

Registered company number: 07941827

Charity number: 1146162

ROYAL SOCIETY OF TROPICAL MEDICINE AND HYGIENE
(A Company Limited by Guarantee)

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

ROYAL SOCIETY OF TROPICAL MEDICINE AND HYGIENE
(A Company Limited by Guarantee)

CONTENTS

	Page
Reference and Administrative Details	1
Trustees' Report	2 - 12
Independent Auditors' Report	13 - 15
Statement of Financial Activities	16
Balance Sheet	17
Statement of Cash Flows	18
Notes to the Financial Statements	19 - 33

Charity number	1146162
Company number	07941827
Registered office and operational address	Northumberland House 303-306 High Holborn London WC1V 7JZ
Trustees	<p>President Professor Sarah Rowland-Jones MA BM BCh FRCP FMedSci (to 17 September 2019) Professor David Mabey CBE DM FRCP FMedSci (from 17 September 2019)</p> <p>Vice-President Dr Wendy Harrison BVet Med MPH PhD MRCVS</p> <p>Honorary Treasurer Mr Trevor Ellis ACMA MBA</p> <p>Trustees Karen Brady BSc Hons (from 17 September 2019) Mr Simon Bush BA MSc Dr Sharon Cox BSc MSc PhD Professor Kara Hanson BA MPhil ScD Dr Wendy Harrison BVet Med MPH PhD MRCVS Professor Diana Lockwood MD, FRCP (from 17 September 2019) Professor David Mabey CBE DM FRCP FMedSci (from 17 September 2019) Dr Judy MacArthur Clark CBE DVMS DLAS DipECLAM ACLAM(h.m.) FRSB FRAGS FRCVS (to 17 September 2019) Professor Malcolm Molyneux OBE, FRCP Dr Christopher Parry BA (Hons) MB BChir PhD FRCP FRCPath Ms Sarah Rafferty BA MSc Professor Sarah Rowland-Jones MA BM BCh FRCP FMedSci (to 17 September 2019) Dr Marta Tufet PhD Professor Jimmy Whitworth MD FMedSci FRCP FFPH DTM&H</p>
Chief Executive	Tamar Ghosh BSc MSc MBA
Bankers	National Westminster Bank plc 1 Cavendish Square London W1A 4NU
Investment Managers	Eden Investment Management Beaufort House Brunswick Road Gloucester GL1 1JZ
Solicitors	Bates Wells & Braithwaite London LLP 10 Queen Street Place London EC4R 1BE
Auditors	Moore Kingston Smith LLP Devonshire House 60 Goswell Road London EC1M 7AD

Report of the Trustees

For the year ended 31 March 2020.

The Trustees present their report and the audited financial statements for the year ended 31 March 2020. Reference and administrative details on page 1 form part of this report.

The financial statements have been prepared on the accounting policies set out in note 1 to the financial statements and comply with the Society's Memorandum and Articles of Association, applicable law and the requirements of the FRS102.

Structure and governance

The Royal Society of Tropical Medicine and Hygiene (RSTMH) registered charity 1146162 is a professional body founded in 1907. Its objects are to promote and advance the study, control and prevention of disease in man and other animals in the tropics and disadvantaged communities around the globe by facilitating discussion and the exchange of information among those who are interested in the diseases of such communities.

The charity is constituted under the Memorandum & Articles of the Society as revised and adopted at the EGM of 14 December 2011 and amended 26 January 2018 and 29 May 2019. It is a charitable company, incorporated in the United Kingdom.

The Board of Trustees, supported by its Committees (Finance and Audit, Grants and Awards, Meetings and Events, Education & Training, Policy and Advocacy, International Members, and the Editorial Boards for both of the journals that are owned and managed by the Society) sets the strategic direction of the charity which is further developed and implemented by the RSTMH staff team.

The Board includes up to fourteen Trustees, of whom no more than nine are elected from the network of members and no more than five are appointed from outside the pool of members, to bring additional expert skills. Each Trustee is entitled to serve two three-year terms, which can be extended by the Board of Trustees. Trustees receive an induction and have access to external governance training.

Objectives and activities

The Trustees have referred to guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the Trustees considered how planned activities will contribute to the aims and objectives that have been set.

The Trustees review the aims, objectives and activities of the charity each year. This report looks back at what the charity has achieved and the outcomes of its work within the last twelve months. The Trustees report the success of each key activity and the benefits the charity has brought to those communities that it exists to help. The review also helps the Trustees ensure the charity's aims, objectives and activities remain focused on its stated purposes.

Strategy

This was the second financial year of the current 5 year strategy and the first year in which the team operated at full capacity as 6 people, in the new roles. The new strategy set a new vision and mission, a set of 6 priority themes of work, and a revised set of goals and objectives which collectively aim to deliver improved impact.

This year it was possible to clarify how the activities will achieve this impact and the ambitious new vision. The three ways are; firstly through directly helping the careers of members and Fellows, secondly bringing together members' collective knowledge and, thirdly, utilising RSTMH's own outcomes and experience as an independent and established society in the sector to call for changes in awareness, funding, research, and policy in tropical medicine or global health. For more information about the strategy see [here](#).

Performance of key activities

Please find below a summary of progress on the main activities this year.

1. Supporting members

Since April 2019 membership figures have increased by over 20%. The Society has introduced two new membership types, updated the Articles, and re-designed both its registration and renewal processes.

In August 2019 the new Early Career membership was launched, in recognition that many student members were not renewing their memberships once they had graduated. There are now almost one hundred Early Career members and the Society is currently reviewing further ways to support them through activities. Despite the global challenges in March 2020 the Society managed its busiest renewal period in many years.

The Society plans to launch its new website and new database within the next few months, which will enable a cohesive registration and renewal process for members. This will also allow the capture of more comprehensive information and provide an improved overall experience for members.

2. Delivering meetings and events

This year much of the team's capacity was directed towards delivering the 11th European Congress on Tropical Medicine and International Health (ECTMIH) on behalf of the Federation of European Societies for Tropical Medicine and International Health (FESTMIH), in September. The event was attended by over 1,200 people from over 90 countries, organised with 6 parallel meeting tracks focusing on different aspects of global health. Some of the highlights of the event included hearing from speakers from across the world, covering all sectors, disease areas and discussions from research to policy. The event was overseen by the RSTMH Board, and a Strategy Committee, supported by Dr Adrian Hopkins OBE as Scientific Chair and 6 scientific Committees. A professional conference organisation delivered the event logistics, and RSTMH employed a project manager on a part-time basis as the main liaison point for the 9 months prior to the event. The event finances were reconciled and finalised after the end of this financial year and RSTMH was able to break even with the help of donations from the Liverpool School of Tropical Medicine, London School of Hygiene & Tropical Medicine, NIHR – Health Protection Research Unit in Emerging and Zoonotic Infections at University of Liverpool, Swiss Tropical and Public Health Institute Swiss TPH, University of Liverpool and the University of Oxford. The Society is deeply appreciative of their support which made the event delivery possible, and would like to recognise them formally here. RSTMH would also like to thank FESTMIH for this unique opportunity.

