

4th Canvey Island Sea Scout Group

Trustees' Report and Financial Statements

For the Year Ended 31st March 2020

Legal and Administrative Information for year ended 31 March 2020

Trustees

Elaine Helm	(Chairperson)
Barbara Hardy	(Group Scout Leader)
Emma O'Connor	(Treasurer)
Wayne Petty	(Secretary)
Elizabeth Kemp	
Bradley Cox	

Scouters

B. Hardy	Group Scout Leader ("GSL")
D. Kell	Drake Beaver Colony
D. Kell	Nelson Beaver Colony
J. Francis	Smokey Mountain Cub Pack
J. Francis	Stone Mountain Cub Pack
J. Dulieu	Scout Troop
C. Stacey	Columbus Explorers

Committee Officers

B. Hardy	GSL
E. Helm	Chairperson
E. O'Connor	Treasurer
W. Petty	Secretary
E. Kemp	
B. Cox	
S. Baker	
L. Byworth	
A. Card	
L. Lascar	

Charity Number

1068037

Meeting/Contact Address

The Scouting Centre
23 Blackthorne Road
Canvey Island
Essex
SS8 7BJ

Independent Examiner

Ian Knott
69 Long Road
Canvey Island
Essex
SS8 0JA.

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Trustees Report for the Year Ended 31st March 2019

The trustees present their report and accounts for the year ended 31st March 2020.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Charities Act 2011 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2015.

Structure, Governance & Management

The charity is registered with the Scout Association as a Sea Scout Group and was registered as a charity from 10th February 1998.

The trustees who served during the year were:

- B Hardy GSL
- E Helm Chairperson
- E Kemp
- W Petty Secretary
- B Cox
- E O'Connor Treasurer

The group's scouting activities are under the overall control of the GSL. Responsibility for the various age groups is delegated to the relevant section leaders, who report to the GSL.

The other activities and management are the responsibility of the Committee who are elected annually at the Annual General Meeting ("AGM").

The trustees have assessed the major risks to which the charity is exposed and are satisfied that there are systems in place to mitigate exposure to said risks.

Objectives & Activities

The charity's objective is to encourage the physical, mental and spiritual development of young people so that they may take a constructive place in society.

The aim to provide scouting activities to all of its group members.

Financial Review

The overall net worth of the Scout Group in the year under review shows a balance sheet value as at 31 March 20 of £25,985.

- The cash held has increased by £1,233 compared to 2018/19.
- The asset register detailing the property held by the group in the hall, compound and camping equipment has continued to be updated during the year 2019/20.
- Although the activities of the Group for the year have been similar to those in the previous year, the Group has supported camps including the first overseas trip for some years. Donations and grants have reduced from £1525 2018/2019 to £1470 2019/2020
- Gift Aid totalling £9,229 has been reclaimed in the 2019/20 year which is marginally lower than in the 2018/19 year.

Financial results show that the Group has sufficient funds available for the charity to continue with all of its objectives for the foreseeable future due to the continuing hard work of the Management Committee and its fund raising efforts. However, the Group will need to review its strategies to ensure that Group supported activities are sustainable.

It is the policy of the charity that unrestricted funds, those funds not designated for a specific purpose, should be maintained at a level equivalent to between three and six months' expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's activities whilst consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

Due to the current Coronavirus pandemic the charity's income is expected to suffer a considerable decline in the next accounting period as scouting activities have currently been suspended. However, due to the employment of the above policy and the reduction in costs as a result of the cessation of activities, the charity is expected to be able to continue as a going concern for the next accounting period.

On behalf of the board of trustees.

Trustee:



Dated:

1/10/2020

Independent Examiner's Report to the Trustees of 4th Canvey Island Sea Scout Group

I report on the accounts of the charity for the year ended 31st March 2020, which are set out on pages 7 – 12.

Responsibilities and basis of report.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

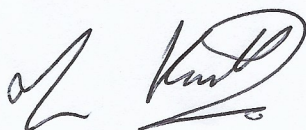
I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ian Knott. CPFA.
69, Long Road,
Canvey Island,
Essex.
SS8 0JA.

Dated: 30 September 2020.

Statement of Financial Activities for the Year Ended 31st March 2020

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Incoming Resources from generated funds					
Donations and Legacies	2	1,470		1,470	1,525
Activities for generating funds	3	6,179		6,179	2,899
Investment Income	4	4		4	10
		7,653	-	7,653	4,434
Incoming resources from charitable activities	5	34,807		34,807	22,691
Other incoming resources	6	11,053		11,053	10,193
Total Incoming Resources		53,513	-	53,513	37,318
Resources expended					
Costs of generating funds					
Costs of activities for generating funds		3,468	-	3,468	3,914
Charitable activities					
Direct charitable expenditure	7	1,124	-	1,124	1,125
Direct support costs	8	29,791	4,293	34,084	24,987
Admin costs		12,520	7,815	20,335	18,833
Total Charitable Expenditure		43,435	12,108	55,543	44,945
Total Resources Expended		46,903	12,108	59,011	48,859
Net Income for the year/Net movement in funds		6,610	(12,108)	(5,498)	(11,541)
Fund balances as at 1st April 2019		24,752	146,612	171,364	182,905
Transfers		-	-	-	-
Fund Balances as at 31st March 2020	14	25,985	139,881	165,866	171,364

