



# Trustees' Annual Report for the period

Period start date		Period end date	
Day	Month	Day	Month
From 1	Oct	To 31	Mar
2019		2020	

## Section A

## Reference and administration details

Charity name

Colkins Mill Church

Other names charity is known by

Registered charity number (if any)

1183123

Charity's principal address

Colkins Mill Church, Station Road, Mayfield, East Sussex

Postcode

TN20 6BT

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Jules Steinegger	Senior Leader		
2	Teresa Steinegger	Leader		
3	Elizabeth Keene	Leader		
4	Stephen John Harland	Leader		
5	Names of the trustees for the charity, if any, (for example, any custodian trustees)			
6	Name	Dates acted if not for whole year		
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				


#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Legal	Edward Connor Solicitors	39 The Point, Market Harborough, LE16 7QU

#### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

#### Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	CIO Foundation Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Charitable Incorporated Organisation
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Appointed by the existing Trustees

#### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

As a newly registered Charity the Trustees, advised by Edward Connor Solicitors who supported our registration, all Trustees completed the required reading for Trustees. In addition, specific Trustees undertook the recommended reading relevant to our organisation.

The Trustees together form the Leadership Team of the Church, which meets on a regular basis, at least monthly, to plan the activities of the Church, to make decisions on matters of general concern, and to determine how funds are spent.

The emergence of the Coronavirus Pandemic towards the end of the period under review is not considered to have raised significant risks to the sustainability of the Charity. The Church is led and run by volunteers, with no employed staff. This limits the extent of fixed costs to be covered by income. Also, the team approach to leadership and ministry reduces dependency on key individuals.

## Section C Objectives and activities



**Summary of the objects of the charity set out in its governing document**

The objects of the Church are:

1. The advancement of the Christian faith, primarily, but not exclusively, within Mayfield, East Sussex and the surrounding neighbourhood; and
2. such other charitable purposes as shall put into practice the Christian faith, including: the prevention and relief of need, hardship and sickness; the advancement of education; and the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life;

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Church Leadership is committed to welcoming as many people as possible into the life and activities of the Church. In planning the activity of the Church, the Leadership Team has considered the Commission's guidance on public benefit. The main activities of Colkins Mill Church can be summarised as follows:

- Public worship has taken place each week in the Church, with a congregation between 30 and 50 people, together with a small Sunday School for children.
- Three mid-week groups have met regularly in homes to worship and learn together from the Bible, and to support one another in prayer and fellowship.
- During school term-times two mid-week youth clubs have been run, open to all local young people of appropriate ages. These clubs provide a fun environment for games and social interaction, but also include teaching from the Bible and discussion of relevant issues from a Christian perspective.
- A monthly celebration for people with learning difficulties has been held with a regular attendance of 30 to 40 people from a number of local care homes.
- The Church maintains active relationships with mission partners and Christian organisations working elsewhere in the UK and the World, and provides financial and prayer support.

**Additional details of objectives and activities (Optional information)**

The support provided to individuals and charities is discussed and agreed at meetings of the Leadership Team. All support is reported to members of the Church.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

Good progress was made with a building refurbishment programme, with the appointment of a builder, and commencement of the renovation work during the period. The total programme is budgeted to cost £100,000, and is being financed from a legacy received from a former member of the congregation. The purpose of the renovation is to modernise and open up the back rooms of the Church, to create a flexible, welcoming environment that will enable the Church to fulfil its mission more effectively. Key features are to include an attractive lounge area, a modern kitchen with an open "coffee bar" feel, and patio doors opening onto a back terrace.

Three visitor-friendly guest services were held: opportunities to invite friends and neighbours to experience the Church and hear the message of the Gospel. One of these was "Carols by Candlelight", which had a capacity congregation.

A team of Church members cooked and served Christmas lunch to people in the village who would have been otherwise alone at Christmas. It was a happy and successful event, with some 20 people at table.

Occasional special guest events were held, including a lantern making craft morning, developing relationships in the community and providing opportunities to share the Christian message.

The number of children attending the youth clubs was strong, with a weekly average of 15 at the club for school years 4 to 6, and 12 at the club for school years 7 to 10.

During the period the Church was able to make grants to Christian organisations totalling £3,600. These organisations were CARE (Christian Action Research and Education), Tear Fund, Bethnal Green Spear Trust and Ichthus Christian Fellowship's Community Table project serving the homeless. Support to missionaries working in South Africa, USA and India totalled £12,616, of which £9,316 came from restricted donations.

The social lockdown for the Coronavirus pandemic commenced in March 2020, and the Church was able to switch immediately to running weekly services on Zoom, and also mid-week home groups on the same technology. Levels of attendance were maintained, indeed some of our international friends were able to join these on-line services.



## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Church has a policy where unrestricted funds not committed should be 6 months expenditure from the general fund. At the end of March 2020 additional reserves were held in order to finish the renovation project which should be completed in the period to March 2021.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

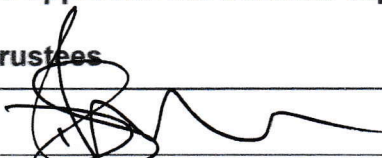
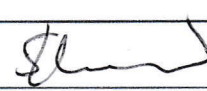
The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

	
David Jules Steinegger	Stephen John Harland
Senior Leader	Leader

Date

23 Nov 2020



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**COLKINS MILL CHURCH**

No (if any)  
**1183123**

**CC16a**

## Receipts and payments accounts

For the period from	Period start date	To	Period end date
	1st October 2019		31st March 2020

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations and gifts	7,708	8,356	-	16,064	-
Gift Aid reimbursement	2,472	1,922	-	4,394	-
Interest on deposit account	11	-	-	11	-
Hire of hall	586	-	-	586	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>10,777</b>	<b>10,278</b>	<b>-</b>	<b>21,055</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>10,777</b>	<b>10,278</b>	<b>-</b>	<b>21,055</b>	<b>-</b>
<b>A3 Payments</b>					
Grants to Christian organisations	3,600	-	-	3,600	-
Missionary support	3,300	9,316	-	12,616	-
Memberships	270	-	-	270	-
Building and maintenance	29,789	-	-	29,789	-
Church preaching and outreach	351	-	-	351	-
Light and heat	-	-	-	-	-
Water	116	-	-	116	-
Insurance	865	-	-	865	-
Telephone and internet	316	-	-	316	-
Legal fees (CIO set up)	998	-	-	998	-
Other	834	-	-	834	-
<b>Sub total</b>	<b>40,439</b>	<b>9,316</b>	<b>-</b>	<b>49,755</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>40,439</b>	<b>9,316</b>	<b>-</b>	<b>49,755</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>- 29,662</b>	<b>962</b>	<b>-</b>	<b>- 28,700</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>165,383</b>	<b>3,136</b>	<b>-</b>	<b>168,519</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>135,721</b>	<b>4,098</b>	<b>-</b>	<b>139,819</b>	<b>-</b>

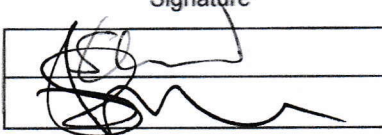


## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Barclays Current Account	121,513	4,098	-
	Barclays Saver Account	12,808	-	-
	Nat West Current Account	1,400	-	-
	<b>Total cash funds</b>	<b>135,721</b>	<b>4,098</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Land and buildings	Unrestricted	30,000	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Stephen Harland	23.11.20
	David Steinegger	