This is the largest event RSTMH has organised in the recent past. Though it would not be looking to organise events of this size as part of its own activities, the experience provided valuable learning and was an excellent boost to profile and engagement with individuals and organisations in the tropical medicine and global health communities.

Early career events continue to be popular and the Society was able to provide mentoring for an increased number of delegates at both its London and Moshi events. The team hosted and/or attended events in India, Kenya, Tanzania, USA and the UK which, in addition to the travel scholarships programme meant engagement

with a greater number of people globally, feeding into other areas of work such as membership and the Student and Country Ambassador programmes.

The Society's largest event – the Annual Meeting – was run as one of the parallel meetings within ECTMIH this year and was focused on One Health, one of the thematic priorities. This arrangement meant that a larger group of individuals were able to attend the Annual Meeting.

Other meetings and events delivered this year included:

- In conversation with Peter Hotez, 29 May 2019
- International Health Anniversary lunch, September 2019
- Research in Progress, East Africa, September 2019
- Research in Progress, London, December 2019
- Topics in Infection, London, January 2020
- Research Ideas Showcase, India was scheduled for March 2020 but has been postponed due to COVID-19

And Meetings and Events delivered with partners:

- MSF Scientific Days, May 2019
- LSHTM Student Welcome week, 25 September 2019
- Model WHO, London, October 2019
- Student Wilderness Conference, Essex, October 2019
- Imperial School of Medicine Careers Fair – Thursday 14th November 2019
- Students for Global Health conferences in Norwich, November 2019
- TedX LSTM, Liverpool, November 2019
- IncoNTD, Nairobi, December 2019
- LSTM virtual NGO day, 27 March 2020

3. RSTMH journals

During this financial year work continued with RSTMH's excellent Editors-in-Chief, Professor Brian Greenwood for *Transactions of the Royal Society of Tropical Medicine and Hygiene* and Professor David Molyneux for *International Health*.

The tender and selection of the Publishing partner was completed, which resulted a commitment to stay with Oxford University Press (OUP) for a further 5 years from the start of 2020. Recruitment continued for a number of Associate Editors and Editorial Advisers to streamline the peer review process and to continue to reduce the internal cost of our journals. *International Health* became fully open access from January 2020, and the Society plans to regularly monitor how this is received by authors and members over the coming months and years. There has been an expected small reduction in papers submitted to *International Health* up to the end of the financial year given its move to be fully open access.

The Impact Factor for *Transactions* decreased this year from 2.307 to 1.868, which reflects the period two years ago when the journal saw both a dramatic reduction in submission of papers and lengthy delays in publishing its issues. *International Health's* impact factor remained stable at 1.664 exactly. This year subjects were agreed for four themed issues (Bioethical Considerations, Lymphatic Filariasis, Podoconiosis and Neglected Tropical Diseases) which we will be developing and publishing over 2020-21 with a number of leading experts and Society members in place as Guest Editors. The Lymphatic Filariasis issue is a sponsored supplement and has Merck, GSK & Eisai as commercial partners. Discussions also started for three further

themed issues and a variety of commissioned work on key topics, such as Editorials and Lessons from the Field.

4. Small grants programme

This year disbursements of £257,805 were made as small grants, travel scholarships, and prizes for early career researchers. Two partners were secured for the small grants programme; the National Institute of Health Research (NIHR) and the International Trachoma Initiative (ITI) and they helped award a total of 50 small grants, an increase from 16 in the prior year. The global demand for these grants continues and the ambition is that in future years it will be possible to fund all grants which are deemed fundable by the network of independent global assessors.

5. Medals and awards

This year the following RSTMH medals, awards and prizes were presented:

- Sir Patrick Manson Medal, to Professors Janet Hemingway and David Warrell
- Donald Mackay Medal, which is delivered jointly with the American Society of Tropical Medicine and Health, to Dr Christopher King
- Chalmers Medal, to Dr Samson Kinyanjui
- Awarded 12 travel scholarships – 4 for the Annual Meeting, 2 for ECTMIH, 6 to prize winners at the Research in Progress meetings
- Student Essay Competition on climate change

RSTMH also launched a new award in partnership with the Liverpool School of Tropical Medicine called the Hemingway Award which celebrates Professor Janet Hemingway's achievements in delivering and encouraging translational science during her leadership of the Liverpool School of Tropical Medicine (LSTM). It recognises success of translating research, translating pure research undertaken by someone else, or by securing funding for translational studies or programmes.

6. Digital communication

This year there has been a consistent improvement in digital communication activity, including the number of followers, and visitors to the website as well as overall reach. Twitter had 13,500 followers at the end of March 2020, which is a 68% increase over the year. The biggest single jump in follower-numbers was due to ECTMIH which attracted 2,000 new followers in a single month, alongside a consistent monthly increase of approximately 300-600. The RSTMH newsletter is now going out to over 9,500 members, Fellows and supporters, which is an increase of almost 20% from last year.

RSTMH website traffic has been consistent over the past year, with visitor numbers ranging from 18,000 to 23,000 each month (N.B. this does not include visitor numbers to the ECTMIH website). There has been a steady increase in the ratio of new to returning visitors, from 71:29 in April 2019 to 80:20 in March 2020, which demonstrates consistently improving reach. This year the process of developing the new RSTMH website was started, which will be integrated with the new RSTMH database and finance system. This new website will be easier for visitors to navigate and will have improved features for members and others, including a news section, integrated fundraising, and searchable members directory.

7. Infrastructure

This year a number of significant improvements were made to the infrastructure of the Society. The financial records were moved from Sage to Xero providing a cloud-based system which is more accessible to the team and has more reporting flexibility. The process of updating the database continued so activities can be more aligned and efficient across the Society. Finally, during the year the development of a second new RSTMH website as a joint venture with Manta Ray Media continued – which we hope will be a great resource for the global health community.

8. Volunteers

This year saw a growth in the number of global volunteers that help support RSTMH's work, bringing the total network to over one thousand including Board and Committee members, Global Assessors, Student and Country Ambassadors, Editorial Advisers and Associate Editors, Peer reviewers and office volunteers. RSTMH thanks all volunteers for their hard work and dedication, without which it would not be able to carry out its work. This year the recruitment of Country Ambassadors continued, which is a new role for established researchers and professionals based in countries endemic to the work of the Society, to help disseminate information about its work and feed into its activities.

