



St Peter's Church Woodmansterne

Woodmansterne Lane, Woodmansterne, Surrey, SM7 3NL

Registered Charity Number 1150826

## Statement of the Final Accounts for the Year Ending 31 December 2019

### Receipts and Payments Account

Details	Notes ACAT App I	2019				2018
Receipts		Unrestricted	Designated	Restricted	Total	Totals
Regular Giving Excluding Gift Aid	b,3,e	46,623	187	3,060	49,870	52,674
HMRC Gift Aid		13,377	47	765	14,189	23,179
Mission/Collections	b,3,h	293	0	0	293	703
Donations and Grants	b,3,a,&c	15,140	583	1,000	16,723	45,271
Magazine Sales		650	0	0	650	718
Magazine Advertisements		75	0	0	75	150
Bus Stop Café	b,3,h	3,206	0	0	3,206	2,612
Investment Interest	b,3,f	345	0	0	345	313
Ralph Cottage Rent	b,3,g	16,200	0	0	16,200	16,260
Church Hall Lettings	b,3,g	7,388	0	0	7,388	5,768
Weddings and Funerals		5,901	0	0	5,901	3,934
Hall key deposits		0	0	0	0	0
<b>Total Receipts</b>		<b>109,197</b>	<b>817</b>	<b>4,825</b>	<b>114,839</b>	<b>151,898</b>
<b>Payments</b>		<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Total</b>	<b>Totals</b>
Parish Support Fund	b,4,b	65,000	0	0	65,000	62,000
Child and Family Minister (CFM)		20,749	0	3,825	24,574	24,964
Organ and Choir		1,947	0	151	2,098	1,769
Church Expenses		13,346	0	0	13,346	15,117
Ministers Expenses		1,230	0	0	1,230	81
Churchyard Expenses		3,670	0	0	3,670	2,414
Books, Printing and Stationery		1,175	0	0	1,175	1,329
Bus Stop Café	b,4,a	988	0	0	988	139
Flowers		0	0	487	487	794
Messy Church		140	0	4	144	164
Mission Giving	b,4,d	4,895	0	0	4,895	7,090
Church Hall Expenses		7,125	0	0	7,125	7,329
Church Hall Maintenance		435	0	0	435	233
Ralph Cottage Expenses		259	0	0	259	250
Ralph Cottage Maintenance		156	0	0	156	754
		<b>121,602</b>	<b>0</b>	<b>3,980</b>	<b>125,582</b>	<b>124,426</b>
<b>Special considerations</b>						
Defibrillator		0	0	0	0	1,730
Church Hall Refurbishment		0	0	2,820	2,820	11,039
Church Fabric Refurbishment		0	2,889	0	2,889	43,910
<b>Totals</b>		<b>0</b>	<b>2,889</b>	<b>2,820</b>	<b>5,709</b>	<b>56,680</b>
<b>Total Payments</b>		<b>121,602</b>	<b>2,889</b>	<b>6,800</b>	<b>131,291</b>	<b>181,106</b>
<b>Excess income over expenditure</b>		<b>-12,405</b>	<b>-2,072</b>	<b>-1,975</b>	<b>-16,452</b>	<b>-29,207</b>



**Statement of the Final Accounts for the Year Ending 31 December 2019**

**Balance Sheet as at 31 December 2019**

**Tangible Fixed Assets**

	<b>2019</b>	<b>2018</b>
Ralph Cottage	405,000	405,000
Church Hall and car park	1,520,000	1,520,000
	<b>1,925,000</b>	<b>1,925,000</b>

**Current Assets**

**Short Term Deposits**

ns&i	30,331	30,090
<b>Total short-term deposits</b>	<b>30,331</b>	<b>30,090</b>

<b>Cash at bank in hand – CAF Accounts</b>	<b>63,916</b>	<b>80,608</b>
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<b>Total cash</b>	<b>94,247</b>	<b>110,698</b>
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<b>Total assets</b>	<b>2,019,247</b>	<b>2,035,698</b>
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<b>Liabilities falling due within one year</b>	<b>0</b>	<b>0</b>
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<b>Total Assets less Current Liabilities</b>	<b>2,019,247</b>	<b>2,035,698</b>
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## Statement of the Final Accounts for the Year Ending 31 December 2019

