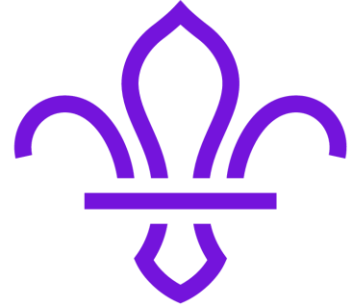


Scouts

Spelthorne



**Annual General Meeting
19th October 2020**

**ANNUAL GENERAL MEETING
OF SPELTHORNE DISTRICT SCOUT COUNCIL**

**MONDAY 19th OCTOBER 2020 AT 7.30PM
via ZOOM**

AGENDA

1. Welcome and Prayer
2. Apologies
3. Minutes of the AGM of Spelthorne District Scout Council held 24th June 2019
4. Matters Arising
5. Annual Report of District Executive Committee
 - a. District Commissioner's Report
 - b. Treasurer's Report
6. Receive and Consider the Annual Report
7. Receive and consider the Annual Statement of Accounts
8. Approval of the District Commissioner's Nomination of District Chairman
9. Nomination and Election of District Secretary
10. Nomination and Election of District Treasurer
11. Nomination and Election of Members to the District Executive Committee
12. Approval of the District Commissioner's Nominations of Members to the District Executive Committee
13. Nomination and Election of Scouter to County Scout Council
14. Appointment of Independent Examiner
15. Any Other Business
16. County Representative, Deputy County Commissioner, Mrs Tricia Griffin
17. The President of Spelthorne District Scouts, Mrs Suzy Webb
18. The Worshipful the Mayor of Spelthorne, Cllr. Colin Barnard
19. Vote of Thanks to Principal Guests

**MINUTES OF THE ANNUAL GENERAL MEETING
OF SPELTHORNE DISTRICT SCOUT COUNCIL
HELD ON
MONDAY 24th JUNE 2019 AT 7.30PM
AT HENGROVE SCOUT HQ, STATION CRESCENT, ASHFORD, TW15 3HN**

The evening started with a short performance from some of the cast members of the 2020 Spelthorne Gangshow, led by the Musical Director Rev. Vicci Davidson. They sang two medleys that they had performed in the April show.

1. Welcome and Prayer

Rev. Vicci Davidson opened the meeting with prayer.

The past Chairman, Judy Taylor, welcomed our President Suzy P Webb, Tricia Griffin County representative, Beth Jeffries County Youth Commissioner, Councillor Rose Chandler, Leaders, Helpers and all present.

2. Apologies

The following sent their apologies:-
Gary Waters and Lynn Dredge

3. Minutes of the AGM of Spelthorne District Scout Council held on 25th June 2018

Neil Gray proposed that the minutes be accepted John Hillman seconded the proposal and a show of hands indicated that all were in agreement.

Phillipa Fewins was thanked for the printing of the AGM booklets.

4. Matters Arising

Correction to spelling in 2018 minutes in point 11 of Mary Ayres to Mary Eyres.

5. Annual Report of District Executive Committee

a. District Commissioner's Report

In addition to his printed report, Roger thanked all the adults that help in Scouting.

He recognised the achievements of Keenan a cub scout at 6th Staines who is part of the Manor Mead School group, Tegan of 1st Stanwell who was part of the Windsor St George Parade and Adam of 8th Ashford who has been fundraising for their new HQ.

He thanked the members of his District Team for their support during the year as well as his wife, Carole. He also thanked Judy Taylor for agreeing to chair the meeting although she stepped down in December 2018.

b. Treasurer's Report

Darran presented the report to the meeting.

6. Receive and Consider the Annual Report – see item 7

7. Receive and Consider the Annual Statement of Accounts

The Annual report and Statement of Accounts, for the year ended 31st March 2019, was presented to the meeting. The report was approved and this was agreed by a show of hands.

8. Approval of District Commissioner's Nomination for District Chairman

Roger asked the meeting to approve his nomination of Graham Ledger as District Chairman. The nomination was approved. Judy Taylor, who had been chairing the meeting, joined the floor and Graham Ledger joined the District Table.

9. Nomination and Election of District Secretary

Carol Dix proposed that Denise Buttigieg be elected as District Secretary Alan Jones seconded the proposal and a show of hands indicated all were in agreement.

10. Nomination and Election of District Treasurer

Stuart Young proposed that Darran Buttigieg be elected as Treasurer Oliver Davies seconded the proposal and a show of hands indicated all were in agreement.

11. Nomination and Election of Members of the District Executive Committee

Moira Hendry proposed that Keith Brewer, Neil Gray, Gill Henry and Mike Taylor be elected to the Executive Committee. Diana Brown seconded the proposal and a show of hands indicated that all were in agreement.

12. Acceptance of the District Commissioner's Nominations of Members to the District Executive Committee

By a show of hands, the meeting approved of Roger's nominations of Siobhan O'Neil, Andrew Mizen and Janice Reid-Franczak to the District Executive Committee.

John Hillman and Sharon Holmes were thanked for the time they have given serving on the District Executive Committee.

13. Acceptance of Appointment of Scouter to the County Scout Council

The meeting approved by a show of hands the appointment of James Ayling, Scout ADC as Scouter to the County Scout Council.

14. Appointment of Independent Examiner

Linda Knights proposed that Peter Connolly be appointed as Independent Examiner to the District.

15. Presentation of Awards

Roger presented an award to Beth Jeffries our previous District Youth Commissioner.