Fundraising and income diversification

This was the first year of the new partnerships to support the RSTMH small grants programme, through additional funding. The National Institute of Health Research (NIHR) and the International Trachoma Initiative (ITI) both agreed to provide funding so a larger number of small grants could be awarded to early career researchers and professionals. In past years RSTMH funding enabled the support of 16 awardees per year but the additional funding means more than three times as many applicants could be awarded this year. There are still tens of applications that are not able to be funded, and so work to secure more support in this area continues.

This year steps were made to refresh fundraising and legacy fundraising activities, to diversify income. New income generation opportunities have been scoped, including merchandising, new models for event delivery and income from project management .

Impact measurement

This year outcome and impact measures were developed for the society and all activities. The 3 ways in which the activities will help achieve impact and movement towards the ambitious vision and mission are:

- Directly support members and Fellows in their careers, to maximise their impact
- Bring together the collective expertise and knowledge of members and Fellows, and
- Utilise RSTMH's unique experience, outcomes and networks to call for change to policy, funding, research and awareness in aspects of tropical medicine or global health

Future plans

At a strategic level the focus of the next financial year continues to be on income diversification and ensuring the organisation is sustainable financially and where operational income is able to cover operational expenditure. With the team at full capacity and utilising the improved infrastructure the Society needs to make headway to explore different opportunities to increase funds, including initiating a call for donations

to support the charity now and into the future. At the same time there remains an imperative to ensure that existing activities continue, and are optimised. For example to continue to meet the demand for small grants, deliver more international meetings and events, increase the diversity of our members by geography, gender, discipline and sector, and to deliver high quality scientific research through our journals.

There will be some anticipated impact on future plans due to COVID-19 for several reasons. Much of the creative work needed to enter into new areas of work may be harder to achieve virtually. Many new relationships may need to wait until meetings can take place face to face. In terms of the impact on finances RSTMH will consistently review its expenditure and cashflow positions, to ensure changes in the existing income channels don't negatively impact the financial position.

Governance

Two new Trustees were elected in September 2019 – Professor Diana Lockwood and Professor David Mabey who brought forward his Presidency by a year due to Malcolm Molyneux, President Elect, being unwell and unable to take up the role of President. This meant The Society did not have a President-Elect at the Society up to now, but will secure one soon. This year Karen Brady also started her role as appointed Trustee to bring to the Board specific skills and knowledge around fundraising and income generation to help with our work in this area.

Dr Judy MacArthur Clark completed her term of office in September but continues her role on the Meetings and Events Committee. Dr Wendy Harrison continues as Vice-President, with an extended term of 2 years from the AGM in September 2019. The terms of office for Professor Sharon Cox and Dr Christopher Parry were also extended for two years at the same time To try and even out the number of trustees finishing terms of office in one year.

In May 2019 a General Meeting confirmed changes to the Articles of Association to update terminology, and amend the responsibilities of the President and Vice-President with respect to their roles on Committees.

All Trustees undertake and complete ongoing governance training and a regular calendar of training events is made available. One Trustee completed a training course this year, all were offered.

Financial review

Total funds carried forward decreased by £527,036 to £1,875,408. However, it is important to note that £256,466 of this decrease is related to the movement in our investment funds. By the time of the accounts being approved in August 2020 the funds had recovered a significant portion of this (paper) loss.

Total income this year was £1,270,457, up by £928,156 on last year. Excluding investment income, the figure for this year was £1,191,413 compared with £264,348 last year, which better reflects the change in income which is directly within the charity's control. The reasons for the large increase this year are threefold – the ECTMIH event that was hosted in September delivered income of £685,013. Secondly, RSTMH received a signing bonus of £120,000 from publishing partner Oxford University Press this year. Finally, income of £165,000 was received from grant partner NIHR, of which £150,000 is restricted to the provision of small grants. Income from membership, journals, and donations all increased this year.

Expenditure this year was £1,541,027, an increase of £802,460 on last year. However, it is worth noting that £666,345 of this expenditure is directly for the delivery of ECTMIH in September, which was a unique opportunity. The change in expenditure for the remaining areas of work is an increase of £117,746. The main reason for the increase of expenditure is due to the additional small grants funded by NIHR and ITI which account for £170,000. Expenditure on our ongoing activities therefore decreased by around £52,254.

Investments, and their net gain or loss forms a significant element of total funds each year. The movement on the investment this year was an unfavourable return, a loss of £256,466 compared to a gain of £44,539 last year due to the impact of COVID-19 on the financial markets from January to March 2020. It should be noted that the funds have since recovered much of the loss experienced in March 2020.

Risk and mitigation

The Trustees will continue to review the major risks to which the Society is exposed and identify measures required to mitigate those risks prospectively. This year the main risks included operational income not covering operational costs, and the risk of taking on an event of the size of ECTMIH as a means to increase profile and funds.

The risk register is monitored quarterly by the Finance and Audit Committee, and formally reviewed quarterly at the Board of Trustees meetings. The Trustees view their position as one of trust in relationship to the Society's financial integrity and continued standing. This relates to all forms of financial probity and extends to their position on fraud. The Trustees recognise that they have, and have always had, a need to ensure that, in all ways, the financial dealings of the Society are transparent and above board. Thus, major decisions regarding the dealings of the Society are extensively discussed by the Trustees.

Towards the end of the financial year the new virus COVID-19 started to emerge, moved across the world and affected the society's work, members and partners. The risks to RSTMH's daily activities were minimised through the team moving to work from home, with remote access to all records and systems. The outsourcing of the finance function also helped to minimise disruption. The cash flow was not significantly affected due to income streams of membership, events and journals which by and large have kept to forecast until now. Given the relatively high level of liquidity through the bank account and additional current accounts there isn't an anticipated negative impact on cashflow due to COVID-19, however it will impact on some of the planned work around income diversification and therefore may shift the focus for income growth.

Remuneration policy

The Society bases remuneration on levels offered in charities of similar size, structure and scope. The remuneration of Key Management Personnel is disclosed in Note 10.

The Society will review, update and formalise its remuneration policy next year, taking into account the recommendations of the NCVO Inquiry of Executive Pay (April 2014).

Reserves policy

The reserves policy was reviewed in line with the investment review. The policy for the Society is to hold free reserves to cover 6 months operating activity, around £400,000. The current level of free reserves is around £1.68m. The excess here is needed due to the uncertainty in the 5 year strategy.

Charity Commission requirements indicate that capital sums should be invested to achieve capital growth to defray the effects of inflation. Trustees specified this in the investment mandate with approximately £1.1M which could be readily liquidated if the need were to arise. The cash reserves are considered adequate and available to meet expenses arising from continuing activities for the next 2 financial years. As far as possible, RSTMH aims to cover the costs of meetings from delegate fees and industry sponsorship where applicable and appropriate.