<b>2020 Proposed Budget</b>	<b>2019</b>		<b>2020</b>
<b>Receipts</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
Regular Giving Excluding Gift Aid	82,500	49,671	55,000
HMRC Gift Aid	30,000	14,189	17,000
Mission Collections	1,000	293	600
Donations and Grants	40,000	16,759	15,000
Magazine Sales	700	650	673
Magazine Advertisements	300	75	75
Bus Stop Café	2,000	3,368	2,500
Investment Interest	200	345	320
Ralph Cottage Rent	16,200	16,200	16,200
Church Hall Lettings	8,000	7,388	7,500
Weddings and Funerals	5,000	5,901	5,500
Hall key deposits	50	0	50
<b>Total Receipts</b>	<b>185,950</b>	<b>114,839</b>	<b>120,418</b>
<b>Payments</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
Parish Support Fund	62,000	65,000	68,000
Child and Family Minister (CFM) Costs	26,750	24,574	25,000
Organ and Choir	1,600	2,098	1,721
Church Expenses	15,000	13,346	13,838
Ministers Expenses	1,500	1,230	500
Churchyard Expenses	6,000	3,670	3,085
Books, Printing and Stationery	1,500	1,175	1,376
Bus Stop Café	600	988	906
Flowers	500	487	541
Messy Church	200	144	200
Mission and other Charitable Donations	7,500	4,895	6,445
Church Hall Expenses	9,000	7,125	7,704
Church Hall Maintenance	800	435	320
Ralph Cottage Expenses	1,600	259	400
Ralph Cottage Maintenance	1,600	156	332
<b>Total</b>	<b>136,150</b>	<b>125,582</b>	<b>130,367</b>
<b>Surplus of income over expenditure</b>	<b>49,800</b>	<b>-10,743</b>	<b>-9,949</b>
	<b>2019</b>		<b>2020</b>
<b>Including Special considerations for 2020</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
Church Hall Refurbishment	0	2,820	15,000
Church Fabric Refurbishment	40,000	2,889	50,000
<b>Total</b>	<b>40,000</b>	<b>5,709</b>	<b>65,000</b>
<b>Grand total payments</b>	<b>176,150</b>	<b>131,291</b>	<b>195,367</b>
<b>Without Fundraising, surplus is</b>	<b>9,800</b>	<b>-16,452</b>	<b>-74,949</b>

Note 1.

Note 2

Notes

1. There is £13k in a Restricted Fund towards this Hall Project
2. Fundraising will be required towards the Church East Wall Project. None has been allowed in the Receipts Budget



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## Statement of the Final Accounts for the Year Ending 31 December 2019

Analysis of Receipts and Payments	2019			Totals	2018 Total
	Unrestricted Funds	Designated Funds	Restricted Funds		
<b>RECEIPTS</b>					
<b>Voluntary Income</b>					
Regular Giving-includes SOs,	46,623	187	3,060	49,870	52,674
All other giving	15,432	583	1,000	17,015	46,291
Gift aid recovered	13,377	47	765	14,189	23,179
	<b>75,432</b>	<b>817</b>	<b>4,825</b>	<b>81,074</b>	<b>122,144</b>
<b>Revenue Generating Activities</b>					
Hall Lettings	7,388	0	0	7,388	5,768
Parish magazine adverts	75	0	0	75	150
Parish magazine sales	650	0	0	650	718
Bus Stop Café	3,206	0	0	3,206	2,612
	<b>11,318</b>	<b>0</b>	<b>0</b>	<b>11,318</b>	<b>9,248</b>
<b>Income from Investments</b>					
Ralph Cottage Rent	16,200	0	0	16,200	16,260
Interest	345	0	0	345	313
	<b>16,545</b>	<b>0</b>	<b>0</b>	<b>16,545</b>	<b>16,573</b>
<b>Income from Church Activities</b>					
Weddings and Funerals	5,901	0	0	5,901	3,934
Hall key deposits	0	0	0	0	0
	<b>5,901</b>	<b>0</b>	<b>0</b>	<b>5,901</b>	<b>3,934</b>
<b>Total Receipts</b>	<b>109,197</b>	<b>817</b>	<b>4,825</b>	<b>114,839</b>	<b>151,898</b>



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## Statement of the Final Accounts for the Year Ending 31 December 2019

