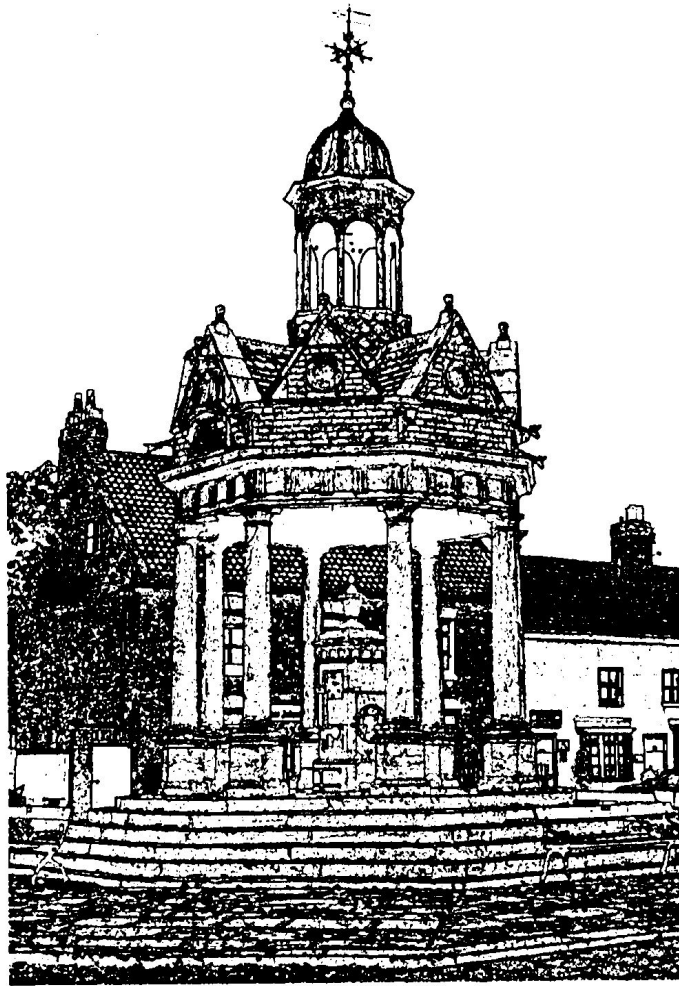


**BOROUGHBRIDGE & DISTRICT**  
**COMMUNITY CARE**



**ANNUAL REPORT &**  
**ACCOUNTS**

**April 2019 – March 2020**

**BOROUGHBRIDGE & DISTRICT**  
**COMMUNITY CARE**

## **APRIL 2019/MARCH 2020**

### **HONORARY OFFICERS**

|              |   |
|--------------|---|
| Chair        | Elizabeth Vose  |
| Deputy Chair | Karen Morrell   |
| Treasurer    | Nicholas Holmes   |
| Secretary    | Position Vacant<br>(Cheryl Evans<br>resigned December 2019) |

### **Trustees**

Elizabeth Anne Walker  
Graham Archer  
Les Morrell  
Ian Hick  
Margaret Crawford  
Jeremy Wilkinson  
Geoff Hustwit  
(Appointed September 2019)  
Michael Hadley  
(Resigned December 2019)

### **STAFF**

Karen Parker -General Manager  
Barbara Cleeland – Deputy Manager

Boroughbridge and District Community Care (BCC) is an Incorporated Charitable Organisation (ICO). It is managed by a Committee of Trustees. The organisation provides a service to the community in fulfilment with its constitutional aims and objectives.

The objectives of BCC are the provision of facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the inhabitants of the community. Such objects are provided without discrimination on the grounds of age, gender, sexual orientation, race, politics or religion.

North Yorkshire County Council (NYCC) Adult Health and Social Care fund BCC, through a Wellbeing and Prevention Support Contract to provide a befriending and visiting service. Additionally annual funding is received from NYCC Community Passenger Transport to support our voluntary car transport scheme.

In order to provide the best service for those who most need it, BCC forward and receive referrals from other statutory and voluntary organisations such as the NHS, Social Services, the local doctors surgery as well as from members of the public. People of all ages with a variety of different needs use the organisation.