The restricted fund reserves of the Society comprise £102,664 (£112,138 in 2019) with total unrestricted funds amounting to £1,772,744 (£2,290,306 in 2019), which includes fixed asset investments. Funds are held between a combination of current accounts and mixed portfolio investments. The yield from these accounts plus income from subscriptions, meetings and journals is available, and more than needed, to meet the Society's expenses.

Investment policy

This investment policy guides the investment decisions of RSTMH. It updates the investment policy written prior to 2016, which is now out of date due to a change in strategy.

(i) General Background and Financial Objective

The overall amount of funds that RSTMH had under investment was around £1.1m as of 31 March 2020.

The investment funds have played an important role in RSTMH, as they have subsidised core spending to meet objectives. A new 5-year strategy, started in 2017, aims for reliance on this demand for cash to be reduced to zero by the end of financial year 2022/23.

(ii) Investment Powers

There are few restrictions on the use of RSTMH financial assets except for a commitment to restricted funds in a number of areas. These are mostly funds established many years ago to recognise or commemorate fellows of RSTMH who have died. Their families donated an amount of money to RSTMH to be used in specific ways, as agreed by the Council of the time. Now, many years on, some of these funds remain, and are listed in our accounts. RSTMH is trying to contact the families of the named funds, so that the criteria and conditions of use can be brought up to date. This year for the first time restricted funds were received by NIHR and ITI for the sole purpose of awarding small grants.

There are no other restrictions on the use of RSTMH assets. The Articles of Association of RSTMH stipulate that the management and oversight of investments of RSTMH funds be led by the Finance and Audit Committee, whose decisions must be ratified by the main RSTMH Board.

(iii) Governance

Day to day decisions about the investments, namely

- the timing of withdrawals
- the choice of funds for withdrawals
- any impact of monthly or quarterly performance are discussed at the Finance and Audit Committee and matters of strategy are then escalated to the Board.

Investment Objectives

Last year RSTMH split its investment funds between short and long-term needs. Half of the investment funds were removed and transferred to a series of current accounts, each balance sitting within the UK Government guaranteed limits.

Up to financial year 22/23 the funds in these current accounts with some of the investment fund are expected to be needed to fund our investment in the team, and our new and existing activities so that by 23/24 our operational income will cover our operational spending.

The remaining balance is still invested in a mixed portfolio fund account at a higher risk level, to maximise growth, whilst hoping to maintain the investment level (therefore a medium risk) on a total return basis. In the future it is hoped that this fund will have grown to a position where it may be invested in an asset or assets to bring more long-term stability and sustainability to RSTMH. This would only be possible once the operational income is greater than operational costs.

Risk

The risk profile of RSTMH investments is mixed. The funds needed to help finance operational activities over the next 2 financial years, including investing time in new income streams, need to be managed under a low risk approach.

The remainder of the funds, hopefully to be invested in a longer-term asset in future years, are invested under a medium risk approach.

(i) Assets

The policy includes ensuring there is a medium risk for the longer-term funds, and so a balanced asset class of property, cash alongside equity and bonds. This is to provide diversity of assets.

(ii) Currency

The base currency of the investment portfolio is pounds sterling (£). The vast majority of transactions for RSTMH take place in pounds sterling (£).

(iii) Credit/Counterparty

RSTMH has not established a minimum credit rating of a bond issue, as it does not plan to invest funds solely in bonds.

As the RSTMH is a small organisation with limited capacity it is hoped that the investments chosen will be straightforward to administer. For this reason, it has elected to rely on managed funds..

Liquidity Requirements

The current projected need for cash flow from the investments funds is as below:

- Financial year 18/19 - £408,000 (already withdrawn)
- Financial year 19/20 – £285,000 (actual drawdown £270,570)
- Financial year 20/21 – £296,000
- Financial year 21/22 - £190,000
- Financial year 22/23 - £60,000

This investment is understood to be substantially greater than the level of income that could be generated, from the current portfolio funds, and therefore was liquidated to ensure the society had the cash investment to deliver its strategy and achieve the aim of becoming financially sustainable. This project cashflow is reviewed by the Board on an annual basis.

Time Horizon

RSTMH has different time horizons for its investment, as detailed above. It does not have any expectations or plans to close at any time, and so the investment of funds could be thought of as in perpetuity.

Ethical Investment

RSTMH has an ethical engagement policy, to reflect its articles of association and its strategy. Armaments and tobacco are excluded industries and all other companies are reviewed on a case by case basis. This policy relates to direct investments. It is expected that RSTMH will review the companies in pooled funds annually, and that the investment managers are informed of the Society's ethical policy.

RSTMH believes strongly that it should not accept donations or sponsorship or invest funds in companies that harm the communities which it supports through its work. This includes communities who are affected by tropical diseases.

Management, Reporting and Monitoring

(i) Management

RSTMH will use investment managers to manage its fund, due to limited capacity in the team.

Under the current investment policy two signatories are needed to authorise any withdrawal of investment funds.

(ii) Reporting

RSTMH likes its investments to be reported on monthly, to be incorporated into management accounts.

(iii) Monitoring

The Finance and Audit Committee, which oversees the investment strategy and delivery, meets every quarter. Currently no external guests are required to attend. Returns on investment will be reviewed at these quarterly meetings, with a review of performance of investment funds to be carried out every year.

Approval and Review

This investment policy was approved by the trustees on the 28th June 2018. It will next be reviewed in September 2020.

Grant-making policy

The Society launched a new grants round in February 2020, informed by the outcomes and learnings from the 2012-19 grants rounds. Grants continue to be assessed by a group of voluntary Global Assessors, selected by the Grants and Awards Committee and approved by the Trustees. Grant applications are reviewed by at least 2 Global Assessors.

Going concern

The trustees have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the company to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular the trustees have considered the company's forecast and projections and have taken into account the impact of the Coronavirus pandemic on its publications and investment income. Investment income is expected to decrease due to companies reducing dividends and the impact on the publication income is more uncertain. The company is forecast to make a loss in 2020/21 and 2021/22 in the region of £300,000-400,000 per year. As at 31 March 2020 the charitable company has free reserves in excess of £1.6M therefore the trustees believe the company has adequate resources to continue in operation for at least twelve months from the approval of the financial statements. The company therefore continues to adopt the going concern basis in preparing its financial statements.

