

**UNIVERSAL FAMILY CENTRE**

**Report and Financial Statements**

**For the Year ended 30 September 2020**

**UNIVERSAL FAMILY CENTRE  
REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 September 2020**

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**UNIVERSAL FAMILY CENTRE**  
**REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 September 2020**

**LEGAL AND ADMINISTRATIVE INFORMATION**

**Officers and Professional advisers**

**TRUSTEES**

JUDITH FUNNAYA CHUKWUMA  
JOAN MARGARET OSAFO (SECRETARY)

**REGISTERED OFFICE**

401B YORK ROAD  
LEEDS  
LS9 6TD

**BANKERS**

METRO BANK PLC  
BARCLAYS BANK PLC

**EXAMINER**

AACSL Accountants Limited  
1st Floor  
North Westgate House  
Harlow  
Essex  
CM20 1YS

**CHARITY COMMISSION REGISTERED NUMBER**  
1168549

**UNIVERSAL FAMILY CENTRE**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 30 September 2020**

**Governing Document**

The charity is Constituted as a "Trust" and governed by 'Trust Deed' dated 26<sup>th</sup> September, 2015.

**Trustee Appointments, Training of New and Old Trustees**

Trustees are appointed and or co-opted under the terms of the trust deed. The induction process for a newly appointed trustee comprises an initial meeting with the Chair and other Trustees, followed by short meetings with the Parish Pastor on the powers and responsibilities of the Trustees and the requirements of the charity commission. No trustee is expected to service on the board more than 3 years in a roll.

**Public Benefit Statement**

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for public benefit. Details of how the charity has achieved these are provided in this report.

**Organisational Structure and Decision Making**

The Charity is organised so that the trustees meet regularly to manage its administrative and day to day affairs. The spiritual aspect of the church is handled by the Parish Pastor and the day to day running of the charity is overseen by the Board of Trustees.

**Risk Management**

The trustee board performs its duty of safeguarding the charity against major risk. The board regularly reviews the charity's structures, policies, procedures and practices. It recommends strategic and operational options and implements adequate prudent controls and preventive actions to safeguard the assets of the charity, as well as its operation.

**Objectives and Global Outreach**

**Objectives and Activities**

The principal object is the advancement of the Christian faith worldwide in accordance with Universal Family Centre doctrines, the relief of poverty and to promote any charitable activity for the benefit of the local people. To achieve its objectives, we adopted the following strategies:

- Christian Faith based religious activities in United Kingdom and worldwide as the Trustees may deem fit.
- Community support and development projects to alleviate suffering and poverty in our local community.
- Running seminars in the church with proven ministers of the faith to guide members in various aspect of Christian faith.
- Supporting other charities who help to alleviate suffering and poverty.

**UNIVERSAL FAMILY CENTRE**  
**REPORT OF THE TRUSTEES (Continued)**  
**FOR THE YEAR ENDED 30 September 2020**

**ACHIEVEMENT AND PERFORMANCE**

The Church has been engaged in various activities detailed below in pursuance of our charity and Public benefit.

The Church is opened on Sundays and midweek for services to the general public and our community to build their Christian Faith as well as share fellowship to meet spiritual and emotional needs. Apart from its Church activities we also engaged in meetings over the phone and social medias.

**Special Programmes Held Within the year**

1. All weekend – October 2019 (CAVE ADULLAM, Ministers Training Programme)
2. 5th Anniversary Of Possibility Sphere Prayer Mountain – October 26-27 2019
3. Family End of The Year Christmas Dinner and Party: 21 -22nd December 2019
4. Watchnight and Crossover Service - Dec 31st 2019.
5. 40Days Fasting and Prayer starts on 19<sup>th</sup> Feb 2020
6. Mothering Sunday – 14<sup>th</sup> March 2020
7. London 4th Anniversary Celebration & Thanksgiving Of 40 Days Prayer & Fasting – 28<sup>th</sup> March 2020
8. Beginning Of 3month Spring Bible School – 6<sup>th</sup> April 2020
9. Easter life congress - 10th Friday – Sunday 12 April 2020
10. Father's Day Celebration and Prayer For Families – 21<sup>st</sup> June 2020
11. Summer Bible School – July 18<sup>th</sup> – October 18<sup>th</sup> 2020
12. Open Heaven Prayer Conference – July 24<sup>th</sup> – 26<sup>th</sup> 2020
13. Summer Bible School (Conti) - August 2020
14. Successful Family Marriage Seminar – 6<sup>th</sup> September 2020
15. 6th Anniversary Celebration Of Possibility Sphere – 12<sup>th</sup> September 2020
16. River Of Life Prayer Conference – 25<sup>th</sup> – 27<sup>th</sup> September 2020