Analysis of Receipts and Payments	Unrestricted Funds	2019 Designated Funds	Restricted Funds	Totals	2018 Total
<b>PAYMENTS</b>					
<b>Church Activities</b>					
Mission giving and donations	4,895	0	0	4,895	7,090
	4,895	0	0	4,895	7,090
<b>Costs of generating funds</b>					
Ralph Cottage Costs	415	0	0	415	250
BSC Costs	988	0	0	988	139
	1,403	0	0	1,403	389
<b>Ministry</b>					
Parish Support Fund	65,000	0	0	65,000	62,000
Clergy and staffing costs	21,979	0	3,825	25,804	25,045
	86,979	0	3,825	90,804	87,045
<b>Church Running and Maintenance</b>					
Organist and Choir	1,947	0	151	2,098	1,769
Messy Church	140	0	4	144	164
Printing and Stationery	1,175	0	0	1,175	1,329
Church running expenses	13,833	0	0	13,833	15,117
Churchyard	3,670	0	0	3,670	2,414
Hall running costs	7,560	0	0	7,560	7,329
	28,325	0	155	28,480	28,122
<b>Special Considerations</b>					
Defibrillator	0	0	0	0	1,730
Church Hall Refurbishment	0	0	2,820	2,820	11,039
Church Fabric Refurbishment	0	2,889	0	2,889	43,910
	0	2,889	2,820	5,709	56,680
<b>Total for Church Activities</b>	<b>121,602</b>	<b>2,889</b>	<b>6,800</b>	<b>131,291</b>	<b>181,106</b>
<b>Excess Income over expenditure</b>	<b>-12,405</b>	<b>-2,072</b>	<b>-1,975</b>	<b>-16,452</b>	<b>-29,207</b>



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## Statement of the Final Accounts for the Year Ending 31 December 2019

### Financial Statements for the Year Ended 31 December 2019

#### Further analysis

	Unrestricted	Restricted	Designated	Total 2019	Total 2018
	Funds	Funds	Funds		
<b>RECEIPTS</b>					
Voluntary Income	75,432	817	4,825	81,074	122,144
Revenue Generating Activities	11,318	0	0	11,318	9,248
Income from Investments	16,545	0	0	16,545	16,573
Income from Church Activities	5,901	0	0	5,901	3,934
<b>Total Receipts</b>	<b>109,197</b>	<b>817</b>	<b>4,825</b>	<b>114,839</b>	<b>151,898</b>
<b>PAYMENTS</b>					
Church Activities	4,895	0	0	4,895	7,090
Costs of generating funds	1,403	0	0	1,403	1,143
Ministry	86,979	0	3,825	90,804	87,045
Church Running and Maintenance	28,325	0	155	28,480	29,149
Special Projects	0	2,889	2,820	5,709	56,679
<b>Total Payments</b>	<b>121,602</b>	<b>2,889</b>	<b>6,800</b>	<b>131,291</b>	<b>181,106</b>
<b>Surplus income over expenditure</b>	<b>-12,405</b>	<b>-2,072</b>	<b>-1,975</b>	<b>-16,452</b>	<b>-29,207</b>



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## Statement of the Final Accounts for the Year Ending 31 December 2019

### Notes to Financial Statements for the Year Ended 31 December 2019

1. The financial statement of the PCC has been prepared in accordance with the Handbook of the Association of Church Accountants and Treasurers April 2017 on a Receipts and Payments basis. They also comply with the requirements of the Diocese and the Charities Commission.

2. Fixed assets retained for the church are the freehold Ralph Cottage, Rectory Lane, Woodmansterne, and the Church Hall at their current estimated value.

3. Funds: General Funds represent the funds of the PCC that are not subject to any restrictions regarding their use. Restricted and Designated funds are held for specific projects as instructed, usually by the donor (Restricted) or as agreed by the PCC (Designated). The amounts and fund titles are as set out below.