Statement of the Trustees' responsibilities

Reference and administrative information set out on page three forms part of this report. The financial statements comply with current statutory requirements, the Memorandum and Articles of Association and the Financial Reporting Standard (FRS102).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, of the charitable company, for that period. In preparing these financial statements the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the FRS102;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards and the FRS102 have been followed, subject to any material departures disclosed and explained in the financial statements; and

- Prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- There is no relevant audit information of which the charitable company's auditors are aware; and
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The Trustees are members of the charity, but this entitles them only to voting rights. The Trustees have no beneficial interest in the charity.

Auditors

Moore Kingston Smith LLP were appointed as the charitable company's auditors in March 2016.

The report of the Trustees has been prepared in accordance with the special provisions applicable to companies subject to the small companies' regime.

Approved by the Trustees on and signed on their behalf by



Professor David Mabey, President of the Royal Society of Tropical Medicine and Hygiene

Date:

12/9/20

ROYAL SOCIETY OF TROPICAL MEDICINE AND HYGIENE
(A Company Limited by Guarantee)

AUDITORS' REPORT
FOR THE YEAR ENDED 31 MARCH 2020

Opinion

We have audited the financial statements of The Royal Society of Tropical Medicine and Hygiene ('the company') for the year ended 31 March 2020 which comprises of the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet, the Statement of Cash Flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 'The Financial Reporting Standard Applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2020 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs(UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

ROYAL SOCIETY OF TROPICAL MEDICINE AND HYGIENE
(A Company Limited by Guarantee)

AUDITORS' REPORT
FOR THE YEAR ENDED 31 MARCH 2020

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' annual report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' annual report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' annual report.

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Trustees' Annual Report and from preparing a Strategic Report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 11, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK) we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

ROYAL SOCIETY OF TROPICAL MEDICINE AND HYGIENE
(A Company Limited by Guarantee)

AUDITORS' REPORT
FOR THE YEAR ENDED 31 MARCH 2020

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purposes of expressing an opinion on the effectiveness of the charity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Chapter 3 of Part 8 of the Charities Act 2011. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to any party other than the charity and charity's trustees as a body, for our audit work, for this report, or for the opinion we have formed.

Moore Kingston Smith LLP

Neil Finlayson (Senior Statutory Auditor)
for and on behalf of Moore Kingston Smith LLP

Devonshire House
60 Goswell Road
London
EC1M 7AD

Date: 15 October 2020

ROYAL SOCIETY OF TROPICAL MEDICINE AND HYGIENE
(A Company Limited by Guarantee)

Statement of Financial Activities (incorporating the income and expenditure account)

For the year ended 31 March 2020

		Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
	Notes				
Income from:					
Donations and grants	2	19,462	162,967	182,429	1,692
Charitable activities	3	1,005,977	-	1,005,977	262,467
Investments	4	79,044	-	79,044	77,953
Other income		3,007	-	3,007	189
Total		<u>1,107,490</u>	<u>162,967</u>	<u>1,270,457</u>	<u>342,301</u>
Expenditure on:					
Raising funds:					
Investment management	5	7,354	-	7,354	7,520
Charitable activities	6	1,361,232	172,441	1,533,673	731,047
Total		<u>1,368,586</u>	<u>172,441</u>	<u>1,541,027</u>	<u>738,567</u>
Net (losses)/gains on investments	13	<u>(256,466)</u>	-	<u>(256,466)</u>	44,539
Net movement in funds		<u>(517,562)</u>	<u>(9,474)</u>	<u>(527,036)</u>	<u>(351,727)</u>
Reconciliation of funds					
Total funds brought forward		2,290,306	112,138	2,402,444	2,754,171
Total funds carried forward	17	<u><u>1,772,744</u></u>	<u><u>102,664</u></u>	<u><u>1,875,408</u></u>	<u><u>2,402,444</u></u>

The notes on pages 20 to 33 form part of these financial statements.

ROYAL SOCIETY OF TROPICAL MEDICINE AND HYGIENE
(A Company Limited by Guarantee)

Balance Sheet
As at 31 March 2020

	Notes	2020 £	2019 £
Fixed assets			
Intangible assets	11	53,087	4,280
Tangible assets	12	3,721	6,439
Investments	13	<u>1,110,240</u>	<u>1,292,044</u>
		1,167,048	1,302,763
Current assets			
Debtors	14	352,704	333,178
Cash deposits		440,000	-
Cash at bank and in hand		<u>179,401</u>	<u>1,000,906</u>
		972,105	1,334,084
Creditors: amounts falling due within one year	15	<u>(259,450)</u>	<u>(227,036)</u>
Net current assets		712,655	1,107,048
Total assets less current liabilities		1,879,703	2,409,811
Creditors: amounts falling due after more than one year	16	(4,295)	(7,367)
Net assets		1,875,408	2,402,444
Charity funds			
Restricted funds	17	102,664	112,138
Unrestricted funds:	17	1,772,744	2,290,306
Total funds		1,875,408	2,402,444

The Charitable Company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on its behalf and signed on their behalf.



Dr Wendy Harrison, Vice President

Date:

23 sep 2020

The notes on pages 20 to 33 form part of these financial statements.

ROYAL SOCIETY OF TROPICAL MEDICINE AND HYGIENE
(A Company Limited by Guarantee)

Statement of Cash Flow
As at 31 March 2020

	Notes	2020 £	2019 £
Cash inflow used in operating activities			
Net cash used in operating activities	(i)	<u>(326,695)</u>	<u>(683,041)</u>
Cash flows (used in)/provided by investing activities			
Dividend income		79,044	77,953
Purchase of investments	13	(74,662)	(73,634)
Proceeds from sale of investments	13	-	1,556,505
Movement in cash held in investment portfolio	13	-	41
Transfer to cash deposits		(440,000)	-
Acquisition of tangible fixed assets	12	(227)	-
Acquisition of intangible fixed assets	11	<u>(58,965)</u>	<u>-</u>
Cash flows (used in)/provided by investing activities		<u>(494,810)</u>	<u>1,560,865</u>
Net (decrease)/increase in cash and cash equivalents		(821,505)	877,824
Cash and cash equivalents at beginning of year		1,000,906	123,082
Cash and cash equivalents at end of year		<u>179,401</u>	<u>1,000,906</u>

(i) Reconciliation of net expenditure to net cash flow from operating activities:

		2020 £	2019 £
Net expenditure as per statement of financial activities		(527,036)	(351,727)
Adjustments for:			
Depreciation charge	12	2,945	4,546
Amortisation charge	11	10,158	6,533
Net loss/(gain) on revaluation of investments	13	256,466	(44,539)
Dividend income	13	(79,044)	(77,953)
Increase in debtors		(19,526)	(232,321)
Increase in creditors		29,342	12,420
Net cash used in operating activities		<u>(326,695)</u>	<u>(683,041)</u>

ROYAL SOCIETY OF TROPICAL MEDICINE AND HYGIENE
(A Company Limited by Guarantee)

Notes to the financial statements
For the year ended 31 March 2020

1. Accounting Policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), including Update Bulletin 2, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Royal Society of Tropical Medicine and Hygiene meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

There were no significant estimates or judgements made by management in preparing these financial statements.