**UNIVERSAL FAMILY CENTRE**  
**REPORT OF THE TRUSTEES (continued)**  
**FOR THE YEAR ENDED 30 September 2020**

**CONTRIBUTIONS MADE BY VOLUNTEERS**

The charity enjoys the services of various volunteers, who contribute enormously in various areas of service provision, development and implementation of the Church vision. The volunteers are encouraged to attend various training and development programmes organised by the charity and other organisations. We are greatly indebted to these volunteers for their commitment and support.

**ACCOUNTING POLICIES**

Scope and Basis of the financial statements:

The Trustees have adopted the provision of the Statement of Recommended Practice (SORP) Accounting and Reporting by charities issued in March 2005

The charity has taken advantage of the concession which allows it to publish only a statement of financial activities. The charity generated a total income of £272,930.00 (Compared to £91,350.00 in 2018) and had a net surplus of £181,580.00 during the year (compared to £17,586.00 in 2019).

**FINANCIAL REVIEW AND RISK MANAGEMENT**

The financial support (mainly from member donation) continues to enable the church to be self-sustaining in meeting its day-to-day operational needs and in fulfilling a myriad of Public benefit and charitable services.

The charity also intends to help improve our members and volunteers by sending them on training that can add value to their life or help gain necessary skills to succeed in their chosen field and to intensify effort in searching for a permanent church venue to meet the need of the growing church and its local community.

The charity is looking out to partner with more organisations in our local community positively.

**STATEMENT OF TRUSTEES RESPONSIBILITIES IN RESPECT OF THE TRUSTEES' ANNUAL REPORT AND THE FINANCIAL STATEMENTS**

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year in accordance with UK Accounting Standards and applicable law (UK Generally Accepted Accounting Practice).

The financial statements are required by law to give a true and fair view of the state of affairs of the charitable company and of the excess of income over expenditure for that period.

In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in its activities.

## **UNIVERSAL FAMILY CENTRE**

### **REPORT OF THE TRUSTEES (continued)**

#### **YEAR ENDED 30 September 2020**

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that its financial statements comply with the Charities Act 1993 as amended. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charitable company and to prevent and detect fraud and other irregularities. **UNIVERSAL FAMILY CENTRE**

#### **DISCLOSURE OF INFORMATION TO EXAMINER**

The trustees who held office at the date of approval of this trustees' report confirm that, so far as they are each aware, there is no relevant information of which the Charity's examiner is unaware; and each trustee has taken all the steps that he/she ought to have taken as a trustee to make himself/ herself aware of any relevant information and to establish that the Charity's examiner is aware of that information.

#### **EXAMINER**

In line with the provision exemption in the Charities Act 1993 as amended, the trust decided to appoint an examiner, which will reviews the accounts for the year ended 30 September 2020. In accordance with this appointment, AACSL Accountants Limited was appointed as examiner.

Approved by the Board of Trustees and signed on behalf of the Board by:



**JUDITH FUNNAYA CHUKWUMA on behalf of the trust.**

Trustee

**23rd November 2020.**

## **Independent Examiner's Report to the Trustees of UNIVERSAL FAMILY CENTRE**

I report to the trustees on my examination of the accounts of the UNIVERSAL FAMILY CENTRE Trust for the year ended 30 September 2020, which are set out on pages 9 to 13.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



AACSL Accountants Limited  
1st Floor  
North Westgate House  
Harlow  
Essex  
CM20 1YS

