

Southport Spotlights Musical Theatre Society

Affiliated to National Operatic & Dramatic Association

Financial Statement and Report for the year
1st September 2019 – 31st August 2020

Registered Charity No: **502783**

Governing Instrument Articles of Association established 1952 and revised September 2011

Management Committee and Trustees

The Management committee of Southport Spotlights Musical Theatre Society (the Charity) is its trustees for the purpose of charity law throughout the report are collectively referred to as trustees.

Elizabeth M. Allwright	President
Suzanne McDonald	Chairman
Vacant	Vice Chairman
Elaine Cox	Secretary
Tanya Steel	Treasurer
Hilary Thomson	Chairman (SONG)

Tom Hornby. Cheryl Hornby, Christopher Rimmer, Toni Spofforth (resigned May 2020), Andrea Claire (Technical Advisor), Denise Marsters, Jim Donaldson

Bankers CAF Bank Ltd
25 Kings Hill
West Malling
Kent. ME19 4JQ

Solicitors **to be confirmed**

Independent Examiner Mrs. Karen R Phillips
32 Rectory Road
Churchtown
Southport
Merseyside. PR9 7PU

Contact Address Mrs. Tanya S Steel
134 Balmoral Drive
Southport
Merseyside. PR9 8PY

Report of the Trustees for the year ended 31st August 2020

The legal and administrative information provided with these accounts comply with current statutory requirements and articles of association and the Statement of Recommended Practice – Accounting and Reporting by Charities. The accounts have been prepared on a receipts and payment basis.

Trustees' interests

No trustee has any personal interest in any assets of the charity.

Objects of the charity

The Southport Spotlights Musical Theatre Society seeks to educate the public in the dramatic and operatic arts, to further the development and public appreciation of said arts and to assist and further such charitable institutions and charitable purposes as the management committee shall, from time to time determine.

To promote plays, drama, comedies, operas, operettas and other dramatic and operatic works of educational value.

To purchase, acquire and obtain interests in the copyright of, or the right to, perform or show any such dramatic or operatic works.

To encourage and involve young people of different age groups to play a complementary part.

Management structure

The management committee meets monthly to administer the charity and can co-opt no more than four additional members. All officers and members of the management committee shall retire each year and shall be eligible for re-election at the Annual General Meeting.

The management committee can also appoint sub-committees where necessary, with specific terms of reference for their work. Within Southport Spotlights Musical Theatre Society the following sub-committees exist:

Southport Operatic New Generation (SONG)	Organising productions and social events for members aged between nine and eighteen year old.
SSMTS Social Committee	Organising social events for SSMTS members.

Review of the activities of the charity

The trustees present the report and accounts for the year ended 31st August 2020

Shows

Due to circumstances arising from the Coronavirus outbreak there was only one show performed by the senior section, "Sunset Boulevard" which was the winter show performed at the beginning of February 2020 at The Little Theatre. The show was well received by those who saw it. The summer show was to have been "Priscilla Queen of the Desert" but due to the virus and casting difficulties the show had to be cancelled.

SONG, our junior section were scheduled to perform "Footloose" at The Atkinson in April 2020 but due to the Coronavirus outbreak they have been unable to stage this production nor their usual Summer Show (normally stages at Greenbank Theatre) this financial year.

Ticket sales for "Sunset Boulevard" gave a return of 66% for the five performances, with an overall loss of £5,349.00 this takes into consideration the deposits paid in the previous financial year. The loss incurred was very disappointing. The show was extremely expensive to stage and although a small loss had been anticipated predicted ticket sales were not met, resulting in the aforementioned loss.

Overheads

Senior Section

Membership numbers and revenue are down on the previous year's figures, mainly due to the fact that only one show has been performed and membership is normally paid dependant on whether a person is in the show or not. Membership and other income including the tuck shop and donations gave the senior society an overall income of £3,126.62. (Please note: figures on the accounts page reflect income with a £3,000.00 loan from SONG, later repaid and a £5,000.00 withdrawal from the society's income bonds). Show deposits have been made of £1,923.45 for "Stepping Out" and "Our House". The cost of having rehearsals at Greenbank is still a major necessary outlay however no charges have been incurred since April 2020 and therefore the society's resources have not been drained to their usual extent.

