMMUNITY LIBRARY

I report on the accounts of The Globe Community library for the year ended 31 March 2020 which are set out on pages 14 to 16.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

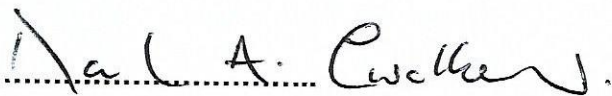
My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



David A Swallow FCA

20 October 2020

**THE GLOBE COMMUNITY LIBRARY
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2020**

	Unrestricted funds £	Designated funds £	Restricted funds £	Total £	2019 £
Receipts					
Library charges and sale of goods	5,500	-	-	5,500	5,256
Room hire	1,378	-	-	1,378	1,551
Grants	-	2,562	-	2,562	5,435
Contributions from parish councils	710	-	-	710	535
Donations	8,621	-	-	8,621	4,895
Coop Local Community Fund	-	-	11,762	11,762	12,446
Gift Aid tax refund	311	-	-	311	474
Fundraising	1,697	-	-	1,697	2,329
	<u>18,217</u>	<u>2,562</u>	<u>11,762</u>	<u>32,541</u>	<u>32,921</u>
Payments					
Library supplies	339	-	-	339	488
Rates	-	-	-	-	462
Insurance	374	-	-	374	249
Cleaning	1,380	-	-	1,380	1,404
Fundraising expenses	119	-	-	119	890
Club expenses	-	296	20	316	-
Events	1,114	-	-	1,114	456
Legal fees	-	-	-	-	5
Independent examination fee	-	-	-	-	300
Purchase of assets	1,461	2,031	4,189	7,681	6,530
Sundry expenses	1,125	-	390	1,515	2,214
	<u>5,912</u>	<u>2,327</u>	<u>4,599</u>	<u>12,838</u>	<u>12,998</u>
Excess of receipts over payments	12,305	235	7,163	19,703	19,923
Transfers between funds	(47)	47	-	-	-
Cash funds at 1 April 2019	33,755	-	5,082	38,837	18,914
Cash funds at 31 March 2020	<u>46,013</u>	<u>282</u>	<u>12,245</u>	<u>58,540</u>	<u>38,837</u>

**THE GLOBE COMMUNITY LIBRARY
STATEMENT OF ASSETS AND LIABILITIES
YEAR ENDED 31 MARCH 2020**

	2020	2019
Cash Funds		
Cash in hand	117	0
Cash at bank	58,423	38,834
	<u>£58,540</u>	<u>£38,834</u>
Other monetary assets		
Gift Aid Claim	646	311
Payments in advance	318	249
	<u>£964</u>	<u>£560</u>
Assets retained for the Charity's own use		
Website	900	900
Furniture & equipment	13,114	10,830
Computer equipment	5,038	-
Donated assets	150	200
	<u>£19,202</u>	<u>£11,930</u>
Liabilities		
Creditors and accruals	<u>£300</u>	<u>£735</u>

The attached notes form part of these accounts

Approved by the Trustees on 20 Oct and signed
on their behalf by :

.....
R E Roberts

.....
Fiona M Parkin

**THE GLOBE COMMUNITY LIBRARY
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2020**

1. The movements in restricted funds during the year were:-

	At 1 April 2019 £	Receipts £	Payments £	Transfer to unrestricted funds £	At 31 March 2020 £
North Yorkshire County Council Locality Budget	82	-	82	-	-
The Jack Brunton Charitable Trust	5,000	-	2,620	-	2,380
Co-op Local Community Fund	-	11,762	1,897	-	9,865
	5,082	11,762	4,599	-	12,245

The grant from North Yorkshire County Council Locality Budget was a contribution towards the purchase of polo shirts for volunteers.

The grant from The Jack Brunton Charitable Trust was a receipt towards the setting up of a craft area and other future capital expenditure within the library.

The grant from the Coop Local Community Fund is for the purchase of equipment to run film shows for all ages, IT sessions for silver surfers and a 3D printing workshop.

2. The movements in designated funds during the year were:-

	At 1 April 2019 £	Receipts £	Payments £	Transfer from unrestricted funds £	At 31 March 2020 £
Techsoup	-	2,125	2,172	47	-
Euro 500	-	437	155	-	282
		2,562	2,327	47	282

The receipt from Techsoup was a prize for winning the Innovation category of European Code week 2018 for our 'Build Your Own 3D Printer' entry. It was agreed that these funds would be used to purchase 3D printers and relevant supplies to be used by our Code Club.

The grant received from Euro500 was to cover the costs of our entry into the 2019 Robotics for Girls' European Code Week competition. Surplus funds will be used by the Robotics Club for future projects.

3. The library is managed on a day to day basis by a library manager, employed and funded by Stokesley Town Council.
4. Grants received may be repayable if certain associated conditions are not or have not been met.