# DERBYSHIRE LGBT+ COMPANY LIMITED BY GUARANTEE FINANCIAL STATEMENTS FOR 31 MARCH 2020

Company Registration Number 3873291 Charity Number 1088868

# FINANCIAL STATEMENTS

# YEAR ENDED 31 MARCH 2020

Contents	Page
Members of the board and professional advisers	1
Trustees' annual report	2-4
Independent Examiner's report	5
Statement of financial activities	6
Balance sheet	7
Notes to the financial statements	8-15

## MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS

## The board of trustees/directors

A. Brown (Chair)
D. Merrison
J. Rand
D. Ashton
M. Carter
T. Jacobs
M. Morgan-Ford

Company secretary

J. Rand

Registered office

7 Bramble Street

Derby DE1 1HU

Independent Examiner

Mark Newey ACMA

Derby Community Accountancy Service

Babington Lodge 128 Green Lane

Derby DE1 1RY

#### TRUSTEES' ANNUAL REPORT

#### YEAR ENDED 31 MARCH 2020

The trustees, who are also Directors for the purposes of the Companies Act, have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31 March 2020.

## **OBJECTIVES AND ACTIVITIES**

To relieve the mental and emotional crises suffered by persons who are gay, lesbian, bisexual, transgender or in doubt about their sexual identity or by those who may be affected by or involved with such persons. In particular, by giving of advice, counsel and help from members of the company working under direction who are selected and prepared to give such advice, counsel and help.

This is in accordance with the charity's governing document, the Memorandum and Articles of Association of 8 November 1999 as amended by special resolution dated 2<sup>nd</sup> September 2001, certificate of incorporation upon change of name, dated 19 July 2003 and special resolution dated 29 January 2005.

# SUMMARY OF THE MAIN ACTIVITIES UNDERTAKEN FOR THE PUBLIC BENEFIT IN RELATION TO THESE OBJECTIVES

In planning our activities for the year we kept in mind the Charity Commissions guidance on public benefit at our trustees meetings.

The aim of Derbyshire LGBT+ is to advise, assist, inform and support any person in doubt about their sexuality or gender identity or experiencing difficulty in their lives relating to their or another person's sexuality or gender identity. The charity also provides advice, assistance and support relating to sexual health.

Derbyshire LGBT+ is open to all individuals in line with the Equality Act 2010.

It operates principally within Derby and Derbyshire although it is becoming recognised as the leading LGBT+ provider throughout the East Midlands.

## ACHIEVEMENTS AND PERFORMANCE

2019 – 2020 has been another successful year for Derbyshire LGBT+. We have continued to grow and develop, and increase our support and services. In 2019 – 2020 we have income generated more money than we have ever done in our 37-year history. This has come from our very successful training and consultancy business and from building our professional brand across Derbyshire. We have extended our work in schools and now run several weekly LGBT+ groups within several schools in Derbyshire

We have continued to see an increase in people accessing our services from across the whole of Derbyshire. Derbyshire LGBT+ has opened new services in Swadlincote, including a new youth group and weekly drop in service.

#### TRUSTEES' ANNUAL REPORT

#### YEAR ENDED 31 MARCH 2020

We have developed a new LGBT+ Kitemark, that we are just about to launch across Derbyshire. The Kitemark will allow organisations to check their support for LGBT+ people and services.

Our Youth Groups have grown and expanded and due to high numbers, we have had to split large groups into smaller groups to be able to give support to all within the group.

Our Golden Rainbows groups have continued to grow, and we have been able to continue the groups even after funding finished.

We have been successful again in gaining funding from the office of the Police & Crime Commissioner to continue our much-needed work around Hate Crime across Derbyshire.

Derbyshire LGBT+ has developed some positive new partnerships which have included providing Domestic Abuse sessions at both our Centres, working with Escape and the Elm Foundation, local domestic abuse support services.

Derbyshire LGBT+ has continued and expanded our work supporting LGBT+ people seeking asylum.

As an organisation, we have contracted with The Foundation for Social Improvement to support us in developing our business plan further and allow us to have the skills in place to take Derbyshire LGBT+ into the future and ensure our financial stability

#### **Financial Review**

#### **Reserves Policy**

The Trustees and Management are working towards rebuilding our reserves over the next two years. This will allow us to use non ring-fenced money/grants to sustain the organisation in the short term should the funding climate become more difficult. We have a responsibility to have reserves in place to meet out statutory obligations and to run Derbyshire LGBT+ whilst further funding is sought.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing document

Derbyshire LGBT+ is based at 7 Bramble Street, Derby, which is the company's registered office and the principal address of the charity. Derbyshire LGBT+ is a company limited by guarantee and not having a share capital (company registration No. 3873291) and Registered Charity (No. 1088868).