The service BCC provides includes visiting and befriending, shopping for those unable to leave their home and accompanied shopping assistance, and the provision of information, advice and signposting. A range of social activities are offered including a weekly coffee morning and lunch club, and also frequent planned outings in our minibuses to places and events of interest. Additionally BCC manages a volunteer car transportation scheme to transport those in need to medical appointments and to other organised facilities of a wellbeing nature.

Our team of 78 volunteers is committed to supporting the services outlined.

The area in which BCC provides their services is extensively rural. It covers a radius of approximately 15 miles, supporting Boroughbridge and 32 surrounding villages.

The Trustees meet at least four times a year to conduct the business of the organisation.

BCC is managed by the General Manager, Karen Parker, who began employment in that capacity on the 1<sup>st</sup> September 2019, and is contracted to work 25 hours per week. David Allon, the Project Manager retired in July 2019. In January 2020, Pamela Stansfield resigned from the position of Project Worker. Barbara Cleeland, the

Finance Assistant was appointed the position of Deputy Manager in February 2020. The office currently holds a vacancy for the position of administrative assistant.

The office is located at 17 St James Square, Boroughbridge, YO51 9AR, telephone 01423 324504 and e-mail at [boroughbridgecommunitycare@gmail.com](mailto:boroughbridgecommunitycare@gmail.com).

Bankers: HSBC Bank

Independent Examiner: Malcolm Wilson

The Financial Statements were prepared by Nic Holmes, BCC Treasurer and the Annual Report including the financial statements was approved by the Trustees at the AGM on 24<sup>th</sup> September 2020.

Management committee meetings were suspended from March 2020 until September 2020 due to the covid 19 pandemic.

## **CHAIRMAN'S REPORT 2019-20**

There have been some changes to the Board of Trustees during the period under review. Mike Hadley, Jeremy Wilkinson and Geoff Hustwitt joined the Board. Mike Hadley subsequently resigned. The Trustees continue to look for additional Trustees to broaden the skill base of the Board.

Cheryl Evans also resigned as Secretary to the Board during this reporting period. The Trustees would like to thank Cheryl for her work on behalf of BCC and are currently seeking to appoint a replacement.

David Allon, BCC's long serving Project Manager, retired at the end of July 2019. He will be greatly missed by the Trustees and by the BCC volunteers, service users and the community of Boroughbridge. On behalf of everyone I would like to thank David for his invaluable contribution to BCC and to wish him a happy retirement.

Our Project Worker, Pam Stansfield, also left us in February 2020 and she will also be greatly missed but we are delighted that she will continue as a BCC volunteer. We wish her well in whatever she decides to do.

As a result of these changes part of our focus this year has been the implementation of changes to the staffing structure. The role of Project Manager has been expanded into that of General Manager and Karen Parker was appointed to this role in September 2019 and we look forward to working with her. Barbara Cleeland remains with the charity as Finance Officer and has also taken on the duties of Project Worker, for which we are extremely grateful. The Trustees are looking to appoint a third member of staff in the very near future.

With the support of North Yorkshire County Council Stronger Communities BCC has also begun a consultancy process with the aim of improving our profile and producing a five-year development plan for the charity.

BCC is proud of being part of a vibrant local community. We are also fortunate to have the support of that community and the dedicated volunteers without whom we would not be able to run our many and varied services in the local community. On behalf of the Trustees I would like to express our appreciation for all the hard work of our staff and volunteers and for the support of the local community.

Looking forward, the Covid-19 pandemic became a threat in March, at the end of this reporting period. The full effect on BCC will not become apparent in this reporting period but it is clear it will have a tremendous impact on all aspects of the charity, our services, our financial situation, our staff and volunteers. I am however confident that BCC will meet these challenges and adapt, as necessary.

**LIZ VOSE**  
**Chair**

## **GENERAL MANAGER'S ANNUAL REPORT FOR 2019/2020**

### **Funding**

£4,000 p.a. is received from NYCC Health & Adult Service in provision of Wellbeing and Prevention Support Services. The contract is in place until 30th September 2022 with an option of a further 4 years.