Junior Section.

Deposits of £1,900.00 have been paid for their next 2 shows, "Footloose" and "Shrek". The cost of the rehearsal rooms amounted to £880.00. They also received Grants/Gifts amounting to £550.00.

Social Events

Pre Coronavirus:

Over the past year the senior section has enjoyed various social / fund raising events including the sale of show T shirts to the cast, making a contribution of £552.00. Likewise the junior section (SONG) has again enjoyed various social events, including a quiz and bingo night, making a contribution of £687.00. Overall all the events were well supported by members of the Society.

Investment

£9,000.00 is currently invested in National Savings Income Bonds.

Summary

The Society, both junior and senior sections, is well known for producing excellent shows.

Unfortunately due to the global pandemic it has been impossible to produce and perform the shows we want to and it is unknown when we will be able to perform again.

Statement of Trustees' responsibilities.

Law applicable to charities in England and Wales require the Trustees to prepare financial statements for each financial year which give a true and fair view of the charities financial activities during the year and of its financial position at the end of the year.

In preparing financial statements the Trustees are required to :

Select suitable accounting policies and then apply them consistently

Make judgments and estimates that are reasonable and prudent

State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements

Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the Charity and which enable them to ensure that the financial statements comply with the Charity Act 1991. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner.

A resolution was proposed and accepted at the Annual General Meeting in November 2018 that Mrs. Karen Phillips is retained as the Independent Examiner to the Charity for the ensuing year.

By order of the trustees,

Chairman

Suzanne McDonald

Honorary Treasurer

Tanya S Steel

Date: 14 September 2020

Independent Examiner's Report to the Trustees of Southport Spotlights Musical Theatre Society

I report on the accounts of the District for the year ended 31st August 2020 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 43 (2) of the Charities Act 1993 (the Act 1993) and that an independent examination is needed.

It is my responsibility to:

Examine the accounts (under Section 43 (3) (a) of the 1993 Act)

To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43 (7) (b) of the 1993 Act) and

To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given in the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that any material respect the requirements
 - a) to keep accounting records in accordance with Section 41 of the Act and
 - b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act.

Have not been met: or

- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name Mrs K R Phillips
Address 32 Rectory Road
Churchtown
Southport
Merseyside
PR9 7PU

Date: 11 November 2020

K R Phillips

Southport Spotlights Musical Theatre Society
Receipts & Payments Account Summary for the year ended 31st August 2020

		2020	2019
Income	SSMTS		
Income from shows		22,592	45,375
Income from social activities		2,112	2,443
Other Income		11,646	3,505
Sub Total		36,350	51,323
	SONG		
Income from shows		5,678	24,918
Income from social activities		834	773
Other Income		4,901	3,615
Sub Total		11,413	29,306
Total Income		47,763	80,629
Expenditure	SSMTS		
Cost of shows		24,675	40,209
Cost of social activities		1,562	1,579
Cost of overheads		10,554	12,207
Sub Total		36,791	53,995
	SONG		
Cost of shows		383	24,001
Cost of social activities		146	384
Cost of overheads		8,802	6,245
Sub Total		9,331	30,630
Total Expenditure		46,122	84,625
Net receipts / (payments) for the year.		1,641	-3,996

Statement of Assets and Liabilities at 31st August 2020

Monetary Assets

Income Bonds (SSMTS)	9,000	14,000
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SSMTS

CAF Accounts	3,339	3,781
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SONG

CAF Accounts	17,536	15,454
	29,875	33,235

Assets retained for the charity's own use.