#### TRUSTEES' ANNUAL REPORT

#### YEAR ENDED 31 MARCH 2020

#### Trustee selection methods

The Board of Trustees has up to 12 Trustees that can be elected. All are elected on a yearly basis by the membership of Derbyshire LGBT+. New Trustees go through an induction process following their appointment or election. The Board meets on a monthly basis.

#### Risk management policy

The Trustees and the Management Committee have examined the key strategic, business and operational risks which Derbyshire LGBT+ faces and confirms that systems, policies and procedures have been established to enable regular reports and assessments to be produced so that all the necessary steps can be taken to lessen these and any potential risks. Derbyshire LGBT+ as part of its development work addresses risks (including Financial) to the viability of the organisation and is subject to six monthly review as per our governance arrangements. Risks have been identified both internally and externally and policies and procedures adopted to ameliorate any potential risks.

Derbyshire LGBT+ system of internal controls are designed to provide reasonable, but not absolute assurance against material misstatement or loss. They include:

- A strategic plan and an annual budget approved by the Trustees;
- Regular consideration by the Trustees of financial results, variance from budget, nonfinancial performance indicators and benchmarking reviews;
- Delegation of authority and segregation of duties;
- Identification and management of risks.

Independent Examiner

Mark Newey ACMA of Derby Community Accountancy Service will continue in office as independent examiner for the ensuing year.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Registered office:

7 Bramble Street

Derby

Signed on behalf of the trustees

Treasurer

Date 17/9/20

#### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

#### YEAR ENDED 31 MARCH 2020

#### Independent Examiner's Report to the Trustees of Derbyshire LGBT+

I report on the accounts of the company for the year ended 31 March 2020 which are set out on pages 6 to 15.

## Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, as amended); and
- state whether particular matters have come to my attention.

#### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

# Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- Which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Maeurey 10/9/20

Name: Mark Newey ACMA

Address: Derby Community Accountancy Service, Babington Lodge, 128 Green Lane, Derby.

## STATEMENT OF FINANCIAL ACTIVITIES

## YEAR ENDED 31 MARCH 2020

	U	nrestricted Funds	Restricted Funds	Total Funds Year to 31 Mar 2020	Total Funds Year to 31 Mar 2019
	Note	£	£	£	£
Income from:					
Donations	3	24,475	-	24,475	14,067
Investment income	5	397	-	397	281
Grant receivable	4	22,860	209,100	231,960	222,692
Other income		16,370	-	16,370	8,174
Total incoming resources		64,102	209,100	273,202	245,214
Expenditure on		182 111	<del></del>		
Raising Funds		-	-	-	-
Charitable activities		48,285	213,708	261,993	225,491
Total resources expended	6	48,285	213,708	261,993	225,491
Net incoming/(outgoing)				<del></del>	
resources before transfers		15,817	(4,608)	11,209	19,723
Transfer between funds		1,443	(1,443)	-	-
Net movement in funds		17,260	(6,051)	11,209	19,723
Funds brought forward		97,971	32,886	130,857	111,134
Funds carried forward		115,231	26,835	142,066	130,857

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

The notes on pages 8 to 15 form part of these financial statements.

#### BALANCE SHEET

#### 31 MARCH 2020

		202	0	2019	
	Note	£	£	£	£
Current assets					
Debtors	10	10,623		12,898	
Cash at bank and in hand		200,237		187,368	
		210,860		200,266	
Creditors: amounts falling due					
within one year	11	68,794		69,409	
			1.10.000		120.057
Net current assets			142,066		130,857
Total assets less current liabilities			142,066		130,857
Total appets loss earlow manifest					
Net assets			142,066		130,857
Funds					22.006
Restricted	12		26,835		32,886
Unrestricted – general reserves	12		5,543		97,971
Unrestricted – designated reserves	12		109,688		
TOTAL FUNDS			142,066		130,857

For the year ended 31 March 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

## Directors responsibilities:

- (i) The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- (ii) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

These financial statements were approved and authorised for issue by the members of the committee and are signed on their behalf by:

T. Jacobs Treasurer Date 17 9 20

Company Registration Number: 3873291

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The notes on pages 8 to 15 form part of these financial statements.

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 2020

# 1. Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Company information

Derbyshire LGBT+ is a company limited by guarantee not having a share capital. The company's registered office is, 7 Bramble Street, Derby, DE1 1HU. At the end of the year there were 7 Trustees, each of whom, under the terms of the Memorandum and Articles of Association, had undertaken to contribute the sum not exceeding £1 in the event of a winding up of the company.

# 1.1 Accounting convention

These accounts have been prepared in accordance with FRS 102, "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it apples from 1 January 2015. The charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in Sterling which is the functional currency of the company Monetary amounts in these financial statements to the nearest £.