1.2 Company status

The Charitable Company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the Charitable Company being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charitable Company.

1.3 Going concern

The trustees have assessed whether the use of the going concern basis is appropriate and have consider possible events or conditions that might cast significant doubt on the ability of the company to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular the trustees have considered the company's forecast and projections and have taken account the impact of the Coronavirus pandemic on its publications and investment income. Investment income is expected to decrease due to companies reducing dividends and the impact on the publication income is more uncertain. The company is forecast to make a loss in 2020/21 and 2021/22 in the region of £300,000-400,000 per year. As at 31 March 2020 the charitable company has free reserves in excess of £1.6M therefore the trustees believe the company has adequate resources to continue in operation for at least twelve months from the approval of the financial statements. The company therefore continues to adopt the going concern basis in preparing its financial statements.

1.4 Income

All income is recognised once the Charitable Company has entitlement to the income, it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Dividends are recognised once the dividend has been declared and notification received of the dividend due. Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Fellows' annual subscriptions income is included on a receivable basis with amounts relating to future accounting years deferred as subscriptions in advance.

Royalty income is recognised in the period to which it relates. Any signing bonus is recognised on commencement of the contract.

ROYAL SOCIETY OF TROPICAL MEDICINE AND HYGIENE
(A Company Limited by Guarantee)

**Notes to the financial statements
For the year ended 31 March 2020**

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Resources expended are allocated to the particular activity where the cost relates directly to that activity. Support costs are allocated to each of the activities on the following basis which is an estimate, based on staff time, of the amount attributable to each activity.

	2020	2019
Fellows' services	32%	37%
Journals	21%	33%
Meetings	18%	22%
ECTMIH Conference	20%	0%
Grants/awards	9%	8%

All expenditure is inclusive of irrecoverable VAT.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

1.6 Intangible fixed assets and amortisation

Intangible assets costing £1,000 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably. Intangible assets are initially recognised at cost and are subsequently measured at cost net of amortisation and any provision for impairment. Current amortisation rates are as follows:

Intangible assets	20% straight line
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1.7 Tangible fixed assets and depreciation

All assets costing more than £1,000 are capitalised.

Tangible fixed assets are carried at cost or valuation, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Equipment and furniture	20% straight line
Office refurbishment	10% straight line

1.8 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance Sheet date, unless fair value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and shown in the heading 'Gains/(losses) on investments' in the Statement of Financial Activities.

ROYAL SOCIETY OF TROPICAL MEDICINE AND HYGIENE
(A Company Limited by Guarantee)

Notes to the financial statements
For the year ended 31 March 2020

1.9 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Cash at bank with a maturity of over three months but less than one year is shown as 'cash deposits' in current assets in the balance sheet.

1.11 Creditors

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in a settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Charitable Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.12 Financial instruments

The Charitable Company only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1.13 Foreign currencies

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at rates of exchange ruling at the balance sheet date.

Transactions in foreign currencies are translated into sterling at the rate ruling on the date of the transaction.

Exchange gains and losses are recognised in the Statement of Financial Activities.

1.14 Operating leases

Rentals under operating leases are charged to the Statement of Financial Activities incorporating Income and Expenditure Account on a straight line basis over the lease term.

1.15 Pensions

The Charitable Company operates a defined benefit pension scheme and the pension charge represents the amounts payable by the Charitable Company to the fund in respect of the year.

ROYAL SOCIETY OF TROPICAL MEDICINE AND HYGIENE
(A Company Limited by Guarantee)

Notes to the financial statements
For the year ended 31 March 2020

1.16 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charitable Company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charitable Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.17 Critical accounting estimates and areas of judgement

In the view of the trustees in applying the accounting policies adopted, no critical accounting estimates and judgements were required that have a significant effect on the amounts recognised in the financial statements nor do any estimates or assumptions made carry a significant risk of material adjustment in the next financial year.

ROYAL SOCIETY OF TROPICAL MEDICINE AND HYGIENE
(A Company Limited by Guarantee)

Notes to the financial statements
For the year ended 31 March 2020

2. Income from donations and grants

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Donations and legacies	2,127	-	2,127	1,692
Grants	17,335	162,967	180,302	-
	<u>19,462</u>	<u>162,967</u>	<u>182,429</u>	<u>1,692</u>
Total 2019	1,692	-	1,692	

3. Income from charitable activities

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Fellow's Annual Subscriptions	45,491	-	45,491	44,355
Journals and Publications	261,000	-	261,000	189,155
Meetings and Events	14,473	-	14,473	28,957
ECTMIH Conference	685,013	-	685,013	-
	<u>1,005,977</u>	<u>-</u>	<u>320,964</u>	<u>262,467</u>
Total 2019	262,467	-	262,467	

4. Investment income

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Investment income	79,044	-	79,044	77,953
Total 2019	<u>77,953</u>		<u>77,953</u>	

5. Investment management costs

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Investment management fees	7,354	-	7,354	7,520
Total 2019	<u>7,520</u>		<u>7,520</u>	

ROYAL SOCIETY OF TROPICAL MEDICINE AND HYGIENE

(A Company Limited by Guarantee)

Notes to the financial statements

For the year ended 31 March 2020

6. Analysis of charitable expenditure by activities

	Direct costs (note 7)	Grant funding of activities	Support & Governance costs (note 8)	2020	2019
	£	£	£	£	£
Membership	11,473	-	168,335	179,808	194,067
Journals	30,114	-	110,470	140,584	195,930
Meetings	41,889	-	94,688	136,577	170,556
ECTMIH Conference	666,345	-	105,209	771,554	43,466
Awards	-	257,805	47,345	305,150	127,028
Total	749,821	257,805	526,047	1,533,673	731,047

In 2020, £162,967 (2019: £15,932) of expenditure was attributable to restricted funds.

During the year, 50 small grants (2019: 16) were paid to individuals with the total grants and awards charge to the Statement of Financial Activities being £242,277 (2019: £88,186). Small grants paid to individuals represent support for travel, consumables, and other direct costs delivering small projects.