16. Any Other Business

None.

17. County Representative

Tricia Griffin spoke of the 4P's This is People, Programs, Places & Perception.

People - We are lucky with the people we have. We have lots of good leaders and scouters, parent helpers, SASU and executive committees. The County is there to help with recruitment if needed.

Programs- You Shape, International opportunities (we have 6 young people attending the Jamboree), the Gangshow and our restarted Explorers. As a District we offer lots of varied program activities.

Places – In our District all of our units have their own HQ's to use and we are lucky that the District also has the Hengrove HQ available for use by groups if needed and for training and other activities.

Perception – This is how we are seen by the wider community and media. Spelthorne groups are active in community events such Remembrance and community fetes etc.

Tricia thanked all that are involved to give the best possible Scouting to the young people and especially to Judy Taylor as our previous chair and to Graham Ledger for stepping up into the role.

A motto to remember - "If it ain't fun, it ain't Scouting!"

18. The District President - Suzy P Webb

Suzy was glad to be invited to Scouting events this past year such as the Cub cooking competition, the Chief Scout Gold Awards, and 1st Sunbury's 100 years.

She thanked Judy for her contribution to the District and congratulated Beth on her move from District to County.

We provide a wonderful chance for youngsters to thrive and learn new skills and told the councillors present of the fantastic youth service we are providing.

Cllr Barnard, who was present agreed with Suzy and told of his time as a member of 20th Enfield and the opportunity he had to attend the Jamboree in Sutton Coldfield and meet the Queen. He told us how scouting had been a big part of his life and that he had attended a 50 year reunion for his group. He passed on greetings from the Mayor who was unable to attend personally.

A presentation of flowers was then made to Suzy and flowers and a gift to Judy as thanks for her time as Chair.

19. Vote of Thanks to Principal Guests

Hannah Peterkin proposed a vote of thanks to our guests the Suzy Webb, Tricia Griffin and the attending Councillors. Thanks also to SASU for preparing the refreshments and all for coming.

Graham declared the meeting closed at 8.32pm and invited everyone to stay for refreshments.

Spelthorne District Scout Council AGM, Monday 19th October 2020

Chair's Report

Dear Council Members and Guests

Welcome you to our Annual Report, albeit later in the year than planned and at an AGM in a different format to what we have been used to in the past but who could have predicted how the end of our reporting year and the remainder of 2020 would have turned out.

I want to start with a thank you, a thank you to all of the leaders, helpers, parents and members of the district team for rising to the challenges we have had to face and overcome so far this year, everyone has shown true scouting spirit and many will have learned new skills for life through a mix of in person and digital scouting experiences.

This report looks back over 2019 and early 2020, some of which will seem a lifetime ago now but shows that Scouting in Spelthorne is helping change the lives of over 900 young people each week helping them develop skills for life, something of which I am proud to be part of.

Taking on the role of chair from Judy left big shoes to fill. I would like to thank Roger, Denise and Darran for their assistance and support in helping me get up to speed. It has been a privilege to get out to many of the groups and see first hand what great scouting goes on across the district.

It has been great to hear reports of events that are mentioned later in the report taking place across the district including camps and swimming gala's as well as the presentations from those who represented the district as part of Surrey Units for 2 weeks in July 2019 at the 24th World Scout Jamboree in West Virginia, USA. An event with 45,000 Scouts from over 100 countries attending.

In my first year as Chair there have been many Scouting firsts for me, one of which was navigating the annual census reconciliation and return. Despite a small drop in numbers compared to the previous year we continue to provide Scouting to over 900 young people across the district on a weekly basis.

One of the responsibilities of the executive team is to ensure that we have a solid approach to safety and safeguarding of young people. There has been a push this year to ensure that mandatory training has been renewed with a special focus on Safety & Safeguarding. I would like to thank all leaders & members who have completed this to ensure awareness and skills are up to date.

So as we look forward to the remainder of 2020 and into 2021, our focus as an Exec is getting everyone back to face-to-face Scouting safely and supporting groups adjusting to the new 'normal'.

Yours in Scouting

Graham Ledger
District Chair

District Commissioners Report

Well here I am at last putting a report together for our delayed AGM. It is a little strange to be writing this report in September with the last Scout year having passed nearly six months ago! With all that has happened since it is good to look back on what we achieved during that time and once again I find myself in awe of the enthusiasm and commitment of all our leaders and helpers. The strength of Spelthorne district is testament to all the efforts of so many people. I find it an unbelievable privilege to be District Commissioner and I am proud of all we do.

As I am sure most of you know I had to take a unforeseen few months break from my role and I would like to say a massive thank you to Keith and Graham who found themselves at the helm with very little notice. Keith has always been a rock of support for which I am most grateful. Graham had only been in his role a matter of months and must have wondered how he had missed reading this particular bit in his job description!. I returned to duty on March 1st and had barely had chance to iron my uniform before face to face Scouting ceased. I am sure that next year's report will be full of the happenings since then.

As a district we continued to provide top quality Scouting to our young people. We continued to have a steady stream of enquires to join and our biggest challenge remains the recruitment and retention of adults.

When you been is Scouting a long time you think that you have seen most things but the invasion of oak processionary moths which put paid to the aerial runway at the district cub camp was a definite first. This did not however prevent this from being its normal success.

Our six representatives at the World Jamboree had the experience of a lifetime and like those who have gone before them proved to be fantastic ambassadors for Scouting, Spelthorne and for young people in general. I hope that most of you had the chance to hear of their exploits at one of their presentations.