The Passenger Car Transport Scheme operated by BCC, receives annual funding from NYCC, Community Passenger Transport.

### **The Office**

The office of BCC is open to visitors between 9am and 1pm Monday to Friday. Out of hours calls are managed by an answerphone. There are the usual bathroom and kitchen facilities available to staff and visiting clients and a room where other activities can be organised, including the weekly coffee morning and other meetings. The building is wheelchair accessible and has a lift.

At the onset of covid 19 in March 2020, the office and additional meeting room was closed to the public. Both the general and deputy managers obtained mobile telephones and laptops and managed the daily operation of BCC from home, extending their working hours from 8am to 5pm daily, Monday to Friday, to meet the needs of the community.

### **Luncheon Club**

The Lunch Club meets every Wednesday in the dining room at Gwendolen Court, Boroughbridge, by kind permission of Anchor Housing Association. The lunch club is open to residents of Boroughbridge at the surrounding area who are over 60 years of age or are vulnerable. It is aimed at the prevention and reduction of social isolation or for those who are unable to access a hot cooked meal.

We also serve lunch in residents' rooms at Gwendolen Court to lunch club members if they are unwell and unable to join the social meeting in the dining room.

From 1st April 2019 until 1st September 2019, the lunch was prepared by NYCC, Springfield Garth residential care home at a cost of £3.60 for two courses paid by the attendees. From what I am able to ascertain funding in respect of the lunch club from NYCC ceased in October 2018.

From the 4th September 2019, a two course lunch was prepared and delivered on the day of the lunch by Harrogate Neighbours Housing Association.(HNHA). The cost of the lunch charged by HNHA is £4.20 for two courses. BCC Volunteers prepare the tables, serve lunch, followed by tea and coffee and clear the tables.

The number of attendees at lunch club each week is approximately 22. The dining room has a seating capacity of 32. This year we have served approximately 800 meals. The members pay £5.00 in respect of the lunch provided each week.

Many of those who attend the weekly lunch club are transported to and from home and the lunch club venue by our minibus, driven by a volunteer. NYCC funds the cost of this minibus transport. The fuel for the minibus transport is claimed through the Bus Service Operators Grant.

The General Manager or other staff member attends the weekly lunch club which provides an opportunity to engage with members of our community and offer support and advice where required.

A Christmas Party for lunch club members and their friends, together with the staff and trustees and volunteers of BCC, staff from Gwendolen Court, members of the Boroughbridge Lions Club, who kindly helped fund the event with a donation of £250.00, the Rev. Karen Gardiner of St James Church, Boroughbridge and Mayor Geoff Haldenby was held on the 11th December 2019. Children from Roecliffe Primary School provided the carols and David Bellwood provided a sing-a-long on the keyboard.

The last lunch club held was on the 11th March 2020 and it was then suspended due to covid 19.

In response to covid 19, BCC arranged for and provided a hot two course lunch to be delivered by volunteers to the homes of members of the community who were self-isolating, including many of those members of the regular lunch club.

### **Befriending , Information, Advice and Signposting.**

BCC are partners in a Provision for Wellbeing and Prevention Support Service Contract through NYCC. The value of the contract is £4,000 p.a. The start date for the contract was 1st October 2018. The agreement's end date is 30th September 2022.

I am unable to reconcile any data in respect of the number of people being befriended, receiving ongoing support or what type of support was provided for the period April 2019 to October 2019.

Following a review, systems are now in place to capture and record this information.

BCC have joined Befriending Networks, an organisation which provides Good Practice Guides and Training Modules in relation to all aspects of befriending.

Karen Morrell and Margaret Crawford, who are trustees and volunteer befrienders, attended a course, bereavement in befriending, in February 2020.

BCC are enthusiastic to develop their befriending expertise and capacity through training of their volunteers.

During the period 1st October 2019 to February 2020, BCC had 23 individuals being befriended and 8 receiving a weekly shopping service.