7. Direct costs

	2020	2019
	£	£
Membership	11,473	14,340
Journals	30,114	35,633
Meetings and ECTMIH Conference	708,234	107,157
	749,821	157,130

8. Support costs

The Support and Governance costs shown below can be apportioned between direct activity

	Apportionment	2020	2019
		£	£
Membership	32%	168,335	179,727
Journals	21%	110,470	160,297
Meetings	18%	94,688	106,865
ECTMIH Conference	20%	105,209	-
Awards	9%	47,345	38,860
		526,047	485,749

ROYAL SOCIETY OF TROPICAL MEDICINE AND HYGIENE

(A Company Limited by Guarantee)

Notes to the financial statements

For the year ended 31 March 2020

8. Support costs (continued)

	2020	2019
	£	£
Staff training and recruitment	6,400	5,929
Audit and accountancy fees	33,671	33,198
Trustee travel and expenses	-	174
Travel and subsistence	3,338	3,708
Legal and professional fees	3,808	4,669
Marketing costs	25,386	13,540
Printing and stationery costs	1,469	3,163
Irrecoverable VAT	3,353	22,618
Postage	424	478
Bank charges and interest	5,776	4,620
IT and telephone costs	24,945	18,622
Other expenses	5,474	2,438
Insurance	3,003	1,784
Rent, rates, servicing and maintenance	94,188	92,964
External HR services	1,400	1,125
Governance costs	9,091	7,571
CRM Project	2,436	19,690
Wages and salaries	250,562	207,881
National insurance	24,117	19,377
Pension cost	14,417	11,121
Depreciation and amortisation	12,789	11,079
	<u>526,047</u>	<u>485,749</u>

9. Net expenditure

This is stated after charging:

	2020	2019
	£	£
Depreciation of tangible fixed assets	2,945	4,546
Amortisation of intangible fixed assets	10,158	6,533
Auditors' remuneration - audit	10,325	10,000
Auditors' remuneration - other services	-	1,250
Operating lease rentals	89,715	89,715

ROYAL SOCIETY OF TROPICAL MEDICINE AND HYGIENE
(A Company Limited by Guarantee)

Notes to the financial statements
For the year ended 31 March 2020

10. Staff costs

Staff costs were as follows:

	2020	2019
	£	£
Wages and salaries	264,430	207,881
Social security costs	25,402	19,377
Pension costs	14,945	11,121
	<u>304,777</u>	<u>238,379</u>

No non-contractual severance payments were made in either 2019 or 2020.

The average number of persons employed by the Charitable Company during the year was as follows:

2020	2019
No.	No.
8	6

Average headcount expressed as a full time equivalent:

2020	2019
No.	No.
6.6	8

Employees whose emoluments exceeded £60,000 per annum:

	2020	2019
	No.	No.
£70,000 - £79,999	1	1

Key management personnel include the Trustees and the Chief Executive. The total employee benefits of the Charitable Company's key management personnel were £90,926 (2019: £85,468). One (2019: one) employee was considered key management personnel in the period. The trustees were not remunerated during the year.

During the year expenses of £2,006 (2019: £1,207) were reimbursed to six (2019: three) trustees.

ROYAL SOCIETY OF TROPICAL MEDICINE AND HYGIENE
(A Company Limited by Guarantee)

Notes to the financial statements
For the year ended 31 March 2020

11. Intangible fixed assets

	Website and CRM systems £
Cost	
At 1 April 2019	45,522
Additions	58,965
At 31 March 2020	<u>104,487</u>
Amortisation	
At 1 April 2019	41,242
Charge for the year	10,158
At 31 March 2020	<u>51,400</u>
Net book value	
At 31 March 2020	<u>53,087</u>
At 31 March 2019	<u>4,280</u>

12. Tangible fixed assets

	Equipment and refurbishment furniture £	Office refurbishment £	Total £
Cost or valuation			
At 1 April 2019	29,008	39,662	68,670
Additions	227	-	227
At 31 March 2020	<u>29,235</u>	<u>39,662</u>	<u>68,897</u>
Depreciation			
At 1 April 2019	26,738	35,493	62,231
Charge for the year	576	2,369	2,945
At 31 March 2020	<u>27,314</u>	<u>37,862</u>	<u>65,176</u>
Net book value			
At 31 March 2020	<u>1,921</u>	<u>1,800</u>	<u>3,721</u>
At 31 March 2019	<u>2,270</u>	<u>4,169</u>	<u>6,439</u>

ROYAL SOCIETY OF TROPICAL MEDICINE AND HYGIENE
(A Company Limited by Guarantee)

Notes to the financial statements
For the year ended 31 March 2020

13. Fixed asset investments

	Listed securities £	Cash held in investments £	Total 2020 £	Total 2019 £
Market value				
At 1 April 2019	1,292,044	-	1,292,044	2,730,417
Dividends reinvested	74,662	-	74,662	73,634
Disposal (at opening market value)	-	-	-	(1,485,533)
Unrealised losses	(256,466)	-	(256,466)	(26,433)
Movements in cash	-	-	-	(41)
At 31 March 2020	<u>1,110,240</u>	<u>-</u>	<u>1,110,240</u>	<u>1,292,044</u>
Historical cost	<u>1,374,876</u>	<u>-</u>	<u>1,374,876</u>	<u>1,300,213</u>

Investments at market value comprise:

	2020 UK £	2020 Overseas £	2020 Total £	2019 Total £
Listed investments	723,876	286,365	1,010,241	1,292,044
Cash held in investments	-	-	-	-
Total market value	<u>723,876</u>	<u>286,365</u>	<u>1,010,241</u>	<u>1,292,044</u>

Valuation

All investments are carried at their fair value. Investment in equities and fixed interest securities are all traded in quoted public markets, primarily the London Stock Exchange. Holdings in common investment funds, unit trusts, and open ended investment companies are at the bid price. Asset sales and purchases are recognised at the date of trade at cost (i.e. their transaction value).

The significance of financial instruments to the ongoing financial sustainability of the charity is considered in the financial review and investment policy and performance sections of the Trustees' annual report. The main risk to the charity from financial instruments lies in the combination of uncertain investment markets and volatility in yield. Liquidity risk is anticipated to be low as all assets are traded and the commitment to intervention by central banks and market regulators has continued to provide for orderly trading in the market and so their ability to buy and sell quoted equities and stock is anticipated to continue. The charity's investments are mainly traded in markets with good liquidity and high trading volumes. The charity has no material investment holdings in markets subject to exchange controls or trading restrictions.

The charity manages these investment risks by retaining expert advisors and operating an investment policy that provides a high degree of diversification of holdings within investment asset classes that are quoted on recognised stock exchanges. The charity does not make use of derivatives or similar complex financial instruments as it takes the view that instruments are held for their longer term yield total return and historic studies of quoted financial instruments have shown that volatility in any particular 5 year period will normally be corrected.