My report for last years AGM mentioned the restarting of Explorer Scouting and this has proved to be a great success with large numbers, full and exciting programmes and the gaining of countless awards.

Once again we have seen many service awards gained by our leaders. Amongst these were Silver Acorns for Linda Knight and Alan Jones. Both Linda and Alan have given amazing service in their roles as Beaver and Cub Leaders at 3rd Staines and it was a great shame .that circumstances meant that the Windsor parade had to be cancelled. I had the privilege of attending the 2019 edition where Tegan proudly took here place alongside Bear Grylls and the Duke of Kent to celebrate her Award for Meritorious Conduct.

There is no doubt that the movement as a whole as well as us here in Spelthorne face some challenging times ahead, However I am confident that we will do what we always do, roll up our sleeves and confront them head on. I look forward to working with you all as we move forward.

Once again my list of thanks is long:

To Keith, Lynn, Stuart, Richard, Karen, James, Seb, Mike and Hannah our hard working District team, to Sam our DESC, to Roxanna, Neil and all involved in training, to Graham,

Denise, Darran and all of the district Exec. and of course everyone else who has contributed to the continued success of our district.

As always, my final vote of thanks goes to my wife Carole whose steadfast and unwavering support allows me to carry out my role and without which the task would be very difficult indeed.

Roger Dix DC
September 2020

Spelthorne District Beavers Report

April saw the culmination of months of hard work for many Beavers from across the district with three performances at the Spelthorne District Gang show. They performed two songs from both world wars and brought the first act to a close. For many of them, it was the first time they had ever performed in front of an audience.

In May, six groups took part in a sports day at Town Farm school, Stanwell. The Beavers enjoyed mixing together in different teams and trying out lots of different activities. The event was very well supported by family members and everyone thoroughly enjoyed themselves.

After the summer break, seven groups met up for a day out at Wellington Country Park in Berkshire. The Beavers went on a bug hunt, wildlife hike and were able to see and take part in many interesting things.

In November the Beavers were invited to welcome Santa Claus to Staines in the annual Santa parade. Lots of Beavers dressed up as their favourite Christmas song and enjoyed waving to the very large crowd.

Throughout the year the leaders attended meetings and we have welcomed many new leaders.

Lynn Dredge

ADC Beavers

Spelthorne District Cub Report

Hello, another year has flown by and, as always, we have been incredibly busy in the cub section. Rather than wait until the end, this year, I am going to start with my 'thank you' bit. I am lucky to be supported by an amazing team- Mowgli, Bagheera and Keego (Richard, Karen and Alfie). They help to bring ideas to life, answer by many WhatsApp messages and rise to the challenge when called upon- this includes helping make sure camp is ready just after I've moved house. We also have lots of fantastic leaders who provide excellent programmes during the week to their packs and also support the extra activities we run as a district. I feel it is important to cubs to see they are part of a much bigger organisation and their support of our events helps this to happen. I am also incredibly lucky to have a fabulous family who allow me to do what I enjoy and help me before, during and after events. Without their support, I wouldn't be able to do my role. There are other thanks, which are in the rest of the report.

Active Support ran our fantastic challenge day. Each team is challenged to complete a number of bases using a range of skills from physical to mental to build up points. The cubs had a fantastic time and our winning team was 1st Stanwell. Active Support deserve a massive thank you. As well as running this event, they support our swimming gala, SCRAM and camp. They are always willing to do any jobs asked of them without a moan or groan. We are lucky to help these amazing people who help to make sure we can run large events and keep our offering to the cubs as good as it is.

We had a fantastic day at the tri-annual SCRAM event. This is a large county events seeing thousands of cubs coming together for the day enjoying a wide variety of activities. We had nerf wars, horse racing, rope making, sling shots and more on offer in the Spelthorne areas as well as hundreds of other activities and inflatables across the site. We even had cubs going live on the radio.

District camp took us on a road trip to the USA. Each pack took on a different state from America and devised their base based on it. We also held our inter pack competition. This year, each pack had to decorate a star to represent their state. We had mud, marshmallows, hula skirts and more. The voting took place at camp and also via Facebook which led to 8th Ashford winning. The bases were amazing- lassoing, dressing up as presidents, inflatable bucking bronco and more was on offer. Our road trip was amazing seeing what a diverse place America is.

Something that is becoming a regular event is our district summer camp. A longer, smaller camp than district camp this camp aims to help cubs really get the hang of camping and developing a love of being out and about. This year we headed off, by train, to Littlehampton and enjoyed some seaside fun. We entered the towns sandcastle competition, went to a real castle and found out how the RNLI help to keep us safe. The weather was generally kind to us apart from one rather windy night when we discovered why good old patrol tents are better than large lightweight ones! The cubs were fantastic and camp from a number of packs. By the end of the camp, this wasn't evident as everyone was getting on so well. The camp is only possible through the help of the leaders who give up a substantial amount of time- massive thanks to Sharon, Jackie, Richard and Gemma who all agreed to be part of the adventure. What is even more exciting is plans for 2020 were underway on the train home.

In the autumn term, we held Hathi's birthday Hike. This year we were based around Hampton and Hanworth. The route is set by certain places the cubs need to visit, they decide how they will get from place to place. This year, we were able to enjoy a visit to a lesser known nature reserve and toast marshmallows in my new garden. Sadly, it was a rather wet event but the teams were fantastic and our winning team was from 1st Sunbury. I still managed to get cake after the event so all was good!