At the onset of covid 19, face to face befriending was suspended and social contact for those who had befriending support continued by frequent telephone contact. The demand for befriending via telephone social contact increased significantly during covid 19.

### **Weekly Coffee Mornings**

Every Friday morning a popular coffee morning is held in the Jubilee Room, which is located in the same building as the office of BCC and the library. There is a lift to provide wheelchair access. Our volunteers provide refreshments, biscuits and cake, utilising our kitchen facilities.

From November 2019, funding for the operation of the weekly coffee morning was made from a grant received from the Trusthouse Charitable Foundation. Prior to this the coffee morning was funded from a grant of £1,850.00 received from the Two Ridings Community Foundation in May 2018. The grant came to an end in May 2019.

The office of BCC has an open door policy and attendees of the coffee morning frequently call into the office to ask for advice or to book one of the regular minibus outings operated throughout the year. Staff from BCC also visit the coffee morning to provide relevant information and support to visitors.

This year a talk was delivered to the coffee morning visitors by Fran Tattersall, a Community Safety Officer for the Harrogate District on Fire, Home and Community Safety.

The weekly coffee mornings were suspended in March 2020 due to covid.

### **Fundraising & Donations**

Detailed income from fundraising and donations is outlined in the Financial Statements attached to this Annual Report.

In November 2019 a grant of £5,000 was received from Trusthouse Charitable Foundation to support the running costs of the weekly coffee morning.



A local hairdresser “ALI BARBER” has generously for three consecutive years raised funds through a sponsored “Dryathalon”. The funds raised this year were split equally between BCC and The Boroughbridge Lions Club, each receiving £508.60.

Marton cum Grafton WI donated £101.40 and St Andrews Church, Aldborough donated £373.00 from their carol singing events.

The staff, trustees and volunteers of BCC held the annual Christmas Tree Festival in December 2019 at St James Church, Boroughbridge. The event raised £1,318.40.

The 100+ Club lottery continues to be well supported with a membership of over 300. In this reporting period the 100 lottery club had a surplus of £1,885.10.

In May 2019, almost £700 was raised following a half marathon event by our trustee Nic Holmes. £200 was donated by Dunsforth Parish Council. In the same month Kirby Hill church donated £304.25.

In August 2019 a donation of £8,000 was received from a local company Reed Boardall. A donation was received from Marton cum Grafton Open Gardens Committee for £350.00 in the same month.

£427.34 was donated from Mrs Kaye, which were the proceeds of a collection at a service of remembrance for her late husband.

Coffee mornings held in Kirby Hill Church and Marton cum Grafton Village Hall raised £361.00 and £640.80 respectively.

A coffee morning held at the home of our Trustees Karen and Les Morrell raised £347.00.

A Bingo Event held in Coronation Hall raised £1,123.00.

In March 2020, £1,000 was donated by the Boroughbridge Lions Club to assist with BCC’s response to covid 19.

Collection boxes were placed in Spar supermarket, Pennys Hairdressers, Gwendolen Court and The Highways. Total funds raised £278.00.

HMRC Gift Aid - £1,164.60.

The donations outlined do not reflect all those received. Throughout the reporting period, numerous donations were received from local companies, church groups, members of the community and other organisations for which we are extremely grateful.

## **Transport – Voluntary Passenger Car Scheme**

The area in which BCC provides their services is extensively rural. It covers a radius of approximately 15 miles, supporting Boroughbridge and 32 surrounding villages. The catchment area for BCC has a population of 23,166 people. 1 in 4 people in the catchment are 65 or over, 1 in 4 pensioners are living alone and 1 in 7 people have a limiting long term illness or disability.(as at 2017 ONS estimates.)

There are extremely limited public transport links in the area, The nearest town is Harrogate. The nearest train transport links are a journey of 8 miles. Boroughbridge has a large doctors surgery. There are also several other surgeries within our catchment area.

The nearest hospital is Harrogate District. The cost of a taxi to and from Boroughbridge and Harrogate District Hospital is almost £50.00.

Transport is provided to hospitals in Harrogate, York, Leeds, Northallerton, Ripon and James Cook, at Middlesbrough.

