



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month April	Year 2019		Day 31	Month March	Year 2020

Section A Reference and administration details

Charity name The Patricia Routledge Charitable Trust

Other names charity is known by

Registered charity number (if any) 1077862

Charity's principal address Trustee Department

1st Floor, Trinity Quay 1

Avon Street, Bristol

Postcode BS2 0PT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Miss K P Routledge			
2	Rev Canon T D Nason			
3	Coutts & Co			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Investment Managers	Coutts & Co	440 The Strand, London, WC2R 0QS
Bankers	Coutts & Co	440 The Strand, London, WC2R 0QS
Solicitors	TLT LLP	One Redcliffe Street, Bristol, BS1 6TP
Independent Examiners	Richard Skelton	26 Marlborough Rise, Camberley, Surrey, GU15 2ED

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust deed dated 31 March 1999 as amended by deed dated 24/09/1999 as amended by scheme dated 05/06/2012 and as amended by deed dated 13/11/2013
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed by the founder during her lifetime and subject to this by the trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the charity are to further such objects or purposes which are exclusively charitable according to the law of England and Wales as the trustees shall think fit.

In furtherance of the charity's objects for the public benefit the trustees provides grants. In determining the charity's activities the trustees have had regard to the Charity Commission's guidance on public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

During the year under review the charity made grants totalling £170,000 as disclosed in the notes.

Section E Financial review

Brief statement of the charity's policy on reserves

At the end of the reporting period the charity had free reserves amounting to £3,636 (2019: £7,503).
 In addition to the free reserves the charity has bank balances of £506,688 (2019: £445,333) and investment assets of £1,659,533 within the expendable endowment fund.
 The Trustees pursue a policy of maintaining a free reserve available to be spent in the furtherance of the charity's objectives, as well as covering future needs, opportunities, contingencies and risks.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Faye Mason</i>	
Full name(s)	Faye Mason On behalf of Coutts & Co	
Position (eg Secretary, Chair, etc)		
Date	01 December 2020	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name The Patricia Routledge Charitable Trust	No (if any) 1077862
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Receipts and payments accounts

For the period from	Period start date 01 April 2019	To	Period end date 31 March 2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	-	-	110,000	110,000	300,000
Gift aid	-	-	75,000	75,000	-
Investment income	39,649	-	-	39,649	39,612
Income from bank interest	1,984	-	-	1,984	1,231
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	41,633	-	185,000	226,633	340,843
A2 Asset and investment sales, (see table).					
Sale of investments	-	-	1,280,504	1,280,504	778,221
	-	-	-	-	-
Sub total	-	-	1,280,504	1,280,504	778,221
Total receipts	41,633	-	1,465,504	1,507,137	1,119,064
A3 Payments					
Grants awarded	170,000	-	-	170,000	136,100
Inv mgmt and admin	-	-	26,528	26,528	25,413
Independent examiner	400	-	-	400	400
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	170,400	-	26,528	196,928	161,913
A4 Asset and investment purchases, (see table)					
Investment purchases	-	-	1,252,721	1,252,721	736,417
	-	-	-	-	-
Sub total	-	-	1,252,721	1,252,721	736,417
Total payments	170,400	-	1,279,249	1,449,649	898,330
Net of receipts/(payments)	(128,767)	-	186,255	57,488	220,734
A5 Transfers between funds	124,900	-	(124,900)	-	-
A6 Cash funds last year end	7,503	-	445,333	452,836	232,102
Cash funds this year end	3,636	-	506,688	510,324	452,836

Section B Statement of assets and liabilities at the end of the period

Categories	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds			
Capital account	-	-	74,541
Income account	3,636	-	-
Reserve account	-	-	432,147
Capital account 2	-	-	-
Income account 2	-	-	-
Reserve account 2	-	-	-
Total cash funds	3,636	-	506,688
(agree balances with receipts and payments account(s))	OK	OK	OK

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets			
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			
Investments	Endowment	-	1,659,533
		-	-
		-	-
		-	-
		-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Faye Mason On behalf of Coultts & Co	01 December 2020

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

Expendable endowment funds are those which are required to be invested to produce income but which may be transferred to unrestricted funds at the discretion of the trustees in order that they may be expended in furtherance of the charity's objectives.

