

REGISTERED CHARITY NUMBER: 1136147

Report of the Trustees and
Financial Statements for the Year Ended 31st December 2019
for
St Peters Church PCC

St Peters Church PCC

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for the year ended 31st December 2019

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The PCC present their report with the financial statements of the PCC for the year ended 31st December 2019. The PCC have adopted the provisions of the Statement of Recommended Practice (FRSSE) 'Accounting and Reporting by Charities' issued in January 2015 together with the Church Accounting Regulations 2006 (the Regulations) and Section 145 of the Charities Act 2011 (the 2011 Act).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The PCC has the responsibility of co-operating with the Vicar, Curate and Assistant Minister in promoting in the ecclesiastical parish the whole mission of the Church. It also has responsibilities to maintain the Church building and Churchyard.

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our church community. Our services reflect this through prayer, Bible readings, worship and sacrament.

When planning our activities, the Vicar, Curate, Assistant Minister and the PCC have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. We achieve this through:

- Worship and prayer, learning about the bible and developing a knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

Significant activities

When planning activities, the Vicar, Curate, Assistant Minister and the PCC consider the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

The PCC is committed to enabling as many people as possible to worship at the church and to become part of our parish community. The services reflect this through prayer, Bible readings, worship and sacrament.

Public benefit

The PCC is continuing to reach out to those within the community and offering help, especially of a pastoral nature. This is achieved through:

- Worship and prayer, learning about the bible and developing a knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

Grantmaking

The PCC continues to make institutional grants at their discretion.

Volunteers

Members of the PCC act in a voluntary capacity and very much rely on the assistance of people outside of Council. It has not been possible to quantify the value of volunteers.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Income from charitable activities has increased by £1,196.

Fundraising activities

Income generated from fundraising activities has fallen by £8,835.

St Peters Church PCC

Report of the Trustees
for the year ended 31st December 2019

ACHIEVEMENT AND PERFORMANCE

The PCC offer a range of services during the course of each month, from the traditional Anglican service to meet the needs of as many people as possible. There is also a meeting every Sunday of Junction Church in the village hall offering an alternative service.

Outreach activities include CAST (Churches and Schools Together, in conjunction with Family Trust); a Babies & Toddlers Group is held weekly; Messy Church is held monthly; numerous Home Groups are active; and a Friendship Circle meets monthly, and annual Christmas Carols on the Green in Joywood. The church is a member of 'WayPoint' Churches Together in Maidstone.

Rotas operate for the provision of Church Flowers, Church Guiding, Church Refreshments, Sidespersons, Readers, Sound deck operation and the production and distribution of the Church magazine.

There were 146 people on the Electoral Roll. Average attendance was 140 at both services.

Repairs were made to the boiler, mausoleum door and lighting design works. Electrical equipment was PAT tested and fire equipment was serviced. The organ was tuned and maintained.

One member of the PCC sit on the Deanery Synod and one member of the PCC sits on the Diocesan Synod. This provides a link with the wider structures of the church.

The PCC is a registered charity.

FINANCIAL REVIEW

Reserves policy

It is the policy of the PCC to maintain sufficient reserves to meet the yearly financial commitments.

FUTURE PLANS

Minor repairs to the fabric of the Church will continue. The way we fund other charities will be reviewed.

Further fundraising will continue to repair the Church roof. This is a long term project.

In 2018 a reduced Parish Share was negotiated with the Diocese. At the same time a new formula for calculating the parish share was introduced by the Diocese. Over the next 2 years the Parish Share will be increased annually until it meets the level calculated by the new formula by 2021.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document.

Recruitment and appointment of new trustees

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Organisational structure

The Chairman of the PCC will normally be a church warden and will be formally elected. The Vicar, Curate, Assistant Minister and Church Wardens are automatically members. All other members of the PCC are elected.

Induction and training of new trustees

All new members of the PCC are properly mentored by a serving member and handed a leaflet setting out their duties and responsibilities.

Related parties

There were no related party transactions during the year.