Our swimming gala is always a fun event. It's great to see lots of cubs having a go either in the smaller pool, for less confident swimmers or the main pool for length swimmers. Both pools help to generate points towards the winning team. 1st Sunbury were our winning team this year.

We held a new, one off event, just before Christmas. Each pack was challenged to decorate a Christmas tree to form part of a tree festival. The packs also selected a charity to collect for as the best tree was voted for through donations. Hengrove looked amazing with hundreds of twinkling lights, 15 amazing trees (including Elvis, the tree) and a visit from Santa to check up on who had been good. Altogether, we raised over £300 for the different charities which will go towards their hard work. It was a great way to bring the line in our promise about helping other people to life.

Spring term saw another camp. Our Bi-annual camp to PGL in Hindhead. The weather was rather wet and windy but it didn't stop our action packed weekend. We enjoyed climbing, archery, zip wire and much more. It was proof that there is no such thing as bad weather, it's just not being prepared that stops you. The cubs (and leaders) love the camp as it is action packed, you get loads of food and the rooms have underfloor heating!

Each pack held their annual quiz at the start of the term with the winning teams coming together for the district final. There are some very brainy cubs and the results were close. Rudyard Pack managed to get the winning place and went on to the county completion. We also held the cooking completion. This is a lovely event as the cubs really do learn skills that they will use for the rest of their life. We had amazing smells coming from Hengrove as the 6 teams went against each other. This is one event I am always glad we have a judging team for as I would never be able to decide. Once all the points were added up 1st Stanwell won and went onto the county competition where they came 4th place.

Added to this, I have been able to award a number of Silver awards to cubs from a number of packs. I am always amazed at how fantastic the Spelthorne cubs are and the opportunities they get. Thank you to everyone who helps make this happen!

Hathi (Stuart Richardson)
ADC Cubs

Spelthorne District Scouts Annual Report

This year saw us bring in one new event our District 5-A-Side Football competition and our triannual District Camp. We also held our annual Bivvy night with our Master of Arms badge event postponed. James (ADC) and Seb (DSL) have been busy visiting different troops to hand out badges achieved from our camp and to also hear from the Scouts how they would like the district programme to evolve. Our plan is always to ensure our programme is accessible to all and 'youth led'. So with last year done, how did all the events go?

Our **District 5 a side football competition** was held in May. The entered teams (3rd Ashford, 3rd Staines, 5th Sunbury and 6th Staines), took part in a head to head mini league before the grand finale match between the league champions 5th Sunbury and league runners up 3rd Staines, the latter winning a tense penalty shoot out 4-3 to win the tournament and lift the trophy. Well done to 3rd Staines!

Our triannual **District Scout Camp** was held in June in the glorious sunshine at Tolmers Scout camp in Hertfordshire. 10 of our 13 troops attended our biggest District camp to date with well over 200 Scouts and leaders on site enjoying an exciting mix of the onsite activities (rafting, rifle shooting, climbing, land zorbs etc) and group led Scout skills bases (fire lighting, pioneering, challenges etc). Our Explorers - Scott Unit also attended, assisting with the bases, running the Sunday BBQ for all attendees and enjoying some of the onsite activities and a hike too.

Bivvy Night in November which is our most popular event of the year was attended by over 100 Scouts, 25 leaders and 14 Explorers. The weather was very mild this year meaning there were plenty of open shelters, but that didn't stop a supply of wood in demand to keep the fires going. Those midnight burgers and casserole go down a treat!

Our usual **Master of Arms badge event** was cancelled in March 2020 due to the growing concerns around Covid19.

Chief Scout Gold awards are an important milestone in the Scouting Calendar. This is the highest award to achieve in Scouts and is awarded through a county event throughout the year. Spelthorne had Scouts attend three of four events with 46 badges awarded and 31 members attend the ceremony. This is a great achievement which we thank all leaders and Parents for supporting their members through.

Planning was also underway for **Scoutabout 2020*** in June where we have all troops signed up. Spelthorne have been supporting the plans for its growth and change with exciting new activities planned in. *Please note whilst planning was underway in January - March with all troops this has now been postponed until 2021.

As always our thanks go to all our leaders, volunteers and young leaders for continuing to deliver an active and engaging programme to all their members. Ours numbers continue to be strong with waiting lists seen in several groups. Here is to 2020 and beyond....

James Ayling (ADC)
Seb Potts (DSL)

Spelthorne District Explorers Annual Report

Explorers started spring 2019 strong. We had 34 members with around 28 regularly attending meetings. The Explorers completed their Lifesaver badge under the tutelage of Steph and Chris Moore, our resident lifeguard trained leaders. This evening was a lot of fun for all involved with the added bonus of gaining 'Skills For Life'.

As we moved into the Summer term we continued to teach the Explorers valuable skills for life. They were split into groups and given a challenge to buy and cook a three course meal for under £5. Some of their results were questionable but all were edible and were judged by Bob Knight. During the Summer holidays we took the Explorers to Great Tower activity center in the Lake District for a week. Here they took part in many different activities from ghyll scrambling to Wild camping in the depths of the 250 acre campsite. This was one of six camps the Explorers took part in this year.

As the Autumn term started the Explorers took on a new project. This was to help build a prototype for a emergency bridge to be used in disaster hit areas. The project involved gluing blocks of Balsa wood together to form platforms. These would then be put under tension on a rope to create a bridge. This project was in connection with the local branch of Wood Group.