4. The movements in designated and restricted funds during the year are as the following tables.

#### Restricted and Designated Funds

	From 2018	Changes in 2019		Transfers		
		Additions	Reductions	In	Out	Balance
<b>Restricted Funds</b>						
Hall	16,068	0	2,820	0	0	13,248
CFM	0	3,825	24,574	20,749	0	0
Messy Church	377	1,000	144	0	0	1,233
Hall Key Deposits	300	0	0	0	0	300
Fabric	50	0	0	0	0	50
Organ maintenance	6,787	0	151	0	0	6,636
Wardens Fund	428	0	0	0	0	428
Short Memorial	183	0	0	0	0	183
<b>Total for Restricted Funds</b>	<b>24,193</b>	<b>4,825</b>	<b>27,689</b>	<b>20,749</b>	<b>0</b>	<b>22,078</b>
<b>Designated</b>						
Defibrillator	770	0	0	0	0	770
Church Fabric Fund	9,473	817	2,889	0	0	7,401
BM Summer Camps	2,800	0	0	0	0	2,800
Graveyard Maintenance	580	0	0	0	0	580
<b>Total Designated Funds</b>	<b>12,853</b>	<b>817</b>	<b>2,889</b>	<b>0</b>	<b>0</b>	<b>10,781</b>
<b>Grand Total – Restricted/Designated</b>	<b>37,046</b>	<b>5,642</b>	<b>30,578</b>	<b>20,749</b>	<b>0</b>	<b>32,858</b>
<b>General Fund</b>	<b>73,653</b>	<b>109,197</b>	<b>100,713</b>		<b>20,749</b>	<b>61,388</b>

Signed on behalf of the Parochial Church Council (PCC) of St Peter's Church Woodmansterne by;

John Ebenezer – Lay Chairman of the PCC

Brian Pierce – Chairman of the Finance Committee

Date: 21 January 2020

Date: 21 January 2020



St Peter's Church Woodmansterne

Woodmansterne Lane, Woodmansterne, Surrey, SM7 3NL

Registered Charity Number 1150826

## Statement of the Final Accounts for the Year Ending 31 December 2019

### Report of the Independent Examiner to the Trustees of the Parochial Church Council St Peter's Church Woodmansterne

I report on the accounts of the charity for the year ended 31 December 2019 which are set out on pages 1 to 6 above.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustees Investment Act and the Charities Accounts Regulations. The charity trustees consider that the audit requirement of Regulation 10(1)(d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

#### Basis of independent examiner's statement

My examination is carried out in accordance with Paragraph 11 of the Charities Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

#### Independent examiner's statement

In the course of my examination, no matter has come to my attention [other than disclosed below]

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations, have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Karen Newman  
Elm Tree Cottage,  
Bramley Road,  
Silchester,  
Reading, RG7 2LJ

Dated

2020



## Statement of the Final Accounts for the Year Ending 31 December 2019

### Trustees Report;

1. The List of Names of the Trustees are included at Appendix I
2. The purpose of the Charity is to Celebrate, Discover and Share life with God through Jesus Christ.
3. Recruitment and appointment of new Trustees occurs through the Annual Parish Church Meeting.
4. A summary of the main activities and achievements of the Charity are included at Appendix II, During this Interregnum it is the Report of the PCC Secretary.
5. The policy adopted by the Charity to determine the appropriate level of reserves is as follows;
  - a. Consider the level of funds at any one time listed as Restricted and Designated
  - b. Review the ongoing commitments for the next three months
  - c. Ensure that there are sufficient funds available to meet these commitments having ring fenced those funds in 'a' above.

### Explanatory Notes to be read in conjunction with the accounts

1. Regular Giving – comprises plate collections at services, excluding envelopes, which are included with donations. It includes money received through standing orders.
2. HMRC - Gift Aid recovered on any giving where the giver is known and is a tax payer.
3. Mission receipts - Money recovered for Bible Reading Notes, the Bishop's Lent Appeal, collections at events for Messy Church and Bible Society.
4. Donations - Lump sum donations or grants, often with a specific project in mind.
5. Bus Stop Café (BSC) – income and expenditure from the sale of food and drinks at the weekly cafe.
6. Bank Interest – as the Bank Account Summary - attached at Appendix III.
7. Ralph Cottage Rent – Rental income reflecting the increase for which the first payment was made in October 2017.
8. Churchyard expenses – includes general churchyard maintenance costs. There have been no capital improvements in 2019.
9. Mission and other Charitable Donations – includes all costs associated with delivering our mission. Our Mission Partners are listed at Appendix IV along with the amounts donated in 2019.
10. Church Hall Expenses – normal revenue costs associated with the running of the hall – utilities, cleaning, insurance etc.
11. Church Hall Maintenance – costs associated with maintaining the Hall.
12. Ralph Cottage Costs – normal revenue costs associated with the cottage such as insurance. - repair of broken windows and handyman costs for example.
13. Ralph Cottage Maintenance – allows for periodic repairs of the cooker, boiler, and work to the perimeter fences and hedges.
14. Church Hall Refurbishment – included here are costs of capital works improvements which have been set against the Restricted Fund established following a donation in 2016.