

ST MARY'S UNDER FIVES

CHARITY REGISTRATION NUMBER 900445

REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2020

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

ST MARY'S UNDER FIVES

ANNUAL ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2020

I report to the trustees on my examination of the accounts of St Mary's Under Fives Trust for the year ended 31st March 2020, which are set out on pages 6 to 7.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

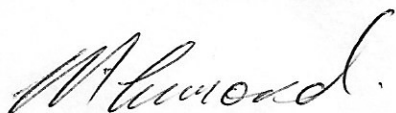
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records .

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



T A Limond AFA, ATT(Fellow)

Dated 27th June 2020

21 Manton Hollow
Marlborough
Wiltshire
SN8 1RR

ST MARY'S UNDER FIVES

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31ST MARCH 2020

Charity Registration Number: 900445

Address: Marlborough St Mary's
George Lane
Marlborough
SN8 4BX

Trustees;	Alexandra White (chair from 21 st January 2019 to 29 April 2019)	Until 16 th July 2019
	Andrea Millar (secretary from 8 th October 2018 until 16 th July 2019)	Until 16 th July 2019
	Sarah Hart (chair from 29 th April 2019)	From 29 th April 2019
	Katherine Sigrist	From 21 October 2019
	Laura Stevens	From 21 st January 2019 until 16 th July 2019
	Danielle Smith (treasurer from 16 March 2017 to 16 th July 2019)	Until 16 July 2019
	Kathryn Pollard	From 21 st January 2019 to 29 th April 2019
	Jen Sinclair	From 21 st January 2019
	Marie O'Shaughnessy (secretary from 16 th July 2019)	From 29 th April 2019
	Nina Richards (treasurer from 16 July 2019)	From 29 th April 2019
	Kieran Dobie	From 16 th July 2019

Structure, governance & management

The charity is an unincorporated association and is governed by its constitution.

Trustees are appointed at the AGM, and if necessary during the year, in accordance with the constitution and are drawn from the membership of the charity.

Objects of the Charity

The object of the charity is to:

- To establish a partnership between the group and its families
- To encourage parents to take responsibility for their child's education
- To provide a broad and balanced curriculum which meets Foundation Stage curriculum

- To provide a safe, secure and stimulating environment in which a child is able to develop physically, linguistically, intellectually, socially and emotionally at his/ her own pace
- To meet the needs of all the children, boys, girls, children with special educational needs, children who are more able and children from all social, ethnic, cultural or linguistic backgrounds

Activities undertaken during the year

The charity runs a fully inclusive pre-school setting that provides foundation stage education for 2, 3 and 4 year. The pre-school delivered the following number of hours per week supervised on a generous staff:children ratio(prior year figures shown in ())

	No of Children	No of hours a week
Summer 2019	32 (33)	501.5 (554.5)
Autumn 2019	28 (19)	454 (320)
Spring 2020*	31 (26)	481(367.5)

*In February 2020 a local setting closed and the pre-school took in 8 additional children so by the end of the Spring Term there were 39 children on the register and the pre-school was delivering 481 hours per week.

On 20th March 2020 the pre-school followed government guidance and closed due to the outbreak of coronavirus, there being no key worker children requiring the pre-school to stay open. The staff provided online activities to the children throughout the closure period.

At the date of the report, the setting has re-opened to some children following government guidelines. However due to Wiltshire Council only paying 80% of the free entitlement funding to settings which were closed it is likely that the pre-school will have to use some of its surplus reserves to pay ongoing costs.

Achievements

- Recruitment of a new manager, after retirement of the long standing manager
- Participation in a Wiltshire Council Vulnerable 2 year old project has helped us develop the “quiet area” with work to follow on other areas.
- Successful submission for the Bristol Standards, accreditation programme.

Reserves policy

It is the charity’s policy to keep 3 months running costs in reserve, to ensure the survival of the group for one term should funding fail to be received.

In addition to this the group’s policy is to keep in reserve enough to cover any redundancy costs should the need arise.

In February 2019 it was decided to use some of the surplus reserves, which have been built up over the last few years to invest in the refurbishment of the bathroom and

toilet area to develop children's independence and facilitate the support of children with additional needs. The cost of this capital project is reflected in the accounts to 31 March 2019 and 31 March 2020.

Approved by the Trustees on and signed on their behalf by:

Wednesday 21st October 2020



SARAH HART
CHAIR

ST MARY'S UNDER FIVES


RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2020

	<u>2020</u>	<u>2019</u>
<u>RECEIPTS</u>		
Council funding	77,971	67,060
Fees	5,010	5,864
Grants and donations	1,250	890
Fundraising	644	1,369
Bank interest	294	307
	<hr/>	<hr/>
TOTAL INCOME	85,169	75,490
 <u>PAYMENTS</u>		
Wages	70260	68797
PAYE and NIC	2662	5082
Rent	5700	5700
Pension	1541	1020
Toys and equipment	924	1533
Fundraising	358	677
Snacks	193	183
Training	548	50
Stationery, postage and telephone	438	301
Insurance	28	780
Professional fees	286	204
IT Expenses	451	531
Bank charges	60	60
Building and maintenance work	9,234	4,723
Other expenses	508	286
Recruitment	109	25
	<hr/>	<hr/>
TOTAL PAYMENTS	93,300	89,952
 Surplus /(Deficit) for the year	 <hr/> (8,131) <hr/>	 <hr/> (14,462) <hr/>

ST MARY'S UNDER FIVES

BALANCE SHEET AS AT 31ST MARCH 2020

	<u>2020</u>	<u>2019</u>
Bank balances:		
CAF Cash account	9314	5253
CAF Gold account	33192	45644
Petty cash	271	257
60 day Notice account	30971	30725
	<u>73,748</u>	<u>81,879</u>
Represented by:		
Capital brought forward	81,879	96,341
Surplus/(deficit) from income	(8,131)	(14,462)
	<u>73,748</u>	<u>81,879</u>

 21st October 2020
SARAH HART CHAIR