Depreciated by 33%		
Coomber Audio System	60	90
Merchandise	0	0
4 x Adjustable Tables	100	150
2 x Bar Stool	27	40
Keyboard	100	150
	287	430

Liabilities	Nil	Nil
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Total Net Assets	30,162	33,665
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Southport Spotlights Musical Theatre Society/SONG
Receipts & Payments Account

									2019/2020 Total
	Misc.	Sunset Blvd	PQoTD	Total	Misc.	Sum 1 & 2	Footloose	Total	
Income									
Ticket Sales		20,136.50	0.00	20,136.50		15.00	0.00	15.00	20,151.50
Programmes		438.00	0.00	438.00		0.00	0.00	0.00	438.00
Adverts/Sponsorship		664.00	10.00	674.00		305.00	0.00	305.00	979.00
Miscellaneous		1,343.79	0.00	1,343.79		5,358.03	0.00	5,358.03	6,701.82
Total Income	0.00	22,582.29	10.00	22,592.29	0.00	5,678.03	0.00	5,678.03	28,270.32
Expenditure									
Staging		9,681.99	630.00	10,311.99		0.00	0.00	0.00	10,311.99
Wardrobe		2,065.37	0.00	2,065.37		198.35	0.00	198.35	2,263.72
Music		4,338.30	75.00	4,413.30		0.00	0.00	0.00	4,413.30
Publicity		1,294.39	19.98	1,314.37		184.82	0.00	184.82	1,499.19
Theatre	70.00	2,550.35	0.00	2,620.35		0.00	0.00	0.00	2,620.35
Production		850.00	150.00	1,000.00		0.00	0.00	0.00	1,000.00
Royalties/Dep		2,778.21	0.00	2,778.21		0.00	0.00	0.00	2,778.21
Miscellaneous		171.85	0.00	171.85		0.00	0.00	0.00	171.85
Total Expenditure	70.00	23,730.46	874.98	24,675.44	0.00	383.17	0.00	383.17	25,058.61
Show Balance	-70.00	-1,148.17	-864.98	-2,083.15	0.00	5,294.86	0.00	5,294.86	3,211.71

	Overheads				Overheads				
Income									
Membership	1,005.00			1,005.00					1,005.00
Bank Interest	142.31			142.31	21.30			21.30	163.61
Gift Aid / Donations	634.17	3.74		637.91		550.00			637.91
Miscellaneous	9,345.14	170.00	345.00	9,860.14	4,329.50			4,329.50	14,189.64
	11,126.62	173.74	345.00	11,645.36	4,350.80	550.00	0.00	4,900.80	16,546.16
Expenditure									
Fixed Costs									
Wardrobe Room				0.00	360.00			360.00	360.00
Refreshment/Raffles	170.78			170.78					170.78
Insurance	883.66			883.66	236.00			236.00	1,119.66
Rehearsal Rooms	0.00	1,635.00	670.00	2,305.00		880.00		880.00	3,185.00
Variable Costs									
Administration	940.30		50.40	990.70	60.00			60.00	1,050.70
Donations				0.00	360.00			360.00	360.00
Show Deposits	1,923.45			1,923.45	1,000.00	900.00		1,900.00	3,823.45
Miscellaneous	4,280.30			4,280.30	4,602.76	403.00		5,005.76	9,286.06
	8,198.49	1,635.00	720.40	10,553.89	6,618.76	2,183.00	0.00	8,801.76	19,355.65
Overhead Balance	2,928.13	-1,461.26	-375.40	1,091.47	-2,267.96	-1,633.00	-158.14	-3,900.96	-2,809.49

	Social Activities				Social Activities				
Income									
Members :Social	1,557.00			1,557.00	834.00			834.00	2,391.00
After Show Parties		325.50		325.50				0.00	325.50
Miscellaneous		230.00		230.00				0.00	230.00
	1,557.00	555.50	0.00	2,112.50	0.00	834.00	0.00	834.00	2,946.50
Expenditure									
Members: Social	1,012.18			1,012.18				0.00	0.00
After Show Parties		345.40		345.40	146.41			146.41	638.22
Miscellaneous		204.00		204.00				0.00	204.00
	1,012.18	549.40	0.00	1,561.58	0.00	146.41	0.00	146.41	1,707.99
Social Balance	544.82	6.10	0.00	550.92	0.00	687.59	0.00	687.59	1,238.51
Total Balance	3,402.95	-2,603.33	-1,240.38	-440.76	-2,267.96	4,349.45	-158.14	2,081.49	1,640.73