



WHEELY TOTS

Trustees Annual Report & Financial Statements

For year ended 30 April 2020

Registered Charity Number 1161237



Wheely Tots Annual Report for the year ended 30 April 2020

Full name Wheely Tots

Registered charity number 1161237

Registered address The Trampery Tottenham, 639 High Road, Tottenham, N17 8AA

Committee members

Trustees: Richard Markland, Gloria Obilana, Eleanor Mitchell, Lucy Fenwick

Chief Executive: David Pitcher

Bankers: Barclays Bank

Governance and management

Wheely Tots is a CIO managed in accordance with the constitution dated April 2015.

Trustees are appointed for a minimum term of 2 years. Applications from new Trustees and volunteers are always welcome.

Lucy Fenwick resigned as a trustee in April 2020 after one year as a trustee.

Members register to join Wheely Tots and benefit from the activities we offer namely parent & toddler balance bike sessions, use of our cargo bikes and other cycling related activities. Membership is currently free and open to all.

Child Protection

All individuals responsible for delivering Wheely Tots sessions have Enhanced DBS checks, completed in the last two years. Other policies in place are: equal opportunities, child protection & safeguarding, volunteer, privacy and financial procedures; these are reviewed annually.

Aims and objectives

Wheely Tots' formal charitable objective is "The promotion of community participation in healthy recreation in particular by the provision of cycling advice, cycle training, cycle maintenance, and other cycling related activities."

In practice we achieve our objective by

- taking a "whole family" approach to helping families grow
- taking a lead on social inclusion and community development, and
- referring families to other healthy activities and services.



Our activities

Wheely Tots is a registered charity that believes ALL children should have the opportunity to learn to be healthy, confident and resilient.

Wheely Tots operates in North London in the boroughs of Hackney and Haringey and helps to unite families and promote a healthy and active lifestyle. We encourage families to cycle more regularly and build confidence in toddlers and their parents through sociable, family-friendly sessions.



A parent & toddler session at Lordship Recreation Ground

Our flagship activity is parent and toddler balance bike sessions run weekly in local parks. We also run an annual week of family cycling activities at Lordship Recreation Ground during the school Easter holiday. We offer support for families to encourage cycling and walking and in 2019-20 we began delivery of a youth led cycling project with 11-18 year olds in Haringey. The Covid-19 pandemic and resulting lockdown from March 2020 meant that we had to pause our face to face activities and develop new ways to use our skills to continue to support our community.

The majority of our activities take place in Haringey, the 6th most deprived borough in London. It is a diverse borough: 63% of the population are from BME or Other White groups; 30% of residents do not speak English as their main language. 14% of children live in out-of-work benefit claimant households, the 10th highest rate in London. In West Green ward, where Lordship Recreation Ground is located, only 38% of homes have good access to nature.

"Our daughter loved her session and has begun to have much more confidence on her bike. The group was really friendly, the instructors were brilliant and the location was great too."

Parent



The public benefit we provide can be summarised as;

- Community development: we bring together a diverse range of families from varied socio-economic and ethnic backgrounds including from private and social housing
- Confidence building: bikes/cycling provides an amazing focus for people to realise the art of the possible
- Improving and facilitating positive parent-child interaction
- Improving mental and physical health: checking & adjusting bikes and riding them
- Promoting the use of urban outdoor space (pavements & parks)
- Providing core skills e.g. agility, balance, coordination, emotional intelligence
- Learning by doing and learning how to ask the right questions and helping people to help themselves

We are a responsible, well managed organisation providing genuine public benefit. We have been successful in securing grant funding from a range of new funders in the past year which has allowed us to expand our activities and reach more families in north London.



Your Bike Project



Summary of the main achievements during the period, from Wheely Tots records

At a glance numbers 2019-20

<i>Volunteers who have kindly donated time and expertise</i>	<i>29</i>
<i>Number of volunteer hours</i>	<i>237</i>
<i>Community events attended</i>	<i>13</i>
<i>Young people attending sessions</i>	<i>96</i>
<i>Women attending sessions</i>	<i>110</i>
<i>Women trained as cycle instructors/bike mechanics</i>	<i>9</i>
<i>Families reached</i>	<i>591</i>

Projects

We have increased the number of [projects](#) we have worked on this year.