ROYAL SOCIETY OF TROPICAL MEDICINE AND HYGIENE
(A Company Limited by Guarantee)

Notes to the financial statements
For the year ended 31 March 2020

14. Debtors

	2020	2019
	£	£
Trade debtors	213,314	170,099
Other debtors	8,168	38,639
Prepayments and accrued income	131,222	124,440
	<u>352,704</u>	<u>333,178</u>

15. Creditors: amounts falling due within one year

	2020	2019
	£	£
Trade creditors	63,954	6,077
Other taxation and social security	40,204	40,257
Accruals and deferred income	155,292	180,702
	<u>259,450</u>	<u>227,036</u>

16. Creditors: amounts falling due after more than one year

	2020	2019
	£	£
Accruals and deferred income	<u>4,295</u>	<u>7,367</u>

Part of the subscription income is deferred over a year as members have an option to pay for 3 or 5 year subscriptions in advance at a discounted price per annum.

- (i) Deferred income in 2020 includes journal income and membership income relating to the next financial year. Movement in deferred income is analysed below:

	Brought forward	Amount added	Amount released	Carried forward
	£	£	£	£
Deferred income 2020	147,781	133,647	(141,606)	139,822
Deferred income 2019	111,166	114,934	(78,319)	147,781

ROYAL SOCIETY OF TROPICAL MEDICINE AND HYGIENE
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

17. Statement of funds

	Balance at 01-Apr-19 £	Incoming resources £	Resources expended £	Transfers £	Investment gains £	Balance at 31-Mar-20 £
Designated funds						
Emerging Leaders Award Fund	35,000	-	-	-	-	35,000
General funds						
General funds	2,263,476	1,107,490	(1,368,586)	-	-	2,002,380
Revaluation Reserve	(8,170)	-	-	-	(256,466)	(264,636)
Total unrestricted funds	2,290,306	1,107,490	(1,368,586)	-	(256,466)	1,772,744
Restricted funds						
Chalmers Memorial Fund	2,314	-	-	-	-	2,314
Chadwick Lecture Fund	2,163	-	-	-	-	2,163
Sir Leonard Rogers Fund	3,493	-	-	-	-	3,493
President's Fund	24,568	-	-	-	-	24,568
Denis Burkitt Fellowship Fund	77,680	-	(9,474)	-	-	68,206
Garnham Fund	1,839	-	-	-	-	1,839
Centenary Fellowship Appeal Fund	81	-	-	-	-	81
Small grant awards	-	162,967	(162,967)	-	-	-
Total restricted funds	112,138	162,967	(172,441)	-	-	102,664
Total funds	2,402,444	1,270,457	(1,541,027)	-	(256,466)	1,875,408

ROYAL SOCIETY OF TROPICAL MEDICINE AND HYGIENE
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

17. Statement of funds (continued)

Comparative statement of funds	Balance at 01-Apr-18 £	Incoming resources £	Resources expended £	Transfers £	Gains £	Balance at 31-Mar-19 £
Designated funds						
Emerging Leaders Award	40,000	-	(5,000)	-	-	35,000
General funds						
General funds	2,449,808	342,301	(717,635)	144,463	44,539	2,263,476
Revaluation Reserve	136,682	-	-	(144,852)	-	(8,170)
Total unrestricted funds	2,626,490	342,301	(722,635)	(389)	44,539	2,290,306
Restricted funds						
Chalmers Memorial Fund	2,314	-	-	-	-	2,314
Chadwick Lecture Fund	2,163	-	-	-	-	2,163
Sir Leonard Rogers Fund	3,493	-	-	-	-	3,493
The Robert Cochrane Fund for Leprosy	611	-	(1,000)	389	-	-
President's Fund	24,568	-	-	-	-	24,568
Denis Burkitt Fellowship Fund	87,612	-	(9,932)	-	-	77,680
Garnham Fund	6,839	-	(5,000)	-	-	1,839
Centenary Fellowship Appeal Fund	81	-	-	-	-	81
Total restricted funds	127,681	-	(15,932)	389	-	112,138
Total funds	2,754,171	342,301	(738,567)	-	44,539	2,402,444

ROYAL SOCIETY OF TROPICAL MEDICINE AND HYGIENE
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

17. Statement of funds (continued)

Restricted funds

The Chalmers Memorial Fund was established to support the cost of an annual award in recognition of research or outstanding contributions in tropical medicine or hygiene.

The Chadwick Lecture Fund was established to support the cost of a lectureship on some aspect of tropical medicine.

The Sir Leonard Rogers Fund was established to support the cost of overseas initiatives or expeditions to tropical countries by medical or science students.

The Robert Cochrane Fund for Leprosy was established to support three travel awards a year in order to obtain or provide practical training in fieldwork or in research into leprosy.

The President's Fund was established to support the subscription cost for deserving applicants from developing countries.

The Denis Burkitt Fellowship Fund was established to support the cost of two awards a year for practical training, travel or direct assistance in relation to specific fieldwork.

The Garnham Fund was established to support the cost of an annual fellowship for fieldwork in parasitology or entomology.

The Centenary Fellowship Appeal Fund comprises monies raised to provide short-term support for promising researchers from the tropics and sub-tropics in their early careers.

This year RSTMH received £170,000 of restricted funds from the National Institute for Health Research (NIHR) and the International Trachoma Initiative (ITI) with donations of £150,000 and £20,000 respectively. These funds are to be used purely as grant awards as part of the RSTMH Small Grants Programme 2019'

Designated funds

The Emerging Leaders Award Fund represents funds that have been designated to recognise significant contributions in leadership and service, including mentoring and other forms of capacity-building, to the fields of tropical medicine and global health. A £5,000 cash prize is awarded annually.

ROYAL SOCIETY OF TROPICAL MEDICINE AND HYGIENE
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

18. Analysis of net assets between funds

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Intangible fixed assets	53,087	-	53,087
Tangible fixed assets	3,721	-	3,721
Fixed asset investments	1,110,240	-	1,110,240
Current assets	609,991	102,664	712,655
Creditors due in more than one year	(4,295)	-	(4,295)
	1,772,744	102,664	1,875,408

Comparative note

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
Intangible fixed assets	4,280	-	4,280
Tangible fixed assets	6,439	-	6,439
Fixed asset investments	1,292,044	-	1,292,044
Current assets	994,910	112,138	1,107,048
Creditors due in more than one year	(7,367)	-	(7,367)
	2,290,306	112,138	2,402,444

19. Operating lease commitments

At 31 March 2020 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2020 £	2019 £
Land and buildings		
Within 1 year	57,656	85,200
Between 2 and 5 years	-	57,772
Total	57,656	142,972
Other		
Within 1 year	2,840	4,515
Between 2 and 5 years	-	2,849
Total	2,840	7,364

20. Related party disclosures

There have been no related party transactions in the reporting period (2019: none).