St Peters Church PCC
Report of the Trustees
for the year ended 31st December 2019

STRUCTURE, GOVERNANCE AND MANAGEMENT

The PCC met for 6 regular meetings. Attendance at PCC meetings was, on average, 11.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1136147

Principal address

The Church Office
The Vicarage
Church Hill, Boughton Monchelsea
Maidstone
Kent
ME17 4BU

Trustees

Members of the PCC are as follows:

Vicar...Rev.Phil Goodey * Chair
Assisant Minister...Rev. Yvonne Salmon * (to 12/07/2019)
Michael Coltham ** (to 18/07/2019)
Karen Sanders * (from 29/04/2019)
Gordon Mackley ** (from 29/04/2019)

Wardens:

Anne Norris
Nick Willoughby

Elected Members:

Katy Abson (to 29/04/2019)
Librina Jeacock
Ann Cornelius (from 29/04/2019)
Margaret Purkiss
Alison Moore (from 12/07/2019)
Ann Flitton (to 29/04/2019)
Bryan Price (to 29/04/2019)
Belinda Knowler
Alan McIntyre (to 29/04/2019)
Freda Files (from 29/04/2019)
Jeanette Coster

Secretary : Alison Moore

Treasurer : Mandy Stephens

* = Representative for Diocesan Synod

** = Representative for Deanery Synod

Independent Examiner

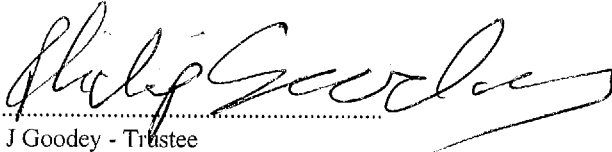
Ronald Price FCA
Beak Kemmenoe
Chartered Accountants
1-3 Manor Road
Chatham
Kent
ME4 6AE

St Peters Church PCC

Report of the Trustees
for the year ended 31st December 2019

At the beginning of the year free reserves were £31,949. At 31st December 2019 free reserves were £ At 132,381. At the beginning of the year restricted funds were £23,191 and at the end of the year were £23,191. Included in free reserves are fixed assets at net book value of £241. The PCC is aware of the ongoing need to maintain the fabric of the church and this has led to Council to be prudent regarding its free reserves policy.

Approved by order of the board of trustees on 5 Oct 2020 and signed on its behalf by:



.....
Rev P J Goodey - Trustee

Independent Examiner's Report to the Trustees of
St Peters Church PCC

Independent examiner's report to the trustees of St Peters Church PCC

I report to the charity trustees on my examination of the accounts of St Peters Church PCC (the Trust) for the year ended 31st December 2019.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Ronald Price FCA
Beak Kemmenoe
Chartered Accountants
1-3 Manor Road
Chatham
Kent
ME4 6AE

Date:

St Peters Church PCC

Statement of Financial Activities
for the year ended 31st December 2019

	Notes	Unrestricted fund £	Restricted fund £	2019 Total funds £	2018 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	117,892	-	117,892	101,800
Charitable activities					
Charitable activities	4	12,760	-	12,760	11,564
Other trading activities	3	6,214	-	6,214	15,049
Other income		89	-	89	53
Total		<u>136,955</u>	<u>-</u>	<u>136,955</u>	<u>128,466</u>
EXPENDITURE ON					
Raising funds	5	3,643	-	3,643	3,618
Charitable activities					
Charitable activities	6	132,880	-	132,880	124,173
Total		<u>136,523</u>	<u>-</u>	<u>136,523</u>	<u>127,791</u>
NET INCOME		432	-	432	675
RECONCILIATION OF FUNDS					
Total funds brought forward		31,949	23,191	55,140	54,465
TOTAL FUNDS CARRIED FORWARD		<u><u>32,381</u></u>	<u><u>23,191</u></u>	<u><u>55,572</u></u>	<u><u>55,140</u></u>

The notes form part of these financial statements

St Peters Church PCC

Balance Sheet
31st December 2019

	Notes	Unrestricted fund £	Restricted fund £	2019 Total funds £	2018 Total funds £
FIXED ASSETS					
Tangible assets	11	241	-	241	11,981
CURRENT ASSETS					
Debtors	12	13,942	-	13,942	8,492
Cash at bank and in hand		25,013	23,191	48,204	35,267
		<u>38,955</u>	<u>23,191</u>	<u>62,146</u>	<u>43,759</u>
CREDITORS					
Amounts falling due within one year	13	(6,815)	-	(6,815)	(600)
		<u>32,140</u>	<u>23,191</u>	<u>55,331</u>	<u>43,159</u>
NET CURRENT ASSETS					
		<u>32,381</u>	<u>23,191</u>	<u>55,572</u>	<u>55,140</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>32,381</u>	<u>23,191</u>	<u>55,572</u>	<u>55,140</u>
NET ASSETS					
		<u>32,381</u>	<u>23,191</u>	<u>55,572</u>	<u>55,140</u>
FUNDS					
Unrestricted funds	14			32,381	31,949
Restricted funds				23,191	23,191
				<u>55,572</u>	<u>55,140</u>
TOTAL FUNDS					
				<u>55,572</u>	<u>55,140</u>