BCC is funded through NYCC Community Passenger Transport scheme to provide transport in volunteers' own vehicles to medical appointments, including doctors surgeries, hospitals, opticians and dentists and other appointments of a wellbeing nature.

During the reporting period the car passenger transport provided by our volunteers transporting those in need covered 45,428 miles. The number of journeys undertaken was 4,852 and volunteers generously gave 4,968 hours of their time.

Our volunteer drivers receive 45 pence per mile from the passenger in respect of these journeys.

There is a car capped scheme in place, which makes provision that the fare payable does not exceed £20.00 for each journey.

In the reporting period BCC received from NYCC £927.86 which represents unclaimed car capped scheme arrears for the period 2018/2019 and £883.40 for the period 2019/2020.

Additionally funding from NYCC was received in respect of the passenger car transport scheme for 2019/2020 in the sum of £10,816.24. The amount comprises 4 payments of £810.73 in April, May, June and July, 2 payments in August of £543.75 and £1,037.29 and 7 payments in September, October, November, December, January, February and March each of £856.04.

## **Transport – Minibus**

BCC has two minibuses, those being 17 seat Mercedes and Peugeot minibuses. The Peugeot minibus is fitted with a disabled rear lift.

During this reporting period BCC provided 34 outings to places of interest, including markets, river cruises, seaside, gardens, restaurant and cafes, Christmas entertainment events and theatre productions. These outings continue to prove extremely popular with our clients and on quite a few trips we have a waiting list, and on some we have sufficient passengers to use 2 buses. We keep charges to a minimum to ensure the trips are within the reach of all, whilst at the same time ensuring that a profit is made to offset the minibus running costs.

The minibus was used by 12 local primary and secondary schools as well as other non-profit organisations such as scouts, charitable organisations, social groups and churches. Over 22 different organisations used the minibuses this year.

We continue to apply to the Department of Transport to claim a fuel rebate under the Bus Service Operator Grant (Section 19 Permit Holder). We are only able to claim the rebate in respect of fuel used on journeys with disabled passengers and those over 60 years of age.

For the period 1st April 2019 to 30th September 2019, the amount received was £354.36. A claim was made for the period 1st October to 31st March 2020 and is still outstanding.

Our volunteer Tim Barber assists with the general maintenance and cleaning of the two minibuses and receives a small remuneration of £600 p.a, £300 was paid in September 2019 in respect of this service. There was no payment made in March as all Minibus usage ceased due to covid 19.

## **Wheelchairs**

We now have 4 wheelchairs and two walkers for loan within the community. There is a minimal uptake of this facility. During the reporting period it generated an income of £15.00.

## **Volunteers**

During 2019/2020, until the onset of covid 19 in March 2020, BCC had 78 active and dedicated volunteers. Many of these volunteers were aged over 70 and regrettably stood down from their volunteering activities to self-isolate in accordance with government policy.

BCC made social media appeals for volunteers and rapidly recruited 130 new volunteers. Photographic Identification checks were made in respect of these new volunteers.

Prior to covid 19, all new volunteers were interviewed, enabling BCC to establish the most beneficial and preferred role for the volunteer and the organisation. Following a successful DBS application process volunteers are provided with a volunteer induction course, incorporating the relevant policies and procedures of BCC. The volunteers are offered appropriate training such as First Aid, Food Hygiene, MIDAS and Safeguarding.

I would like to offer our sincere gratitude to all our volunteers who give their time and commitment so generously to support BCC and our community.

On the 24th October 2019 a lunch was held at Gwendolen Court, Boroughbridge for our volunteers, to express our thanks to them for their ongoing support to BCC. This popular gathering provides an opportunity for volunteers to meet other volunteers, staff and trustees.

On behalf of BCC, I wish to say thank the trustees for their continued support and commitment, many of our trustees are also volunteers who work tirelessly throughout the year to strengthen our relationship to the community of Boroughbridge and District.

Finally to my colleague Barbara Cleeland, thank you for your endless enthusiasm, professionalism, tenacity and joy that you bring to the office every working day.