The Winter term had the Explorers helping Staines Rotary Club as well as the District with Santa Sleigh Collections to raise some funds. This was a good evening outline the generosity of the residents of Spelthorne. The Explorers also took part in Winter Camp at Gilwell Park in January. This was possibly the muddiest camp any of them had ever been on but that didn't lessen their enjoyment.

Explorers ended the year with 41 members and around 35 regularly attending. We also gave out 10 Platinum and 3 Diamond Awards which was an excellent achievement by our Explorers. We continue to receive Scouts from a wide range of groups throughout Spelthorne.

Sam Cumber
District Explorer Scout Commissioner

Spelthorne Scout Active Support Unit District AGM report 2020

The District Active Support Unit has helped at the following District and County events

2019

District

April – Spelthorne Gang Show
June – District Scout Camp at Tolmers
July – District Cub Camp, Walton Firs
November – Remembrance Sunday
Cub Swimming Gala

County

June – Scram

2020

March – Scott Explorers Awards Evening
- Cub Cooking Competition

We have also organized or helped at the following Community Events

Civic Awards
Penrose Day
Ashford Rotary Club, Classic Car Show, August bank holiday
Ashford Rotary Club, Christmas Santa Collections around Ashford and Stanwell

Social Events

May - Picnic
September - Skittles Evening & Fish and Chips supper
October _ Active Support Annual Meeting. Presentation by Scouts who attended the World Jamboree
November – County Active Support Quiz, we came second
December – Peacelight Ceremony

Sadly earlier this year we lost one of our members, Bess Craig-Bassey

Mike Taylor
Active Support Manager

Appointments Advisory Committee Report

We are trying to use the names **Appointment Panel** and **Appointment Meetings** rather than Committee and interview. Hopefully this will make them less formal and friendlier.

During the year we have met with:

GSL	1
Section Leaders	3
Assistant Section Leader	12
Section Assistant	5
Group skills	2
Change of role	2
Adult reviews only	8

Adult Reviews. As you will realise there are still many outstanding. Please consider this a priority to bring them up to date.

GDPR. There are still members who have not completed or had the training validated. This is part of the mandatory training to attain a 'full role'.

Change of Role. Please remember that each change of role creates a new appointment and a new PLP that needs to be completed. The training team are now informed of each new and change of role.

A huge thank you to the committee who supported these interviews and reviews we have completed. We will continue to keep a check on DBS renewals and GRDP validation.

If anybody is interested in joining the AAC then please contact Roger Dix or Neil Gray.

Moira Hendry stood down as Secretary at the end of 2019. Neil took over this role on a short term basis.

Neil Gray
Chair Appointments Advisory Committee

Spelthorne District Training Report

The team have continued to put on Getting started, First Response, Safeguarding, Safety throughout the year. Due to COVID we had to cancel the First Response training in March 2020.

We started using Booking Bug via the County Training Website for the courses from March 2020; however again because of COVID this was paused. Going forward this will be the way that people will book on to courses be it face to face or online.

There has been a compliance campaign from Headquarters, supported by the County and District to ensure all members are up to date with GDPR, Safety and Safeguarding. I would like to thank everyone who has taken it on board and completed the relevant e-learning. There are still people outstanding and this is gradually being picked up.

Carol and Oliver Davies have decided to step away from the training team and I would like to thank them for everything they have done over the years, and they will be greatly missed.

This left an opening for the Training Administrator role which Simon Day very kindly took on and has hit the floor running. Jo Day also joined the training team initially to be a First Aid trainer, however she will be involved in running other sessions as she has a wealth of experience in Scouting. Since April 2020 Simon has now changed his role and become a GSL but is part of the team as a trainer. I welcome them both and feel very honoured they have joined me as part of the team.

I would like to say thank you to everyone who has supported the training in Spelthorne – Jo and Simon Day, John Hillman, Benita Middleton, the GSLs and training advisors.

Roxanna Bostock
Local Training Manager

AWARDS APRIL 2019 TO MARCH 2020

Silver Acorn

Linda Knight 3rd Staines

Alan Jones 3rd Staines

Award Of Merit

Paul Warfield 3rd Ashford

County Commissioners Commendation

Sharon Holmes Manor Mead

Diana Brown Manor Mead

Chief Scouts Commendation

Sam Cumber DESC

Darren Kirkham 3rd Staines

30 Years Service

David Fern 1st Shepperton

20 Years Service

Paul Warfield

Richard Norman 1st Laleham

15 Years Service

John Collier 8th Ashford

Colin Reed 8th Ashford

Joanne Wallbanks 8th Ashford

Beverley Rider 6th Staines

Jayne Williams 1st Stanwell

Seb Potts 4th Ashford

Richard Norman DCSL

10 Years Service

Ann Long 1st Charlton

Jonathan Peters Active Support

Bjorn Svard 8th Ashford

Christopher Webber 7th Ashford

5 Years Service

Richard Jones 3rd Ashford

Nick Marchant 1st Sunbury

Catherine Jones 3rd Ashford

Trustees' Annual Report

For the period

From

0 1 0 4 1 9

to

3 1 0 3 2 0

Section A Reference and administration details

Charity name

Spelthorne District Scout Council

Other names the charity is known by

Registered charity number (if any)