Balance Sheet as at 31st March 2020

		2020		2019	
	Notes	£	£	£	£
Fixed Assets					
Tangible Assets	11		139,881		146,612
Current Assets					
Cash at bank and in hand		25,985		24,752	
Other Debtors		0		0	
			25,985		24,752
Current Liabilities					
Creditors: amounts falling due within one year	12	0		0	
			0		0
Net current assets			25,985		24,752
Total assets less current liabilities			165,866		171,364
Income Funds					
Restricted funds	13		139,881		146,612
Unrestricted Funds	14		25,985		24,752
			165,866		171,364

Notes to the Accounts for the Year Ended 31st March 2020

1. Accounting Policies

1.1 Basis of Preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with the applicable accounting standards, the Statement of Recommended Practice, Accounting & Reporting by Charities", issued in October 2019 and the Charities Act 2011.

1.2 Incoming Resources

Investment income is accounted for on a received basis.

Donations, gifts and lottery funds capable of financial measurement are accounted for when receivable.

1.3 Resources Expended

Resources used are allocated to direct charitable expenditure, support costs and administration on a specific basis.

1.4 Tangible Fixed Assets and Depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Leasehold property	Over a 28 year term
Camping equipment	10% reducing balance
Boating equipment	10% reducing balance
Motor vehicles	10% reducing balance

1.5 Taxation

The Group is exempt from income and capital gains tax. The group benefits from claiming gift aid where applicable.

2. Donations and Legacies

	Unrestricted Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£
Donations & gifts	1,470	-	1,470	1,525

3. Activities for Generating Funds

	2020	2019
	£	£
Activities for generating funds	6,179	2,899
Net activities for generating funds	6,179	2,899

4. Investment Income

	2020 £	2019 £
Interest receivable	4	10

5. Incoming Resources from Charitable Activities

	2020 £	2019 £
Subscriptions	18,096	13,738
Camps & other activities	12,406	8,053
Other	900	900
Sale of goods	3,405	-
	34,807	22,691

6. Other Incoming Resources

	2020 £	2019 £
Net gain on disposal of fixed assets	1,824	-
Income tax recovered/gift aid	9,229	10,144
Refund	-	49
	11,053	10,193

7. Total Resources Expended

	Total 2020 £	Total 2019 £
Cost of generating funds		
Costs of activities for generating funds	3,468	3,914
Charitable activities		
<u>Direct Charitable expenditure</u>		
Activities undertaken directly	1,124	1,125
<u>Direct Support Costs</u>		
Support Costs	16,767	18,833
<u>Admin Costs</u>		
Support Costs	680	16,161
	18,571	36,119
	22,039	40,033

8. Support Costs

	Direct Support Costs £	Admin Costs £	Total 2020 £	Total 2019 £
Vehicle Expenses	1,652	2,634	4,286	2,670
Boat Expenses	216	2,744	2,960	864
Insurance	-	3,812	3,812	3,311
Depreciation	4,293	7,815	12,108	11,988
Other Costs	810	973	1,783	3,914
Building	10,346	1,677	12,023	13,587
Activities	-	-	-	11,400
	17,317	16,654	36,971	47,734

9. Trustees

None of the trustees (or any person connected with them) received any remuneration during the year.

10. Employees

There were no employees during the year.

11. Tangible Fixed Assets

	Land & Buildings £	Boating/Other Equipment £	Camping Equipment £	Motor Vehicles £	Total £
Cost					
At 1 April 2019	238,686	47,048	15,323	20,000	321,057
Additions	-	3,858	1,519	-	5,377
Disposals	-	-	-	-	-
At 31 March 2020	238,686	50,906	16,842	20,000	326,434
Depreciation					
At 1 April 2019	129,630	30,765	8,630	5,420	174,445
On disposals	-	-	-	-	-
Charge for the year	7,815	2,014	821	1,458	12,108
At 31 March 2020	137,445	32,779	9,451	6,878	186,108
Net book value					
At 31 March 2020	101,241	18,127	7,391	13,122	139,881
At 31 March 2019	109,056	16,283	6,693	14,580	146,612

12. Creditors: amount falling due within one year

	2020 £	2019 £
Deferred Income	-	-

13. Restricted Funds

The income funds of the charity include restricted funds comprising the following unexpended balance of donations and grants held on trust for specific purposes:

	Balance at 1 April 2019 £	Incoming Resources £	Movement in Funds		Balance at 31 March 2020 £
			Resources Expended £	Depreciation £	
Property	109,056	-	-	7,815	101,241
Boats/equipment	22,976	5,377	-	2,835	25,518
Motor vehicle	14,580	-	-	1,458	13,122
	146,612	5,377	-	12,108	139,881

14. Analysis of Net Assets between Funds

	Unrestricted Funds £	Restricted Funds £	Total £
Funds balance at 31 March 2020 are represented by			
Tangible fixed assets	-	139,881	139,333
Current assets	25,985	-	25,985
Creditors	-	-	-
	25,985	139,881	165,318