Unrestricted income funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

C2 Grants to institutions	Recipient - 1 payment unless annotated	£	
Action for M E	1,000	Missing People Limited	2,000
Actors' Benevolent Fund	2,000	MNDA	1,000
AESS	5,000	North Bristol NHS Trust	3,500
Age UK West Sussex	2,000	North West Air Ambulance	1,000
Age UK Wirral	3,000	Operation Smile	1,000
Aldingbourne Trust	2,000	Osteoporosis Society	1,000
Alzheimer's Society	2,000	Peterborough Sings	1,000
Asthma Relief	1,000	Queen Elizabeths Foundation for Disabled People	1,000
Awards for Young Musicians	2,000	Red Balloon Learner Centres	2,000
Bach Choir	1,000	RNLI	2,000
Beanstalk	1,000	Royal British Legion	2,000
Beatrix Potter Society	1,000	RSPB	1,000
Become Charity	2,000	Samaritans	2,000
Birkenhead School	100	Shannon Trust	1,000
Birmingham Royal Ballet	1,000	Sightsavers	1,000
Bristol Old Vic Theatre School	4,000	Southern Cathedrals Festival	5,000
British Wireless for the Blind Fund	1,000	St Barnabas Hospice	2,000
Carers UK	2 grants 3,000	St Barnabas Hospice for Chestnut Tree House	2,000
Cheltenham Festival	900	St Richard's Hospice	2,000
Cheltenham Ladies College	5,000	St Wilfrid's Hospice	3,000
Chichester Cathedral	3,000	Stonepillow	3,000
Chichester Festival Theatre	2,000	Sussex Community Foundation	2,000
Chichester Symphony Orchestra	1,000	Teenage Cancer Trust	500
Child Bereavement UK	1,000	The Amber Trust	2,000
Church Army for the Marylebone Project	2,000	The Cambridge Arts Theatre Trust Ltd	2,000
Claire House Children's Hospice	2,000	The Campaign for National Parks	2,000
Contact 88	2,000	The Connection at St Martin-in-the-Fields	2,000
Crisis	2,000	The Holst Birthplace Trust	3,000
Deafblind UK	2,000	The National Literacy Trust	2,000
Dementia Support	2,000	The Stroke Association	1,000
Emmanuel Church, Eastbourne	5,000	The Sussex Snowdrop Trust	2,000
English Music Festival	2,000	The Woodland Trust	1,000
Friends of Chichester Hospital	2,000	Treloar Trust	2,000
Guide Dogs for the Blind Association	2,000	UK Harvest	1,000
Headway	1,000	University of Liverpool	10,000
Iris Theatre	1,000	Variety the Children's Charity	2,000
Jane Austin House Museum	2,000	Victim Support	2,000
Kent, Surrey & Sussex Air Ambulance Trust	1,000	West Dean (The Edward James Foundation)	2,000
Kids Kidney Research	2,000	Winston's Wish	2,000
Macular Society	2 grants 2,000	Wirral Hospice St John's	5,000
Marie Curie	2,000	ZANE	2,000
Medical Foundation for the Care of Victims of Torture	2,000		
			170,000

C3 Related party transactions

No trustee received any remuneration nor reimbursed any expenses in the year under review.

During the year under review Coutts & Co, a trustee of the charity, were paid fees for the provision of administration and investment management services amounting to £26,528 as authorised under clause 5.2 of the trust deed.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
The Patricia Routledge Charitable Trust

**On accounts for the year
ended**

31 March 2020

**Charity no
(if any)**

1077862

Set out on pages

6 to 8

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 March 2020**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Richard Skelton

Date:

01 December 2020

Name:

Richard Skelton

**Relevant professional
qualification(s) or body
(if any):**

ACIE – Associate (Association of Charity Independent Examiners)
ACIB – Trustee (Associate of Chartered Institute of Bankers)

Address:

26 Marlborough Rise

Camberley

Surrey

GU15 2ED