1 1 7 8 6 8 5

Charity's principal address

61 Queens Walk						
Ashford						
Middlesex						
Postcode	T	W	1	5	3	J F

Names of the charity trustees who manage the charity

Trustee Name	Office (if any)	Dates acted if not for whole year
Mr Roger Dix	District Commissioner	
Mr Keith Brewer	Deputy District Commissioner	
Vacant	District Chairman	To 23 June '19
Mr Graham Ledger	District Chairman	From 24 June '19
Mrs Denise Buttigieg	District Secretary	
Mr Darran Buttigieg	District Treasurer	
Mr Samuel Cumber	District Explorer Scout Commissioner	
Miss Hannah Peterkin	District Youth Commissioner	
Mr Michael Taylor	Scout Active Support Manager	
Mr Neil Gray	Chair of Appointments Advisory Comm	
Ms Siobhan Grimwood		
Mr John Hillman		To 23 June '19
Mrs Gill Henry		From 24 June '19
Mrs Janice Reid-Franczak		
Mr Andrew Mizen		

Section A Reference and administration details (continued)

Names and addresses of advisers

Type of	Name	Address
Independent Examiner	Mr Peter Connolly	33 Carlyle Road, Staines, TW18 2PU
Bankers	CAF Bank Ltd	25 Kings Hill Av., West Malling, ME19 4JQ
	COIF Charity Deposit Fund	85 Queen Victoria Street, London EC4V 4ET
	National Westminster Bank Plc	67, High Street, Staines TW18 4PU
	Lloyds TSB Bank Plc	10 Station Approach, Ashford, TW15 2QN
	Barclays Bank Plc	71 High Street, Staines, TW18 4PS
	Barclays Bank Plc	39 Church Road, Ashford, TW15 2QF
	Virgin Money Plc	Jubilee House, Gosforth, Newcastle, NE3 4PL

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws and the Policy, Organization and Rules of The Scout Association.

How the charity is constituted

The District is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organization and Rules of The Scout Association.

Additional governance issues

The District is managed by the District Executive Committee, the members of which are the 'Charity Trustees' of the District Scout Council which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chairman, Treasurer and Secretary together with the District Commissioner, District Youth Commissioner, District Explorer Scout Commissioner and a number of elected, nominated, and co-opted members. Meetings take place four times a year.

This District Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointment and is responsible for:

- The maintenance of the District HQ building and equipment;
- The raising of funds and the administration of District finance;
- The insurance of persons, property and equipment;
- District public occasions;
- The maintenance of the District HQ building and equipment;
- Appointing any sub committees that may be required;
- Appointing District Administrators and Advisors other than those who are elected.

Risk and internal control

The District Executive Committee has identified the major risks to which it believes the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to property and equipment. The District has sufficient insurance in place to mitigate against permanent loss.

Injury to Leaders, helpers, supporters and members. The District through the capitation fees, contributes to The Scout Association's national accident insurance policy. Risk Assessments are undertaken before activities.

Reduced income from fund raising. The District is primarily reliant upon income from subscriptions and fund raising. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The District Executive Committee could raise the value of subscriptions to increase the income to the District on an ongoing basis, either temporarily or permanently.

Reduction or loss of Leaders. The District Executive Committee is totally reliant upon volunteers to run and administer the activities of the District. If there was a reduction in the number of Leaders to an unacceptable level in a particular Group or Unit then there would have to be a contraction, consolidation or closure of a Group or Unit. In the worst case scenario the complete closure or amalgamation of the District.

Reduction or loss of members. The District supports activities for all young people aged 6 to 18. If there was a reduction in membership in a particular Group or Unit then there would have to be a contraction, consolidation or closure of a Group or Unit. In the worst case scenario the complete closure or amalgamation of the District.

The District has in place systems of **internal controls** that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objective of the District is to support 13 Groups, 1 Explorer Scout Unit, and 1 Scout Active Support Unit with activities that are in accord with the aims of The Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Subscriptions are charged for membership to cover immediate running costs of the District and these do not unduly restrict membership. The District follows the principle that no one should be excluded because of their inability to pay membership subscriptions.

Two key principles demonstrate that Scouting's aims are for the public benefit.

1. Through the Scout method young people develop towards their full potential.
2. There is a clear link between the benefits for young people and the purpose of Scouting.

The safety of young people is taken very seriously and the benefits of Scouting activities provided far outweigh the risks.

Summary of the main activities in relation to these objects

All sections take part in regular camping activities, nights away, and outings. There are various programmes of fund raising across the Groups for both the Group itself and local and Scouting charities. The Sectional Leadership teams ensure that balanced programmes are planned to provide a suitable balance of activities.

Additional details of the objectives and activities

The District is not a grant making organisation and therefore has no such policy. The contribution made by volunteers cannot be overemphasised. The District relies entirely on volunteer Leaders and helpers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The total membership of the District as at 31st January 2020 was 1,283, a decrease of 42 compared to 2019. Youth numbers are 940 compared to 961 in 2019. The Leaders and helpers involved continue to provide a progressive and challenging programme of events and activities.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves policy

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short. The District Executive Committee considers that the District should hold a sum equivalent to 12 months operating costs, about £45,000.

The District held reserves of £73,000 against this at the year end. This is sufficient to cover operating costs for approximately 18 months.

Investment policy

The District has investments in the FP CAF Fixed Interest Fund B Income, which aims to provide an income for the District and a small increase in capital. All other funds are held in cash using banks or the COIF Charity Funds.

The District Executive Committee regularly monitors the levels of bank balances and the interest rates received to ensure the District obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn; before doing so the District Executive Committee considers the cash flow requirements.