On-going projects

TfL: Cycling Grants London: Easter

We are in the third and final year of this funding. The activity was planned for 6-9 April 2020. Due to the coronavirus pandemic and government guidance around social distancing in March 2020 the sessions at Lordship Recreation Ground were unable to go ahead as planned.

All of Wheely Tots activities were affected by the situation and we had to quickly rethink our delivery offer. We updated our website, the Eventbrite and Hoop listings and posted a statement on our website to explain our decisions and what we were now able to offer. We switched to a remote and online offer for families to comply with NHS and Government guidance; we offered:

- 20 minute telephone/video call consultations with our expert bike mechanics and cycle instructors
- Home delivery of bikes from our Kit Library
- Doorstep bike servicing

TfL: Cycling Grants London: Awesome Families

We are in the second year of this funding. The project is to work with families with at least one disabled family member to explore options for cycling together using adapted equipment if required. We had made links with a local school for pupils with additional needs and had planned to offer activities with them. This was paused when schools closed during lockdown and we hope to pick up in the new academic year.



TfL: Cycling Grants London: Family Fit

We are in the second year of this funding. The project is to run sessions for families to learn about bike fitting and ensuring that bikes are the correct size and fit. Fitting has become a key part of our regular session delivery and works well alongside families using our Kit Library as they choose suitable bikes. As we have moved our delivery online, we have been using our knowledge of bike fitting to assist individuals seeking to buy or borrow bikes, we have a form on our website asking for the relevant measurements which allows us to identify if we have a bike of the correct size.

Sage Foundation: Women & Girls Project

We received funding to set up a project to work with women and girls to develop skills in bike maintenance and cycle training. This project was completed in September 2019. Five women completed the 4-day National Cycle Instructor Training and four women completed the 2-day Cytech Home Maintenance Course. In total we reached 110 participants with this project.



Women & girls project at Somerford Grove



New projects for 2019-20

Wheely Tots has secured the following new funding since May 2019.

Haringey Council: Positive Activities for Young People

In May 2019 Wheely Tots received funding from Haringey Council for a three year project to deliver Positive Activities for Young People, a cycling project for young people aged 11-18 years living on the Broadwater Farm and Northumberland Park estates in Haringey. This is called [Your Bike Project](#) and has a separate website.

We are supporting young people's demonstrated desire to grow a culture of positive belief and change, in themselves, their family and their wider community, through peer-to-peer learning, and hands-on, results focused, creative problem solving.

We reached 96 unique participants in year 1 and have developed relationships with local schools as well as young people and their families living on the estates. When activity was paused during lockdown, we recognised a need for foodbank provision at Broadwater Farm. We worked with The Felix Project to increase their weekly delivery of food and set up a foodbank for the local community; this has led to a number of local residents becoming involved as volunteers and taking ownership of the project to ensure that those most in need are able to benefit.

TfL: Walking & Cycling Grants London: Family Adventurers

In December 2019 Wheely Tots received funding from Walking & Cycling Grants London for a three year project to deliver family activities to encourage walking and cycling in the local area.

Haringey Council: Active Travel Grant

In February 2020 Wheely Tots received funding from Smarter Travel Haringey to deliver activities with families at local Children's Centres to encourage walking and cycling.

London Community Foundation: London Community Response Fund Wave 1

In April 2020 Wheely Tots received funding from the London Community Response Fund Wave 1 to support delivery of a foodbank at Broadwater Farm estate as a response to the Covid-19 pandemic.

Haringey Giving: Covid 19 Fund

In April 2020 Wheely Tots received funding from Haringey Giving to support delivery of a foodbank at Broadwater Farm estate as a response to the Covid-19 pandemic.

Our partners and supporters

Our activities are made possible by the assistance of individuals and partner organisations who offer in kind support. Manor House Development Trust allow us to promote our parent and toddler balance bike sessions from the Redmond Community Centre on Wednesday afternoons



and store some of our equipment. Berkeley Homes via Premier Estates allow us to use secure storage space for our cargo bikes, balance bikes and other cycling equipment at Woodberry Down.