KAREN PARKER  
GENERAL MANAGER

**BOROUGHBRIDGE & DISTRICT COMMUNITY CARE**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2020**

Charity Number 1171451  
17 St James Square  
Boroughbridge  
York, YO51 9AR

| <b>Receipts and Payments Account</b>           | <b>Note</b> | <b>2020<br/>£</b> | <b>2019<br/>£</b> |
|--|-------------|-------------------|-------------------|
| <b><i>Receipts</i></b>                         |             |                   |                   |
| Grants and other fundraising                   | 2           | 47,809            | 38,522            |
| Charitable activities – income from clients    | 3           | 22,911            | 17,998            |
| Investment income                              | 4           | 1,422             | 2,036             |
| <b>Total receipts</b>                          |             | <b>72,142</b>     | <b>58,556</b>     |
| <b><i>Payments</i></b>                         |             |                   |                   |
| Fundraising costs                              | 2           | 5,761             | 2,724             |
| Costs of charitable activities                 | 3           | 11,068            | 16,106            |
| Salaries                                       |             | 33,672            | 25,886            |
| Other administrative expenses                  | 5           | 11,200            | 7,730             |
| Purchase of new minibus                        | 6           | -                 | 27,970            |
| <b>Total payments</b>                          |             | <b>61,701</b>     | <b>80,416</b>     |
| Surplus/(deficit) of income over expenditure   |             | 10,441            | (21,860)          |
| Operating bank accounts brought forward        |             | 121,208           | 143,068           |
| <b>Operating bank accounts carried forward</b> |             | <b>131,649</b>    | <b>121,208</b>    |

**BOROUGHBRIDGE & DISTRICT COMMUNITY CARE**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2020**

| <b>Statement of Assets and Liabilities</b>            | <b>2020<br/>£</b> | <b>2019<br/>£</b> |
|---|-------------------|-------------------|
| HSBC current account & petty cash                     | 17,910            | 48,032            |
| Deposit funds   | 113,739           | 73,176            |
| <b>Total operating bank accounts</b>                  | <b>131,649</b>    | <b>121,208</b>    |
| COIF Charities Investment Fund shares at market value | 23,988            | 25,700            |
| Assets retained for the use of the charity            | 26,000            | 32,500            |
| <b>Total assets</b>                                   | <b>181,637</b>    | <b>179,408</b>    |

The COIF investment comprises 1,673.11 income units of the Charities Investment Fund, and is stated at the bid price on 2 April 2020 of £1,433.75 pence per unit (*31 March 2019: £1,536.06 pence per unit*). The historic cost of the investment was £16,874 and its value on the 3 September 2020 being the latest practicable valuation date prior to these financial statements being approved by the trustees was £29,161.

In the opinion of the trustees, fixed assets comprising equipment and furniture purchased in prior years is of negligible disposal value. Assets retained for the use of the charity comprise two minibuses, of which one was donated to the charity in October 2016. The other was purchased in February 2019 with the help of a North Yorkshire County Council grant (see note 6 below). The net disposal value of these vehicles is estimated to be £6,000 and £20,000 respectively (*2019: £10,000 and £22,500*).

At 5 April 2020 the charity had no liabilities (*2019: £nil*) and in neither year were any of the charity's assets charges as securities for amounts owing.

The Financial Statements were approved by the trustees at the annual general meeting on 24 September 2020 and signed on their behalf by