Section F Other optional information

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Section G Declaration

The Trustees declare that they have approved the Trustees' Annual Report above.

Signed on behalf of the charity's Trustees

Signatures								
Full names	Roger Dix	Darran Buttigieg, ACMA						
Positions	District Commissioner	District Treasurer						
Date	<table border="1" style="display: inline-table;"> <tr> <td style="width: 20px;">3</td> <td style="width: 20px;">1</td> <td style="width: 20px;">0</td> <td style="width: 20px;">3</td> <td style="width: 20px;">2</td> <td style="width: 20px;">0</td> </tr> </table>		3	1	0	3	2	0
3	1	0	3	2	0			

Spelthorne District Scout Council Receipts and Payments Account

	Year start date		Year end date
For the year from	1st April 2019	To	31st March 2020

Receipts

	2019/20			2018/19
	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	£	£	£	£
Donations, legacies and similar income				
Subscriptions	43,894	-	-	43,894
Less: Membership subscriptions paid on to Surrey County	35,152	-	-	35,152
Net membership subscriptions retained	8,742	-	-	8,742
Donations and Grants	1,550	-	-	1,550
Other similar income - Grants	-	-	-	-
Sub total	10,292	-	-	10,292
Fundraising (gross)				
Santa street collection	-	-	-	246
Sub total	-	-	-	246
Investment income				
Bank interest - Virgin Money	210	-	-	210
FP CAF Fixed Interest Fund B Inc	457	-	-	457
COIF account interest	12	-	-	12
Sub total	679	-	-	679
Program and activities (as listed on pages 10/11)				
District	30	-	-	30
Beaver Scout Section	840	0	0	840
Cub Scout Section	18,512	0	0	18,512
Scout Section	7,385	0	0	7,385
Explorer Scout Section	41,188	0	0	41,188
District Scout Active Support Unit	0	0	0	-
Sub total	67,955	-	-	67,955
Other income				
Badge sales	2,595	-	-	2,595
Membership subs rebate	468	-	-	468
Rent of premises	-	-	-	50
Jamboree contributions	3,694	-	-	3,694
Spelthorne Gangshow	2,773	-	-	2,773
Sub total	9,530	-	-	9,530
Sundry receipts				
Other	477	-	-	477
Sub total	477	-	-	477
Total receipts	88,934	-	-	88,934
				44,788

Spelthorne District Scout Council Receipts and Payments Account

	Year start date		Year end date
For the year from	1st April 2019	To	31st March 2020

Payments

	2019/20			2018/19
	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	£	£	£	£
Premises - Hengrove Scout HQ				
Building insurance	2,645	-	-	1,192
Electricity	211	-	-	561
Rent	360	-	-	360
Repairs and maintenance	828	-	-	19
Sub total	4,044	-	-	2,133
Equipment				
Purchase of equipment	106	-	-	-
Equipment insurance	1,467	-	-	715
Sub total	1,573	-	-	715
Programme and activities (as listed on pages 11/12)				
District	402	-	-	338
Beaver Scout Section	855	-	-	862
Cub Scout Section	18,558	-	-	15,977
Scout Section	6,131	-	-	1,034
Explorer Scout Section	24,282	-	-	7,789
District Scout Active Support Unit	3,530	-	-	699
Sub total	53,758	-	-	26,699
Other costs				
Badge purchases	2,270	-	-	2,145
MPLC licence	301	-	-	262
Personal accident insurance	380	-	-	452
Subscription rebate to Groups	1,915	-	-	499
Website costs	480	-	-	400
Jamboree payments to County	3,090	-	-	11,160
Spelthorne Gangshow	3,562	-	-	262
Sub total	11,998	-	-	15,180
Sundry payments				
AGM and admin expenses	107	-	-	271
Bank Charges	60	-	-	262
Conference/ Meeting Expense	40	-	-	262
Postage & Stationery	33	-	-	262
Other sundry payments	218	-	-	627
Sub total	458	-	-	1,685
Fundraising expenses				
Santa street collection expenses	201	-	-	82
Sub total	201	-	-	82
Total payments	72,032	-	-	46,494

Spelthorne District Scout Council Receipts and Payments Account

Year start date		Year end date	
For the year from	1st April 2019	To	31st March 2020

Summary

	2019/20			2018/19
	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	£	£	£	£
<i>Total receipts</i>	88,934	-	-	88,934
<i>Total payments</i>	72,032	-	-	72,032
<i>Net of receipts/(payments)</i>	16,902	-	-	16,902
Transfers between funds	-	-	-	-
Cash funds last year end	56,076	-	-	56,076
<i>Cash funds this year end</i>	72,979	-	-	72,979

Programme and activities - Receipts

	2019/20			2018/19
	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	£	£	£	£
District				
Training courses	30	-	-	415
Sub total	30	-	-	415
Beaver Scout Section				
Activities	840	-	-	2,056
Sub total	840	-	-	2,056
Cub Scout Section				
PGL 2020	8,060	-	-	-
Camps - Summer/ District	8,799	-	-	9,346
Outing	-	-	-	5,917
Swimming	200	-	-	260
Scram	948	-	-	-
Other activities	371	-	-	-
Sundry receipts	135	-	-	266
Sub total	18,512	-	-	15,790
Scout Section				
District camp	6,720	-	-	-
Bivouac night	625	-	-	612
Other activities	40	-	-	-
Sundry receipts	-	-	-	75
Sub total	7,385	-	-	687
Explorer Scout Section				
Activities	447	-	-	700
Camping/expeditions	30,404	-	-	3,896
Fundraising	4,803	-	-	1,410
Membership subscriptions	3,671	-	-	2,705
Sundry receipts	1,863	-	-	6
Sub total	41,188	-	-	8,717

