



**Trustees Report Financial Statements**  
**For the period ended 31 January 2020**

**Charitable Incorporated Organisation**  
**Registered Charity Number: 1181852**

# COUNT EVERYONE IN

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# **COUNT EVERYONE IN**

## **Trustees' Report**

### **Reporting Period**

Count Everyone In ('CEI') was registered as CIO with the Charity Commission in England and Wales on 4 February 2019. This report covers almost a full first year up to 31 January 2020.

### **Structure, governance and management**

The charity is a Charitable Incorporated Organisation (CIO) governed according to the constitution dated September 2018. Trustees may be appointed by ordinary resolution by the members, or by a decision of the trustees.

The first trustees, listed below, were formerly appointed at the time of registration; they have met formally on two occasions and also offline to follow through on agreed actions, such as formulating a Safeguarding Policy and obtaining insurance cover and licenses. The Chair and Treasurer met as necessary with the officers of the charity to ensure effective communication on matters relating to governance, finance and day to day management.

### **Objectives and Activities**

The constitution for Count Everyone In (CEI) to operate as a Charitable Incorporated Organisation (CIO) was accepted in September 2018 and took over the activities of an unincorporated entity of that name which had been in existence since May 2017.

The objectives of the charity, as set out in the Constitution, are to assist those with learning disabilities, and is expressed through its activities which include working at Christian Festivals during the year to provide accessible worship for adults with learning disabilities. CEI is also working with local Christian churches to encourage and train them in providing similar accessibility in their own locality.

### **Public Benefit**

The trustees have taken account of the Charity Commission's guidance and believe that they demonstrate that public benefit has been provided through the activities and training provided by the charity to those with learning disabilities, to local Christian churches and the wider community.

### **Achievements and performance**

During this first period of its existence as a charity the CIO has taken over the operations of the unincorporated entity of the same name, which had spearheaded this work by its two partners, Peter and Christine Winmill. The trustees have been pleased with the progress made in moving to the new model but remain aware that it is still in the transition phase. Funding has come entirely from personal and organisational gifts from supporters of the CIO's activities.

In its first year CEI has helped adults with learning disabilities to access church and faith, equipping churches to do the same. CEI, assisted by volunteers, ran 9 events, lasting 1 to 7 days, for 400 people with learning disabilities, including their families and support workers. Six one-day training sessions were attended by 100 people from 25 local churches. CEI addressed 6 churches on how to be more accessible for people with these disabilities and spoke with numerous enquirers at the 3-day national Christian Resources Exhibition. CEI provided an advisory service to individuals and church groups through email, phone and Skype. Work began on producing printed and online resources.

The plan for the coming year, subject to Covid-19 restrictions, is to continue with or adapt 2019 activities. Pete and Christine Winmill, founders of Count Everyone In, have been joined by Janneke

Klos, who is qualified to deliver training in Makaton signing that will further equip churches and practitioners so that more people with learning disabilities can access church and faith.

### **Financial Review**

The total income for this first year of operation has been £26,940 which is very encouraging. After expending £11,882 on undertaking the charitable activities listed above at local churches and major Christian teaching events the surplus for the year was £15,058. The costs include both direct and support costs for travelling, stationery, IT and other general administration items. This surplus has been retained as general reserves and at the end of the year the charity still had £20,256 in the bank.

### **Reserves**

In these early months of operation, it has been difficult to understand what a 'normal' level of expenditure is. On recent experience the Trustees have set a target of reserves as being sufficient to meet the following year's on-going planned expenditure, which has been set at £15,000 for the year to 31 January 2021 - so, the current level of reserves is very close to the target set.

### **Going Concern**

There are reserves, as shown in the Balance Sheet, of £ 15,058 at the end of the first year of operating as a charity. With the prospect of continued financial assistance from a very loyal group of supporters, the trustees are confident that the future of the charity is secure and there remains much activity to be undertaken. Although the Covid-19 pandemic has affected the ability to attend and lead worship and training sessions at large Christian events and local churches, operations have been adapted to give a presence at these gatherings through the internet.

### **THE IMPACT OF Covid-19**

Not surprisingly, Covid-19 has had a massive impact on the operations of CEI. From mid-March onwards the calendar was wiped clean. Instead of travelling to deliver training, advice and events, CEI has looked to adapt its work so that the same objectives are addressed but using different methods.

Instead of events scheduled for Easter CEI filmed short pieces which were made available via its specially created YouTube channel [www.youtube/c/counteveryonein](http://www.youtube/c/counteveryonein) The text of these videos was also produced in printed booklet format. A similar series followed for Ascension and Pentecost.

The Keswick Convention invited CEI to film 5x5 minute pieces and these were livestreamed each day of Virtually Keswick at the end of July, together with an interview and re-run of the charity's 2019 input from the mainstage.

The resource bank has continued to grow, as has the use of Zoom to communicate with group leaders who are unable to meet face to face with their members and need encouragement and advice in how to support people during lockdown and beyond.

Count Everyone In continues to plan for post-Covid-19 and has already been booked for several major events in 2021 but understands contingency plans may continue to be necessary.