**23rd November 2020**



# UNIVERSAL FAMILY CENTRE

## STATEMENT OF FINANCIAL ACTIVITIES (Incorporating an Income and Expenditure Account)

YEAR ENDED 30 SEPTEMBER 2020

		Un-restricted funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	Total Funds 2019 £
	Notes				
INCOMING RESOURCES FROM CHARITABLE ACTIVITIES					
General Donations	2	182,859	90,071	272,930	91,350
Other income	3	-	-	-	-
<b>TOTAL INCOMING RESOURCES</b>		<b>182,859</b>	<b>90,071</b>	<b>272,930</b>	<b>91,350</b>
RESOURCES EXPENDED					
Cost of Generating Funds		-	57,120	57,120	-
Charitable activities	4	73,871	-	73,871	71,374
Governance	5	5,777	-	5,777	2,390
<b>TOTAL RESOURCES EXPENDED</b>		<b>79,648</b>	<b>57,120</b>	<b>136,768</b>	<b>73,764</b>
Net income/(outgoing) resources		103,211	32,950	136,161	17,586
Total funds brought forward		33,799	-	33,799	16,213
<b>Total funds carried forward</b>		<b>137,010</b>	<b>32,950</b>	<b>169,960</b>	<b>33,799</b>

All incoming resources are derived from continuing operations. The charity has no other gains or losses other than those recognised in the Statement of Financial Activities.

**UNIVERSAL FAMILY CENTRE  
BALANCE SHEET  
AS AT 30 SEPTEMBER 2020**

	Notes	£	2020 Total £	2019 Total £
<b>FIXED ASSETS</b>				
Tangible Assets	6		12,092	16,123
<b>CURRENT ASSETS</b>				
Debtors	7			
Cash at bank and in hand	8		180,728	18,036
			<u>192,820</u>	<u>18,036</u>
<b>Current Liabilities</b>				
Creditors: amounts falling due within one year	9		(360)	(360)
<b>Net Current assets/(Liabilities)</b>			<u>192,460</u>	<u>17,676</u>
<b>Current Liabilities</b>				
Creditors: amounts falling due more than one year	9		(22,500)	(360)
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>169,960</u>	<u>33,799</u>
<b>FINANCED BY:</b>				
Unrestricted funds	10		169,960	33,799
Restricted Funds	10		-	-
<b>TOTAL FUNDS</b>	11		<u>169,960</u>	<u>33,799</u>

For the year ending 30 September 2020, the Charity was entitled to exemption from audit under section 477(2) of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibility for complying with the requirement of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The Accounts was approved by the Board of Trustees and signed on behalf of the Board by:



**JUDITH FUNNAYA CHUKWUMA**

Trustee

23rd November 2020.

**UNIVERSAL FAMILY CENTRE  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 30 September 2020**

**1. ACCOUNTING POLICIES**

**Basis of preparation**

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" (2005), the Charity Act 1993 and applicable UK accounting standards.

**Cash flow statement**

Under FRS 1 the Charity is exempt from the requirement to prepare a cash flow statement on the grounds that the charity is below the threshold specified in Appendix 2 of the FRS1.

**Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund are set out in Note 2.

Investment income and gains are allocated to the appropriate fund.

**Incoming resources**

All incoming resources are included in the Statement of Financial Activities (SOFA) when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. The grant income where related to performance and specific deliverables are accounted for as the Charity earns the right to consideration by its performance. Where income is received in advance, its recognition is deferred and included in creditors. Where entitlement occurs before income being received, the income is accrued.

**Resources expended**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources. Premises overheads have been allocated on a floor basis and other overheads have been allocated on the basis of the head count.

Community project costs are those costs incurred directly in support of the objects of the Charity. The community project cost includes other support costs incurred in support of the objects of the Charity. Governance costs are those incurred in connection with governance arrangement of the Charity, which relate to the general running of the Charity and compliance with constitutional and statutory requirements. The basis of allocation for support costs and governance costs has been explained in Note 3.