Spelthorne District Scout Council Receipts and Payments Account

	Year start date		Year end date
For the year from	1st April 2019	To	31st March 2020

Programme and activities - Receipts

	2019/20			2018/19
	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	£	£	£	£
Scout Active Support Unit				
Activities	-	-	-	500
Sundry receipts	-	-	-	24
Sub total	-	-	-	524
Total activity receipts	67,955	-	-	28,188

Programme and activities - Payments

	2019/20			2018/19
	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	£	£	£	£
District				
Training resources	-	-	-	79
Training courses	-	-	-	-
St George's day costs	-	-	-	259
CSGA	402	-	-	-
Sub total	402	-	-	338
Beaver Scout Section				
Activities	855	-	-	862
Sub total	855	-	-	862
Cub Scout Section				
PGL 2020	8,170	-	-	-
Camps - Summer/ District	8,386	-	-	8,800
Outing	-	-	-	6,506
Swimming	274	-	-	178
Scram	925	-	-	-
Other activities	455	-	-	58
Equipment	-	-	-	152
Sundry payments	347	-	-	283
Sub total	18,558	-	-	15,977
Scout Section				
District camp	5,147	-	-	-
Bivouac night	798	-	-	-
Other activities	89	-	-	493
Equipment	-	-	-	-
Sundry payments	97	-	-	541
Sub total	6,131	-	-	1,034

Spelthorne District Scout Council Receipts and Payments Account

	Year start date		Year end date
For the year from	1st April 2019	To	31st March 2020

Programme and activities - Payments

	2019/20			2018/19
	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	£	£	£	£
Explorer Scout Section				
Activities	1,089	-	-	1,342
Camps/expeditions	14,859	-	-	2,692
Equipment	3,588	-	-	736
Fundraising expenses	-	-	-	60
Subscriptions paid to District	1,583	-	-	1,428
Rent & Minibus	1,007	-	-	890
Donations	30	-	-	401
Sundry payments	2,125	-	-	240
Sub total	24,282	-	-	7,789
Scout Active Support Unit				
Activities	284	-	-	529
Equipment purchase	-	-	-	-
Jamboree Contribution	3,000	-	-	-
Sundry payments	246	-	-	170
Sub total	3,530	-	-	699
Total activity payments	53,758	-	-	26,699

Spelthorne District Scout Council Receipts and Payments Account

Additional information

	31st March 2020			31st March 2018	
	Current Account	Deposit Account	Cash in Hand	Total funds	Total funds
	£	£	£	£	£
Cash funds					
Beaver Scout Section	2,247	-	10	2,258	2,273
Cub Scout Section	44	-	7	51	96
Scout Section	1,990	-		1,990	737
Explorer Scout Section	27,696	1,118	120	28,935	12,028
SASU	2,241	-	52	2,293	5,823
Water Activities	-	-	21	21	21
District Executive	7,432	28,000		35,432	33,099
Sub total	41,650	29,118	211	70,979	54,077
COIF Charity funds	2,000	-	-	2,000	2,000
Total cash funds	43,650	29,118	211	72,979	56,077
				2019/20	2018/19
Jamboree account					
Balance b/f as at 1st April				6,215	7,688
Add - Contributions from Groups				1,911	1,559
Add - Grant and donations				1,784	8,128
Less - Grant paid to reps				-	-
Sub total				9,909	17,375
Less - Payments of fees				3,090	11,160
Balance as at 31st March				6,819	6,215
Designated funds as at 31st March					
Jamboree account				6,819	6,215
Gangshow				1,460	1,480
Scout Active Support deposit A/c				5,157	5,157
Total				13,436	12,852

Spelthorne District Scout Council Receipts and Payments Account

Statement of assets and liabilities at the end of the year

	31st March 2020			31st March 2018	
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Cash funds					
Bank current account	41,650		-	41,650	24,835
Bank deposit account	29,118	-	-	29,118	29,116
COIF Charity funds	2,000	-	-	2,000	2,000
Cash funds	211	-	-	211	126
Total cash funds	72,979	-	-	72,979	56,077
Other monetary assets					
Tax claim	-	-	-	-	-
Insurance claim	-	-	-	-	-
Sub total	-	-	-	-	-
Investment assets					
FP CAF Fixed Interest Fund B Inc	15,926	-	-	15,926	15,119
Sub total	15,926	-	-	15,926	15,119
Non monetary assets for charity's own use					
Badge secretary's stock	3,283	-	-	3,283	3,083
Land and buildings - Portacabin	3,562	-	-	3,562	3,562
- Container	3,156	-	-	3,156	3,156
Land and buildings - Hengrove Scout HQ	365,728	-	-	365,728	365,728
Scouting equipment, furniture etc.	50,875	-	-	50,875	50,875
Sub total	426,604	-	-	426,604	426,404
Liabilities					
Accounts not yet paid	-	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-	-
Subscriptions not yet paid	-	-	-	-	-
Prepaid by Groups for badges	-	-	-	-	-
Sub total	-	-	-	-	-

Contingent liabilities

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 13th May 2020 and signed on their behalf by:

Signature	Print Name
	Roger Dix - District Commissioner
	Darran Buttigieg, ACMA - Treasurer