The Friends of Finsbury Park and Haringey Borough Council Park Management continue to be very supportive of our activities in Finsbury Park.

In Tottenham the Lordship Community Hub at Lordship Recreation Ground have been extremely welcoming and allow us to store a cargo bike and balance bikes in a secure location in the park. Our leaflets are designed by Joan Curtis, a volunteer at Lordship Hub.

The Bridge Renewal Trust has supported our growth in Haringey by helping us to connect with local community groups and charities as well as providing access to meeting space in their buildings.

Our relationship with Haringey Council has developed further this year through the delivery of Your Bike Project; contacts in the Regeneration Team have been helpful in making useful introductions as the project was set up and continue to be supportive as it develops. Through Your Bike Project we have built new partnerships with residents associations, other youth projects and local schools. We have also started working with The Felix Project who began providing food for Your Bike Project Sessions and now supply our weekly foodbank at Broadwater Farm.

In January 2020 Wheely Tots moved to new office space at The Trampery in Tottenham; this has provided the opportunity for us to make new links with other local organisations as well as giving us a local presence.

This kind assistance from partner organisations is much appreciated and is essential to the success of our activities. Our partners recognise that working collaboratively and “going the extra mile” are key Wheely Tots organisational strengths.



Delivery from The Felix Project for the foodbank at Broadwater Farm



Our Team

David Pitcher is now full time in the role of CEO and is seeking to expand the team to support the increased funded activity.

Wheely Tots has five part-time session leaders, a part-time Volunteering Coordinator and a part-time Projects Coordinator.

Volunteering at Wheely Tots

Wheely Tots has always been keen for people to come and apply existing skills or learn new skills at Wheely Tots on a short term basis. We have a dedicated page on our website about our volunteering opportunities. We have attended Volunteering Fairs in Haringey to promote our opportunities and have posted our volunteer roles on Team London, Do-It and Reach.

Wheely Tots has always been keen for people to come and apply existing skills or learn new skills on a short term basis. As a small organisation, volunteers help us to achieve things we do not have the resources to do.

Volunteers have supported at parent and toddler sessions and community events. Our foodbank in Broadwater Farm has benefited from volunteers from the local community keen to offer practical support.

Our relationship with Sage continues and we welcomed volunteers in February 2020 to help with leaflet distribution for our Easter sessions. We had planned for volunteers from Sage to attend to support the Easter sessions at Lordship Recreation Ground but as the sessions did not go ahead this volunteering did not take place. Instead we benefited from remote support from five Sage employees as part of a global day of volunteering on 23 April 2020. These volunteers reviewed our website, provided feedback and suggested revised content. We have also benefited from strategic input from Sage staff.



Sage volunteer leaflet distribution



In April 2020 we were fortunate to recruit two volunteers to support with social media and photo tagging; both volunteers had been furloughed from their usual roles and brought their skills to help us at a time when we needed to grow our online presence and did not have capacity to do this with our existing team.

In total we have received support from 29 volunteers from May 2019 to April 2020 giving 237 volunteering hours.

Fundraising

To March 2020 we used Wonderful, a fee free online donations platform. In March 2020, the platform ceased trading and we moved to a new platform, [Givey](#). This is also fee free and allows us to set up fundraising pages for specific projects as well as receive general donations. The site captures the required information for our Gift Aid return.

We have accounts with Don't Send Me A Card and Give As You Live which provide additional income streams.

Policy on reserves

Wheely Tots currently has a minimum reserve of £9,000 which is set aside for future use.