### **Accounts preparation**

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Charities Act 2011 and 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

## Reference and Administration details

**Registered Name:** Count Everyone In  
**Registered Charity Number:** 1181852 (registered 04.02.2019)  
**Registered Office:** 34 Enborne Road, Newbury, RG14 6AH

### Trustees:

(all appointed on formation of CIO 31 August 2018- except as noted)

Mr Richard J.W Coward	(Chair)
Ms Valerie A. Pritchard	(Secretary)
Mr Timothy J Roberts	(Treasurer)
Mr Keith J.W Barnard	
Ms Dorothy Blackhall	
Revd. Jonathan P Edwards	

**Bankers:** Metro Bank

Signed



Richard J.W. Coward  
Chair of Trustees

Date 26<sup>th</sup> August 2020

# Count Everyone In

## Independent Examiner's Report to the Trustees of Count Everyone In

### For the period 4 February 2019 to 31 January 2020

I report on the financial statements of the charity for the period from 4 February 2019 to 31 January 2020, which are set out on pages 6 to 8.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the financial statements under section 145 of the 2011 Act.
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act: and
- (iii) to state whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the next statement.

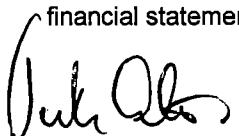
#### Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

In connection with my examination, no other matter except that referred to in the previous paragraph has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
  - (i) to keep accounting records in accordance with section 130 of the 2011 Act: and
  - (ii) to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act.have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

  
J E Caton FCA FCCA  
Caton Fry & Co Limited  
Essex House, 7 The Shrubberies  
George Lane, South Woodford  
London E18 1BD

Date 26<sup>th</sup> August 2020

# COUNT EVERYONE IN

## Statement of Financial Affairs (inclusive of income and expenditure account) For the period 4 February 2019 to 31 January 2020

	Note	£	2020 £	2020 £
			<b>Unrestricted Total</b>	
<b>Income and Endowments from:</b>				
Voluntary Income				24,790
Income from charitable activities				<u>2,150</u>
<b>Total Income</b>				<b><u>26,940</u></b>
<b>Expenditure on:</b>				
Charitable Activities			4,128	
Administration and support costs			<u>7,754</u>	
<b>Total Expenditure</b>	3			<b><u>11,882</u></b>
<b>Net Surplus for the period</b>				<b><u>15,058</u></b>
<b>Total Funds carried forward</b>				<b><u>£15,058</u></b>

## Balance Sheet

31 January 2020

		2020 £	2020 £
<b>FIXED ASSETS</b>			0
<b>CURRENT ASSETS</b>			
Cash at Bank		20,256	
Sundry Debtors		<u>615</u>	
		20,871	
Less: <b>CURRENT LIABILITIES</b>			
Sundry Creditors & Received in Advance		<u>(5,813)</u>	<u>15,058</u>
<b>TOTAL ASSETS LESS LIABILITIES</b>			<b><u>£15,058</u></b>
Represented by:			
<b>FUNDS</b>			
Unrestricted Funds	5		<u>15,058</u>
<b>TOTAL FUNDS</b>			<b><u>£15,058</u></b>

The Financial statements were approved and authorised for issue by:

Signed.....Chairman Signed.....Trustee 26<sup>th</sup> August 2020

# COUNT EVERYONE IN

## Notes to the financial Statements

### 1. Accounting Principles

#### *Basis of Preparation*

The financial statements have been prepared under the historical convention and in accordance with the Statement of Recommended Practice; Accounting and Reporting by Charities (SORP FRS 102) and the Financial Reporting Standard (FRS 102) applicable in the United Kingdom and Republic of Ireland and the Charities Act 2011 and UK Generally Accepted Accounting Practice.

The Charitable Incorporated Organisation (CIO) 1181852 was registered on 4 February 2019, to continue the work of the unregistered entity already known as 'Count Everyone In' which had been operating in that style since May 2017. On formation of the charitable body there were no assets of the previous body to be transferred. These Financial Statements cover the period from incorporation through to 31 January 2019.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest pound. The Charity is a Public Benefit Entity as defined by FRS102.

#### *Incoming Resources*

Grants and Donations are recognised on receipt.

#### *Expenditure*

Expenditure is accounted for on an accrual's basis. Creditors and provisions for liabilities are recognised when payable.

#### *Going Concern*

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### *Cash*

Cash includes cash at bank and in hand. The Charity does not hold any other short-term highly liquid investments

### 2. Income

The income is made up of donations (plus the Gift Aid refund thereon); course fees and receipts for events where the charity has taken an active role.

### 3. Expenditure on Charitable Activities

These are made up of:

- Unrestricted Costs

The direct costs associated with running the courses and events	£4,128
Support costs of administration, website, and other costs	£7,754
Which include the Independent Examiner fees	£ 600

## COUNT EVERYONE IN

### Notes to the financial Statements (continued)

#### 4. Definition of Funds

At present all income is received without any restrictions being set by donors, so all Funds are considered as Unrestricted Funds.

	Unrestricted	Total Funds
	£	£
Cash at Bank	20,256	20,256
Other Net Liabilities (current assets less liabilities)	<u>(5,198)</u>	<u>(5,198)</u>
Net Assets	<u>15,058</u>	<u>15,058</u>

#### 5. Trustees and Staff remuneration

None of the Trustees have been paid remuneration for acting as a Trustee, also no trustees claimed expenses during the period

During the period, the Charity did not employ any staff but had the volunteer services of the two principals in this work, Peter and Christine Winmill, and they were joined at the end of 2019 by another volunteer Janneke Klos. For these volunteers there is agreement to reimburse them for travelling and other subsistence costs expensed.

#### 6. Related Party Transactions

There were no related party transactions during the period.

#### 7. Taxation

The charity is exempt from tax on its charitable activities.