The accounts have been prepared on historical cost convention apart from freehold property that is carried at market value. The principal accounting policies adopted are set out below.

These are accounts for the year ended 31 March 2020 prepared in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland. The date of transition to FRS 102 was 1 April 2015.

#### 1.2 Going concern

At the time of approving the accounts, the directors have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

#### 1.3 Charitable Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

#### 1.4 Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Gifts in kind have been included at market value of gifts received and in assets acquired. No amounts are included in the financial statements for services donated by volunteers.

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 2020

## 1.5 Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources. Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in the support of the charitable activities.

#### 1.6 Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discounts offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### 1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.8 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

#### 1.9 Financial instruments

The charity has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

## Derecognition of financial liabilities

Financial liabilities are derecognised when the company's contractual obligations expire or are discharged or cancelled.

## 1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.11 Taxation

The charity is exempt from tax on income and gains falling with section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 2020

# 1.12 Depreciation

Individual fixed assets are capitalised at cost and are depreciated over their estimated useful economic lives on a reducing balance basis as follows:-

Asset category	Annual rate
Equipment	25%
Fixtures and Fittings	25%

# 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimated and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

#### 3. Donations

		<b>Total Funds</b>	Total Funds
Unrestricted	Restricted	Year to 31	Year to 31
Funds	Funds	Mar 2020	Mar 2019
£	£	£	£
22,475	-	22,475	14,067
22,475		22,475	14,067
	Funds £ 22,475	Funds Funds £ 22,475 -	Unrestricted Restricted Year to 31 Funds Funds Mar 2020 £ £ £ 22,475 - 22,475

## 4. Incoming resources from the charitable activities

•			Total Funds	Total Funds
	Unrestricted	Restricted	Year to 31	Year to 31
	Funds	Funds	Mar 2020	Mar 2019
	£	£	£	£
National Lottery Community Fund	-	133,217	133,217	66,850
National Heritage Lottery Fund	-	-	-	34,400
Peoples Health Trust	-	4,265	4,265	7,109
THT HPE	5,500	-	5,500	3,520
Derbyshire Community Health Service	17,360	-	17,360	20,627
Children in Need	<u>-</u>	41,488	41,488	29,208
Comic Relief	_	1,000	1,000	20,000
University of Derby Charitable Trust	-	500	500	4,172
The Clothworkers Foundation	-	-	-	8,300
Community Action Derby	_	-	-	300
Derbyshire PCC	_	25,000	25,000	25,000
Derbyshire Voluntary Action	-	-	-	1,206
Foundation Derbyshire	_	2,000	2,000	2,000
Chesterfield Royal Mail	-	1,630	1,630	-
	22,860	209,100	231,960	222,692
				···

## NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 2020

#### 5. Interest receivable

	Year to 31	Year to 31
	Mar 2020	Mar 2019
	£	£
Bank interest receivable (unrestricted)	397	281

# 6. Total resources expended

	Basis of allocation	Fotal Funds Rear to 31 Mar 2020	Fotal Funds F. Year to 31 Mar 2019
Staff costs	Direct	131,870	123,848
Travel costs	Direct	7,629	9,124
Rent, rates & insurance	Direct	26,534	16,657
Heat and Light	Direct	6,367	4,240
Fees	Direct	22,322	29,389
Postage, stationery &			
telephone	Direct	4,029	2,767
Maintenance & renewals	Direct	2,951	3,401
Project costs	Direct	32,704	27,604
Office equipment	Direct	2,914	3,171
Hospitality	Direct	1,221	732
Training	Direct	1,080	1,280
Sundries	Direct	21,672	2,658
Fundraising	Direct	-	-
Accountancy fees	Direct	700	620
Returned grant	Direct	<u>-</u>	<u>-</u>
		261,993	225,491

Expenditure on charitable activities was £261,993 (2019: £225,491) of which £213,708 was restricted (2019 £186,694)

## 7. Net (expenditure)/income

Net (expenditure)/income for the year is stated after charging/(crediting):

2020	2019
£	£
Independent Examiner's Fees 700	620
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#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 2020

# 8. Directors and key management personnel

During the year trustees did not receive remuneration. The key management personnel of the charity consist of the trustees, the Chief Executive Officer and other members of the senior management team. The total employment benefits of the key management personnel were £39,859 (2019: £38,832)

## 9. Employees

No employee earned more than £60,000 per annum. No trustees were reimbursed for expenditure.