Signed on behalf of the CIO's trustees:

Eleanor Mitchell

27 November 2020

Signed

Trustee

Date



Independent Examiner's Report to the Trustees of Wheely Tots

I report on the accounts for the year ended 30 April 2020 set out on pages 11 - 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this period (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Scott Reynolds (ACCA) – Day Accountants (Herts) Ltd

26/11/20



Statement of Financial Activities for the Year Ended 30th April 2020

	Unrestricted £	Restricted £	2020 Total £	2019 Total £
Income				
Donations and legacies	10,609	-	10,609	7,310
Grant income	-	99,967	99,967	75,955
Other	-	-	-	-
Total	10,609	99,967	110,576	83,265
Expenditure				
Contractors	-	74,825	74,825	46,936
Advertising	-	242	242	1,437
Bank charges	-	15	15	79
Depreciation	-	1,594	1,594	1,566
Equipment	-	2,796	2,796	1,562
Office & admin expenses	697	3,093	3,790	924
Rent	1,344	-	1,344	1,100
Training	-	3,716	3,716	1,636
Travel & accommodation	15	59	74	298
Volunteer expenses	43	2,272	2,315	1,301
Other	-	-	-	-
Total	2,099	88,612	90,711	56,839
Net income/(expenditure)	8,510	11,355	19,865	26,426
Reconciliation of funds:				
Total funds brought forward	7,623	24,774	32,397	5,971
Total funds carried forward	16,133	36,129	52,262	32,397



Statement of Assets & Liabilities

	Unrestricted £	Restricted £	2020 Total £	2019 Total £
Fixed assets				
Equipment	-	2,842	2,842	4,323
Total	-	2,842	2,842	4,323
Current assets				
Debtors	-	11,628	11,628	-
Cash at bank and in hand	16,133	22,805	38,938	28,542
Total	16,133	34,433	50,566	28,542
Creditors: within one year	-	1,146	1,146	468
Net current assets/(liabilities)	16,133	33,287	49,420	28,074
Total assets less current liabilities	16,133	36,129	52,262	32,397
Creditors: after one year	-	-	-	-
Total net assets/(liabilities)	16,133	36,129	52,262	32,397
Funds of the charity				
Unrestricted	16,133	-	16,133	7,623
Restricted	-	36,129	36,129	24,774
Total	16,133	36,129	52,262	32,397

The trustees acknowledge their responsibilities for preparing accounts, which give a true and fair view of the state of affairs of the CIO as at the end of its financial year.

These financial statements have been prepared in accordance with the provisions applicable to charitable incorporated organisations subject to FRS102 SORP.

Signed on behalf of the CIO's trustees:

Eleanor Mitchell

27 November 2020

Signed

Trustee

Date

Charitable incorporated organisation: 1161237



Notes to the Financial Statements

1. Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014. The charity constitutes a public benefit entity as defined by FRS 102.

2. Accounting Policies

2.1. Income

Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to the resources; it is more likely than not that the trustees will receive the resources; and the monetary value can be measured with sufficient reliability.

2.2 Expenditure

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

2.3. Taxation

The charity is exempt from corporation tax on its charitable activities.

2.4 Tangible fixed assets

Items of equipment are capitalized where the equipment is expected to be used for the charity for a period longer than three years. Depreciation is provided for at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are:

Equipment – 25% on a straight line basis.

2.5. Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Restricted funds can only be used for particular purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.



3. Trustees remuneration and benefits

There were no trustees that received remuneration from the charity within the year ending 30th April 2020 nor the year ending 30th April 2019. The CEO David Pitcher received £36,090 during the year ending 30th April 2020.

4. Debtors

	This year	Last year
	£	£
Trade debtors	11,628	-
Prepayments/accrued income	-	-
Other debtors	-	-
Total	11,628	-

5. Creditors

	This year	Last year
	£	£
Trade creditors	1,146	468
Accrued expenses	-	-
Other creditors	-	-
Total	1,146	468

6. Related Parties

There were no related party transactions for the year ended 30th April 2020.

7. Notable Grants & Donations

During the year the charity received the following notable donations and grants:

• YBP Positive Activities	£43,333.00
• Family Buddy Up	£23,500.00
• Groundwork UK	£5,875.00
• Family Explorers	£4,994.80
• LGC The London Community	£4,740.00
• TKL Kit Library	£3,477.50
• Awesome Families	£3,000.00
• Family Fit	£3,000.00
• Easter Holiday Sessions	£2,000.00