**UNIVERSAL FAMILY CENTRE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2020**

Note 2. Incoming Resources - General Donations

	Unrestricted Funds £	Restricted Funds £	2020 Total Funds £	2019 Total Funds £
General Donations	182,859	90,071	272,930	91,350
	<u>182,859</u>	<u>90,071</u>	<u>272,930</u>	<u>91,350</u>

Note 3. Incoming Resources - Other Income

	Unrestricted Funds £	Restricted Funds £	2020 Total Funds £	2019 Total Funds £
Other Donations	-	-	-	-
Events income	-	-	-	-
Other income	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

Note 4. Resources Expended - Activities

	Unrestricted Funds £	Restricted Funds £	2020 Total Funds £	2019 Total Funds £
Bank charges	-	-	-	-
Honorarium	2,050	-	2,050	15,165
Depreciation	4,031	-	4,031	4,031
Advertisement	167	-	167	1,160
Equipment	726	-	726	1,095
Events & Other related costs	26,210	-	26,210	3,075
Insurance	-	-	-	-
Salary	7,691	-	7,691	12,205
Other Tax	1,540	-	1,540	300
Printing & stationery	239	-	239	768
Head Office Remittance	-	-	-	-
Rent & rates	26,113	-	26,113	25,842
Repairs	-	-	-	-
Transportation	4,481	-	4,481	7,183
Software	29	-	29	42
Telephone, internet & postage	594	-	594	359
Cost of Fund generation	57,120	-	57,120	150
	<u>130,991</u>	<u>-</u>	<u>130,991</u>	<u>71,375</u>

Note 5. Resources Expended – Governance

	Unrestricted Funds £	Restricted Funds £	2020 Total Funds £	2019 Total Funds £
Accountancy	3,860	-	3,860	480
Consultancy	167	-	167	1,160
Other professional fees	1,750	-	1,750	750
	<u>5,777</u>	<u>-</u>	<u>5,777</u>	<u>2,390</u>

	Office Equipment £	2020 Total £	2019 Total £
<b>Note 6. TANGIBLE ASSETS</b>			
Cost	-	-	-
Additions	20,154	20,154	20,154
Revaluation	-	-	-
Disposal	-	-	-
Total Costs	<u>20,154</u>	<u>20,154</u>	<u>20,154</u>
Depreciation			
Balance brought forward	4,031	4,031	-
Charge for the year	4,031	4,031	4,031
Disposal	-	-	-
Transfers	-	-	-
Balance carried forward	<u>8,062</u>	<u>8,062</u>	<u>4,031</u>
Net book value			
At 30 September 2019	<u>12,092</u>	<u>12,092</u>	<u>16,123</u>
At 30 September 2018	<u>-</u>	<u>-</u>	<u>-</u>

Note 7.	Debtors				
		2020	2019		
	This is made up as follows:	£	£		
	Member Loans	-	-		
		<u>-</u>	<u>-</u>		
Note 8.	Cash at bank and in hand	2020	2019		
		£	£		
	Cash at bank	177,562	18,036		
	Cash at hand	3,166	-		
		<u>180,728</u>	<u>18,036</u>		
Note 9.	Creditors: amounts falling due within one year	2020	2019		
	This is made up as follows:	£	£		
	Accountancy Fees	360	360		
	Other creditors (Loan)	22,500	-		
		<u>22,860</u>	<u>360</u>		
Note 10.	Movement in funds				
		Opening balance	Incoming resources	Resources expended	
		£	£	£	
	Unrestricted funds				
	Charity's fund	-	182,859	(136,768)	
		<u>-</u>	<u>182,859</u>	<u>(136,768)</u>	
	Restricted funds				
	Grants	-	-	-	
		<u>-</u>	<u>-</u>	<u>-</u>	
Note 10.1	Analysis of net assets by fund			2020	2019
		Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
		£	£	£	£
	Cash at bank and in hand	180,728	-	180,728	18,036
	Other net assets (liabilities)	(10,768)	-	(10,768)	16,483
		<u>169,960</u>	<u>-</u>	<u>169,960</u>	<u>34,520</u>
Note 11.	TRUSTEES REMUNERATION				
	The Trustees did not receive any emoluments and no out of pocket expenses were paid during the year (2019-20: £nil)				
Note 12.	As a company, UNIVERSAL FAMILY CENTRE is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its objects. No tax charges have arisen in the Company.				
Note 13.	Control				
	The ultimate controlling parties are the directors' as stated on page 2.				

**UNIVERSAL FAMILY CENTRE  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 30 September 2020**

**Note 14. TAXATION**

UNIVERSAL FAMILY CENTRE is a registered charity and is thus exempt from taxation of its income and gains falling within Section 505 of the Income and Corporation Taxes Act 1988 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that they are applied to its charitable objectives. No tax charge has arisen in the year.