The average number of staff employed by the charity during the financial year amounted to:

Direct Charitable Staff Governance	Year to 31 Mar 2020 No 6 1	Year to 31 Mar 2019 No 5 1
The second manual agets word		<u></u>
The aggregate payroll costs were:  Wages and salaries Social security costs Pension costs	Year to 31 Mar 2020 £ 118,511 9,232 4,127	Year to 31 Mar 2019 £ 110,484 8,762 4,602
rension costs	131,870	123,848
10. Debtors		
Terence Higgins Trust Cavendish Learning Trust Derbyshire County Council Heanor Gate Science College Derbys Health Care Community Foundation Trust Derbyshire Community Health Service Comic Relief Nationwide Hire Sundry	2020 £ 2,200 - 2,079 25 1,400 4,619 - 300 10,623	2019 £ 3,520 700 1,183 - 4,163 2,000 1,047 285 12,898

## NOTES TO THE FINANCIAL STATEMENTS

# YEAR ENDED 31 MARCH 2020

# 11. Creditors: Amounts falling due within one year

				020 £	4	2019 £
	Deferred income National Lottery Community Fund		66	,367	6	6,849
	Trade creditors		2	,427		2,560
			68	5 <b>,</b> 79 <b>4</b>	6	9,409
12.	Statement of funds					
	General reserve Designated reserve	At 1 April 2019 £ 97,971	Incoming £ 64,102	Outgoing £ (48,285)	Transfers £ (108,245) 109,688	At 31March 2020 £ 5,543 109,688
	Total unrestricted funds	97,971	64,102	(48,285)	1,443	115,231
	The National Lottery Community Fund – New Frontiers Peoples Health Trust Children in Need National Heritage Lottery Comic Relief The Clothworkers Foundation Derbyshire PCC Foundation Derbyshire Derbyshire Voluntary Action Chesterfield Royal Mail University of Derby	(6,090) 5,292 8,803 12,327 - 469 11,173 - 912	133,217 4,265 41,488 - 1,000 - 25,000 2,000 - 1,630 500	(127,327) (7,525) (39,240) (17,706) (1,000) (18,617) (725) (491) (1,077)	(469) (421) (553)	(200) 2,032 11,051 (5,379) - 17,556 1,275 - 500
	Total restricted funds	32,886	209,100	(213,708)	(1,443)	26,835
	Total funds	130,857	273,202	(261,993)		142,066
	Designated Funds Derby Centre Relocation IT infrastructure Upgrades DCHS Contingency Reserve TOTAL			£ 25,000 15,000 21,188 48,500 109,688		

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 2020

#### **Restricted Funds**

The National Lottery Community Fund – New Frontiers- funding to extend our work into the whole of Derbyshire, by opening 3 new satellite centres, to offer more support to LGBT+ refugee and people who are asylum seekers and to do more work around Mental Health.

Peoples Health Trust — This funding has allowed us to set up and run 4 older peoples groups in Derbyshire

Children in Need - Core funding to run 4 youth groups across Derbyshire

National Heritage Lottery/Other Stories – This funding is used to research LGBT+ peoples stories from the past and the present and develop oral histories and exhibitions

Comic Relief – This funding was to support us in moving away from traditional grant funding and to become more sustainable

The Clothworkers Foundation -The Clothworkers Foundation Grant has allowed us to refurbish our Derby Centre, including new lockable filing cabinets and allowed us to have space for more staff and volunteers.

Derbyshire PCC – The Police Commissioner Grant has allowed us to employ a Hate Crime Advocate to enable us to give more LGBT+ victims support, including reporting crimes.

Foundation Derbyshire - This grant was towards the rent of our Derby Centre.

Derbyshire Voluntary Action - This grant has allowed us to set up a Munch & Mingle lunch club for the over 50s LGBT+ population of Chesterfield & North East Derbyshire

Chesterfield Royal Mail - Donation of Fundraising to support our work in Chesterfield

University of Derby – Funding via OPCC was awarded to Derbyshire LGBT+ for a same sex hand holding campaign which uses photographs to celebrate LGBT+ friendships and support particularly following a hate incident/crime. The photos will be used to promote the OPCC's message of "No2Hate".

# NOTES TO THE FINANCIAL STATEMENTS

# YEAR ENDED 31 MARCH 2020

# 13. Analysis of net assets

	Tangible fixed assets	Other net assets	Total
Unrestricted funds			
	£	£	£
General reserve	-	109,688	109,688
Designated Funds		5,543	5,543
Restricted funds			
The National Lottery Community Fund –			
New Frontiers	-	(200)	(200)
Peoples Health Trust	-	2,032	2,032
Children in Need	-	11,051	11,051
National Heritage Lottery		(5,379)	(5,379)
Derbyshire PCC		17,556	17,556
Foundation Derbyshire	-	1,275	1,275
University of Derby	-	500	500
Total restricted funds	-	26,835	26,835
Total funds	-	142,066	142,066

# 14. Related party transactions

The charity had no related party transactions that required disclosure.