..... Chairman .....Treasurer

..... Secretary ..... Dated

## **BOROUGHBRIDGE & DISTRICT COMMUNITY CARE**

### **FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2020**

#### **Notes to the financial statements**

**Note 1**      The financial statements have been prepared on the receipts and payments basis.

**Note 2**

| <b>Grants &amp; other fundraising</b>                        | <b>2020<br/>Receipts<br/>£</b> | <b>2020<br/>Payments<br/>£</b> | <b>2019<br/>Receipts<br/>£</b> | <b>2019<br/>Payments<br/>£</b> |
|--|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| NYCC grants (excl. 2019 grant for minibus purchase – note 6) | 14,816                         | -                              | 16,848                         | -                              |
| Car capping scheme   | -                              | 911                            | 800                            | 930                            |
| Fundraising  | 4,492                          | 847                            | 5,456                          | 239                            |
| Lunch Club   | 2,699                          | 2,192                          | 1,485                          | -                              |
| Friday coffee mornings                                       | 1,782                          | 36                             | 3,623                          | -                              |
| Donations  | 20,494                         | -                              | 6,695                          | -                              |
| 100 Club   | 3,326                          | 1,441                          | 3,593                          | 1,477                          |
| Other receipts and payments                                  | 200                            | 334                            | 22                             | 78                             |
|  | <b>47,809</b>                  | <b>5,761</b>                   | <b>38,522</b>                  | <b>2,724</b>                   |

| <b>Note 3      Charitable activities</b> | <b>2020<br/>Receipts<br/>£</b> | <b>2020<br/>Payments<br/>£</b> | <b>2019<br/>Receipts<br/>£</b> | <b>2019<br/>Payments<br/>£</b> |
|--|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| Minibus journeys                         | 22,690                         | 10,722                         | 17,194                         | 15,548                         |
| Volunteers                               | 206                            | 346                            | 739                            | 558                            |
| Wheelchairs                              | 15                             | -                              | 65                             | -                              |
|  | <b>22,911</b>                  | <b>11,068</b>                  | <b>17,998</b>                  | <b>16,106</b>                  |

| <b>Note 4      Investment income</b>     | <b>2020<br/>£</b> | <b>2019<br/>£</b> |
|--|-------------------|-------------------|
| Bank & building society interest         | 563               | 1,194             |
| COIF Charities Investment Fund dividends | 859               | 842               |
|  | <b>1,422</b>      | <b>2,036</b>      |

**BOROUGHBRIDGE & DISTRICT COMMUNITY CARE**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2020**

**Notes to the financial statements (continued)**

| <b>Note 5</b>      | <b>Other administrative expense</b> | <b>2020<br/>£</b> | <b>2019<br/>£</b> |
|--------------------|-------------------------------------|-------------------|-------------------|
| Rent               |                                     | 4,000             | 5,000             |
| Office equipment   |                                     | 2,033             | -                 |
| Insurance          |                                     | 958               | 901               |
| Telecommunications |                                     | 1,941             | 1,254             |
| DBS searches       |                                     | 173               | 86                |
| Postage            |                                     | 154               | 134               |
| Subscriptions      |                                     | 227               | 40                |
| Donations          |                                     | 25                | -                 |
| Stationery         |                                     | 672               | 315               |
| Recruitment costs  |                                     | 1,017             | -                 |
|                    |                                     | <b>11,200</b>     | <b>7,730</b>      |

| <b>Note 6</b>            | <b>Purchased minibus</b> | <b>2020<br/>£</b> | <b>2019<br/>£</b> |
|--------------------------|--------------------------|-------------------|-------------------|
| Purchase cost of minibus |                          | -                 | 54,220            |
| Less NYCC grant received |                          | -                 | (26,250)          |
|                          |                          | <b>-</b>          | <b>27,970</b>     |

The NYCC grant is repayable on an annual sliding scale in the event that the minibus is disposed of within 5 years of purchase: 100% repayable in year 1; 80% in year 2; 60% in year 3; 40% in year 4; and 20% in year 5.



**BOROUGHBRIDGE & DISTRICT COMMUNITY CARE**  
**FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2020**

**Independent Examiner's report to the trustees**

I report on the financial statements of the charity for the year ended 5th April 2020 which are set out on the previous four pages.

**Respective responsibilities of the Trustees and Independent Examiner**

The charity's trustees are responsible for the preparation of the Accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**BOROUGHBRIDGE & DISTRICT COMMUNITY CARE**  
**FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2020**

**Independent Examiner's report to the trustees (continued)**

**Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention;

1. which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....  
Malcolm Wilson  
Chartered Accountant 1979 – 2016 (now retired)  
The Granary  
Main Street  
Great Ouseburn  
York, YO26 9RQ

24 September 2020