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

5th Oct 2020

.....
P J Goodey - Trustee



The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - 20% on reducing balance

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

St Peters Church PCC

Notes to the Financial Statements - continued
for the year ended 31st December 2019

2. DONATIONS AND LEGACIES

	2019	2018
	£	£
Gifts	3,190	9,390
Donations	4,554	4,374
Planned giving	78,451	72,226
Grants	9,275	1,715
Collections	22,422	14,095
	<u>117,892</u>	<u>101,800</u>

Grants received, included in the above, are as follows:

	2019	2018
	£	£
Other grants	<u>9,275</u>	<u>1,715</u>

3. OTHER TRADING ACTIVITIES

	2019	2018
	£	£
Fundraising events	2,018	10,535
Magazines	4,196	4,514
	<u>6,214</u>	<u>15,049</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	2019	2018
	£	£
Fees	12,760	11,564
Activity Charitable activities		
	<u>12,760</u>	<u>11,564</u>

5. RAISING FUNDS

Other trading activities

	2019	2018
	£	£
Fund raising costs	85	207
Fund raising hall hire	3,558	3,411
	<u>3,643</u>	<u>3,618</u>

St Peters Church PCC

Notes to the Financial Statements - continued
for the year ended 31st December 2019

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 7) £	Grant funding of activities £	Support costs (see note 8) £	Totals £
Charitable activities	<u>106,833</u>	<u>60</u>	<u>25,987</u>	<u>132,880</u>

7. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2019 £	2018 £
Youth work	1,547	569
Books and periodicals	920	848
Equipment	-	731
Insurance	4,994	4,137
Light and heat	5,322	5,063
Upkeep	10,790	14,039
Conferences and courses	-	185
Gifts	112	150
Parish share	70,000	60,233
Church services	7,681	7,761
Organ	1,147	1,351
Sundry expenses	1,945	654
Motor expenses	2,375	4,936
	<u>106,833</u>	<u>100,657</u>

8. SUPPORT COSTS

Charitable activities	Management £ <u>25,987</u>
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Support costs, included in the above, are as follows:

Management

	2019 Charitable activities £	2018 Total activities £
Telephone	3,182	2,666
Postage and stationery	3,332	3,568
Independent examiners fees	600	600
General administration	6,893	6,330
Depreciation of tangible and heritage assets	11,980	3,169
	<u>25,987</u>	<u>16,333</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There was no trustees' remuneration or other benefits for the year ended 31 December 2018 nor for the prior year.

Trustees' expenses

Trustees were reimbursed for any out of pocket expenses only.

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	101,800	-	101,800
Charitable activities			
Charitable activities	11,564	-	11,564
Other trading activities	13,134	1,915	15,049
Other income	53	-	53
Total	<u>126,551</u>	<u>1,915</u>	<u>128,466</u>
EXPENDITURE ON			
Raising funds	3,618	-	3,618
Charitable activities			
Charitable activities	124,173	-	124,173
Total	<u>127,791</u>	<u>-</u>	<u>127,791</u>
NET INCOME/(EXPENDITURE)	<u>(1,240)</u>	<u>1,915</u>	<u>675</u>
RECONCILIATION OF FUNDS			
Total funds brought forward	33,189	21,276	54,465
TOTAL FUNDS CARRIED FORWARD	<u><u>31,949</u></u>	<u><u>23,191</u></u>	<u><u>55,140</u></u>

St Peters Church PCC

Notes to the Financial Statements - continued
for the year ended 31st December 2019

11. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1st January 2019	66,972	3,342	70,314
Additions	240	-	240
At 31st December 2019	<u>67,212</u>	<u>3,342</u>	<u>70,554</u>
DEPRECIATION			
At 1st January 2019	55,017	3,316	58,333
Charge for year	11,955	25	11,980
At 31st December 2019	<u>66,972</u>	<u>3,341</u>	<u>70,313</u>
NET BOOK VALUE			
At 31st December 2019	<u>240</u>	<u>1</u>	<u>241</u>
At 31st December 2018	<u>11,955</u>	<u>26</u>	<u>11,981</u>

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019 £	2018 £
Other debtors	10,001	8,492
Prepayments	3,941	-
	<u>13,942</u>	<u>8,492</u>

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019 £	2018 £
Other creditors	<u>6,815</u>	<u>600</u>

14. MOVEMENT IN FUNDS

	At 1.1.19 £	Net movement in funds £	At 31.12.19 £
Unrestricted funds			
General fund	31,949	432	32,381
Restricted funds			
Roof fund	23,191	-	23,191
TOTAL FUNDS	<u>55,140</u>	<u>432</u>	<u>55,572</u>

Notes to the Financial Statements - continued
for the year ended 31st December 2019**14. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	136,955	(136,523)	432
TOTAL FUNDS	<u>136,955</u>	<u>(136,523)</u>	<u>432</u>

Comparatives for movement in funds

	At 1.1.18 £	Net movement in funds £	At 31.12.18 £
Unrestricted funds			
General fund	33,189	(1,240)	31,949
Restricted funds			
Roof fund	21,276	1,915	23,191
TOTAL FUNDS	<u>54,465</u>	<u>675</u>	<u>55,140</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	126,551	(127,791)	(1,240)
Restricted funds			
Roof fund	1,915	-	1,915
TOTAL FUNDS	<u>128,466</u>	<u>(127,791)</u>	<u>675</u>

St Peters Church PCC

Notes to the Financial Statements - continued
for the year ended 31st December 2019

14. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.18 £	Net movement in funds £	At 31.12.19 £
Unrestricted funds			
General fund	33,189	(808)	32,381
Restricted funds			
Roof fund	21,276	1,915	23,191
TOTAL FUNDS	<u>54,465</u>	<u>1,107</u>	<u>55,572</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	263,506	(264,314)	(808)
Restricted funds			
Roof fund	1,915	-	1,915
TOTAL FUNDS	<u>265,421</u>	<u>(264,314)</u>	<u>1,107</u>

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st December 2019.

St Peters Church PCC

Detailed Statement of Financial Activities
for the year ended 31st December 2019

	2019 £	2018 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Gifts	3,190	9,390
Donations	4,554	4,374
Planned giving	78,451	72,226
Grants	9,275	1,715
Collections	22,422	14,095
	<u>117,892</u>	<u>101,800</u>
Other trading activities		
Fundraising events	2,018	10,535
Magazines	4,196	4,514
	<u>6,214</u>	<u>15,049</u>
Charitable activities		
Fees	12,760	11,564
Other income		
Interest	89	53
	<u>89</u>	<u>53</u>
Total incoming resources	<u>136,955</u>	<u>128,466</u>
EXPENDITURE		
Other trading activities		
Fund raising costs	85	207
Fund raising hall hire	3,558	3,411
	<u>3,643</u>	<u>3,618</u>
Charitable activities		
Youth work	1,547	569
Books and periodicals	920	848
Equipment	-	731
Insurance	4,994	4,137
Light and heat	5,322	5,063
Upkeep	10,790	14,039
Conferences and courses	-	185
Gifts	112	150
Parish share	70,000	60,233
Church services	7,681	7,761
Organ	1,147	1,351
Sundry expenses	1,945	654
Carried forward	104,458	95,721

This page does not form part of the statutory financial statements

St Peters Church PCC

Detailed Statement of Financial Activities
for the year ended 31st December 2019

	2019	2018
	£	£
Charitable activities		
Brought forward	104,458	95,721
Motor expenses	2,375	4,936
Grants to institutions	60	7,183
	<u>106,893</u>	<u>107,840</u>
Support costs		
Management		
Telephone	3,182	2,666
Postage and stationery	3,332	3,568
Independent examiners fees	600	600
General administration	6,893	6,330
Fixtures and fittings	11,955	3,163
Computer equipment	25	6
	<u>25,987</u>	<u>16,333</u>
Total resources expended	<u>136,523</u>	<u>127,791</u>
Net income	<u><u>432</u></u>	<u><u>675</u></u>

This page does not form part of the statutory financial statements